

**CITY OF OREGON CITY
HISTORIC REVIEW BOARD WORK SESSION MINUTES
JUNE 8, 2010**

**Community Development Department
221 Molalla Avenue -Suite 200**

Board Members Present:

Vicki Yates (arrived late)
Ken Baysinger
Cindy Towle
Todd Iselin

Staff Present:

Christina Robertson-Gardiner, Associate Planner

1. CALL TO ORDER

Mr. Baysinger called the meeting to order at 6:00 p.m.

2. Preservation Grant Application 10-03

Christina Robertson-Gardiner, Associate Planner, said this was a grant proposal to do repair and some refabrication. This house had a 1940's multi-light window with enclosed porch, which was a non-historic window. She recommended it be reproduced as is. A single pane window would not be compatible. For the upper windows, she recommended repair of the one over one wood windows unless the applicant could show repair was not feasible. She explained the process for the grant funding since it was nearing the June 30 cut off date. There was not time to do the upper story windows and they would be another application.

The applicant would be using Neil Kelly as the contractor.

Mr. Iselin recommended a condition of approval for the upper level windows that they be one over one with a more substantial trim than brick molding. The trim should be 5.25 x 5.

Motion by Mr. Iselin, second by Ms. Yates, to approve PG 10-03 with the added condition of approval. Motion passed unanimously 4-0.

3. Preservation Grant Application 10-04

Ms. Robertson-Gardiner said this was for 301 Madison to do the new method for windows that was previously approved with the Thom application. She recommended granting approval of the package and whatever the applicant could get done before June 30 could be reimbursed.

Ms. Yates discussed her experience with the contractor Chosen, which the applicant was proposing to use. Almost all of the windows were being done and were all one over one.

Motion by Ms. Towle, second by Mr. Iselin, to approve PG 10-04 with the recommended conditions of approval. Motion passed unanimously 4-0.

Ms. Robertson-Gardiner discussed how the Atkinson Memorial Church application did not meet the transparency standards. If the application was appealed, the Board might need to write a

letter saying when they approved the application, they saw the 6th Street elevation as being historically appropriate and pedestrian friendly and supported the Planning Commission's look at the transparency standards in the light of it being an addition to the church.

There was also discussion regarding changing the time and location of the HRB meetings and combining the Work Session and Regular Meeting to the same night.

Ms. Robertson-Gardiner announced they did not get funding from the Metro Enhancement Grant. There was discussion about other funding sources and how the preservation grant could be changed. She also discussed how the tax credit would work for window repair.

The Board discussed properties that needed to be addressed by Code Enforcement.

4. ADJOURN

Mr. Baysinger adjourned the meeting at 7:00 p.m.