

Enhancement Grant Program Committee Meeting Summary - June 10, 2021

Present:

Mayor Rachel Lyles Smith
Commissioner Adam Marl
Commissioner Denyse McGriff
Commissioner Rocky Smith
County Commissioner Christine Lewis
Corri Ellis
William Gifford
James Graham
Ann Griffin

Absent: Commissioner Frank O'Donnell and Laurie Wilson

Video recording of Zoom meeting available at <https://www.orcity.org/bc-egpc/enhancement-grant-program-committee-revised>.

Grant applicants were also on the call. Mayor Lyles Smith asked the applicants to turn their camera and sound off until their turn to present.

CALL TO ORDER

James Graham called the roll. Commissioner McGriff reminded the group that they decided committee members could not vote if they were not present.

APPROVAL OF THE MINUTES

March 8, 2021 meeting. McGriff moved to approve the minutes. Commissioner Rocky Smith seconded.

CONFLICT OF INTEREST STATEMENT

Each committee member shared relevant conflict of interest information as it pertained to any particular application.

FUNDING INFORMATION

Matt Zook, Finance Director, presented. As of June 1, 2021, the Enhancement Grant program has approximately \$395,000. We are planning to award \$200,000 and there are approximately \$40,000 in program expenses.

REQUEST FOR EXTENSIONS

Three grant recipients requested an extension: Oregon City Public Works Dept., the McLoughlin

Neighborhood Association and the Oregon City Chamber of Commerce. William Gifford made a motion to accept the three extension requests as proposed. County Commissioner Lewis seconded.

REVIEW AND DISCUSS GRANTS

Each applicant organization had 3-5 minutes to present to the committee. The committee watched presentations from 15 applicant organizations (in alphabetical order):

- Auto Tek** – Two Interns by July
- Bloomin Boutique** – Bloomin Beyond Foster Care
- Downtown Oregon City Association** – Light Up Downtown
- Financial Beginnings of Oregon** - Creating Financial Education Opportunities for Oregon City Residents
- Friends of Trees** – Neighborhood Tree Care Program
- Greater Oregon City Watershed Council** - Watershed Wealth: Community-based Learning and Habitat Restoration in the Abernethy Creek Basin
- Hannah Grace Family Foundation** – Music Project
- Oregon City Christin Church** – Enhancement of Grounds with Construction New Building
- Oregon City Farmers Market** – SNAP Match
- Oregon City Police Department** – Homelessness Services and Camp Cleanup
- Oregon City Youth Sports** – Wesley Lynn Artificial Turf Project Phase One
- Providence Willamette Falls Hospital** – Cancer Center
- Soulflags Art Center** – South Art Corner
- Three Rivers Artist Guild** – Oregon City Mural Project
- Unite Oregon** – Immigrant, Refugee and BIPOC Leadership Development in Oregon City

DETERMINE GRANT ALLOCATIONS

Commissioner Smith observed that some of the sheets did not have a “4” category – he wondered if this would impact the overall rankings.

Mr. Zook stated that he could enter updates or changes directly and dynamically into the score sheets if committee members needed any more time or had other concerns. The committee took a 6-minute break.

Mr. Zook displayed a summary spread sheet showing the scores for each application by each committee member (except O’Donnell and Wilson). He demonstrated that the top 7 scored proposals would total \$216,889. He reiterated that the committee has the ability to award above the \$200,000 level given the positive financial condition of the program.

Commissioner Lewis noted that there was a break in the proposal scores. This group looked at the ability to accept 11 applications or 12 applications. If we accepted 12 applications, the total cost would be \$252,480.

Commissioner McGriff noted that as she reviewed applications, she looked for projects that met a minimum of 3 of the 10 program criteria.

Mayor Lyles Smith asked Finance for direction in terms of expending more than the \$200,000 originally assumed. Mr. Zook replied that the program could afford the \$252,480 because the committee has over \$300,000 available.

Mr. Gifford made a motion to fund up through item 12 (which was Hannah Grace Family Foundation). Corri Ellis seconded.

Corri Ellis: Yes

Rocky Smith: Yes

Adam Marl: Yes

Denyse McGriff: Yes

William Gifford: Yes

Christine Lewis: Yes

Rachel Lyles Smith: Yes

Commissioner Lewis reminded the group that there were some conditions to be placed on the funding and proposed that OCYS is contingent upon an operating agreement being in place for the maintenance of the turf. Mr. Gifford seconded.

Corri Ellis: Yes

Rocky Smith: Yes

Adam Marl: Yes

Denyse McGriff: Yes

William Gifford: Yes

Christine Lewis: Yes

Rachel Lyles Smith: Yes

Commissioner McGriff reiterated that some of the applicants requested letters of support late in the process, a reminder to staff to reiterate the need for applicants to get their letters of support in order.

Mayor Lyles Smith stated that the two mural-related projects need to be tied to the city's mural program. The group agreed that funds should only be disbursed after any required permits are obtained.

Commissioner Smith reminded the group that applications need to include letters of support from any involved property owners and any involved city departments. Mayor Lyles Smith stated that staff will confirm all recipients have needed support documents and permitting in place.

SUPPORTING MATERIALS - Approval of 2022-2027 Intergovernmental Agreement (IGA) with Metro

The group then considered the IGA with Metro. Mr. Graham provided an overview: this is a 5-year program, and it allows the city to collect an administrative fee. Commissioner McGriff made the motion to approve the 2022-2027 IGA with Metro. The motion was seconded by Mr. Gifford.

Corri Ellis: Yes

Rocky Smith: No

Adam Marl: Yes

Denyse McGriff: Yes

William Gifford: Yes

Christine Lewis: Abstain

Rachel Lyles Smith: Yes

Mayor Lyles Smith asked for clarity and for staff to do a better job of screening the applicants. Commissioner Lewis suggested that a pre-application be a part of the process. Mr. Gifford asked if a map could be included in the proposals showing specifically where in Oregon City the project impacts would be. Commissioner McGriff said that any land use-related proposal or proposal that impacts a particular property owner should include a letter of support from that property owner.

Mayor Lyles Smith thanked everyone for their time. The meeting adjourned at 10:15 PM (after 3 hours and 43 minutes).