



CITY OF OREGON CITY

CITY COMMISSION WORK SESSION - REVISED MINUTES

Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City
Tuesday, June 13, 2023 at 6:00 PM

CONVENE WORK SESSION AND ROLL CALL

Mayor McGriff convened the meeting at 6:02 PM.

PRESENT: 5 – Commissioner Mike Mitchell, Commissioner Rocky Smith, Commissioner Adam Marl, Commissioner Frank O'Donnell, Mayor Denyse McGriff

STAFFERS: 9 - City Manager Tony Konkol, Parks and Recreation Director Kendall Reid, Economic Development Manager James Graham, Police Chief James Band, Finance Director Matt Zook, Library Director Greg Williams, Public Works Director John Lewis, IT Director Mike Dobaj, Assistant City Recorder Angelique Nomie

FUTURE AGENDA ITEMS

1. List of Future Work Session Agenda Items

Tony Konkol, City Manager, presented a list of agenda items to be considered at the next month's City Commission Work Session. The list included the following items:

- 1. Environmental Services State of the District Presentation*
- 2. Update on Parks Master Plan*
- 3. Natural Resources Committee Work Plan*
- 4. Discussion with the Promenade Charter Park*
- 5. Business License Amendments for Events*
- 6. Elected Officials and Nonprofits*

Commissioner Mitchell requested that the topic of Commission Policies and Rules of Procedure be entered into an upcoming agenda.

DISCUSSION ITEMS

2. City Commission 2021 – 2023 Goals Update

Tony Konkol, City Manager, presented an outline of City Commission goals for 2021-2023. He discussed implementation of the 2.4 IT Strategic Plan, which involves City website updates and improvements in utilizing cloud storage.

Mr. Konkol discussed Strategy 2.5, which encompasses completing the Parks Master Plan and updating the system development fees. Mayor McGriff asked if the Commission would be considering more sources of funding in addition to Systems Development. Mr. Konkol said that there would be opportunity to discuss that possibility.

Mr. Konkol discussed Strategy 2.6, which is to assess the communication infrastructure and equipment. He reported that options to provide fiber optic internet service for Oregon City were under review.

Mr. Konkol discussed Strategy 2.7, which encompasses the development of a City-wide Master Plan with a global review of a large number of City buildings, and a 20-year sustainability plan. Commissioner Mitchell asked when the plan was likely to come before the Commission, and Mr. Konkol estimated that it would be presented in October or November.

Mr. Konkol discussed Goal 3.1, which is to refine and improve the engagement strategy with the Communications Department. This goal will be implemented in part through the City website redesign. When asked, Mr. Konkol explained that the new website was not yet ready for a preview.

Mr. Konkol discussed another goal, the prioritization and implementation of the City's Economic Development Strategy. This goal involves support of local businesses, updating the business license process, and examining destination marketing organization opportunities.

Mr. Konkol discussed Goals 6.1 and 6.2. These goals involve updating the City code to provide additional housing opportunities. Mr. Konkol reported that progress had been made toward these goals through addressing middle housing options. These two goals are on hold until the State legislation session is complete. The Commission had approved hiring a consultant to assist in creating plans that consider potential new legislation.

Finally, Mr. Konkol described Goal 7.1, which is to establish relationships with the tribes that have shared history with Oregon City. He reported engagement with the Confederated Tribes of Grand Ronde on the development project on Water Avenue, and with the Confederated Tribes of the Umatilla Indian Reservation on the Cayuse Five Memorial.

3. Oregon City Loop Trail Plan Update

John Lewis, Public Works Director, introduced a project update presentation by Kara Hall, consultant project manager for the Oregon City Loop Trail. Mr. Lewis explained that although the project also affects the Parks Department, the Public Works Department is taking the lead on it. The presentation covered information about four trails: Meyers to Beaver Creek (S22), Gaffney Road (S24), Meyers Road (S 23), and Orchard Road (S30).

Mayor McGriff voiced concerns about a portion of S22 situated on the same side of the road as overhead power lines. Ms. Hall explained that the power company had been consulted and, at their request, the proposed trail plans maintained fifty feet of distance from power lines and provided maintenance access.

Commissioner O'Donnell asked if the City currently has right-of-way in areas where trails are planned. Mr. Lewis answered that, for the most part, these areas were on City-owned property on part of public right-of-way. The City would need to acquire an easement or right-of-way for the trail portion planned to traverse the parking lots of two shopping centers. Commissioner O'Donnell questioned the aesthetic experience of a trail traversing a parking lot, and Mr. Lewis explained that this portion of the trail was utilitarian, allowing pedestrians to access the school or the shopping district from residential neighborhoods.

There was discussion about alternative routes for S22 to avoid power lines, and Mayor McGriff accepted Mr. Lewis's offer to examine these options and provide cost estimates.

Commissioner Mitchell asked about the factors driving decisions about building priorities. Mr. Lewis responded that the priorities were areas currently under development or redevelopment and areas where grant funding was applicable.

There was consensus that a future City Commission discussion should cover which trail projects to prioritize.

4. Financial Recap of Various Parks Donations Funds

Matt Zook, Finance Director, presented research on the past twenty years' records of City Parks donations funds and how they were handled and identified. Mr. Zook discussed three reports. The first concerned the history of the fund first labeled the Parks and Recreation Trust Fund, later renamed the Parks and Recreation Trust Fund, and later renamed the General Fund: Parks and Recreation Donation Department. The second report provided an overview of the distribution of Parks and Recreation funds. The third report concerned the national fund of limited duration which had been called the Ermatinger Preservation Trust Fund. Mr. Zook also explained that his team had completed a research project on all the financial reports and audits related to these items, and that a 332-page document of that research was available for the Commissioners' review. Finally, Mr. Zook explained that in future budget documents, distinction would be made regarding the individual funds for individual park departments.

Commissioner Smith expressed gratitude for the report and emphasized its importance.

Commissioner Mitchell asked if the budgets for Ermatinger House and the End of the Oregon Trail Interpretive Center would be tracked separately in the future. Mr. Zook explained that they would be tracked separately, starting at the beginning of the new fiscal year on July 1, 2023. Commissioner Mitchell asked about a recent large expenditure of money from the RV Dump category, and asked how decisions were made about where to dedicate money from specific categories. Kendall Reid, Parks and Recreation Director, explained that money from the RV Dump category was generally utilized for Clackamette Park projects. Mayor McGriff mentioned that the Environmental Services Agency had expressed interest in relocating the Clackamette Park RV site to an area on one of their properties.

There was discussion about how various donation funds are classified for spending. Mr. Konkol explained that when a specific beneficiary is named for a donation or donation drive, that information would be clearly delineated in the financial reports.

CITY MANAGER'S REPORT

5. Update on City Projects

Mr. Konkol provided an update on current City projects. He reported that a portion of the Ermatinger House property had recently been approved as a charter park, and the Dement Park had not been approved as a charter park. He reported that City Staff is preparing to bring the McLoughlin Promenade before the Commission for a work session discussion in July or August, following a recent property survey.

Mayor McGriff asked if agreement about interpretive sign design for the Cayuse Five Memorial was forthcoming, and Mr. Konkol replied that discussions were ongoing. Commissioner O'Donnell asked if consensus had been reached regarding the site's footprint, and Mr. Konkol reported that the decision-making process was not complete, but that research had been done into minimizing ground disturbance.

Commissioner Marl asked whether the right-of-way attorney whom the City had recently hired was working on the Promenade and Canemah projects. Mr. Konkol answered that the attorney's role was to assist the Right-of-Way Management Program, and that she was also conducting an audit.

COMMISSION COMMITTEE REPORTS

6. Commissioner O'Donnell - South Fork Water Board

Commissioner O'Donnell had nothing new to report regarding the South Fork Water Board.

7. Commissioner Smith

- Clackamas Heritage Partners
- Oregon City Tourism Stakeholder's Group
- South Fork Water Board

Commissioner Smith reported that the Clackamas Heritage Partners and the Oregon City Tourism Stakeholder's Group had not met since his last report. He reported that the Oregon City Heritage Coordinating Committee had arranged a float at Portland's recent Rose Festival Parade, which, along with the Oregon City High School's band, provided good representation for Oregon City at the Rose Festival.

8. Commissioner Marl

- Citizen Involvement Committee Liaison
- Clackamas County Coordinating Committee (C4)
- Clackamas County I-205 Tolling Diversion Committee
- Youth Advisory Committee Liaison

Commissioner Marl reported that the last CIC meeting had featured a budget discussion with Bob LaSalle, an update from John Lewis regarding Public Works projects and Capital Improvement projects, and a presentation from Assistant City Attorney Carrie Richter regarding recent concerns about political speech on City-funded postcards.

Commissioner Marl reported that the C4 and Tolling Diversion committees had not met since his last report. He reported that the Youth Advisory Commission had met on the previous day and received a tour and Q & A opportunity with Captain Davis. Commissioner Marl reported that several members of the Youth Advisory Committee reported coming away with a stronger understanding and less skeptical opinion of policing in Oregon City.

9. Commissioner Mitchell

- Clackamas County Coordinating Committee (C4) – Metro Subcommittee
- Clackamas County I-205 Tolling Diversion Committee (alternate)
- Metro Policy Advisory Committee (MPAC) (alternate)

Mayor McGriff asked Commissioner Mitchell if he felt further discussion should be scheduled regarding the content of Neighborhood Association mailings, and he agreed that such a discussion should take place.

Commissioner Mitchell reported that the C4 Metro Subcommittee met on May 17, 2023 and discussed the regional transportation plan. A 45-day comment period regarding the plan was set to open soon. The Committee expects \$73 billion of funding during the timeframe of the Regional Transportation Plan, which extends until 2045. Their list includes approximately 800 projects, ten of which utilize 50% of the funding. Commissioner Mitchell reported that the C4 Metro Subcommittee had admitted a lack of investment on the edges of the Metro boundary, and he suggested that this lack ought to be addressed. Mayor McGriff asked for details regarding the amount of funding projected, and Commissioner Mitchell said that he expected to receive more details regarding this at the next meeting.

10. Mayor McGriff

- Clackamas Water Environment Services Policy Committee
- Clackamas Heritage Partners (alternate)
- Downtown Oregon City Association Board
- Metro Policy Advisory Committee (MPAC)
- Oregon City Tourism Stakeholder's Group

- South Fork Water Board
- Willamette Falls and Landings Heritage Area
- Willamette Falls Legacy Project Liaisons
- Youth Advisory Committee Liaison

Mayor McGriff reported that the budget of the Clackamas County Water Environmental Services Policy Committee had recently been approved. She reported that the Downtown Oregon City Association was in the process of hiring an Interim Director. Mayor McGriff reported that the Metro Policy Advisory Committee would be meeting the following week.

Regarding the South Fork Water Board, Mayor McGriff reported that Pump No. 5 at the intake station had been rebuilt, that the intake station had double redundancy with five pumps, and that a design bearing issue had arisen, which South Fork resolved with no additional cost. The Board had adopted a budget with an amendment to add a cyber security audit. Mayor McGriff discussed the American Water Works Conference which she was currently attending, where a lack of qualified water professionals was a significant topic.

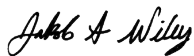
Mayor McGriff reported that the upcoming Willamette Falls and Landings Heritage Area meeting would address the revised agreement for the National Heritage Area and that a work session regarding involvement from persons outside the Grande Ronde tribes would be scheduled soon, facilitated by a consultant.

Mayor McGriff reported that her upcoming meetings included a City Staff meeting, and a Metropolitan Mayor's Consortium, where HB 3414 would be discussed. She also reported that the State of the Public Safety event would take place on June 27, 2023 and that the Juneteenth Library event would take place the upcoming Saturday.

ADJOURNMENT

Mayor McGriff adjourned the meeting at 7:26 PM.

Respectfully submitted,



Jakob S. Wiley, City Recorder