City of Oregon City

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Meeting Minutes
Natural Resources Committee

Wednesday, June 11, 2014 | **7:00 PM** | **Commission Chambers**

1. Call to Order / Roll Call

Vice Chair Herrmann called the meeting to order at 7:00 PM.

Present: 6 - Bryon Boyce, Richard Craven, Bob Roth, Douglas DeHart, Jerry Herrmann and Ginger Redlinger

Absent: 1 - Sha Spady

Staffers: 2 - Pete Walter and Tony Konkol

2. Citizen Comments

Chair Boyce arrived at 7:02 PM.

There were no citizen comments.

3. Adoption of Minutes

3a. 14-347 Adoption of March 30, 2014 NRC Minutes

A motion was made by Mr. Craven, seconded by Mr. DeHart, to approve the minutes of March 30, 2014. The motion carried by the following vote:

Aye: 6 - Bryon Boyce, Richard Craven, Bob Roth, Douglas DeHart, Jerry Herrmann and Ginger Redlinger

4. Old Business

4a. 14-346 NRC Annual Work Plan Revised Draft

Pete Walter, Planner, said Mr. Roth had prepared a framework for the draft Work Plan. The Work Plan items tied directly to each of the responsibilities in the revised NRC Bylaws. He reviewed the resposibilities and added a column for the City Commission goals and objectives.

Tony Konkol, Community Development Director, said Mr. Herrmann, Chair Boyce, and Mr. DeHart met with Mayor Neeley, Mr. Frasher, City Manager, and Mr. Konkol to discuss improving communication between staff and the NRC and to discuss the role of the NRC and coordinating with other City committees.

There was discussion regarding what was said at the meeting.

Mr. Konkol passed out the Parks and Recreation Advisory Committee's goals as an example. He suggested some changes to the NRC's Work Plan and that some of the *items were reminders to staff of what the Committee wanted to be updated on and some that were projects. He thought there needed to be more focus on the projects.*

There was discussion about the PRAC goals and how to implement some of the elements in the NRC goals.

Mr. Konkol asked for clarification on how the NRC wanted to be informed of City activities and what activities did that mean. He also asked about the goal to initiate recommendations and review updates to the City's Comp Plan, Codes, and policies. These had to be in compliance with the State and updates were done periodically. The Work Plan also needed to be in sync with the departments that were being impacted, which could be difficult in multi-department situations. He thought the Work Plan items needed to be prioritized.

There was discussion regarding which items were projects and which were administrative. Mr. Konkol clarified there was no direction to change City Code at this time. He thought for projects initiated by the NRC, they needed to be taken to the City Commission first for buy-in. Any projects that needed funding should also be taken to the City in October or November to be included in the budget.

There was consensus to move forward on the Work Plan and focus on items 1, 4, and 5 and leave 2 and 3 to track and respond to issues when the City needed.

There was discussion regarding PRAC's bylaws not stating the need to meet annually with the NRC, however it was in the NRC's bylaws. There was further discussion about holding a land use 101 and what land use applications the NRC wanted to see. The NRC had to decide if they were project or policy oriented.

A motion was made by Mr. Herrmann, seconded by Mr. Craven, to go through the work plan and accomplish what they could that night. There was consensus to move forward with the document.

Ms. Redlinger suggested having an Arbor Day weekend with a NRC tour, Arbor Day events, and STEAM (Science, Technology, Engineering, Art, and Math) Expo. This would take place in April. Chair Boyce suggested a volunteer program to plant trees on Arbor Day as well.

Mr. Herrmann wanted to conduct a fall foliage tour.

There was consensus to keep 1a, conduct an annual NRC tour; 1b they would add the Arbor Day activities; 1c they would create an urban streams brochure. For 2 and 3, there was agreement that staff would come back with updates on Comprehensive Plan revisions, unless the NRC had something to take to the City Commission. It would be the same process for Code revisions, Statewide planning goals and policies, and Blue Heron site review. The NRC wanted to have a Land Use and Natural Resource Overlay District 101.

Regarding the goal to review City acitivities and impacts, the "activiites" was changed to "projects". Staff would provide updates on projects, but the NRC could request information on a specific project. Regarding public property and parks upkeep, this meant best management practices that the NRC would recommend to PRAC. The NRC wanted to know if there was a best management program and what was it? There was discussion regarding a process for sending issues to PRAC.

Regarding street trees and heritage trees, there was no action required and it was taken off the list. Regarding the NRC meetings, Mr. Herrmann thought old business *items were being dropped off the agendas instead of bringing them forward to be resolved, such as the beaver issue. Another problem was the NRC was not staying on the agenda and timeframes and ending meetings by 9 p.m. Ms. Redlinger suggested holding a work session before the meeting to discuss some of the topics.*

The NRC wanted to meet with PRAC, the Planning Commission, and the City Commission on an annual basis, which was an administrative issue to be scheduled. The NRC would provide an annual report to the City Commission. The NRC clarified they also wanted to address the City's natural resource priorities for the next biennial budget. Mr. Konkol recommended taking changing the PRAC bylaws off the list.

Staff would take these comments and clean up the document. The NRC would prioritize the work plan items in a future Work Session.

5. New Business

5a. 14-290 Overview of the Oregon City Geologic Hazard Overlay Zone

This item would be discussed at the next NRC meeting.

6. NRC Member Reports

Mr. Herrmann asked if the NRC was going to pursue the beaver issue. He wanted to place it on the next meeting's agenda under Old Business. Ms. Redlinger thought it should be a Work Session topic.

There was discussion regarding how to handle items that were not on the Work Plan list.

Mr. Walter would try to coordinate a Work Session to be held before the regular meeting.

7. Staff Communications

There were no staff communications.

8. Future Agenda Items

No future agenda items were suggested.

9. Adjournment

Chair Boyce adjourned the meeting at 9:43 PM.