



CITY OF OREGON CITY ENHANCEMENT GRANT PROGRAM COMMITTEE GRANT AWARD MEETING AGENDA

Commission Chambers, 625 Center Street, Oregon City
Wednesday, June 14, 2023 at 6:00 PM

CALL TO ORDER

APPROVAL OF THE MINUTES

1. Approval of Minutes from May 15, 2023

NEW BUSINESS / DISCUSSION ITEMS

2. Extension Requests from Souflags, Friends of Ermatinger House, Downtown Oregon City Association
3. Enhancement Grant Proposals from 14 Organizations - Arts Commission, Clackamas Arts Alliance, Clackamas County Historical Society, Clackamas River Basin Council, Clackamas Women's Services, Clackamas Workforce Partners, Friends of Trees, Home Orchard Education Center, Mary Rose Foundation, McLoughlin Memorial Association, McLoughlin Neighborhood Association, Oregon City Farmers Market, Oregon City Together, Park Place Neighborhood Association

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

Oregon City Enhancement Grant Program Committee

May 18, 2023 – Virtual Meeting

Present

Mayor Denyse McGriff
 Commissioner Mike Mitchell
 Commissioner Rocky Smith
 Commissioner Adam Marl
 Laurie Ariniello
 Metro Councilor Christine Lewis

Staff present

James Graham, Economic Development Manager
 Ann Griffin, Economic Development Coordinator
 Matt Zook, Finance Director

Commissioner Frank O'Connell had an excused absence.

CALL TO ORDER

Mayor McGriff called the meeting to order.

ROLL CALL

Ann Griffin called the roll. Metro Councilor Lewis joined the meeting in progress during the discussion of the approval of the minutes.

APPROVAL OF THE MINUTES

Committee members received minutes from two past meeting prior to the meeting (3/21/18 and 2/28/19). Mayor McGriff asked if members had had the opportunity to review them. The Committee members reported they had reviewed them.

Commissioner Smith moved that the minutes from 3/21/18 and 2/28/19 be approved. Laurie Ariniello seconded the motion. The minutes were unanimously approved.

DISCUSSION ITEMS

I. Financial Status of the Enhancement Grant Program

Matt Zook presented a cash flow projection for the grant program. The projected balance as of 7/1/23 is approximately \$704,000.

If all 22-23 grantees and extension recipients spend all the grant funds awarded to them, that would result in \$150,000 in expenditures.

Other income and expenses to consider: Project FY 24 income of \$350,000. After the anticipated \$300,000 in 23-24 awards and program expenses of \$40,000, the projected program fund balance at the end of FY 24 is \$560,000.

Commissioner Mitchell asked if the EGPC could choose to spend more than \$300,000 on award night.
Answer: Yes.

Committee member Ariniello asked if the cap on the grant request amount is \$50,000.
Answer: Yes.

There were no additional questions.

II. Suggested Revisions to Grant Evaluation Tool

Ann Griffin stated that staff will continue to use a spread sheet to compile and present the scores that each member of the EGPC gives to each grant proposal. She also stated that staff would like to integrate additional questions from the application itself into the grant evaluation tool.

The proposed grant evaluation tool has 6 questions:

- 1) Based on the applicant's description of their project, does the project respond to the selected Enhancement Grant goal(s)? (Select a score 1-5)
- 2) Does the applicant adequately explain why the project was selected and the community need? (Select a score 1-5)
- 3) Does the proposed project positively impact the community based upon the applicant's description? (Select a score 1-5)
- 4) Has the applicant sufficiently described the team's ability to successfully manage the proposed project? (Select a score 1-5)
- 5) Do the proposed measures effectively gauge the project's impact? (Select a score 1-5)
- 6) Does the applicant have sufficient resources to successfully implement the project within the required timeframe? (Select a score 1-5)

Mayor McGriff had a question about the wording for #4. "Briefly describe prior experience managing similar projects, including your organizations and any past enhancement grant project."

The group determined it would be better to state: Briefly describe prior experience managing similar projects, including any past Enhancement Grant projects.

She also asked for clarification on Question 3. Question will now read "Oregon City community" rather than "the community."

Laurie Ariniello asked a clarification question regarding "sufficient resources." Mayor McGriff stated that there is a match requirement and that applicants with a match should be able to document their resources.

Commissioner Lewis stated that part of the reason for asking the question is to understand if the applicant has a track record and a solid plan to obtain the required match.

Mike Mitchell asked a procedural question regarding how much time will the Committee have to review the grant application materials. Ann Griffin replied that the Committee will have the applications a minimum of 7 to 8 days before the award meeting on June 14. James Graham shared that each applicant is also invited to share a brief presentation (2-3 minutes) that evening.

Commissioner Marl observed that the Metro logo needs to be updated.

The group discussed if there will be the opportunity to update the scores that they give to each grant proposal on the night of June 14. Commissioner Smith stated that the Committee typically takes a break after the presentations and that Committee members can take that opportunity to give written score updates to Matt Zook as needed.

Ann Griffin stated that she will make paper copies of the grant proposals and the evaluation spreadsheets and have these available for pick up at City Hall. She said she could also directly mail the materials to any Committee member who would prefer to read paper copies rather than electronic copies.

Commissioner Mitchell asked about vacancies on the EGPC. Ann Griffin confirmed that there were two vacancies on the Committee. James Graham explained that the City has advertised the positions but that there have not been any applications. Mike Mitchell stated that that was unfortunate and that it would be good to have more citizen representation. The terms for previous Committee members Cori Ellis and William Gifford both ended.

Ann Griffin stated that staff are expecting that the Committee will have 3 extension requests and 12-15 proposal requests to consider at the EGPC award meeting on June 14. The committee will meet in person. Given the number of anticipated presentations, the group agreed to begin the meeting at 6 pm rather than 7 pm.

The meeting was adjourned at 7:31.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Enhancement Grant Program Committee **Agenda Date:** June 14, 2023
From: James Graham, Economic Development Manager

SUBJECT: 2023-24 Enhancement Grant Proposals and 2022-23 Enhancement Grant Extension Requests

STAFF RECOMMENDATION:

Staff received a total of 19 proposals for the 2023-24 Enhancement Grant Program Cycle. Fourteen proposals met all program guidelines; therefore, staff is submitting these proposals for further review by the committee. Five proposals met all program guidelines except that they did not have the prerequisite letters of support as per the program guidelines. Staff recommends that the committee determine whether it will further consider these proposals. And finally, staff received three grand extension requests. Staff recommends that the committee review the extension requests and decide on their validity.

EXECUTIVE SUMMARY:

The application period for the 2023-2024 Community Enhancement Grant was March 27- June 1, 2023. The City received 19 applications, totaling \$655,349. This is the greatest number of proposals received in a single year for the Oregon City Enhancement Grant program. Fourteen proposals totaling \$476,211 met all program requirements while 5 proposals totaling \$179,138 failed to obtain the prerequisite letters of support.

BACKGROUND:

The Oregon City Budget Committee approved an allocation of \$300,000 for the 2023-24 Community Enhancement Grant Program. The total amount of requests exceeds the approved allocation of \$300,000. If it so desires, the Committee has the authority to increase the allocation.

Grant Proposals

The list of grant requests submitted for the 2023-24 Enhancement Grant Program is shown in the table below. Each proposal has been reviewed and confirmed to meet the prerequisite program requirements, including:

- Addresses at least one of the 10 Enhancement Grant program goals
- Meets the required match (in-kind and/or cash)

- Has one or more letters of support from potentially affected parties, such as a neighborhood association, business association or government agency, as stated in the program guidelines.

	Organization	Project Name	Grant Request
1)	Arts Commission	Oregon City Art Piece Replacement	\$15,900
2)	Clackamas Art Alliance	Supporting a Vibrant Arts Community in Oregon City	\$50,000
3)	Clackamas County Historical Society	Timeline Hall	\$25,200
5)	Clackamas River Basin Council	Riparian Tree Rescue and Youth Workforce Development	\$43,526
4)	Clackamas Women's Services	Supporting Youth Safety	\$50,000
6)	Clackamas Workforce Partnership	Clean Slate Clackamas	\$50,000
7)	Friends of Trees	Oregon City Community-based Tree Planting and Tree Care	\$50,000
8)	Home Orchard Education Center	Community Orchard Facility Improvement Project	\$27,875
9)	Mary Rose Foundation	Community Mentoring Project	\$41,700
10)	McLoughlin Neighborhood Assoc.	McLoughlin Neighborhood Community Gardens	\$42,000
11)	McLoughlin Memorial Assoc.	Holmes Rose Farm Landscape Accessibility Walkways	\$14,960
12)	OC Together	Fake Pill/Fentanyl Awareness Campaign	\$13,000
13)	Oregon City Farmers Market	SNAP Match Program	\$18,200
14)	Park Place Neighborhood Assoc.	Park Place Environmental Heritage and Trails Project	\$33,850
Total Requested			\$476,211

Although five applicant organizations collected letters of support from impacted neighborhood residents and/or program constituents, they did not have a letter from a neighborhood association, business association, or government agency. Staff provided a small amount of additional time for these organizations to get the letters of support

called for in the program guidelines. Many of the applicant organizations listed below indicated that it was difficult to obtain the required letters of support.

Clackamas Community College	Environmental Learning Center Enhancements	\$39,862
Gardiner Middle School	Gardiner Middle School/HG Ascend Music Project	\$27,800
The Father's Heart	The Father's Heart Safety and Security Enhancement	\$50,000
Free on the Outside	Community Restoration	\$30,676
Love One	Trash and Trust	\$35,800

Total: **\$179,138**

Grant Extension Requests

The organizations requesting a grant extension are listed below. Souflags received a \$5,200 Enhancement Grant for the 2021-22 grant cycle. The Friends of Ermatinger House received their grant award for the current 2022-23 grant cycle.

The Downtown Oregon City Association has received two Enhancement Grants: Light Up Downtown (2021-22) and Light Up Downtown 2 (2022-23), both in the amount of \$50,000. Please see the May 14, 2023, memorandum from DOCA that is included as a reference. In the way of clarification, DOCA's match requirement for each \$50,000 grant is 40% for each allocation.

Here is a summary of the Extension Requests:

Organization	Original Grant Award	Year Awarded	Unexpended Grant	Anticipated Completion
Souflags	\$5,200	2021-22	\$2,070	August 2023
Friends of Ermatinger House	\$11,527	2022-23	\$5,000	Unspecified
Downtown Oregon City Assoc.	A. \$50,000	2021-22	\$50,000	Unspecified
	B. \$50,000	2022-23	\$50,000	Unspecified

OPTIONS:

- 1. Grant Requests
 - * Review and approval all grant requests except those that have not met all program requirement, up to the total amount agreed upon by the Committee.

 - * Review for approval all grant requests including those that did not meet all program requirements, up to the total amount agreed upon by the Committee.

- 2. Grant Extensions
 - * Review and approve all three Grant Extension requests.

 - * Do not approve all grant extension requests.

BUDGET IMPACT:

For New Grant Proposals

Amount \$ 300,000
FY FY 24
Funding Source Metro Disposal Fees

For Grant Extensions

Amount \$107,070
FY FY 22 and FY 23
Funding Source Metro Disposal Fees



May 15, 2023

Ann Griffin
 City of Oregon City
 625 Center Street
 Oregon City, OR 97045

Dear Ann,

Soulflags was the recipient in 2021 of the Oregon City Metro Enhancement Grant. Soulflags has been diligently hard at work completing the community mosaic project.

Soulflags has completed the following:

- Art Center sign on exterior building.
- Concrete backer boards, adhesive, grout and supplies purchased – the concept was too heavy. Adjusted to tiles glued to metal with M1 sealant adhesive.
- Wood Butterfly for exterior of building, painted and cutout. Butterfly cut in half and is currently inside building until permit approval.
- Daily paint-tile activities completed at Soulflags during Open Studio/Festival of the Arts/Saturday Markets/Mary Rose events.
- 50% of tiles have had final review with fine glaze outlines added and clear coat added for firing.
- 30% of tiles have been fired and are ready for placement on metal. Soulflags kiln can fire 10 to 12 tiles per firing (24-hour process). Mosaic tiles are fired when not in use for general Soulflags bisque/glaze firing for art center.
- Mural Application submitted to building owner for final review/approval in April 2023. Soulflags should receive approval the week of May 15th. Soulflags will submit to the Oregon City Arts Commission for review once signed by the building owner.

Soulflags is requesting an extension for continued tile glaze firing, final permitting, tile placement and installation.

Estimate Jul - Aug 2023

- Continued Tile Firing
- Tile Placement
- Permit Approval
- Installation

Thank you,
 Tima Carlson
 President
 Soulflags



May 14, 2023

Ann Griffin
City of Oregon City
625 Center Street
Oregon City, OR 97045

Dear Ann,

DOCA was the recipient of two (2) Metro Enhancement Grants (2021 and 2022) in the amount of \$50,000 each, totaling \$100,000. It was determined mid 2022 that the cost of the approved lighting project, as originally submitted, had increased significantly due to inflation, cost of goods, etc. Subsequently, our purchase and installation of lighting has been delayed in proceeding with the outlined project under the current budget.

We understand DOCA is required to match the grant amount by 30% (ie. \$30,000 monetary and/or in-kind). DOCA currently has \$15,000 in funding available and will be fundraising and providing in-kind support in the amount of the necessary \$15,000.

DOCA is requesting an extension for the 2021 and 2022 Metro Enhancement Grant as we determine alternate methods that work within the \$130,000 budget. We are formulating an alternative plan and have received a quote from Oregon Outdoor Lighting and are planning on proposing it to the Board of Directors at our next meeting, May 19, 2023. In addition, we have one additional pending quote we are considering and will also be bringing that to the board for vote on May 19. Please let me know if you need any additional information from us.

Thank you,
Juliana Allen and Tima Carlson
Board Members
503-802-1638

2022 Board

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Vice President
Denyse McGriff

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Ray Stobie

Secretary
Brian Slack

Board Members
Lori Bell
Rachel Henney
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Victoria Meinig
Mike Mitchell

Executive Director
Liz Hannum

Events & Placemaking Manager
Marci Jory



March 7, 2023

TO: Ann Griffin
Coordinator for Metro Community Enhancement Grant

Dear Ann,

As I mentioned today, I apologize about the lateness of this report. DOCA has been working with Public Works and donated services from a structural engineer to figure out a better way to implement this project and it has taken several years to get everyone on the same page. However, now that we are on the other side of historic inflation and the additional needs from the City, we are finding that this project may not be viable anymore. It is over three times more expensive than initially anticipated from roughly \$250k to \$800k for the entire project. This means that the phasing out the project can no longer cover even one block with lights.

DOCA's board has put together a subcommittee to figure out what to do with the grant if we can no longer implement it in the way that was approved. We will shortly be able to come back to the committee to request reallocation either as a portion of this project or something else that would fit for this grant. We appreciate your support and will have more information shortly.

Sincerely,

Liz Hannum
Executive Director
Downtown Oregon City Association
503-802-1638

2023 Board

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Executive Director
Liz Hannum

June 1, 2023

Ann Griffin, Economic Development Coordinator
City of Oregon City
625 Center Street
Oregon City, Oregon 97045

Ms. Griffin,

Attached is the Metro Enhancement grant application from the Oregon City Art Commission for the restoration of Art Pieces in Oregon City, and specifically the replacement of the damaged sculpture on the corner of 7th Street and Center Street.

As required by the Grant guidelines the following documents are included:

- Grant Application
- Letter of Support from the McLoughlin Neighborhood Association
- A Letter of Support from the Oregon City Chamber Community Foundation as a non-profit partnership
- Letter of Support from Vicki Yates, owner of Singer Hill Café and resident of the McLoughlin neighborhood
- Three emails of correspondence from the OC Planning Department confirming there are no permits needed and no planning issues.

Please let me know if you have any questions, and I look forward to the final decision in June.

Thank you for this opportunity.



Trieste Andrews
Member of the Oregon City Art Commission



**OREGON
CITY**



Metro

**Metro Enhancement Grant Program
2023-24 Application**

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orcity.org or 503-974-5517.

Title of Project Oregon City Art Piece Replacement

Applicant Organization Oregon City Art Commission

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address 625 Center Street


City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project
Trieste Andrews

Phone 971-322-8610 Email trieste.andrews@gmail.com

Chairperson of Governing Board (If Applicable) Tammy Jo Wilson

Phone 971-235-3310 Email tjwilson@artinoregon.org

Signature 

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

The project is to fund a restoration project for Oregon City's public art collection - a collection of art that belongs to the citizens of Oregon City.

The first step is to conduct a survey of the current artwork in Oregon City to determine the condition of each piece and plan for restoration accordingly. The OCAC was given an inventory of the art pieces in Oregon City. Included in the grant request will be the selection of a person to review the inventory and create a list prioritizing what is most damaged and in need of restoration. The study will include a summary of what restoration work is needed and an approximate cost. The study itself will cost \$2750.

Based on the need, OCAC will use the metro enhancement grant to fund the restoration or replacement of the most damaged piece. Currently, there is a missing sculpture on the corner of 7th and Center due to a car accident. There is a \$5800 insurance payment for the damaged sculpture but the OCAC has discovered that an approximate cost for replacement is more than triple this amount. We have based the grant request on this particular project.

4. Describe why this project was selected and the community need(s) to which it will respond. Currently, there are murals that have deteriorated over the years, and sculptures that are either missing or damaged. These are an eyesore to our community rather than an enhancement and should be restored or replaced.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/ or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

As stated above, there are missing and damaged pieces of art in Oregon City that were once treasured by our community. In the early 2000's Oregon city had a vibrant art program with murals on Main Street and sculptures along 7th Street. With the dissolution of the previous Art Commission in 2005 and the subsequent ban of murals in Oregon City, Oregon City's art pieces have not been maintained. Now that the Art Commission has been reinstated and murals are once again allowed, it is time to restore Oregon City's art collection. This will enhance and improve the buildings and areas where the art is located.

6. Project Period: 6 months
(Number of months in duration)

Beginning Date: July 1, 2023

Ending Date: December 31, 2023

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

The population of Oregon city is over 37,000. The art pieces including the sculpture are in some of the most well-traveled areas - sculptures along the 7th street corridor and murals along Main Street. We believe it is important to give our citizens quality public art that they can interact with on a daily basis and is accessible to all. The whole community plus visitors to our city will benefit from this project with quality artwork adorning our City.

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

Although this would be the first Enhancement project with the Oregon City Art Commission, I previously obtained a grant through the Metro Grant through the Three Rivers Artist Guild, and managed the refurbishment of the Trolley car on Main Street and the new mural on the corner of Main and 99 in Oregon City.

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Included in the project will be input from the community on the chosen piece. Since it is replacing a sculpture in the McLoughlin neighborhood, the neighborhood association will be contacted and involved in the chosen piece. Art Commission meetings are open to the public and this will also be advertised for any community input. I believe it is important to engage our community through art. The creation of art can afford the expression of diverse cultures while unifying our community. I see the community engagement and participation as an important piece of the project.

It will also bring visibility of the OC Art Commission to our community and the possibility of continued funding for future projects.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	10000	5800	1088	16888
Project Administration costs (clerical, advertising, graphics, printing, postage)	2750			2750
Materials	1500			1500
Equipment/Supplies	500			500
Construction Costs	650			650
Event Costs	500			500
Transportation Costs				0
Insurance Costs (if needed)				0
Additional Costs (List)				0
Consultants/trainers				0
				0
				0
				0
				0
				0
Totals	15900	5800	1088	22788

10. Proposed Budget. On the following page, please list the project's proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	15900
+ Matching Funds (Cash):	5800
+ In-Kind Matching Funds	1088
= Total Cost of Project:	22788

11. List sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Payment to Artist for Sculpture	Insurance payment for the damaged piece	\$5800
In kind volunteer hours	40 hrs @ \$27.20 per hour	1088

12. List all grants applied for in support of this project and commitments confirmed to date.
OCAC received confirmation that there is a \$5800 insurance payment for the damaged art piece on the corner of 7th and Center Street

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? 5%

M C L O U G H L I N

N E I G H B O R H O O D
A S S O C I A T I O N

City of Oregon City
Ann Griffin, Economic Development Coordinator
625 Center Street
Oregon City OR 97045

Ms. Griffin:

As 2023 Chair of the McLoughlin Neighborhood Association, I'm happy to report that the leadership team has voted to submit this letter in support of the Oregon City Art Commission's Metro Enhancement Grant application. In addition to a list of art pieces in need of repair or replacement, the application includes the replacement of the damaged statue on the corner of 7th and Center Street – which used to adorn the McLoughlin Neighborhood. This latter item is of primary importance to the MNA.

The statue, *Ancient Voices*, installed in 2005, was widely appreciated by both McLoughlin Neighborhood residents and folks just passing through on foot, on their bikes, or in their cars. After the piece was negligently destroyed, some insurance money was recovered, but not nearly enough to cover the actual cost of replacement. Additional funds through a successful Metro Enhancement Grant application would be well spent on a replacement piece.

This proposed project, if fully funded, would fulfill two of the goals of the Metro Enhancement program, namely:

- It would increase the attractiveness and/or market value of residential, commercial or industrial areas; and
- It would enhance art and culture within the City.

Contingent on future formal consultation with the MNA during consideration of a replacement art piece, the MNA supports the Art Commission's grant application. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jesse A. Buss', written over a large, stylized flourish that extends across the signature line.

Jesse A. Buss
Chair, McLoughlin Neighborhood Association



PO 516
1209 7th Street
Oregon City, OR 97045

May 31, 2023

Ann Griffin, Economic Development Coordinator
City of Oregon City
625 Center Street
Oregon City, Oregon 97045

Ms. Griffin,

As the Chief Executive Officer of the OC Chamber Community Foundation, a non-profit 501c3, I submit this letter in support of the Oregon City Art Commission's grant application. In addition to a detailed list of art pieces in need of repair or replacement, I understand the application includes the replacement of the damaged statue on the corner of 7th and Center Street which needs to be replaced. The Foundation's own offices are on 7th Street just a few blocks from the site, and as one of the most traveled corridors of Oregon City, a new sculpture would be a welcome addition to this busy road. I believe a strong representation of art in Oregon City can only benefit our city's economy and tourism goals.

I believe that this project strongly supports two of the goals of the Metro Enhancement program:

- Increases the attractiveness or market value of residential, commercial or industrial areas.
- Enhances art and culture within the City.

Based on these points, I fully support the Oregon City Art Commission's grant.

Thank you,

A handwritten signature in cursive script that reads 'Victoria Meinig'.

Victoria Meinig, Chief Executive Officer
Oregon City Chamber Community Foundation

May 31, 2023

Ann Griffin, Economic Development Coordinator
City of Oregon City
625 Center Street
Oregon City, Oregon 97045

Ms. Griffin,

As a resident in the McLoughlin neighborhood and the owner of Singer Hill Café which is one block from 7th and Center Street in Oregon City, I submit this letter in strong support for Oregon City Art Commission's grant application. In addition to a detailed list of art pieces in need of repair or replacement, I understand the application includes the replacement of the damaged statue on the corner of 7th and Center Street which needs to be replaced. My café is in close proximity to the site which is one of the most traveled areas of Oregon City.

I understand that although the piece was insured, the actual cost of replacement far exceeded the insurance sum. Additional funds through the Metro Enhancement grant would be well spent.

I believe that this project strongly supports two of the goals of the Metro Enhancement program:

- Increases the attractiveness or market value of residential, commercial or industrial areas – including my own business
- Enhances art and culture within the City.

Based on these points, I fully support the Oregon City Art Commission's grant.

Thank you,



Vicki Yates
Owner of Singer Hill Café, 623 7th St., Oregon City
Resident of the McLoughlin Neighborhood

Oregon City Chamber Info

From: Oregon City Planning <ocplanning@orc.org>
Sent: Wednesday, May 31, 2023 3:05 PM
To: Oregon City Building Permits; Oregon City Planning; Jim Sayers; Josh Wheeler
Cc: Oregon City Chamber Info
Subject: RE: Metro Grant Sculpture Replacement

Hi Meg,
 It looks like this is located in the right-of-way, so there are no planning issues. Thank you!



Molly Gaughran
 [gor - in]
Assistant Planner
 Community Development Department
 City of Oregon City
 503.496.1543 Direct
 503.722.3789 Office
<https://www.orcity.org/maps/ocwebmaps>

From: Oregon City Building Permits <permits@orc.org>
Sent: Wednesday, May 31, 2023 2:49 PM
To: Oregon City Planning <ocplanning@orc.org>; Jim Sayers <jsayers@orc.org>; Josh Wheeler <jwheeler@orc.org>
Cc: chamberinfo@oregoncity.org
Subject: FW: Metro Grant Sculpture Replacement

Hello,
 Please see the email below from the OC Chamber (copied). Would any department require review or permitting for a 4 ft tall replacement statue downtown?

Thank you,

Meg

From: Oregon City Chamber Info <chamberinfo@oregoncity.org>
Sent: Wednesday, May 31, 2023 2:33 PM
To: Oregon City Building Permits <permits@orc.org>
Subject: Metro Grant Sculpture Replacement

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

My name is Trieste Andrews and I sit on the Oregon City Art Commission. The OCAC is submitting a proposal tomorrow for the Metro Enhancement Grant. The project is to replace the sculpture that once was installed on the corner of 7th Street and Center Street. It was called Ancient Voices and installed in 2005. The piece was a fortified cement/fiber statue

Oregon City Chamber Info

From: Oregon City Building Permits <permits@orcity.org>
Sent: Wednesday, May 31, 2023 3:10 PM
To: Josh Wheeler
Cc: Oregon City Chamber Info
Subject: RE: Metro Grant Sculpture Replacement

Hi Trieste,

Please see Josh's response highlighted below. If the statue is any bigger or in a different location, please advise. Note that this is the response for one department – we are still awaiting Building Official response.

Thanks,

Meg

From: Josh Wheeler <jwheeler@orcity.org>
Sent: Wednesday, May 31, 2023 2:50 PM
To: Oregon City Building Permits <permits@orcity.org>
Subject: RE: Metro Grant Sculpture Replacement

Replaced in place – No. Moved to a different location or increase in size – Yes. We need to ensure ADA access exists.



Josh Wheeler, PE
 Assistant City Engineer
 Public Works Department
 City of Oregon City
 13895 Fir Street
 Oregon City, Oregon 97045
 Email: jwheeler@orcity.org
 971.204.4634 Office
 971.322.9745 Cell

Engineering Development Services Public Counter Hours at 13895 Fir Street are 9:00 AM to 4:00 PM Monday through Thursday. We are available for in-person discussions on Friday by appointment only.

The City of Oregon City continues to offer services and programs in-person and online - find facility hours of operation [here](#).

Website: www.orcity.org

Visit us on [Facebook!](#) and [Twitter](#)

PUBLIC RECORDS LAW DISCLOSURE: This e-mail is subject to the State Retention Schedule and may be made available to the public.

From: Oregon City Building Permits <permits@orcity.org>
Sent: Wednesday, May 31, 2023 2:49 PM
To: Oregon City Planning <ocplanning@orcity.org>; Jim Sayers <jsayers@orcity.org>; Josh Wheeler <jwheeler@orcity.org>

Oregon City Chamber Info

From: Jim Sayers <jsayers@orcity.org>
Sent: Wednesday, May 31, 2023 4:39 PM
To: Oregon City Planning; Oregon City Building Permits; Josh Wheeler
Cc: Oregon City Chamber Info
Subject: RE: Metro Grant Sculpture Replacement

Hi,

If it is in the ROW there would be not permit requirement from Building.

Jim



James W. Sayers – Building Official
503-496-1517 Desk
503-545-8555 Mobil
jsayers@orcity.org

From: Oregon City Planning <ocplanning@orcity.org>
Sent: Wednesday, May 31, 2023 3:05 PM
To: Oregon City Building Permits <permits@orcity.org>; Oregon City Planning <ocplanning@orcity.org>; Jim Sayers <jsayers@orcity.org>; Josh Wheeler <jwheeler@orcity.org>
Cc: chamberinfo@oregoncity.org
Subject: RE: Metro Grant Sculpture Replacement

Hi Meg,

It looks like this is located in the right-of-way, so there are no planning issues. Thank you!



Molly Gaughran
[gor - in]
Assistant Planner
Community Development Department
City of Oregon City
503.496.1543 Direct
503.722.3789 Office
<https://www.orcity.org/maps/ocwebmaps>



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orccity.org or 503-974-5517.

Title of Project _____

Applicant Organization _____

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address _____

City, State, Zip _____

Project Manager responsible for the Enhancement Grant project

Phone _____ Email _____

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature Dianne Alves

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

4. Describe why this project was selected and the community need(s) to which it will respond.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

6. Project Period: _____
(Number of months in duration)

Beginning Date:

Ending Date:

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials				
Equipment/Supplies				
Construction Costs				
Event Costs				
Transportation Costs				
Insurance Costs (if needed)				
Additional Costs (List)				
Consultants/trainers				
Totals				

10. Proposed Budget. On the following page, please list the project’s proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	
+ Matching Funds (Cash):	
+ In-Kind Matching Funds	
= Total Cost of Project:	

11. List sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? _____



May 24, 2023

City of Oregon City
 Community Enhancement Grant Program
 625 Center Street
 Oregon City, OR 97045

Dear Community Enhancement Grant Program Committee,

The Oregon Arts Commission extends our enthusiastic support for Clackamas County Arts Alliance and support their grant application to the Community Enhancement Grant Program improve overall quality of life and ensure the arts are accessible to all Oregon City community members and visitors.

The Oregon Arts Commission is the state agency for the arts that works to enhance the quality of life for all Oregonians through the arts by stimulating creativity, leadership and economic vitality. We worked with the Arts Alliance for dozens of years and in multiple capacities including: awarding competitive grants, providing technical assistance, and utilizing their robust network to share opportunities to artists and arts organizations.

Arts councils are essential partners to local municipalities, states and federal government, and broadly serve a region through multiple programs and services. The National Endowment for the Arts created the model of arts councils in the 1970s to ensure local artists, organizations, and schools are supported by an “umbrella organization” in the region. The Clackamas County Arts Alliance plays a pivotal and unique role for cities throughout the county. Founded as a committee of Clackamas County, the Arts Alliance eventually grew into the nonprofit regional arts council and the central hub for the arts.

It is common for local municipalities to partner with arts councils to address community needs including community and economic development through arts events, mentoring artists to build entrepreneurial skills to support the workforce and connecting young people to arts education so they can access their inherent creativity and problem-solving skills. The Arts Alliance demonstrates exemplary use of county funds and provides an a variety of programs to increase the quality of life of community members.

Brian Rogers Executive Director
 971-209-5385
Brian.rogers@oregon.gov

775 Summer Street NE, Suite 200
 Salem, OR 97301-1280

Clackamas County Arts Alliance is a leader among its peers for innovated and sustained work supporting:

- An active, engaged network of artists, organizations and patrons across the county;
- Robust partnerships with other nonprofits, businesses and governments, adding value to each other's work advancing arts access for residents and visitors;
- Effective advocacy to increase public investment in arts as a vital element of strong communities; and
- Strong arts programming for youth and community members.

The Arts Alliance is an essential partner of the Oregon Arts Commission and Americans for the Arts in collecting Arts and Economic Prosperity data. In this study in 2015, we learned that the nonprofit arts and culture sector is a significant industry in Clackamas County—one that generates \$14.8 million in total economic activity. This spending—\$5.8 million by nonprofit arts and cultural organizations and an additional \$9 million in event-related spending by their audiences—supports 417 full-time equivalent jobs, generates \$8 million in household income to local residents, and delivers \$1.2 million in local and state government revenue. This economic impact study sends a strong signal that when we support the arts, we not only enhance our quality of life, but we also invest in Clackamas County's economic well-being. **The Arts Alliance continues to lead this project for Clackamas County as we undergo the current 2023 study.**

According to recent research from National Assembly of State Arts Agencies, the arts are key for quality of life and economic recovery in communities. When communities invest in the arts, multiple industries benefit, including retail, food and beverage, and hospitality. The arts create a sense of place, build community identity, increases economic activity, while increasing cultural tourism.

According to national data, public funding for arts and culture is a high-return investment that leverages \$9 in private funds for every public dollar invested. Your investment in the Arts Alliance will have an exponential impact in economic vitality of communities, while helping community members reconnect as we emerge from the pandemic. **Your investment in the Arts Alliance is an investment in quality of life for all in Oregon City.**

The Oregon Arts Commission highly supports of Clackamas County Arts Alliance. Thank you for considering their proposal and please let me know if you have any questions.

Sincerely,



Brian Rogers
Executive Director

Brian Rogers Executive Director
971-209-5385
Brian.rogers@oregon.gov

775 Summer Street NE, Suite 200
Salem, OR 97301-1280

May 24, 2023

Community Enhancement Grant Program

Dear Ann Griffin,

Clackamas Arts Alliance is a valued community partner to Oregon's Mt. Hood Territory, the destination organization for Clackamas County. For decades collaborations with them have enhanced and informed our work. The networks and connections they build lift artists voices, connect people to and through art, and bring recognition to the ways arts enhance our economy, communities, and lives making this not just a great place to live but also to visit.

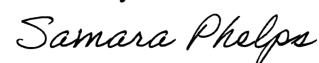
They serve as a strong partner and advocate for the diverse and vibrant creative community in Clackamas County. Intentional work by the Arts Alliance connects creative professionals, local artists, and supporters of the arts with the programs that support them. This work does not happen without a professional, knowledgeable staff at a trusted organization.

This year, they again spearheaded local participation in AEP6 (Arts & Economic Prosperity 6), an economic impact study of the nonprofit arts and culture industry in the US conducted every five years. They also represent Clackamas County in the Our Creative Future arts and culture regional planning process. No other entity had the capacity, knowledge or passion to ensure all of Clackamas County was included in this research. Nonprofits, local governments, economic development agencies, businesses and artists will have research specific the County and the region on the economic impacts of arts and culture, market demand and assets inventory to strategically take action because of Clackamas Arts Alliance.

Filling another much needed role for the arts and culture community, the Arts Alliance acts as the fiscal agent for the Clackamas County Cultural coalition. Providing this all volunteer member group access to professional booking and staff to run the grant making process each year. Without this assistance the Clackamas County Cultural Coalition would be unable to distribute over \$60,000 in grants made available through the generous contributions of Clackamas County residents to the Cultural Trust.

These examples illustrate the reach and impact of the Arts Alliance as a resource and a leader for a growing, thriving and collaborative community in Oregon City and throughout the county.

Sincerely,



Samara Phelps
Executive Director
Mt. Hood Territory – Clackamas County Tourism

May 24, 2023

Ann Griffin, Economic Development Coordinator
City of Oregon City
625 Center Street
Oregon City, Oregon 97045

Ms. Griffin,

As a resident of Oregon City who is very involved in the Arts in our community, I am giving my full support for the Clackamas Community Arts Alliance grant application.

I currently sit on the Oregon City Arts Commission, am a participating member of the Creative Future Steering Committee which is investing \$500,000 in an art and culture plan for 5 counties and have managed multiple art events in Oregon City. I have regularly used the Clackamas County Arts Alliance's resources to advertise and assist in all of these undertakings. In addition to my civic participation, I have also personally been able to display my artwork through CCAA's Artists Exhibition program, which is widely popular with Oregon City's artists.

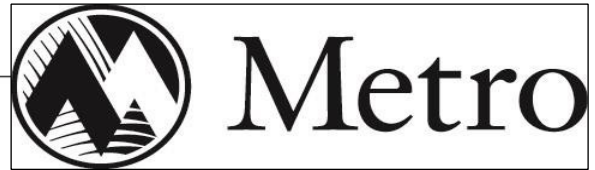
I can't imagine not having CCAA's programs and resources available for the Arts in Oregon City, or even the threat of having some of their programs cancelled due to funding.

CCAA has my full support for their Metro Enhancement Grant application.

Sincerely,



Trieste Andrews



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Timeline Hall

Applicant Organization Clackamas County Historical Society

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 936024919

Address Museum of the Oregon Territory, 211 Tumwater Drive

City, State, Zip Oregon City, Oregon 97045

Project Manager responsible for the Enhancement Grant project
Stephen Greenwood

Phone 503-655-5574 Email director@clackamashistory.org

Chairperson of Governing Board (If Applicable) Chris Owens

Phone 503-951-1805 Email president@clackamashistory.org

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

Built in 1908, the Stevens-Crawford Heritage House exterior stairs and front porch showed signs of water damage and rot. Some of the deck boards had fallen apart and the corners of the porch held water. The front steps held standing water in the center. CCHS received \$3,250 for materials and labor to replace rotting deck boards. The entire deck and exterior stairs were pressure washed. All of the deck boards and stairs received a coat of anti-fungal primer and a new coat of paint. Additionally, traction strips were added to the stairs to ensure safety.

3. Briefly describe the project for which you are requesting funds.

The new Timeline Hall Exhibit will enhance the existing exhibits at MOOT by adding new experiential activities and content that shares the history and culture of Clackamas County. Timeline Hall will share stories of underrepresented groups with interactive experiences that engage visitors to reflect on multiple viewpoints of key events in Clackamas County history. For example, in 1886, a crowd of men gathered in Oregon City and marched to the lodgings of Chinese workers. They forced more than forty Chinese workers aboard the steamer Latona, which carried them to Portland. Twelve men were arrested for the expulsion, but none brought to trial. On the night of the Oregon City expulsion, 3,500 people paraded through Portland carrying signs that "The Chinese must go." Others like Harvey Scott, the editor of the Oregonian, worked to calm the situation, helping to prevent Chinese expulsion. The historical evidence presented two viewpoints on Chinese expulsion, but what if an experiential activity told the story from the perspective of the Chinese workers forced on board the steamer? This funding will support the purchase of exhibit interactives to enhance the visitor experience, including the cost of materials, equipment and supplies, and printing and mounting exhibit text.

4. Describe why this project was selected and the community need(s) to which it will respond.

CCHS was hit hard by the COVID-19 pandemic as the closure of our museums decimated our revenue earned through in-person attendance and programs. In March 2020, CCHS delivered its first school group program, but then March 13th came. COVID-19 forced us to put our school group program on hold until we launched our new escape room program Mertie's Time Machine at the Stevens-Crawford Heritage House this year. Our volunteers and a skeletal staff carried CCHS through the COVID-19 pandemic because they believed in the importance of our mission and keeping history alive. This funding will support asset recovery by designing an engaging museum exhibit and accompanying education programs to reach new audiences of students and their families.

This project was selected with the goal of sharing the history of Clackamas County to new audiences. The community need is that the stories be made relevant to the target audiences of families and students. The project will expand museum visitation to new audiences by developing a marketing plan that will reach out to students and families. We will target key regional newspapers and chambers of commerce to promote the exhibit throughout the Portland metropolitan area, including reaching out to media such as the Asian Reporter, The Latino Network, The Skanner, and Smoke Signals. We will advertise the exhibit through PeachJar to reach elementary schools in the Portland Metropolitan area where underrepresented students live.

What makes CCHS important to our communities is that we preserve and share powerful stories of people's lives and how Clackamas County has changed over time. Clackamas County is home to some of Oregon's most deeply layered history from Indigenous Peoples to re-settlement through the Oregon Trail to technological innovation that brought electricity to people's homes because of the power from the falls. Experiencing museums helps visitors understand how events in the past shaped the present. We learn how people lived, overcame hardships, and can look at the past with the goal of creating a better future.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

We aim to serve all the residents of Clackamas County and beyond. From school groups to seniors to families, we try to make history relevant to all ages. 4th and 5th grade students are a key audience because CCHS's mission aligns so effectively with the Oregon Department of Education Social Science Standards Integrated with Ethnic Studies for Historical Knowledge. We will develop an exhibit-based education program for students that aligns with the Standards and activities that all visitors can engage in as they walk through Timeline Hall. CCHS does not want the cost of admission to prevent Clackamas County residents from experiencing their history. This is why we have joined 1,000 other museums as part of the Institute for Museums and Library Science Initiative (IMLS) Museums for All. Visitors receiving food assistance (also known as SNAP benefits) can visit the museums for only \$3 per visitor, for up to four people.

Having a new exhibit at MOOT will enhance the culture within Oregon City and draw our other key audience of tourists visiting from the Portland metropolitan area, Salem, and elsewhere seeking to learn the history and culture of Clackamas County. As the Oregon Heritage Commission's impact report on the Economic Impacts and Value of Oregon's Heritage

6. Project Period: 12
(Number of months in duration)

Beginning Date: 07/01/2023

Ending Date: 06/30/2024

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

Museums provide a sense of community and place by celebrating a shared history. As a 2021 IMLS Report concluded, museums “are indispensable connective tissue that keep healthy communities together.” The anticipated outcomes for the Timeline Hall Exhibit are to develop an exhibit that appeals to visitors from underrepresented groups and increase CCHS memberships from underrepresented groups. The anticipated outcomes for implementing the accompanying education programs are twofold: (1) to increase museum visitation from families and students and (2) increase family memberships. Total museum attendance for the 2022 calendar year was 2,034. Our goal is to double general attendance one year after the exhibit grand opening. Only 32 students visited during the 2022 calendar year. CCHS’s goal is to draw 1,000 students to the museums by January 2025.

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

I develop experiences that use education programs, exhibits, and events to build audiences. I have trained staff to engage with visitors, created heritage activities for multiple museums, and implemented outreach programs to engage audiences in different settings. In previous roles at museums, I installed exhibits and developed education programs. My passion is taking my subject matter expertise and training as a teacher to research, write, and deliver programs that resonate and make emotional connections with a variety of audiences and ages. Prior work includes managing Portland’s Wells Fargo Museum and interpreting history at Colonial Williamsburg.

—

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

This year-long project will include a 500 sq. ft. exhibit and accompanying education programs. We will use the Smithsonian Guidelines for Exhibit Development throughout the exhibit design and fabrication process. We will have an ADA accessibility audit prior to beginning exhibit fabrication. We will offer a stipend to have text/images/interactives reviewed by peers from museums in Oregon seeking feedback from the Chinatown Museum, Oregon Black Pioneers, Oregon Jewish Museum and Center for Holocaust Education, and other museums. We will offer a stipend for exhibit/program review from teachers in Clackamas County school districts. The exhibit will move the organization forward through its process of exhibit design and fabrication that incorporates the assistance of other organizations and groups in the process.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	2500		3000	5500
Project Administration costs (clerical, advertising, graphics, printing, postage)	8200			8200
Materials	7000			7000
Equipment/Supplies	7500			7500
Construction Costs			7800	7800
Event Costs				0
Transportation Costs				0
Insurance Costs (if needed)				0
Additional Costs (List)				0
Consultants/trainers				0
				0
				0
				0
				0
				0
Totals	25200	0	10800	36000

10. Proposed Budget. On the following page, please list the project's proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	25200
+ Matching Funds (Cash):	0
+ In-Kind Matching Funds	10800
= Total Cost of Project:	36000

11. List sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Personnel Services	Volunteers	\$3000.00
Construction costs	Volunteers	\$7800.00

12. List all grants applied for in support of this project and commitments confirmed to date. We have also solicited funding for this project from the Marie Lamfrom Charitable Foundation, The Oregon Cultural Trust, and the Strategic Investment Program. We have received no funding yet.

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? 10%



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orccity.org or 503-974-5517.

Title of Project Timeline Hall

Applicant Organization Clackamas County Historical Society

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 936024919

Address Museum of the Oregon Territory, 211 Tumwater Drive

City, State, Zip Oregon City, Oregon 97045

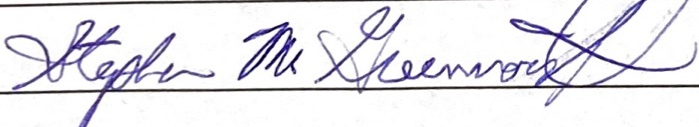
Project Manager responsible for the Enhancement Grant project

Stephen Greenwood

Phone 503-655-5574 Email director@clackamashistory.org

Chairperson of Governing Board (If Applicable) Chris Owens

Phone 503-951-1805 Email president@clackamashistory.org

Signature  6/1/2023 1:13 PM

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)



Parks and Recreation

1211 Jackson Street | Oregon City OR 97045
Ph (503) 657-8273 | www.orcity.org

Ann Griffin, Economic Development Coordinator
City of Oregon City
625 Center Street
Oregon City, Oregon 97045

Ms. Griffin,

I am writing this letter to encourage the City to fund Clackamas County Historical Society's *Timeline Hall Exhibit: Key Events in Clackamas County History* and its education programs.

CCHS is rebuilding audiences after COVID-19 prevented people from visiting museums. The Ermatinger House has collaborated with CCHS on programs and events. We have created a new education program where students visit both the Ermatinger House and the Stevens-Crawford Heritage House to learn about Oregon City's history. By the end of the school year, 420 students would have participated. History is at the core of the learning experience through this schools-to-museum partnership.

The Timeline Hall project will share the history of Clackamas County through interactive exhibit experiences and new education programs aimed at an audience of families and students.

The Ermatinger House fully supports CCHS's efforts to add a new exhibit with education programs to MOOT that will be an asset to our communities and promote the shared history of Oregon City to our residents and tourists. The funding from the Metro Enhancement Grant will help MOOT fulfill its mission to share the history of Clackamas County by enhancing the museum experience.

Sincerely,

Kendall Reid
Parks and Recreation Director
Oregon City Parks and Recreation



Ann Griffin, Economic Development Coordinator
City of Oregon City
625 Center Street
Oregon City, Oregon 97045

Ms. Griffin,

The CCHS Board of Directors is writing this letter expressing our full support for the City funding the Timeline Hall Exhibit. The Timeline Hall project will share the history of Clackamas County through interactive exhibit experiences and new education programs aimed at an audience of families and students. What makes the Museum of the Oregon Territory important to our communities is that it shares powerful stories of people's lives and how Oregon City has changed over time.

Adding a new exhibit with education programs will enhance the existing assets of MOOT and draw community residents and visitors from elsewhere to learn about Oregon City's history. Funding by the Community Enhancement Program is critical to the success of this project to enhance the visitor experience and help us fulfill our mission to share the history of Clackamas County.

Sincerely,

Chris Owens
Lynnda Myers
Stylin Bennett
Wade Byers
Bruce Hansen
Ed Hestegren
Rose M. Kutik
Sara Meyer *Bill Taylor*

MUSEUM OF THE OREGON TERRITORY • STEVENS-CRAWFORD HERITAGE HOUSE

P.O. Box 2211 Oregon City, OR 97045
503-655-5574 www.clackamashistory.org
501c (3) Tax ID # 93-6024919



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orcity.org or 503-974-5517.

Title of Project Timeline Hall

Applicant Organization Clackamas County Historical Society

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 936024919

Address Museum of the Oregon Territory, 211 Tumwater Drive

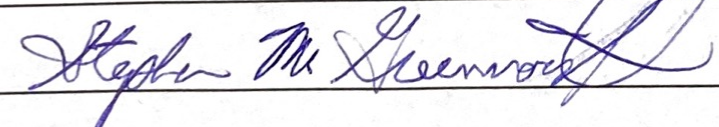
City, State, Zip Oregon City, Oregon 97045

Project Manager responsible for the Enhancement Grant project
Stephen Greenwood

Phone 503-655-5574 Email director@clackamashistory.org

Chairperson of Governing Board (If Applicable) Chris Owens

Phone 503-951-1805 Email president@clackamashistory.org

Signature  6/1/2023 1:13 PM

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)



**OREGON
CITY**



Metro

Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Supporting Youth Safety Through Violence Intervention & Prevention Education

Applicant Organization Clackmas Women's Services

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 93-0900119

Address 256 Warner Milne Road

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project
Brenda Kinoshita

Phone 503-557-5820 Email brendak@cwsor.org

Chairperson of Governing Board (If Applicable) Brian Maher

Phone 503-887-3455 Email bmaher789@gmail.com

Signature *Brenda Kinoshita*

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

Without question, every child deserves to be safe, healthy, and valued. That is why Clackamas Women's Services is dedicated to helping children impacted by violence or abuse to heal and thrive. Unfortunately, circumstances beyond their control often create difficult - and even dangerous - situations for far too many children in Oregon. We see the countless ways they are adversely impacted when they witness or directly experience domestic or sexual violence, or child abuse. We also know hope exists when a caring community is committed to changing the trajectory of trauma for even one child.

In conjunction with CWS' Violence Prevention Education program, this project supports the co-location of a CWS Youth Advocate in at least one Oregon City Public School during the 2023-2024 school year. Our goal is to provide more direct access to trauma-informed supports and services for students impacted by violence or abuse.

CWS annually receives more than 150 verbal disclosures of violence or abuse from students participating in our Violence Prevention Education lessons in the classroom, and many more through anonymous written disclosures. Though school is the most common place for such disclosure, both schools and educators are – self-admittedly – unequipped to support students in processing their experiences and connecting them with trauma-informed recovery services. To bridge this gap, CWS provides specially-trained Youth Advocates as a school-based resource for students so they can disclose concerns about violence or abuse. Youth Advocates hear their stories and acknowledge them with respect and compassion. By individually assessing each situation, students can then be connected with critical safety and recovery services to help them overcome the trauma of these incidents and support their safety, wellbeing, and success.

4. Describe why this project was selected and the community need(s) to which it will respond.

According to the Oregon Department of Human Services' "2021 Child Welfare Book," 5,093 reports of suspected child abuse were made in Clackamas County; 35.4% of these reports came from schools or law enforcement agencies. Domestic violence was identified as a factor in nearly one-third of reported cases. This data does not fully represent the untold number young people traumatized by the violence or abuse they witness or experience in the home, or at school, which is never disclosed. Clackamas County School District's Student Threat Assessment Team found that 95% of the students they screened reported experiencing domestic violence, dating abuse, and/or sexual assault at some time in their lives.

Numerous studies confirm that exposure to violence or abuse can undermine a child's physical and mental health, cognitive development, educational success, and personal relationships. These experiences may also increase the likelihood of depression, anxiety, suicidal ideation, aggression, and substance dependence. Safe spaces for disclosing abuse, relationships with trusted adults, and trauma-informed therapies are shown to mitigate the long-term impacts of trauma and support future wellbeing.

In response to the need specifically expressed by our school partners, CWS has expanded our Youth Advocacy team to four staff members (one is Spanish speaking.) This allowed us to pilot a co-location model in School-Based Health Centers during the 2022-2023 school year. Oregon City High School is among our pilot partners.

The purpose of this program is to:

- Provide more consistent access to Youth Advocates trained to support young people impacted by domestic violence and sexual abuse.
- Encourage disclosure of violence or abuse in a space that is safe, confidential, and trauma-informed.
- Intervene on behalf of youth in immediate danger and engage the proper agencies in supporting the youth's safety.
- Connect youth with evidence-based, age-appropriate supports and services to aid in their recovery.
- Reach elementary and middle school students served by each high school's School-Based Health Center.
- Engage trusted adults as part of the healing process, as requested by the student and appropriate to their circumstances.

With the school year winding down, we can report that at least 22 students from Oregon City High School (OCHS) were referred to CWS' Youth Services Program to access mental health support and other services. Many more connected with a Youth Advocate through the School-Based Health Center located at OCHS to discuss concerns, learn about resources, and address any safety issues. OCHS is committed to extending our co-location partnership into the coming school year and a signed MOU is forthcoming. The 2022-2023 MOU is included as a demonstration of this partnership.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

CWS is a lead partner in local efforts to reduce the exposure of children to violence or abuse, support the safety and autonomy of anyone experiencing interpersonal violence, and improve access to trauma-informed resources for those who have been impacted by these experiences. CWS works closely with public schools serving Oregon City students and families, along with other school districts across the county, to understand the needs of their students and consider the social, cultural, and family dynamics that put kids and teens at risk, and that may also keep them from sharing their experiences with a trusted adult. Norms and attitudes can vary greatly from one school district to another, and CWS Youth Advocates are prepared to earn the trust of students, teachers, and families on any campus. Our bilingual/bicultural Youth Advocate provides important cultural perspectives and offers linguistically and culturally responsive support. With expanded access to confidential channels for disclosure, the potential exists to not only support Oregon City students more effectively, but it may also allow caregivers experiencing domestic abuse or sexual violence to see the School-Based Health Center at Oregon City High School as a safe place where they, themselves, can seek help.

6. Project Period: 12
 (Number of months in duration)

Beginning Date: 7/1/2023

Ending Date: 6/30/2024

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

In partnership with School-Based Health Centers - including Oregon City High School - this project provides effective youth advocacy and trauma-informed support for children and teens impacted by domestic violence, sexual violence, dating violence, or child abuse. We anticipate serving at least 200 students during the 2023-2024 school year, with an estimated 65 students or more seeking the support of a co-located Youth Advocate at Oregon City High School. A recent comment from a teacher is a powerful reflection of how CWS' Youth Advocates are meeting a critical need in local schools: "I am thankful your staff followed through with the disclosure of abuse from a student in my class. I think these disclosures should be taken seriously and handled immediately. I am concerned about the students and the behaviors impacted by abuse. I feel this is an urgent concern."

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

For more than a decade, CWS has provided Violence Prevention Education in collaboration with Clackamas County schools, and we currently have partnerships with nine of the ten districts in the county. This includes Oregon City. With programs focusing on youth in grades K -12, curriculum ranges from how to identify abuse, to building positive relationships, understanding media influences, and respecting differences such as gender identity or cultural background. Presentations often prompt students to express concerns or seek out help, which led to the development of the School-Based Health Center co-location initiative. Oregon City High School has been a pilot partner during the 2022-2023 school year.

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

The effectiveness of this project is determined by the number of students who are able to disclose their concerns of domestic violence or abuse, whether for themselves, a family member, or a friend. We will track the services which are provided to support students in dealing with their trauma and building resilience. While less tangible, but of great importance, we will also work with educators to create a supportive school environment that advocates against violence and aggression and promotes respect. To understand impact, we will seek feedback through surveys as well as one-on-one conversations with students, and this information will be assessed to determine program effectiveness. Teacher and family feedback is also important. Partner and participant input will help shape future plans as we scale up to involve other schools.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	50000	278896		328896
Project Administration costs (clerical, advertising, graphics, printing, postage)		6500		6500
Materials				0
Equipment/Supplies		3175		3175
Construction Costs				0
Event Costs				0
Transportation Costs		5580		5580
Insurance Costs (if needed)				0
Additional Costs (List)				0
Consultants/trainers		5700		5700
Program Expenses		35000		35000
Client Assistance		2500		2500
Communications		1455		1455
Training		4000		4000
Administrative Overhead (10%)		39281		39281
Totals	50000	382087	0	432087

10. Proposed Budget. On the following page, please list the project's proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	50000
+ Matching Funds (Cash):	382087
+ In-Kind Matching Funds	0
= Total Cost of Project:	432087

11. List sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Public Investment	Government Grants & Contracts	332087
Fundraising	Private Foundation Grants	40000
Fundraising	General contributions	10000

12. List all grants applied for in support of this project and commitments confirmed to date.

Committed:

- Juan Young Trust - \$10,000
- Wheeler Foundation - \$10,000
- Rose E. Tucker Charitable Trust - \$3,500
- Jackson Foundation - \$3,000
- CommuniCare - \$2,500
- Clark Foundation - \$2,500
- OnPoint Community Credit Union - \$1,500

Pending/Planned:

- Herbert A. Templeton Foundation
- Samuel S. Johnson Foundation
- Bendall Charitable Trust

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? 10%



**Memorandum of Understanding:
Co-Located Domestic & Sexual Violence Youth Advocates**

Participating Partners

School Based Partner – Oregon City School District
DV/SA Service Provider – Clackamas Women's Services (CWS)

This Memorandum of Understanding (MOU) outlines the commitment of the partner agencies for Clackamas Women's Services (CWS) to place a Co-Located Domestic Violence and Sexual Assault (DV/SA) Youth Advocate at *Oregon City High School with mobile capacities to CAIS, OCSLA and other Oregon City School District feeder schools*. By entering into this agreement, the partners demonstrate a full commitment to a shared vision and plan to address the needs of individuals experiencing domestic violence and/or sexual assault, and to participate fully in the project-funded activities as described below.

Project Description:

Clackamas Women's Services will provide and support a qualified and experienced DV/SA Youth Advocate who will provide onsite and mobile advocacy to *Oregon City School District* participants who are survivors of domestic violence and/or sexual assault, dating violence, stalking, or trafficking.

Goals of the Program:

1. To increase capacity for responding to the safety needs of those who are survivors of domestic violence by increasing partners' mutual understanding of systems, practices, services and resources to recognize and respond to survivors' emotional and physical safety needs.
2. To improve services to survivors by ensuring that they are consistently identified through *Oregon City School District* screening and referred to the co-located DV/SA Youth Advocate and/or DV/SA agencies for services and support.
3. To increase organizational knowledge through cross-training to better serve youth survivors and their families who are navigating systems related to the violence and trauma such as the courts, criminal justice system or mental health sector.

Roles and Responsibilities:

Clackamas Women's Services (CWS) operates a non-profit, community-based multi-service domestic violence intervention program. CWS services are available to adults and youth experiencing and/or leaving domestic violence and/or sexual assault. CWS fosters the empowerment of survivors so they can establish lives free of domestic and sexual violence, thereby breaking the generational cycle of these destructive forces. Our vision is to live in a society that no longer tolerates domestic and sexual violence, but rather thrives on mutual respect.



CWS' service delivery framework is built on trauma-informed best practices that promote safety and self-determination. CWS offers comprehensive and sensitive solutions for adults and youth impacted by sexual assault, domestic violence, stalking, trafficking, sex industry exploitation, and elder abuse. These include a 24/7 crisis line, comprehensive shelter resources, and community-based programs. These programs include emergency, transitional, and long-term support and services, referral and advocacy services, mental health counseling, support groups, legal advocacy, youth violence prevention, and culturally relevant supports.

Clackamas Women's Services will:

- Serve as the lead agency for this collaborative project, accepting full responsibility for documenting the performance and activities of this project.
- Provide all fiscal and contractual oversight for this project;
- Designate 1.0 FTE DV/SA Youth Advocate to work at *Oregon City High School* on a mutually agreed upon schedule
 - The Co-Located DV/SA Youth Advocate will provide services for children, youth, and adults who are victims of and/or exposed to domestic violence, dating violence, or stalking, including support for non-abusing parents and caretakers.
 - Key services will include: safety planning, accompaniment to court or law enforcement interviews, supporting access to protective orders and providing ongoing emotional support during system navigation and resource connection.
- Provide supervision and support to DV/SA Youth Advocate;
- Facilitate DV/SA-Specific Trainings to *Oregon City School District* on a mutually agreed upon schedule

Oregon City School District

Mission

With high expectations, we engage all students in meaningful learning activities to prepare them for successful lives.

Vision

In our ideal future, Oregon City School District is a truly great community of learning in which students are engaged in genuine, meaningful learning. Every student has an educational plan, and the tools and support to pursue their educational goals. All students are engaged in fulfilling, robust learning activities that are driven by each student's educational plan. Partnerships within the local, national, and global communities provided students enriching educational and life experiences. All students are involved in community partnerships that promote respect, honesty, service, and learning. A wide variety of expanded learning opportunities ensures a *comprehensive education that prepares each student for success. The district is characterized as rigorously pursuing and securing additional funding to support student learning.*



Oregon City School District will:

- Designate a point person who will be available to the DV/SA Youth Advocate in person, by telephone or email. This designee will:
 - Introduce the program to others within *Oregon City High School, CAIS, OCSLA and Oregon City feeder schools* prior to the DV/SA Youth Advocate's placement in the office, providing an overview of the role of the Youth Advocate, information about confidentiality and mandatory reporting and other areas.
 - Invite Youth Advocate, where appropriate, to meetings and office functions.
- Arrange for a secure and confidential office space that includes access to computer and phone for the Co-Located Youth Advocate to work directly with *Oregon City School District* referred clients in as timely a manner as possible.
- Make referrals to Co-Located DV/SA Youth Advocate utilizing outlined referral and communication plans

Partnership Meetings:

CWS and *Oregon City School District* staff will meet to discuss the successes, challenges and functionality of the program. Meetings are to include Co-Located DV Advocate, Leadership from CWS, *Oregon City School District* Leadership, and designated staff from *Oregon City School District*.

- Meetings will meet monthly for 6 months. At the end of 6 months, meetings may go to quarterly if meeting attendees agree. Both CWS and *Oregon City School District* agree to meet quarterly, at a minimum.
- CWS will be responsible for coordinating meetings with input from *Oregon City School District*.
- Minutes are to be taken and documented during each meeting. Responsibility to take minutes falls on CWS, unless otherwise specified.

Referrals:

CWS and *Oregon City School District* will follow the below process for confidentiality and consistency in referrals:

- Option 1 (preferred): Warm-Connection – walk participant to designated Youth Advocate office and/or support participant in calling or texting the Youth Advocate.
- Option 2: Complete a CWS Referral Form and give it to the Youth Advocate or email to youthteam@cwsor.org. The Referral Form includes Survivor Name, School District, Safe Contact Information, and any pertinent info. Follow-up will happen within 2 business days.
- For anyone identified as a survivor: *Oregon City School District* provides all participants with DV/SA Crisis & Support Line and the DV/SA Text and Chat Line for crisis and support:
 - **24/7 Crisis and Support Line:** 503-654-2288
 - **Chat:** rc.chat/cws (M-F, 9:30am – 4pm)
 - **Text Line:** 503-461-2888 (M-F, 9:30am – 4pm)



Communication Plan:

For DV/SA Youth Advocate Response (Call-Outs):

- Participant related purposes (such as needing support at another location – feeder school) – *Oregon City School District* will reach out directly to Youth Advocate in-person or by phone / email; if unavailable, call CWS' Youth Services Phone Line: 503-908-9411 and the team will work on response coordination.
- SHBC Staff related purposes (such as case staffing) – *Oregon City School District* will reach out directly to Youth Advocate by stopping by their office or by phone / email.

For DV/SA Youth Advocate Absence:

- CWS will do our best to provide back-up for the Co-Located DV/SA Youth Advocate during absences from the regularly assigned *Oregon City High School* location. CWS will notify *Oregon City School District* about the back-up plan before back-up is needed, if possible, or immediately once the plan is in place.
 - Communication of absence and a back-up plan will include an email from CWS to *Oregon City School District* at the following email addresses:
 - Oregon City School District: Liz Mogil, Student Services facilitator, liz.mogil@orecity.k12.or.us

School Related Closures:

- DV/SA Youth Advocate & CWS Leadership will engage in District-wide alert system for information related to school closures, late starts, etc.
- *Oregon City School District* will include DV/SA Youth Advocate and CWS Leadership in communication related to closures, late starts, etc.

Case Specific Staffing and Personnel Concerns:

Throughout working together, there will likely be case questions that arise from CWS or *Oregon City School District*. We mutually agree to discuss the concern in a timely manner and with appropriate audiences.

Please note: Without a release of information CWS cannot share information regarding case specifics. CWS can answer general questions about policies and practices.

Throughout working together, there may be personnel concerns that arise from CWS or from *Oregon City School District*. We agree mutually to discuss the concern in a timely manner between management in *Oregon City School District* and management in CWS.

- CWS contacts:
 - Catherine Koch – Counseling & Youth Program Director, catherinek@cwsor.org
- *Oregon City School District* contacts:
 - Liz Mogil, Student Services facilitator, liz.mogil@orecity.k12.or.us



Timeline

The roles and responsibilities described under this Memorandum of Understanding will coincide with the 2023 – 2024 school year. The MOU will be reviewed yearly and any necessary adjustments will be made and implemented prior to the school year ending.

Commitment to the Partnership

- The collaboration service area includes Clackamas County, Oregon.
- The partners agree to collaborate and provide coordinated support services pursuant to the mutually agreed upon program goals.
- We, the undersigned, have read and agree with this MOU. Further, we have reviewed the proposed project and approve it.

Relationship of the Parties

All parties to this MOU are independent contractors and are solely liable for their own acts and omissions as well as the acts and omissions of their officers, agents, and employees. More specific terms regarding indemnity and insurance requirements will be provided in any subsequent contracts between the parties that relate to or arise out of this MOU.

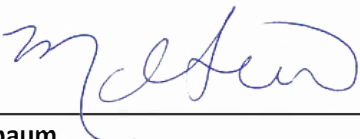
Termination

Each Party shall have the right to terminate the Memorandum of Understanding by giving 30 days written notice in writing to all other parties at any time. Each party agrees to first effectively address issues and attempt to maintain a partnership. The CWS Board of Directors is available to provide mediation support as needed, and CWS agrees to inform those funding the project should any Party express interest in terminating the agreement. If the Memorandum of Understanding is terminated by any Party, steps shall be taken to ensure that the termination does not affect any prior obligation, project, or activity already in progress. If the Memorandum of Understanding is terminated, a notice will be sent to those funding the project to ensure full disclosure of any concerns regarding the project.

Amendment clause

The Memorandum of Understanding may be modified or amended by a written agreement between the Parties.

Signatures:



Melissa Erlbaum
 CWS Executive Director

5/31/2023

 Date



NAME
 School Based Representative

29. May 23

 Date



Metro Enhancement Grant Program 2023-24 Application

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If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project _____

Applicant Organization _____

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address _____

City, State, Zip _____

Project Manager responsible for the Enhancement Grant project

Phone _____ Email _____

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

4. Describe why this project was selected and the community need(s) to which it will respond.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

6. Project Period: _____
(Number of months in duration)

Beginning Date:

Ending Date:

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials				
Equipment/Supplies				
Construction Costs				
Event Costs				
Transportation Costs				
Insurance Costs (if needed)				
Additional Costs (List)				
Consultants/trainers				
Totals				

10. Proposed Budget. On the following page, please list the project’s proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	
+ Matching Funds (Cash):	
+ In-Kind Matching Funds	
= Total Cost of Project:	

11. List sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? _____



April 28, 2023

RE: Letter of Recommendation for Clackamas Workforce Partnership

To the City of Oregon City,

The PCC CLEAR Clinic supports the objectives of the Clackamas Workforce Partnership Clean Slate Clackamas proposal to the Oregon City Metro Enhancement Grant Program. This grant will provide needed funding to continue to provide and expand expungement services to qualified participants at the clinics located in Oregon City.

Clean Slate Clackamas will provide no-cost expungement to qualified Oregonians with eligible criminal cases. This program will offer criminal record expungement services, residential eviction expungements, and legal name & gender marker change services. Clackamas Workforce Partnership, along with the providers at Clean Slate Clackamas, will partner with nonprofits, legal professionals, and other relevant entities to provide these services.

In closing, we believe that providing expungement and other legal services is an important opportunity to remove barriers to employment, housing, education & career training, and financial stability. Investment in this program will help foster the economic development of Oregon City and surrounding communities. As a provider of all these legal services in Oregon, the CLEAR Clinic is intimately familiar with how necessary and underfunded these services are. We would like to support the development of a more robust Clean Slate Clackamas program and see its potential for positive impact in the broader workforce system.

Sincerely,

Leni A. Tupper
Director, PCC CLEAR Clinic
pcc.edu/clear-clinic



April 28, 2023

RE: Letter of Recommendation for
Clackamas Workforce Partnership

To the City of Oregon City,

The Father's Heart supports the objectives of the Clackamas Workforce Partnership Clean Slate Clackamas proposal to the Oregon City Metro Enhancement Grant Program. This grant will provide needed funding to continue to provide and expand expungement services to qualified participants at the clinics located in Oregon City.

Clean Slate Clackamas will provide no-cost expungement to qualified Oregonians with eligible legal infractions. This program will offer legal record expungement services, rental eviction expungements, and name & gender marker change applications. Clackamas Workforce Partnership, along with the providers at Clean Slate Clackamas, will partner with nonprofits, legal professionals, and other relevant entities to provide services.

In closing, we believe this is an important opportunity to remove barriers to employment opportunities, better housing, education & training, financial stability which ultimately leads to the economic development of Oregon City and the surrounding communities. We would like to express our confidence in the development of a more robust Clean Slate Clackamas program and see its potential for positive impact in the broader workforce system both locally and beyond.

Sincerely,

Marty Gant, President
The Father's Heart
mgant@fhsm.org
503-209-5356



19600 Molalla Avenue | Oregon City, OR | 97045-7998
503-594-6000 | www.clackamas.edu
Education That Works

May 2, 2023

RE: Letter of Recommendation for
Clackamas Workforce Partnership

To the City of Oregon City,

Clackamas Community College supports the objectives of the Clackamas Workforce Partnership Clean Slate Clackamas proposal to the Oregon City Metro Enhancement Grant Program. This grant will provide needed funding to continue to provide and expand expungement services to qualified participants at the clinics located in Oregon City.

Clean Slate Clackamas will provide no-cost expungement to qualified Oregonians with eligible legal infractions. This program will offer legal record expungement services, rental eviction expungements, and name & gender marker change applications. Clackamas Workforce Partnership, along with the providers at Clean Slate Clackamas, will partner with nonprofits, legal professionals, and other relevant entities to provide services.

In closing, we believe this is an important opportunity to remove barriers to employment opportunities, better housing, education & training, financial stability which ultimately leads to the economic development of Oregon City and the surrounding communities. We would like to express our confidence in the development of a more robust Clean Slate Clackamas program and see its potential for positive impact in the broader workforce system both locally and beyond.

Sincerely,

Gabrielle Sloss

Gabby Sloss, MSW
Director, Workforce Development Services
Clackamas Community College

April 28, 2023

RE: Letter of Recommendation for Clackamas Workforce Partnership

To the City of Oregon City,

Children, Family & Community Connections (CFCC) supports the objectives of the Clackamas Workforce Partnership Clean Slate Clackamas proposal to the Oregon City Metro Enhancement Grant Program. This grant will provide needed funding to continue to provide and expand expungement services to qualified participants at the clinics located in Oregon City.

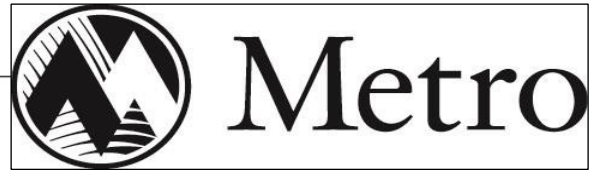
Clean Slate Clackamas will provide no-cost expungement to qualified Oregonians with eligible legal infractions. This program will offer legal record expungement services, rental eviction expungements, and name & gender marker change applications. Clackamas Workforce Partnership, along with the providers at Clean Slate Clackamas, will partner with nonprofits, legal professionals, and other relevant entities to provide services.

In closing, we believe this is an important opportunity to remove barriers to employment opportunities, better housing, financial stability, education and training, which ultimately leads to the economic development of Oregon City and the surrounding communities. We would like to express our confidence in the development of a more robust Clean Slate Clackamas program and see its potential for positive impact in the broader workforce system both locally and beyond.

Sincerely,



Dr. Adam S. Freer, MDiv, MSW, DPPD
Director
Children Family & Community Connections (CFCC) Division
County of Clackamas Oregon



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Northern Oregon City Riparian Tree Rescue and Youth Workforce Devel

Applicant Organization Clackamas River Basin Council

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 91-1838169

Address PO Box 1869

City, State, Zip Clackamas, OR 97015

Project Manager responsible for the Enhancement Grant project
Dakota Hufford and Eric Butler

Phone 503-303-4372 Email dakota@clackamasriver.org

Chairperson of Governing Board (If Applicable) David Bugni

Phone _____ Email _____

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

This project has three objectives: 1) to protect tree canopy by removing ivy and clematis from trees along the Clackamas River and Abernethy Creek in Oregon City; 2) to provide career and technical training to members of The Living Room, an organization that serves marginalized LGBTQ+ youth in Clackamas County, and Rivers of Life Center, an organization that serves local at-risk youth, through stewardship activities; and 3) to provide a robust year-long environmental education program for members of The Living Room and other youth in the community. Along the lower Clackamas River and urban streams in Oregon City, invasive ivy and clematis have taken hold of the tree canopy, threatening the health of the riparian areas that protect stream banks and provide wildlife habitat. CRBC and our partners are concerned about the impacts of these invasive plants, and have come together on a concerted removal effort in these areas. To kick start the project, CRBC, with assistance from Greater Oregon City Watershed Council, will reach out to landowners with at-risk trees in the project area to offer ivy and clematis removal services at no cost. CRBC has already secured an agreement for ivy removal from Clackamas County Water Environment Services to remove ivy at their Tri Cities Water Resource Recovery Facility along the Clackamas River in Oregon City. Through these tree release activities, the Clackamas River Basin Council recognizes a unique opportunity to provide environmental education opportunities and career building experiences for at-risk and marginalized youth in the Oregon City area. This grant will allow CRBC to develop a series of 6 educational nature-based workshops for The Living Room designed to engage their members in a variety of ways to address individual levels of interest and ability to participate. These workshops will include field activities and ivy removal stewardship events in public greenspaces where Oregon City queer and trans youth are provided culturally safe experiences in nature. The Clackamas River Basin Council has also engaged with Rivers of Life Center, a job corps for at-risk youth that provides training and career preparedness for the natural resources and landscaping industries, to serve as the contractor for ivy and clematis removal for this project. Alongside their stewardship experiences, youth from both

4. Describe why this project was selected and the community need(s) to which it will respond.

Urban tree canopy is a critical, but widely under-recognized and underappreciated, component of a city's infrastructure. It provides a host of benefits including: shade during summer heat events, which not only reduces energy costs but can reduce hospitalization rates and even save lives, and is equally critical to native fish and wildlife populations; stormwater interception and uptake, which can mitigate local flooding and erosion, protect water quality, and reduce strain on the wastewater system; carbon sequestration and air quality improvement; numerous and diverse benefits to human health and wellbeing; and increased property values. Numerous studies in the past 20 years have quantified the economic contributions of urban trees and found that money spent on tree planting and stewardship can have up to a 3:1 return on investment, with mature existing trees generating the greatest value. Unfortunately, urban trees also face many threats. In northern Oregon City, one of the most significant threats is invasive weeds.

Ivy and clematis invade tree canopies and compete for resources, which weakens tree health and makes them more vulnerable to blow-down during high wind events. These threats not only imperil the integrity of the urban forest but present a public safety hazard to property owners, road users, and recreationists. Proactive investment in tree health and integrity is far more economical than removing hazard trees, and ensures that those trees continue to provide ecosystem services to the local community. By removing ivy, clematis, and other climbing vines from trees along the Clackamas River and Abernethy Creek we can preserve two of northern Oregon City's most important natural assets: its waterways and the riparian forests that sustain them.

We can also choose to implement the work in a way that helps uplift and empower youth in our community. By exposing marginalized and at-risk youth to environmental education and environmental workforce development opportunities, we are providing them with the chance to create relationships and develop skills that will lend to their ability to gain employment in any aspect of the natural resources field in the near future. Many of these young people do not feel safe and are part of groups that have not been historically included within the field of natural resource work. This project would help to bridge that gap of belonging and help young people see themselves recreating outside, stewarding the land and working in natural resource careers.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

This project meets the goal to result in significant improvement in the cleanliness of the City by removing noxious weeds and trash from natural areas along local rivers and streams. It meets the goal to increase the attractiveness or market value of residential, commercial, or industrial areas by protecting mature trees and removing unsightly, destructive invasive vegetation on private properties and nearby public greenspaces. It meets the goal to enhance new or existing wildlife, riparian zones, wetlands, forestlands or marine areas by preserving native tree canopy in riparian and nearby upland areas, which is crucial for water quality, temperature regulation, erosion prevention, and functioning food webs; it also makes accessible greenspaces more welcoming and biodiverse, and the visibility of the work, including volunteer involvement, generates public awareness and interest in natural resource stewardship. It meets the goal to preserve or increase recreational areas and programs within the City by protecting natural resources in public recreational areas such as the Clackamas River Greenway Trail. It meets the goal to improve safety within the City by reducing the hazard of tree blowdown from canopy invasion, as well as hazards associated with tree canopy loss ranging from slope erosion and flooding to increased air pollution and urban heat island effects. Finally, it meets the goals to increase employment or economic opportunities for City residents and to provide work, training

6. Project Period: 12
 (Number of months in duration)

Beginning Date: 8/1/23

Ending Date: 7/30/24

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

The Oregon City community at large will benefit from this project directly through the preservation of the city's tree canopy and the ecosystem services brought about by those trees. Residents of Oregon City will benefit from this project indirectly through career training and economic empowerment of marginalized and at-risk local youth. We anticipate releasing up to 1000 trees in the project area, and assessing their condition and ecosystem service values, on up to 150 public and private properties. We also expect to provide professional development experiences for 100 or more local youth from up to 4 different organizations or institutions (The Living Room, Rivers of Life Center, and possibly Oregon City High School and/or Clackamas Community College). The Living Room serves roughly 100 youth, for whom we will be customizing a workshop series as well as providing career exploration and job training opportunities.

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

CRBC has a long track record of successful riparian restoration and enhancement projects, including the decade-long Shade Our Streams program that restored over 30 miles of river and stream bank. As CRBC's Shade Our Streams program enters its second decade of existence, it has become a widely-known and respected brand with many satisfied landowner cooperators. Our Shade Our Streams Outreach and Stakeholder Engagement Program includes established landowner recruitment protocols, community engagement resources and resident education materials. Board member presence and ongoing community engagement activities also help ensure successful cooperator recruitment. We have also worked with youth crews and volunteer groups on numerous stewardship events and special projects, and have delivered

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Staff, youth crews, and volunteers will document each tree rescued using free, peer-reviewed i-Tree Eco software to create a record of work accomplished and the economic value of the tree canopy protected. This will document the direct benefit to residents of Oregon City as the monetary ecosystem service benefit provided by the trees saved. CRBC and Greater Oregon City Watershed Council will work together to document and report participation in professional development activities. This will help with the goal of providing professional development and career training exposure to marginalized youth of Oregon City, and will help to build further programs of this nature in the future. This will help meet our goal of providing tailored environmental education and career training to marginalized youth in Oregon City, as well as assist CRBC in developing further programming of this nature. CRBC will conduct initial surveys with The

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	25344.93	4893.62		30238. 55
Project Administration costs (clerical, advertising, graphics, printing, postage)	200	200		400
Materials	6000			6000
Equipment/Supplies	450			450
Construction Costs	16280	9880	6360	32520
Event Costs	580			580
Transportation Costs	39.30	26.20		65.5
Insurance Costs (if needed)				0
Additional Costs (List)	100			100
Consultants/trainers	1000			1000
				0
				0
				0
				0
				0
Totals	49994.23	14999.82	6360	71354.05

10. Proposed Budget. On the following page, please list the project's proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	49994.23
+ Matching Funds (Cash):	14999.82
+ In-Kind Matching Funds	6360
= Total Cost of Project:	71354.05

11. List sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Volunteer hours	The Living Room, Oregon City residents	6,360
Contract services: tree release	USFS Urban and Community Forestry Assistance Grant	10,960
CRBC staff time	USFS Urban and Community Forestry Assistance Grant	2,690
CRBC vehicle mileage	USFS Urban and Community Forestry Assistance Grant	33
Landowner outreach mailers	USFS Urban and Community Forestry Assistance Grant	200

12. List all grants applied for in support of this project and commitments confirmed to date.
 United States Forest Service Urban and Community Forestry Assistance Grant (sub-award through Oregon Department of Forestry) - pending

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? 51%

Revised Budget

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	24756.9 3	6888.62		31645.
Project Administration costs (clerical, advertising, graphics, printing, postage)	150.00	150.00		300
Materials	750.00			750
Equipment/Supplies	450.00			450
Construction Costs	16280.00	9880.00	13120.00	39280
Event Costs			500.00	500
Transportation Costs	39.20	26.20		65.4
Insurance Costs (if needed)				0
Additional Costs (List)	100.00			100
Consultants/trainers	1000.00			1000
				0
				0
				0
				0
				0
Totals	43526.13	16944.82	13620	74090.95



May 31, 2023

Ann Griffin
 625 Center St.
 Oregon City, OR 97045
 503-974-5517
agriffin@orcify.org

RE: Metro Community Enhancement Grant

Dear Ann Griffin,

On behalf of The Greater Oregon City Watershed Council, I am writing this letter of support for the Clackamas River Basin Council's Community Enhancement project within Oregon City. Through this project, the Clackamas River Basin Council and partners will work with The Living Room to design a series of 5 hybrid workshops for the LGBTQIA2S+ youth they serve. The workshop curriculum will be tailored to the interests of the group but will focus primarily around stewardship, biodiversity and natural resource careers. Each workshop will have a field component as well, offering participants the chance to get into nature with experts. Additionally, this project will design a workforce development pathway for interested folks at The Living Room, where they will be able to participate in every aspect of environmental work that the Clackamas River Basin Council does.

Additionally, Clackamas River Basin Council will work with Rivers of Life to remove ivy along Clackamas River Drive in Oregon City. This portion of the project would offer youth from The Living Room the chance to participate in a project from multiple angles, as well as create work for the Rivers of Life crews. Within this side of the project, Clackamas River Basin Council will also work to connect with groups from Oregon City High School, Unite Oregon City and Clackamas Community College to have volunteer ivy removal stewardship events in public facing areas.

Our council is excited to collaborate on this creative approach to enhancing habitat, building awareness of our watershed restoration work, and engaging youth in understanding the opportunities for meaningful conservation work. The Greater Oregon City Watershed Council supports a favorable funding decision for the Metro Community Enhancement Grant. Thank you for your consideration of this proposal.

Sincerely,

Thomas J. Gaskill, Executive Director

Greater Oregon City Watershed Council
 500 Abernethy Rd., Suite 201
 Oregon City, OR 97045
 (503) 374-8279

The GOCWC is a 501(c)(3) non-profit charitable organization.

May 26, 2023

Ann Griffin
625 Center St.
Oregon City, OR 97045
503-974-5517
agriffin@orccity.org

RE: Metro Community Enhancement Grant

Dear Ann Griffin,

On behalf of The Living Room, I am writing this letter of support for the Clackamas River Basin Council's Community Enhancement project within Oregon City. Through this project, the Clackamas River Basin Council and partners will work with The Living Room to design a series of 5 hybrid workshops for the LGBTQIA2S+ youth they serve. The workshop curriculum will be tailored to the interests of the group but will focus primarily around stewardship, biodiversity and natural resource careers. Each workshop will have a field component as well, offering participants the chance to get into nature with experts. Additionally, this project will design a workforce development pathway for interested folks at The Living Room, where they will be able to participate in every aspect of environmental work that the Clackamas River Basin Council does.

Additionally, Clackamas River Basin Council will work with Rivers of Life to remove ivy along Clackamas River Drive in Oregon City. This portion of the project would offer youth from The Living Room the chance to participate in a project from multiple angles, as well as create work for the Rivers of Life crews. Within this side of the project, Clackamas River Basin Council will also work to connect with groups from Oregon City High School, Unite Oregon City and Clackamas Community College to have volunteer ivy removal stewardship events in public facing areas.

The Living Room is excited to partner with the Clackamas River Basin Council to introduce our young people to valuable potential career paths, to encourage them to be more involved in the beautification of our community, and to teach them additional skills that will better prepare them for their future as a part of the workforce.

The Living Room supports a favorable funding decision for the Oregon City Metro Community Enhancement Grant. Thank you for your consideration of this proposal.

Sincerely,

James Blake, LPN
Program Manager
The Living Room
New Avenues for Youth



CLACKAMAS
WATER ENVIRONMENT SERVICES

Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment

May 31, 2023

Ann Griffin, Economic Development Coordinator
City of Oregon City
agriffin@orc.org

Sent Via Email

Re: Support for Northern Oregon City Riparian Tree Rescue and Youth Workforce Development Program Funding Proposal

Dear Ann,

Clackamas Water Environment Services (WES) is pleased to submit this letter in strong support of the proposal by the Clackamas River Basin Council (CRBC) in partnership with The Living Room, Greater Oregon City Watershed Council, Rivers of Life Center, and other partners to provide environmental education and workforce development and to remove ivy from riparian trees in northern Oregon City.

Water Environment Services (WES) produces clean water, protects water quality and recovers renewable resources. We do this by providing wastewater services, stormwater management, and environmental education. We protect public health and the environment for the cities we serve and other communities along our waterways, like the Clackamas and Willamette Rivers. It's our job to protect public health and support the vitality of our communities, natural environment, and economy.

WES seeks opportunities to partner with non-profits and volunteer groups to make strategic, targeted improvements to aquatic habitats in our Districts. WES already partners with CRBC and currently supports their outreach and education work, and restoration program with a \$30,000 RiverHealth Stewardship Program grant in FY 2022-23. WES also contributes funds toward the purchase of CRBC's Stash the Trash bags. This project also helps to further the goals of the Clackamas Partnership (OWEB Focused Investment Partnership), benefitting Clackamas native fish populations.

Through this project, CRBC and partners will work with The Living Room to design workshops for LGBTQIA2S+ youth, offering workforce development related to careers in natural resources. Workshops will include hands-on opportunities to "try out" the work. A second component of the grant includes ivy removal along the Clackamas River, including along a well-used pathway on WES property behind the Tri-City Water Resource Recovery Facility. This combination of training and experience will help develop a much needed future workforce in our field.

We look forward to continuing our partnership with CRBC, helping WES expand our audience and messaging about the importance of protecting water quality in our urban watersheds, as well as developing future talent. We urge you to support this project through the Community Enhancement grant program on behalf of the region and its residents.

Sincerely,

Gail Shaloum
Natural Resources Scientist, Clackamas Water Environment Services
150 Beaver Creek Rd.
Oregon City, OR 97045
GShaloum@clackamas.us

(Representing) Eric Butler
Clackamas River Basin Council
PO Box 1869, Clackamas, OR 97015

LETTER OF ACKNOWLEDGEMENT

June 1, 2023

Dear Mr. Butler,

This letter is acknowledging that Clackamas River Basin Council approached Oregon City Planning Staff to discuss an application for a 2023 Metro Enhancement Grant to perform an enhancement project around Clackamas River and urban stream banks in Oregon City.

The project scope and activities include the removal of invasive plant material, such as ivy and clematis, around Clackamas River and local urban stream banks. Planning Staff acknowledges the proposed project within the City as being acceptable, so long as proper permits are obtained.

The areas within Oregon City where the project is proposed are likely to be within the Natural Resource Overlay District (Oregon City Municipal Code, Chapter 17.49). The Natural Resource Overlay District (NROD) protects the habitats and associated functions of the streams, riparian corridors, wetlands, and the regulated wildlife habitat found in Oregon City. The NROD also regulates water quality and ensures habitat protection through the enforcement of permanent vegetated corridors between sensitive resources and developed areas. These regulations keep the City in compliance with Titles 3 and 13 of the regional Metro Urban Growth Functional Management Plan.

The removal of invasive species is a use that is allowed within the NROD (OCMC 17.49.080). However, a [Natural Resource Overlay District Exemption Form](#) is required before such uses can be performed. At the time when it is known where the project activities will take place, and before any work is done, the applicant shall submit the required exemption form and fee (\$100) to Oregon City Planning Staff for review. Processing time for exemption forms is generally 1-3 business days. Included in this letter for your reference are the Natural Resource Overlay District Exemption Form and the Nuisance Plant List.

Currently, there are no concerns from the Planning Department regarding other aspects of the proposal. Planning Staff generally supports efforts that aim at protecting the habitat of Natural Resource areas.

Sincerely,

Molly Gaughran
Assistant Planner
Planning Division

If you have questions, please contact the Planning Division at ocplanning@orc.org or 503-722-3789.



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project _____

Applicant Organization _____

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address _____

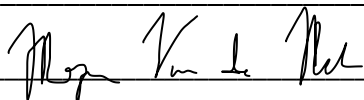
City, State, Zip _____

Project Manager responsible for the Enhancement Grant project

Phone _____ Email _____

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature  _____ Megan Van de Mark, Deputy Director

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

4. Describe why this project was selected and the community need(s) to which it will respond.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

6. Project Period: _____
(Number of months in duration)

Beginning Date:

Ending Date:

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials				
Equipment/Supplies				
Construction Costs				
Event Costs				
Transportation Costs				
Insurance Costs (if needed)				
Additional Costs (List)				
Consultants/trainers				
Totals				

10. Proposed Budget. On the following page, please list the project’s proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	
+ Matching Funds (Cash):	
+ In-Kind Matching Funds	
= Total Cost of Project:	

11. List sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? _____

May 8, 2023

Item #3.

To whom it may concern:

I love Friends of Trees. I've been a volunteer of sorts for over a decade. A Summer Inspector and Trainer. A Pruning Leader Trainer. A Planting Crew Leader. And a Pruning Crew Leader. I do this because of the results that Friends of Trees gets.

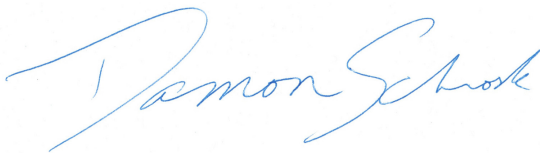
The results are not just the numbers. With Friends of Trees, the results come in the community building around trees along the way. The way that planting and pruning trees has become the cool thing to do on a Saturday for so many volunteers. The mud smeared smiles on young faces that will some day become change makers in our community. The tired grins and friendly hugs of older volunteers who are decision makers for their families or businesses after a long morning of establishment pruning.

These smiles and hugs translate into awareness in the urban forest canopy and all of the things that can be done to improve it. They translate into showing others the trees that they planted down the street, checking on them in the heat of summer and after winter storms to see how their hard work is doing. They translate into an awareness of trees in our community. Or an awareness of how relatively few trees we have left around. How the urban forest isn't so forested in Oregon City. An awareness that it takes people to care for trees in our city.

The planting and pruning programs that FOT engages in have changed the faces of neighborhoods in Portland where it started. Cooling urban heat islands, reducing pollution and crime. Creating canopy in lower income neighborhoods. But not only that, FOT has worked to change the mindset of Stumptown to one where trees are appreciated for their leaves, not maligned for them.

Oregon City needs Trees. Oregon City needs a Tree Community. Friends of Trees needs to be a bigger presence in the City with more planting events, more pruning events and more tree community building. There is more than enough support from Mayor McGriff. The OC is in the midst of putting together an Urban Forestry position. The Tree Community is building in OC. FOT can help that happen.

Thank you for your consideration.



Damon Schrosk
ISA Board Certified Master Arborist, PN-5474B
Former Owner, Treecology, Inc. and Treecology Consulting Group, LLC
Urban Forest Director for Oregon at A Plus Tree, LLC

Damon Schrosk

13640 Garden Meadow Drive

Oregon City, OR 97017

Page 98



Community Development – Planning

695 Warner Parrott Road | Oregon City OR 97045
Ph (503) 722-3789 | Fax (503) 722-3880

May 8, 2023

To: City of Oregon City, Community Enhancement Grant Program

Re: Friends of Trees Pruning Young Trees with Residents in Oregon City

Dear Community Enhancement Grant Program Review Committee:

Please accept this letter of support for Friends of Trees application for a Community Enhancement Grant to fund community tree planting and care events in Oregon City for Fall 2023 to Spring 2024 to 1) collaboratively prune 200-300 young trees, 2) plant up to 65 additional trees and 3) educate and engage youth, seniors and residents in proper pruning or planting.

As a proud Tree City USA for the 11th year running, Oregon City has partnered with Friends of Trees to plant and maintain trees in planting strips and yards in neighborhoods across Oregon City since 2013.

Friends of Trees’ work is integral to furthering Oregon City’s urban forestry goals. Friends of Trees provides hands-on outreach and education to train volunteers about proper tree planting and tree care methods, tree health, environmental stewardship, leadership and community engagement. Our partnership with Friends of Trees continues to build community and shared knowledge of the importance of trees in the face of extreme weather events and continued urban growth.

With almost a thousand trees planted to date, this grant will help ensure the continued momentum of the program by adding an additional 65 tree plantings and, just as importantly, providing pruning for young trees so they will grow stronger and have better form.

For these reasons we support Friends of Trees’ application for a Community Enhancement Grant and look forward to seeing the benefits of this valuable work in neighborhoods throughout Oregon City.

Sincerely,

Pete Walter, Planning Manager / Certified Arborist PN-9393A
Oregon City Planning Division



**OREGON
CITY**



Metro

**Metro Enhancement Grant Program
2023-24 Application**

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orcify.org or 503-974-5517.

Title of Project Community Orchard Facility Improvement Project

Applicant Organization Home Orchard Education Center (HOEC)

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 85-3667449

Address PO Box 1113 (Mailing) 19600 Molalla Ave (Physical)

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project
Elizabeth Gandara

Phone 971-230-4226 Email beth.g@homeorchardeducationcenter.org

Chairperson of Governing Board (If Applicable) Corynne Lowenthal

Phone 503-701-1396 Email corynne.l@homeorchardeducationcenter.org

Signature 

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first application to the Enhancement Grant Committee?

Yes

2. Have you received an Enhancement Grant in the last 3 years?

No

3. Briefly describe the project for which you are requesting funds.

We are requesting funds to support improvements and upgrades to our multi-purpose Home Orchard Education Center Community Orchard Shed. The Shed is in desperate need of these critical repairs to improve the structural integrity, safety, and overall functionality of this facility.

The Shed is made up of 3 separate buildings, built over the course of thirty years. There are several key issues with the current building that the Community Enhancement Grant will allow us to resolve:

- Installation of concrete pad/floor: We have long experienced rodent entry due to poor condition of the current gravel and paver flooring. New concrete flooring in the Shed will greatly increase the stability of our walk-in cooler unit and the safety of the food we harvest and distribute, in addition to increasing the safety of volunteers that handle tools and equipment stored therein.
- New roofing and gutters: Susceptibility to internal damage and destruction of equipment caused by damaged/inadequate roofing. This will help prolong the lives of our investments in quality tools and equipment.
- New shelving and storage areas: Increase safe storage of tools that can be hazardous if stored on damaged or precarious shelving.
- Replacement of walk-in cooler: the current system in the Shed is 25 years old, and along with this age has acquired issues that present a threat to the safety and quality of the harvests we store in it. The walk-in is utilized nine months out of the year to store fruit, scion/propagation material, and mason bee cocoons. Our goal is to replace the entire unit with a new energy-efficient model; unfortunately, the current unit is too old to be repaired at a reasonable cost to our organization.

4. Describe why this project was selected and the community need(s) to which it will respond:

This project was selected because The Home Orchard Education Center cannot continue to fulfill our mission and serve the community without facility improvements.

The Shed is crucial to the basic function of the HOEC Community Orchard and the programming we offer, both of which are integral to the greater Oregon City community.

1. By improving the condition of the Shed, we will be directly improving the health and safety of our staff and community of volunteers. Current conditions can be deemed hazardous and the improvements outlined above will help achieve a higher standard of safety for those who utilize the facility.
2. Our programming is vital because it provides not only unique educational and recreational outlets for visitors, students, and volunteers of all ages, but also instills a sense of self-sustainability and community spirit in all who walk through our gates. Our workshops build confidence, pride, and a sense of communal ownership for the health and wellbeing provided by thriving, sustainable, community-invested food systems.

3. Our past, current, and future goal is to provide low to no-cost, nutritious, responsibly grown fruit for those facing financial barriers and marginalized groups. We will be unable to achieve this goal and reach these groups if our infrastructure cannot sustain the most basic function of the Orchard site- to grow food!

5. The proposed project must meet one or more of 10 eligibility goals. Please indicate which of those outcomes your project will achieve:

- #4 Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- #6 Preserve or increase recreational areas and programs within the City.
- #9 Provide work, training opportunities, or other benefits to youth, seniors, and low income people or other under-served groups.

5b. Describe how the project meets the selected goals:

#4 Rehabilitation of real property:

1. The nature of this project is directly related to the rehabilitation & upgrade of the only physical building on the HOEC Community Orchard site, which is leased, maintained, and operated by Home Orchard Education Center, and is situated on the main campus of Clackamas Community College.
2. The HOEC Orchard site adjacent to the Berry Hill shopping center and the Kingsberry Heights apartment complex located on Marjorie Lane. We strive to not only beautify the Orchard site itself, but the surrounding area as well; litter is collected and properly disposed of, grasses are kept tidy by mowing and weed trimming, and we discourage illegal parking, camping, and nefarious activity on Marjorie Lane.

#6 Preservation of recreational areas and programs within Oregon City:

1. The Home Orchard Education Center offers public access to a unique 1.6 acre educational orchard. While our organization's primary focus is education, we offer the Orchard site as a tranquil respite from the business of the surrounding area, welcoming all to visit the Orchard site and enjoy it recreationally. Individuals and families frequently picnic at the Orchard site, participate in Orchard site tours, and attend plant sales hosted by the Home Orchard Education Center. Local and nation-wide visitors come to the Orchard site seeking fruit growing advice, recreate in the garden space, and to gain inspiration & knowledge for their home gardens.
2. The Home Orchard Education Center Orchard also supports a robust community orchard volunteer program, providing a safe and educational outdoor setting to bring generations together over our shared passion in community and fruit. Our volunteers range in age from preschool to honored Older Adults, all of whom are able to work, learn, and recreate side by side in the orchard.
3. In 2022, HOEC volunteers spent an estimated **3,919** hours in the orchard, expressing that being part of the community orchard programming was important to both their physical and mental health. This was noted to be especially important during the COVID pandemic when access to personal connection was extremely limited.

#9 Provide work, training opportunities, or other benefits to youth, seniors, and low income people or other under-served groups:

The Orchard site is operated as a community learning center, dedicated to helping people of all ages, race, financial position, and identity learn to grow, tend, and harvest fruit using sustainable and organically accepted practices. The shared stewardship of the Orchard site supports the mental and physical health of students, volunteers, and visitors to the Orchard.

1. **Training opportunities:** HOEC is committed to providing accessible and valuable educational opportunities to the community regardless of financial barriers. The knowledge and skills gained by educational program participants are directly transferable to living wage employment opportunities in the horticultural and adjacent industries. Our educational programs are administered in the following ways:
 - a. Our workshops are frequently sought out by those looking to secure training and employment in horticulture-related fields. Workshops expand current professionals' scope and services. Building on the success of the 2021 workshop series, we increased the number of educational workshops from **37** to **46** with a total of more than **566** students in attendance in 2022. We are optimistic that we will be able to increase our offerings and attendance of future series.
 - b. We welcome students of PCC, CCC, and other educational institutions with special interests in horticulture-related fields to participate in living-classroom internships on the Orchard site. Additional students from other various educational programs, ranging from preschool to college age, enjoy tailored programming & field trips at the Orchard site.
 - c. The Orchard site and staff host activities and workshops during OSU's Small Farm School annual event.
 - d. We offer attendees of our pruning workshops Continuing Education Units (CEU) accrual through the International Society of Arboriculture, which can be applied toward re-certification.
2. **Civic Engagement, Youth, and Seniors:** Our volunteer workforce is the lifeblood of our organization. The Orchard site offers an opportunity for engagement and community building to like-minded, food-growing enthusiasts, promoting intergenerational community connections and a deeper understanding and connection to the local food system. Our volunteers are, first and foremost, community members with a deep desire for regular connection to their neighbors, education, and moreover a sense of belonging and accomplishment.
3. **Low-income and Underserved Groups:** The major tenets of the HOEC Mission are to provide equitable access to healthy food and educational programming. We are dedicated to underserved communities, with special focus on individuals most vulnerable to food insecurity, including but not limited to those facing financial barriers, BIPOC populations, older adults, and intersecting communities within Clackamas County.
 - a. In 2022, we launched our Fee Waiver Program which provides no-cost access to food and workshops to individuals with self-stated financial need. The fee waivers open our programs to groups that have typically been on the periphery of the local food conversation. In total, this program awarded **15** workshop fee waivers and **10** fruit CSA fee waivers to individuals.
 - b. At the end of 2022, we received the Clackamas County Small Grant which will help us to reach BIPOC and other underserved communities; we have committed to distributing **25%** of the Orchard's 2023 harvest— an estimated **2,500-2,750 pounds**— to Pioneer Community Center and Clackamas Women's Services over the course of fifteen weeks.

Other Benefits: The fruit in the Orchard is grown using organically accepted methods, keeping our area healthy for not only our students, visitors, volunteers, and staff, but also campus neighbors. The

Orchard site is adjacent to the headwaters of Newel Creek and we take our impact on our local watershed very seriously by eliminating the use of chemical biocides in our orchard management practices.

6. Project Period: 10 months

Beginning Date: August 2023

Ending Date: May 2023

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

Every year we strive to serve a wider audience with our fruit and programming, to which the infrastructure of the Shed is central and paramount. The improvements that will be funded by this grant will serve to make the operation and community experience of the Orchard more safe. Furthermore, these improvements will increase our organization's ability to create new and wider-reaching programming in an effort to increase our impact on the OC Metro Area.

The Home Orchard Education Center has touched many lives over its short, yet meaningful, three-year history. Over the course of 2022:

- **107** community members of all ages volunteered to work and learn at the Orchard site
- Our volunteer community contributed a total of **3,919** hours to our operational and administrative efforts.
- HOEC hosted **46** horticultural workshops on-site with over **566** students in attendance.
- Over **150** students from outside education programs, ranging from preschool to college age, attended field trips and programs at the Orchard site.
- More than **9,500** pounds of organic fruits were grown in the Orchard and distributed throughout the community, including **46** volunteer households and **77** Community Supported Agriculture (CSA) participants throughout the Metro area.
- The Fee Waiver fund awarded **15** workshop fee waivers and **10** fruit share fee waivers, helping bring us closer to our goal of providing more equitable access to fruit and horticulture education in our community.
- Almost \$10,000 worth of fruit and propagation materials were gifted to local farms, educational programs, and food banks.

Over the course of 2023 we anticipate the following outcomes:

- The continued expansion of our volunteer base, with **96** volunteers signed up and over **659** volunteer hours logged since January 1, 2023.
- Over **150** students from external organizations and schools
- The continued expansion of our workshop series programming, with a projected **600** individuals in attendance at **46** workshop events.
- Offering **38** workshop and CSA program waivers to those with self-stated financial need. A majority of this fund has been secured with a successful sponsorship bid to Portland Metro; **12** workshop fee waivers have been utilized this year.
- **25%** of the Orchard's 2023 harvest– an estimated 2,500-2,750 pounds– to be distributed to community members in need through the Pioneer Community Center and Clackamas Women's Services.

- Add to the pool of community educators and skilled workers by making our workshop series even more socioeconomically inclusive to marginalized and underserved groups.
- **\$5,200** value of plant material and workshop gift certificates donated to other local non-profits and educational institutions such as CCC, PCC, and Scotts Mills School District.
- **120** pounds of fruit from this season's harvest will be donated to the Cougar Cave, CCC's on-campus food pantry that provides student access to nutritious foods.
- **8** "Homesteader's Shares," our CSA share tier that provides bulk quantities of canning-grade produce, will be donated to those with self-stated financial need in our community. This effort is funded by a \$1,000 grant that we were awarded by Feed the Mass Portland.

8. Briefly describe prior experience managing similar projects, including any past enhancement projects.

Our organization is fortunate to have an experienced board and staff to provide the support needed for this undertaking.

Tonia Lordy, our Executive Director since 2020, also served as Arboretum Manager for eight years at the Orchard site for The Home Orchard Society (HOS). Over the course of her combined ten years on the Orchard site, Tonia has worked with a number of contractors and volunteer groups, sometimes as large as 40 and 50 individuals, to complete significant upgrades to the Orchard site. These upgrades include, but are not limited too, a \$17,000 irrigation installation project and a \$4,000 bee demonstration area project, which was funded by the 2022 Portland Garden Club Grant. Tonia was also the Grant Administrator and Project Manager for a successful \$30,000 OC Metro Community Enhancement Grant bid in 2016 with HOS.

The Project Manager for the HOEC Community Orchard Shed Improvement Project is Elizabeth Gandara. Elizabeth has served on our Board of Directors since 2021 and has spent eighteen years in grant participation and administration within the healthcare sector. Elizabeth has worked on behalf of organizations including The Kaiser Permanente Center for Health Research, Care Oregon, and Compass Oncology; she has participated in the administration of grants through the National Institutes of Health, National Cancer Institute, and more, funding projects such as The Women's Health Initiative and The Breast Cancer Prevention Trial, among many others. While Elizabeth's experience in project management has been varied in scope and intensity, all of her past projects have required thorough attention to detail, budget management, a high degree of organizational skill, and the ability to direct several people at the same time, all of which Elizabeth has done with astounding leadership and skill.

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

By completing this project, our hope is that:

- We are able to continue our work providing low to no-cost, nutritious, responsibly grown fruit for those facing financial barriers and marginalized groups in the Oregon City community.
- The structural integrity, safety, and overall functionality of the Shed bolsters the goals of our organization's present and future programming.
- The Shed becomes a more welcoming and accessible area of the Orchard site for HOEC staff and volunteers.

We will assess the effectiveness of the Orchard Education Center Community Orchard Shed improvement project by the following:

- The roof component of the project will be deemed a success if the roof does not leak, preventing further internal damage to the Shed and protecting valuable equipment, tools, and supplies.
- The concrete pad flooring component of the project will be deemed a success if: Rodents no longer gain entry into the building; the walk-in cooler unit fits on and is stabilized by the pad; volunteers and staff feel more sure-footed and safe in the Shed.
- The shelving and storage component of the project will be deemed a success if all tools and equipment are able to be properly and safely stored off the ground.
- The purchase of a new walk-in cooler system will be deemed a success if, upon testing the thermostat of the cooler over a period of time, we find that it reaches and maintains specific temperatures needed for the safe storage of fruit and propagation material.

The Project Manager will present a PowerPoint presentation open to HOEC staff, Orchard site volunteers, and wider community following the successful completion of the project. It will include:

1. Before, after, and process pictures of the Shed, flooring, and walk-in cooler.
2. A summary of a before-and-after project survey that will be administered to the Orchard site volunteers and staff; this survey will focus on the individual experience of working and learning in the Orchard.
3. Exit interviews with Orchard staff and board members on how the improved infrastructure will contribute too and inspire HOEC's long term goals.

Proposed Budget

See Revised Budget

Item #3.

Suggested List	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Project Manager			\$2232	\$2232
Construction Manager		\$2800		\$2800
Volunteer Labor			\$3868	\$3868
Equipment- Walk-In	\$13,500			\$13,500
Equipment- Shelving/ Brackets	\$900			\$900
Construction- Poured Concrete	\$5000			\$5000
Construction- Roof/ Gutter Repair	\$9500			\$9500
Construction- Walk-in dismantle/install			\$1500	\$1500
Electrician	\$500			\$500
Totals	\$29,400	\$2800	\$7600	\$39,800

10. Proposed Budget

Grant Amount Requested	\$29,400
+ Matching Funds (Cash)	\$2800
+ In-Kind Matching Funds	\$7600
Total Cost of Project	\$39,800
Additional Funding Requirement 30% of total project cost	\$11,940

11. List sources of support for the project's in-kind match

Independent Sector Value of Volunteer Time State by State \$29.75

<https://independentsector.org/wp-content/uploads/2022/07/Value-of-Volunteer-Time-by-State-2001-2021.pdf>

Item	Source of Support	Estimated Value (\$)
Project Manager- 85 hours	in-kind	\$2529
Construction Manager- 90 hours @ \$35/hr	matching	\$3150
Volunteer Labor 170 hours	in-kind	\$5058
Walk-in dismantle/assemble	in-kind	\$1500
Additional Funding Total		\$12,237

12. List all grants applied for in support of this project and commitments confirmed to date.

N/A

13. Administrative costs are allowed as part of this project. What percentage of Enhancement Grant funds will be used for personnel services or administrative costs?

0%

10. Proposed Budget Home Orchard Education Center

Proposed Budget

Revised Budget

Suggested List	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Project Manager			\$2380	\$2380
Construction Manager		\$3150		\$3150
Volunteer Labor			\$5058	\$5058
Equipment- Walk-In	\$13,100			\$13,100
Equipment- Shelving/ Brackets	\$700			\$700
Construction- Poured Concrete	\$4575			\$4575
Construction- Roof/ Gutter Repair	\$9200			\$9200
Construction- Walk-in dismantle/install			\$1500	\$1500
Electrician	\$300			\$300
Totals	\$27,875	\$3150	\$8938	\$39,963

Grant Amount Requested	\$27875
+ Matching Funds (Cash)	\$3150
+ In-Kind Matching Funds	\$8938
Total Cost of Project	\$39,963
Additional Funding Requirement 30% of total project cost	\$11,989

11. List sources of support for the project's in-kind match

Independent Sector Value of Volunteer Time State by State \$29.75

<https://independentsector.org/wp-content/uploads/2022/07/Value-of-Volunteer-Time-by-State-2001-2021.pdf>

Item	Source of Support	Estimated Value (\$)
Project Manager- 80 hours	in-kind	\$2380
Construction Manager- 90 hours @ \$35/hr	matching	\$3150
Volunteer Labor 170 hours	in-kind	\$5058
Walk-in dismantle/assemble	in-kind	\$1500
Additional Funding Total		\$12,088

12. List all grants applied for in support of this project and commitments confirmed to date.

N/A

13. Administrative costs are allowed as part of this project. What percentage of Enhancement Grant funds will be used for personnel services or administrative costs?

0%



PO Box 1113, Oregon City, Oregon 97045
Phone: (503) 298-5410 EIN: 85-3667449
www.homeorchardeducationcenter.org

Item #3.

Enhancement Grant Program
Ann Griffin
625 Center Street
Oregon City, OR 97045

3/30/2023

Dear Ms. Griffin,

My name is Elizabeth Gandara and I sit on the board of the Home Orchard Education Center in Oregon City. HOEC was established as a 501(c3) in 2020. Our mission is to promote orchard-related education, food sovereignty, and access to nutritious fruit regardless of demographic. The educational Orchard site is located in Oregon City and directly serves residents of the South Metro Funding area and beyond.

We are requesting a grant in the amount of \$29,400 that will be used to make much needed improvements to our Community Shed and enhance our ability to serve our community. This infrastructure is paramount to the Orchard's successful operation and programming; the Shed serves as tool and supply storage, coverage for a multifunctional walk-in cooler, and is a community hub for our volunteers and staff. Our programming largely focuses on our workshop series and Community Supported Agriculture (CSA) Program. Both of these programs are bolstered by our Fee Waiver Program which provides free access to workshops and CSA shares to individuals with self-stated financial need; our hope with this program is to better support BIPOC, elderly, and other marginalized groups in the OC Metro Area.

We assert that the successful operation of the Orchard site will help us to continue to serve and further develop our relationship with our Oregon City community. We believe that Community is the basis of a healthy functioning society: Sharing, learning and working with our neighbors to achieve a common goal nurtures a sense of connectedness that our communities so desperately need to thrive. This is our true objective.

With great hope,

Elizabeth Gandara
Director, Home Orchard Education Center

Home Orchard Education Center (HOEC) is a non-profit charitable community based organization whose mission is to Celebrate and explore horticultural education, provide equitable community access to healthy food, & support systems that promote intergenerational community connections.

Oregon City Metro Community Enhancement Grant support
April 6, 2023

Ann Griffin
Economic Development Coordinator at agriffin@orcitemo.org.
Phone 503-974-5517.

Dan Berge Caufield neighborhood Association support the following grant.

The Home Orchard Education Center plans to submit for the 2023 Oregon City Metro Community Enhancement Grant submission date June 1, 2023. The metro's objective of the grant is to improve the community's overall quality of life by investing in the people and places.

The Home Orchard Education Center is located on the North end of the Clackamas Community College. The Home Orchard Society was founded in 1985 and became the Non-profit educational arboretum the Home Orchard Education Center in 2022. The Orchard meets the grant's objective to improve the community's overall quality of life with its Mission to celebrate and explore Horticultural education, provide equitable access to healthy food, and support intergenerational community connection.

With the proceeds from the grant will be used in 2 ways:

1. To fund the roof and floor repair of the multi-purpose Community Orchard Facility. The only building on the property, the facility is used for storage tools, supplies, and equipment,, coverage for a walk-in cooler necessary for fruit storage, and a covered space for volunteers and staff.
2. Replace the 20 year old walk-in cooler with a more energy efficient refrigeration system. The refrigeration system is critical for the appropriate storage of fruit pending disbursement through the orchard's CSA and other food share programs.

Thanks for any of your help

Dan Berge 503 515 5488

Caufield Neighborhood Association Chair

Citizen Involvement Committee (CIC)

Monday March 27, 2023
Oregon City Metro Community Enhancement Grant
Letter of Support

Dear Grant Reviewers,

I am writing in support of awarding grant funds to the Home Orchard Education Center (HOEC). As an instructor in the Clackamas Community College Horticulture Department, where HOEC is located, I have seen and experienced the many benefits this organization provides to the community. CCC Horticulture depends on this space as a hands-on learning lab for several of our classes. It is used to train our students and in return students provide volunteer service to the organization. There is a valuable partnership between us that benefits not only our students, but also the wider campus community of faculty and staff, dog walkers/joggers, and interested community members seeking education and resources.

Further, I have experienced the impact of their educational programs on the community at large, empowering people to grow their own food, fostering responsible land management, and providing healthy produce to the local community.

On the other hand, I have also seen the deterioration of their facilities over time. The multi-purpose facility needs to be stabilized long term and the walk-in cooler is continuously being repaired. As their landlord, CCC does not provide any facilities improvement assistance. In fact, CCC has increased the lease cost significantly, redirecting valuable funds into paying the rent over maintaining facilities.

The HOEC orchard site is a unique and exceptional community resource. If you have not seen it before, I encourage all of you to go see it. The trees and other edible plantings are well managed and productive, the signage is engaging, and the grounds well-kept, all according to Organic standards. Awarding grant funds to complete these two major infrastructure improvements would go a long way to securing the future success of the orchard and the fulfillment of its community-focused educational mission.

Thank you for considering HOEC in your grant opportunities this year.

Sincerely,



Christopher Konieczka (he/him)
Department Chair – Horticulture
Faculty Instructor – Horticulture
Lead Instructor—Organic Farming Certificate
Clackamas Community College
Horticulture Department
503-594-6213 • chrisk@clackamas.edu

May 22, 2023

Enhancement Grant Program Committee
C/O Ann Griffin
625 Center Street
Oregon City, OR 97045

To whom it may concern:

This is a letter of support for the Home Orchard Education Center's application for the Oregon City Community Enhancement Grant. The HOEC is located on Clackamas Community College property and provides an amazing service to our staff, students and the community. They provide educational opportunities at the site in fruit and berry growing, fruit tree and berry plant maintenance and harvesting. On Tuesdays the site is filled with local residents volunteering and learning about fruit farming. During the school year many classes visit the HOEC to augment course work taken in the classroom.

Their ask to repair their facility, (roof, gutters and shed, remove old pavers and replace with concrete floor, purchase a new walk in cooler and install new shelving units) will greatly enhance the site and facility and the program in many positive ways.

Thank you for considering this application.

Sincerely,

P. Robert Cochran

P. Robert Cochran
Dean of Campus Services
503-594-6790
bobc@Clackamas.edu



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orccity.org or 503-974-5517.

Title of Project _____

Applicant Organization _____

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address _____

City, State, Zip _____

Project Manager responsible for the Enhancement Grant project

Phone _____ Email _____

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature Juliana Allen 

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

4. Describe why this project was selected and the community need(s) to which it will respond.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

6. Project Period: _____
(Number of months in duration)

Beginning Date:

Ending Date:

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials				
Equipment/Supplies				
Construction Costs				
Event Costs				
Transportation Costs				
Insurance Costs (if needed)				
Additional Costs (List)				
Consultants/trainers				
Totals				

10. Proposed Budget. On the following page, please list the project's proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	
+ Matching Funds (Cash):	
+ In-Kind Matching Funds	
= Total Cost of Project:	

11. List sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? _____

May 2, 2023

To Whom It May Concern,

My name is Susan Gentry. I am involved in the Mary Rose Mentoring Program this school year. I have three of my five grandchildren in three of Oregon City schools. As a volunteer, I participated in the Tuesday after school activity group at the Oregon City High School since December 2022. I shared beading instruction and supplies with some of the students so they could design and make their own beaded bracelets.

Mentoring Programs in Oregon City are important because they allow community members to spend time in our schools. The relationship between mentors and mentees can create a sense of connectedness and belonging to school and learning. Communication and interpersonal skills are important parts of learning. I gain satisfaction providing some of my retirement time to help the students and schools.

In order to support the Mary Rose Mentoring Program, I will commit my time and other support as the program may need during 2023-2024 school year.

Sincerely,



Susan Gentry
5601 SE Byron Dr
Milwaukie, OR 97267
sggentry@yahoo



Oregon City School District No. 62

Learning to be our Best

PO Box 2110 (1417 12th St.), Oregon City, Oregon 97045-5010 • ocsd62.org

Telephone: (503) 785-8430 • FAX: (503) 657-2492

To Whom It May Concern.

My name is Candice Henkin and I am writing this letter on behalf of Oregon City School District in support of the mentor grant.

Last year, the Mary Rose Foundation accepted a grant to help match mentees with children in Oregon City. Oregon City School District has benefited greatly from this partnership. The grant has allowed just over 20 mentors to be matched with youth in our community. The relationship that is cultivated is profoundly impactful.

The more positive role models we can surround a child with the better their outcomes. These positive role models and adult interactions increase a child's academic and social outcomes significantly. Our youth have also had the opportunity to take part in experiences that they may not have had access to otherwise, like yoga and cooking groups.

This was year one of the grant and we are happy with the outcomes and excited to see the benefits of this continued collaboration for our community. If any party involved is determined to have a conflict of interest, the member will be recused from the discussion and decision-making.

With gratitude,

A handwritten signature in cursive script that reads "Candice Henkin".

Candice Henkin
Administrator, OCSD Community Education Department
503-785-0835 ext 0

Community Mentoring Program



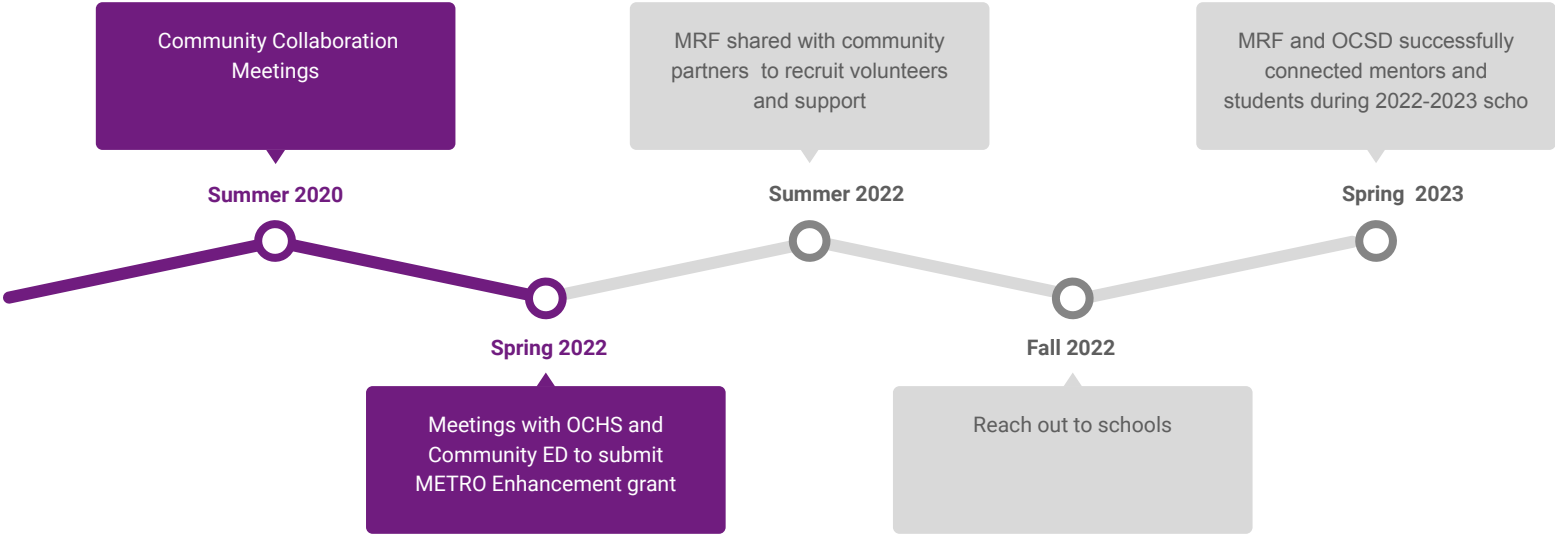
Introduction

Heidi Blackwell, Director of Education
Mary Rose Foundation
heidi@maryrosefoundation.org
(503) 956-7581 (cell)



- Mary Rose Foundation is a local non-profit supporting those struggling with Eating Disorders through treatment scholarships and interventions like, presentations, small groups, and online resources, to prevent behaviors like eating disorders from occurring
- Former special education teacher, instructional coordinator and school administrator and a Doctorate in Education from George Fox University
- Parent to two students in OCSD
- Live, work and an active community member in Oregon City

Background



Current Program

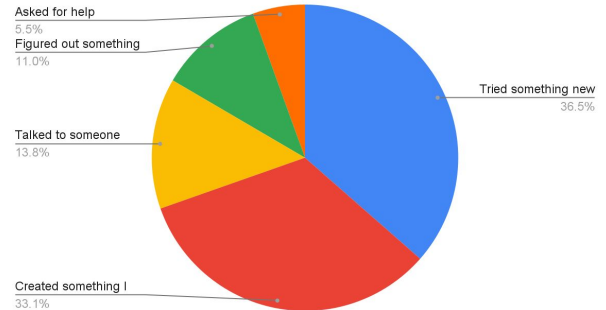
- 23 volunteers
 - Completed district volunteer process
 - Initial contact around availability, skills, and school/age preferences
- Holcomb, Gaffney Lane and Redland Elementary Schools
 - Lunch bunch
 - Book buddies
 - Crafternoon (arts and crafts time)
- Gardiner
 - Lunch bunch
 - Academic Support
 - Culturally specific programming
 -

OCHS ACTIVITIES CLUB

- Student Council identified areas of interest
- Knitting, Sewing, Beading, Yoga, Cooking
- Weekly on Tuesdays in C110 since December with four to six students each week
- 22 student entries with an average of 4.3 on 5 point scale
- Student skills practiced (Self-reported)



Student Skills Practiced (Self-Reported)



- Student Comments

- I already enjoyed it and would love to come to the next one
- Snacks were great
- loved it, good snack choice
- It was so much fun! I'm really happy my friend invited me!
- Very relaxing nice talking with Susie!



Where do we go from here?

- Build on current structures
 - Key school personnel identified
 - Family contact forms
 - Continue to recruit mentors
- Develop more lunch and after school groups
 - Staff led and volunteer supported
- Add older students as mentors for younger students
 - Transportation costs to provide bussing to elementary schools
- Provide training opportunities for mentors
 - In-person and online



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This was year one of the grant and we are happy with the outcomes and excited to see the benefits of this continued collaboration for our community. If any party involved is determined to have a conflict of interest, the member will be recused from the discussion and decision-making.

With gratitude,

A handwritten signature in cursive script that reads "Candice Henkin".

Candice Henkin
Administrator, OCSD Community Education Department
503-785-0835 ext 0



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orcify.org or 503-974-5517.

Title of Project Holmes Rose Farm Landscape Accessibility Walkways

Applicant Organization McLoughlin Memorial Association

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 93-0395578

Address 536 Holmes Lane

City, State, Zip Oregon City, Oregon 97045

Project Manager responsible for the Enhancement Grant project
Marsha Ard, Rose Farm Management Committee Chair

Phone 503-701-0629 Email marshaard@hotmail.com

Chairperson of Governing Board (If Applicable) Tara Seaver

Phone 864-993-3644 Email taraseaver@gmail.com

Signature Marsha Ard May 23, 2023

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

The Homes House is one of the oldest and most historic American homes in Oregon. William and Louisa Holmes were pioneers who joined the "Great Migration" in 1843, leaving Independence, Missouri in May and arriving in the Oregon City area in November of that year. The Holmes family settled on a 640-acre donation land claim, completing their two and a half-story colonial revival style home in 1847. The Holmes house was the scene of early provisional government meetings and many social events. Joseph Lane, the first territorial governor for the Oregon territory, gave his 1849 inaugural address from the Holmes's balcony, while the celebrants gathered on the grounds below. The land claim was nicknamed the "Rose Farm" by friends because of the many roses Louisa planted around the home.

Several years ago, the McLoughlin Memorial Association (MMA) Rose Farm Management Committee (RFMC) hired a professional to design a landscape plan for the Rose Farm. The project plan calls for a walkway through the garden area in front of the home. The project would complete an ADA accessible paver walk-way through the front garden area of the yard, going to the various rose beds. It would also include constructing a new sidewalk to the front of the historic Stephenson house that is also on the Rose Farm property.

4. Describe why this project was selected and the community need(s) to which it will respond.

"4. Upgrade or rehabilitation of real property owned by a 501C"

For this project, we are improving access for the Rose Farm front yard gardens and landscaping. The Rose Farm includes the historic Holmes house and the Stephenson house on the 1.9-acre property and the gardens. The Holmes home was owned by members of the Holmes family for over 70 years. However, by the mid 1970's, the home was in extreme disrepair. It was purchased and restored by Ruth McBride Powers, and then given to the McLoughlin Memorial Association to "manage, preserve, maintain, protect and provide for the use of the property." Through the years the McLoughlin Memorial Association Rose Farm Management Committee have taken numerous steps to improve the condition and appeal of the southern style home and the landscape on the property. The garden master plan includes a walking path through the gardens. The walkways we have selected will provide ADA accessibility to the entire front yard garden areas and enhance the visual appeal of the yard.

"6. Preserve or increase recreational areas and programs within the City"

The Holmes House was placed on the National Historic Register of Historic Places in 1974 and is an important historic site in Oregon City and the State of Oregon. The MMA receives no financial backing from the federal government, the state, the county, or the city to maintain this historic property. The Rose Farm is a destination site for Oregon City residents, history buffs, school groups and tourists. Investments in the property enhance the appeal of this significant site. The MMA/RFMC holds regularly scheduled public events such as " Joseph Lane- Territorial Governor," " National Historic Month," " June is for Weddings," " Along the Trail," " Oregon Land Grants," " Getting Ready for Statehood," " Art on the Lawn," and " Heritage Holiday." We continue to place emphasis on tourism and Oregon City history.

"7. Improve safety within the city." In addition to the aesthetics of the proposed walkway, it will be ADA (Americans with Disabilities Act) accessible throughout its entirety. The sidewalk leading to the Stephenson house is currently a safety issue, in that the existing aged concrete slabs are uneven and have crags that jut out. We are concerned about the risk of the existing walkway and realize that something needs to be done to make the sidewalk safe.

10. Enhance art and culture within Oregon City." The historic nature of the Rose Farm and the beautiful gardens are a cultural treasure for the city. One of our goals is to educate the residents of Oregon City of the historical, geographical, and political importance and influence on the city by the Holmes family and help new generations understand and connect with their ancestors and the way of life that existed in the mid 1800's. The planned ADA accessible pathway will lead to several of the heritage roses in the front yard, meaning that everyone will have the opportunity to enjoy this garden and the rich heritage of the Rose Farm.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

- This house has a significant history associated with both Oregon City and the Oregon territory, so it is incumbent upon us to maintain the property, the history, accessibility and provide education regarding this historic property.
- This grant would allow us to continue into the next step of enhancing the visibility and accessibility around this heritage museum.
- Because of the historic nature of this property, upgrades to the property with ADA accessible walkways will mean that all visitors will be able to benefit from more complete access to the front yard and gardens. They will be able to experience more fully the importance of the Rose Farm and its connection to Oregon history.
- The increased designated walkways will allow visitors access to the entire front yard and gardens. They will be able to enjoy the heritage roses that grow on the property—some of the same types that the Holmes' would have had on the property.
- Redoing the sidewalk from Rilance to the Stephenson house will remove the uneven concrete pads eliminating possible hazards.

6. Project Period: 4 months

(Number of months in duration)

Beginning Date: June 2023

Ending Date: Oct 2023

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

The project benefits the following parties:

- All parties that view the Rose Farm as they drive or walk by the Holmes house.
 - Individuals who take the time to walk and enjoy the gardens of the Rose Farm.
 - Individuals who stop and tour the historic Holmes house.
 - Future generations can learn about and appreciate Oregon pioneers and Oregon territorial history.
 - Individual homeowners within the neighborhood.
 - Improvement to the property will help to expand its appeal as a tourist destination.
- The drive-bys, homeowners in the neighborhood, and future generations is not a number that can be determined, however, the number would be significant.

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

- Two years ago, we managed an Oregon City grant used to purchase and install a computer and Past Perfect Archival program that enables us to digitize our collection. We have made tremendous progress through our active Preservation Committee.
 - Two grants received last year allowed us to clean up the grounds and do necessary dead wooding. We were then able to begin the improvement of accessibility by beginning the installation of an ADA walkway from the parking lot to the first rose garden, which includes a sitting area.
 - Last year we hired a landscape company for a major landscape beautification project partially funded through grants.
- We do project management on other landscape projects performed by the RFMC.

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Goals will be to complete the project on time and on budget, within the specific standards of the contract. Our goal is to invite the public to wander and enjoy the Holmes Rose Farm gardens using the ADA walkways. Oftentimes when we give our home tours, we start out on the front lawn area, looking at the gardens and looking at the front of the house. As we continue to make progress on our master landscape plan, we are better able to share a bit of Oregon history and promote consciousness and appreciation for the great sacrifices made by the noble men and women who settled Oregon City. Further, our goal is to invite visitors to the site and have fun enjoying this Oregon City treasure.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds {Cash}	(C) In-Kind Matching Support	(D) Total
Personnel Services {salaries, administration}				0
Project Administration costs {clerical, advertising, graphics, printing, postage}				0
Materials				0
Equipment/Supplies				0
Construction Costs	14960	3740		18700
Event Costs				0
Transportation Costs				0
Insurance Costs (if needed)				0
Additional Costs (List)				0
Consultants/trainers				0
				0
				0
				0
				0
				0
Totals	14960	3740	0	18700

10. Proposed Budget. On the following page, please list the project's proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	14960
+ Matching Funds (Cash):	3740
+ In-Kind Matching Funds	0
= Total Cost of Project:	18700

11. List sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Cash	MMA/RFMC funds	3740

12. List all grants applied for in support of this project and commitments confirmed to date.
none

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? none

419 Roosevelt St
Oregon City, Oregon 97045

May 15, 2023

City of Oregon City
625 Center St
Oregon City, OR 97045

Subject: Holmes Rose Farm Grant Application

To Whom It May Concern,

This is a letter of support on behalf of Elyville Neighborhood Association to support grant funding for the Holmes Rose Farm. We are parties within the geographical boundary of the grant project. Our neighborhood has a rich history tied to this home and the pioneer Holmes Family. It is important to our neighbors and our entire community to preserve this landmark. Please consider this an endorsement of support.

Sincerely,

Karla Laws
Elyville NA Chair

Elyville Neighborhood Letter of Support

Community Enhancement Program Projects must meet the following eligibility requirements:

- A. Project applicant must be: 1) A non-profit organization, including without limitation a neighborhood association or charitable organization with 501(c)(3) status under the Internal Revenue Service; or 2) A school or institution of higher learning; or 3) A local government advisory committee, department, or special district.*
- B. The project may not fund major capital improvement projects that do not directly support the goals of the Community Enhancement program.*
- C. The project must not promote or inhibit religion.*
- D. The project must not discriminate based on race, ethnicity, age, gender, or sexual orientation.*
- E. The project must not be used to replace any other available source of federal, state, local or regional funds.*
- F. If the project is located on private land, the project application must establish a clear public benefit and must document landowner permission for access.*
- G. Applicants may not seek CEGP funds for more than two years in a row.*

Discussion points regarding the criteria for the Community Enhancement Program Grant:

- A. Project applicant must be: 1) A non-profit organization, including without limitation a neighborhood association or charitable organization with 501(c)(3) status under the Internal Revenue Service; or 2) A school or institution of higher learning; or 3) A local government advisory committee, department or special district.*

The MMA is an IRS designated 501(3)(c), as demonstrated by the attached IRS letter.

- B. The project may not fund major capital improvement projects that do not directly support the goals of the Community Enhancement program.*

The Community Enhancement goals are discussed in full in the attached question responses.

- C. The project must not promote or inhibit religion.*

The project is not tied to or affiliated with religion.

- D. The project must not discriminate based on race, ethnicity, age, gender, or sexual orientation.*

The project does not discriminate based on race, ethnicity, age, gender, or sexual orientation.

- E. The project must not be used to replace any other available source of federal, state, local or regional funds.*

The McLoughlin Memorial Association and Rose Farm Management Committee receive no funding from federal, state, or local funds.

- F. If the project is located on private land, the project application must establish a clear public benefit and must document landowner permission for access.*

MMA - Other criteria

The property is owned by the McLoughlin Memorial Association, and the MMA is the party submitting the application for the grant. The public benefit is discussed in the submittal form.

G. Applicants may not seek CEGP funds for more than two years in a row.

The MMA has not submitted for CEGP funds in prior years.

Matching Funds

Between the MMA and the RFMC, there are funds committed to be available to pay our matching share for the project. At the MMA and RFMC meetings in May 9, 2023, and May 10, 2023, respectively, motions were made and approved to assure that the association and committee stands behind the monetary costs that would be our share of doing the project. Both our budgets and bank balances enable us to fulfill our responsibilities. Meeting minutes and MMA budgets are available upon request.

Application Content-- The application must include the following:

o A letter of support from affected parties within the geographical boundary of the grant project (e.g., neighborhood association; business association; or government entity).

A neighborhood letter of support is included.

o A letter of acknowledgement from each City Department that could be affected by the project.

Not applicable for this project.

o Any local government applicant must submit a letter of support from a private or non-profit partnership.

Not applicable.

o Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.

Not applicable

o Some proposals may require liability insurance

Not applicable

Director

MMA ID # 93-0395578

McLoughlin Memorial Association
713 Center Street
Oregon City, Oregon 97045

Person to Contact: Vicki S. Olsen

Telephone Number: (206) 442-4750

Refer Reply to: EP/EO:EO-1:VSO

Date:

JUL 22 1972

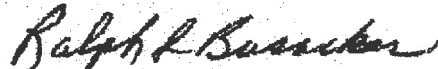
ATTENTION: William G. MacRostie

Dear Mr. MacRostie:

McLoughlin Memorial Association was recognized as exempt from Federal income tax under Section 501(c)(3) in a letter dated August 11, 1948. Such exemption remains in effect.

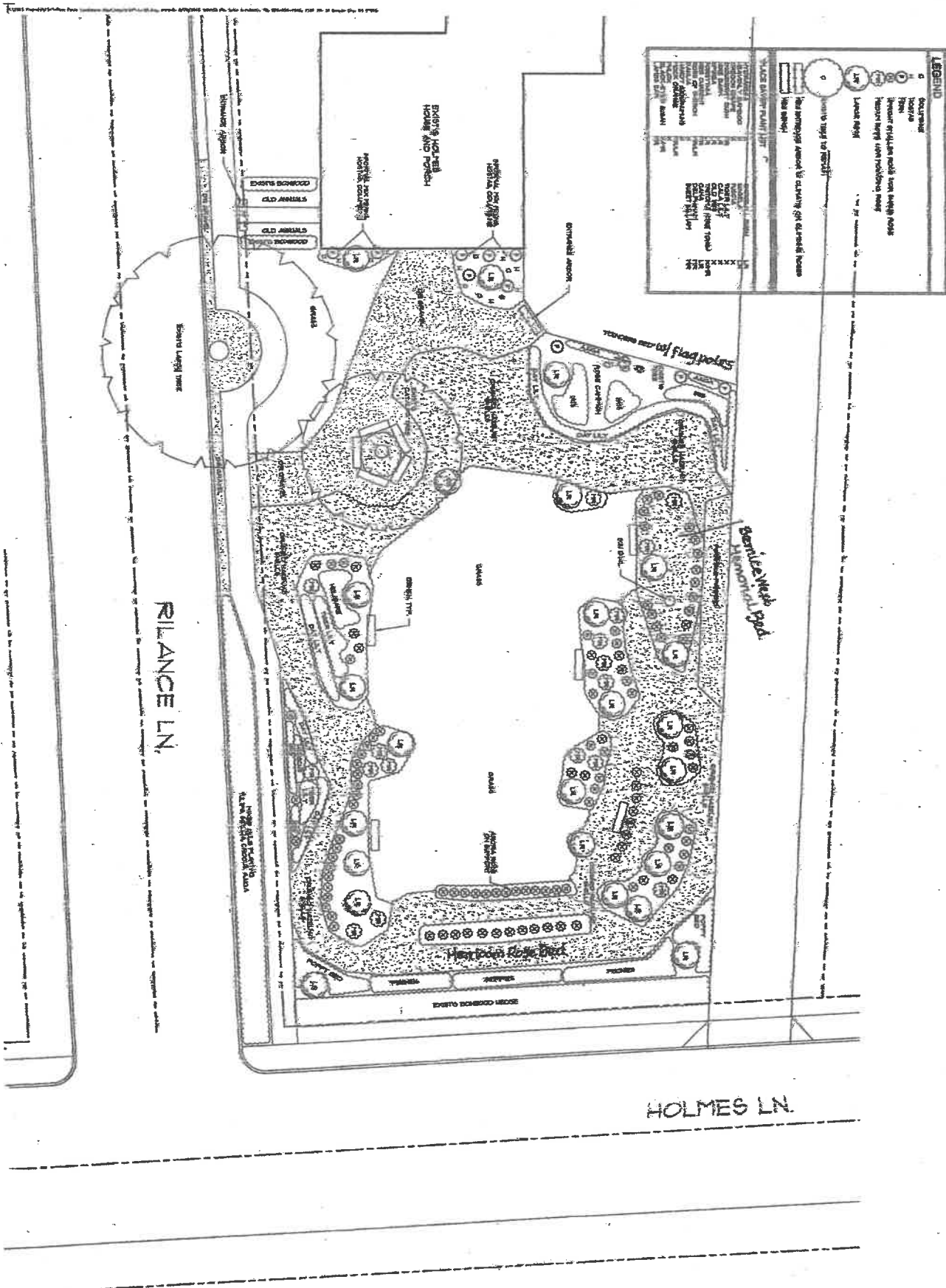
In addition, McLoughlin Memorial Association was classified as an organization which is not a private foundation because it is described in Section 509(a)(2) in a letter dated November 9, 1970.

Very truly yours,



Ralph S. Busacker
Chief, Technical Staff
Employee Plans and
Exempt Organizations Division

MMA Proof of 501(c)(3)



UNDESIGNED PLAN
L1

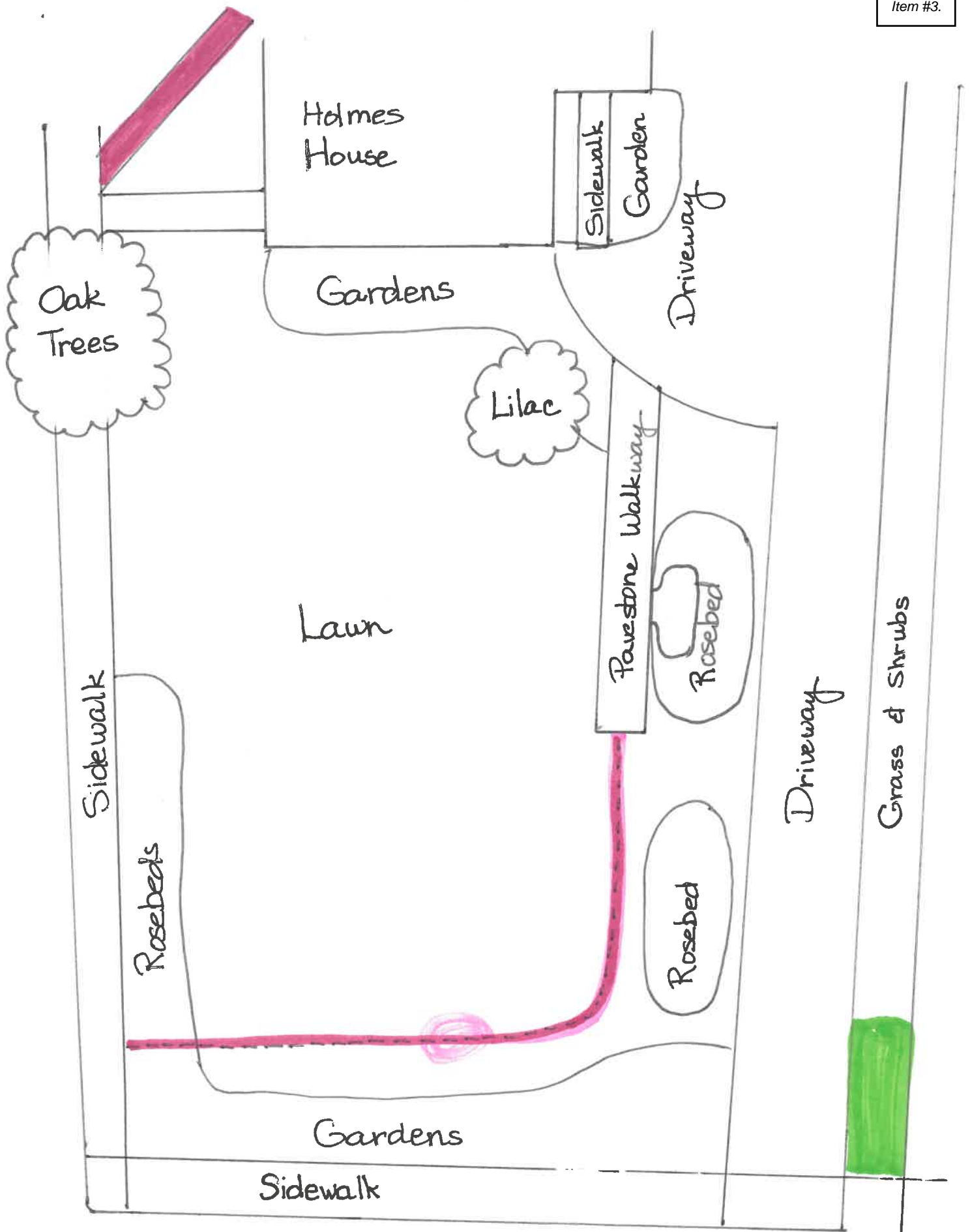
Project Title
Rose Farm Landscape Plan
916 Holmes Ln.
Oregon City, OR, 97046

MMA Landscape Master Plan

NOT FOR CONSTRUCTION
PRELIMINARY

ISIELIN
ARCHITECTS
P.O.
1177 SW 10th Street
Portland, OR 97204
503.228.1111
www.isielin.com





Project pavers and sidewalk
 2023 Walkway Project



PO Box 1131
 Oregon City, OR 97045
 CCB#: 203183 | LCB#: 9479
 Office: 503-632-3366
 www.andreslandscapelc.com

Project Estimate

Date: 5/9/23

Client: Rose Farm

Job Site: 526 Holmes Ln Oregon City, OR 97045

Project Description:

1.	Paver Installation: <ul style="list-style-type: none"> ● Continue the paver pathway installed previously. ● Pavers to match ● 140' x 3' 	\$13,400.00
2.	Concrete Installation: <ul style="list-style-type: none"> ● Install 1 concrete pathway. from the sidewalk to the barn. ● Approx. 83 x 3 	\$5,300.00
Total Estimated Cost		\$18,700.00

Terms:

- 50% down, balance due upon completion.
- All work completed by Andres Landscape comes with a 1-year product and labor warranty.
- Any additional work not described above will be treated as a change order and subject to an additional charge.
- Bid for the above project is only good for 90 days after the listed date.

MMA - Bid to complete the work.



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orcity.org or 503-974-5517.

Title of Project McLoughlin Neighborhood Community Gardens

Applicant Organization McLoughlin Neighborhood Association

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number N/A

Address 524 Jackson Street


City, State, Zip Oregon City, Oregon 97045

Project Manager responsible for the Enhancement Grant project
Corinne Patel

Phone 503-701-1396 Email humanesustainability@gmail.com

Chairperson of Governing Board (If Applicable) Timothy Powell, McLoughlin N.A.

Phone 503-380-0503 Email Thmpowell1954@gmail.com

Signature 

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

Phase 1 to Include - Development and Preparation. Clearing, Survey, and Engineering of the site. Design plans and process. Public Notice and Permits. Solidifying a long term operation plan based on discovery. Retaining wall placement along roughly 30' of staircase on homeowners side. Pouring sidewalk fronting homeowner and fronting city alley on Jackson between 5th and 6th to create pedestrian through way along the bike path on Jackson from 5th to 7th. Replace homeowner privacy fencing (235 feet) along Jackson and 6th for safety and due to necessary demolition for hardscape work. Will allow flood light sensors to activate on 6th till the garden completes providing some lighting. Fencing is placed along steep slopes and children and adults climb the fencing to better see the orchard and creek. Wrought iron fencing between 3 and 4 feet in height will be more stable but also provide a clear view but this is dependent on historic review needs. Replacing the fence provides immediate food access to plants beginning to bear in 2021 (2 honeyberry, 2 kiwi, 2 fig, olive, multi varietal cherry, rainier cherry, serviceberry, snowberry, 3 grapes, 2 marionberry, 6 edible/culinary roses, plum, peach, 5 strawberry varieties, flowers, and more). Homeowner is beginning the 3rd year of a 5 year edible Hedgerow planting plan and provides a table in the front yard for neighborhood produce sharing.

Phase 2 in brief as it is the goal of this funding to solidify these ideas for construction - Construction of serpentine ADA pathway, lighting, and terracing site to create roughly 80 garden plots. Fill beds with wood chips and top with 3 inches of topsoil (possible source - metro waste diversion). Plant all beds with native wildflowers, marigolds, calendula, and borage to prime soil. No charge for a bed and several nonprofit demonstrational beds. Gardeners would be required to reseed original wildflower mixture upon leaving. Water access available through rainwater collection. Mulch stands located at top and bottom of the garden refilled as needed (chip drop or metro). Mulch available to all gardeners. Homeowner is willing to volunteer for several years in order to keep access to gardeners free of charge and see the plan through to completion.

4. Describe why this project was selected and the community need(s) to which it will respond. Research has been underway for a little over two years (which is reflected in estimate dates). Viability of the improvement was heavily investigated prior to bringing the concept to the city for approval to use the land. Once City approval was gained, the cat was out of the bag and community members flocked to the idea. This project was chosen as the land is unused with no future use plans, it is a complicated parcel on a steep slope with a beloved staircase. The abutting property is owned by a nonprofit executive with significant experience in capital campaign and build in addition to a creative mindset for community place-making. Homeowner has been operating a Homestead project from personal passion to teach others how to make the world and their own space more sufficient and natural. This project was selected to meet the direct needs viewed over the last 3 years; Safety, access, lighting, ADA improvements, reduction of city labor maintaining the slope, maintaining the slope to protect downhill residents and waterways, and interconnection with community hubs along 6th Street including the elevator, library, fire, historic homes, and more.

This project likely appears very left field. I understand the intersections at play and as the new neighbor, I have taken the time to learn about the community and deeply consider not how I can make a mark but rather how can I "leave it better than I found it"?

For the last 20 years, I have run a Homestead Project fueled by the intersection of my interests and experience. The mission being to share the inner workings of transitioning to self sufficiency. The biggest mistake we make when speaking of self sufficiency is not recognizing that community is a critical component.

I have the ability to grow food at scale. I've been running a free farmstand on the corner of Jackson and 6th for almost 3 years and am the current President of the Board of Directors with the Home Orchard Education Center. I have given away over 300 shrubs/trees, Over 400 edible plant starts, and 300 lbs of food. My neighbors have easily matched this from their own abundance. I never asked them to or told them about it. I built it and the community dove into it. I believe that if this project can be fully accessed with funding outside the tight city budget cycle, all potential stakeholders will dive into support. This belief comes from witnessing other projects in the neighborhood and city. Using the lessons learned from those projects, this project aims to lessen the time and financial impact of similar projects in the future. When folks are shown a new pathway, they receive the incentive of the knowledge and pursue that path whether it be a more accessible walkway or new way of looking at achieving funding.

This community shares a common thread through the deep connection to gardening and growing. I live on the corner of a previously divided intersection yet I have managed to connect with each of my neighbors through this common thread. (yes even that particular neighbor with the flag).

My residence is the absolute corner edge of the low income map and the Elyville Neighborhood picks up only a couple streets away. The nearest community gardens are in South End, West Linn, and at CCC and the nearest groceries at least half a mile away.

The most direct need met by this project is the need for community. When a place is devoted to the service of a community, it meets our collective need to come together in mutual support of making our world better.

For more information of the principles guiding this project;
www.pps.org/article/what-is-placemaking

Enhancement Grant Application 3

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

1. Provide clear access and improvement of ROW to remove noxious growth and accumulated litter. Reduce camping, drug use, graffiti, and dumping.
2. Composts and cardboard may be added to beds by gardeners thus reducing solid waste output of their homes. Diversion Days could be established with metro and OC police to route materials for the build and mulches for maintenance to the garden.
3. Increase property value by removing overgrowth, increasing walk scores, creating terraced garden and community space. Increases access and creates a park-like environment.
4. While not checked above, I wish to acknowledge the multiple nonprofits within several blocks of the site and note that they would be affected similarly to item 3.
5. Provide a view of Singer creek restoration and management of water flow downhill reducing wash out into intersection sewers connected to Willamette river. Creates an area for the public to view West Linn and Singer Creek.
6. Gardening provides real exercise, stress reduction, and health benefits. Low income renters in the neighborhood will have outdoor space to pursue growing their own produce.
7. Remove cover where individuals often congregate at night for drug use. Prevent needle dumping. Decrease complaint calls to police.
8. Reduce the cost of healthy produce for low income individuals in the neighborhood providing them increased food security, food access, and economic potential.
9. In collaboration with local nonprofits, provide education on soil health, effective gardening and demonstration beds.
10. Creates approximately 80 personal spaces to allow gardeners to grow art. Plans for traffic circle painting by indigenous artists at Jackson and 6th in discussion.

6. Project Period: _____
(Number of months in duration)

Beginning Date:

Ending Date:

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

The Garden will offer approximately 80 beds depending on design. If current interest manifests, roughly half the beds will be reserved prior to opening. Conservatively, 2 people per plot or 160 people estimated to reduce their grocery bills and increase food security and nutrition directly. The local school and preschool as well as differently-able bodies will be able to use or have an easier time using the pathway between the two portions of the city. walking tours and school children can more easily reach the upper views from Van Buren. A highly visible location that already sees heavy foot traffic, this will improve safety, bond community members, lessen graffiti and illicit activities, and increase property values and habitability. Oregon City High School Homecoming Parade will significantly benefit from the repair of the sidewalk on Jackson as it is a major viewing point in the procession.

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

I have managed myriad projects of similar and greater scale including capital campaigns and the relocation of an artistic institution in Portland. My career revolves around the funding, planning, management, and execution of large scale performances. I am particularly skilled in Found Space and community place-making work and the cultivation and management of government stakeholders. I have been working in the nonprofit sphere for over 20 years with almost 15 years in director and executive roles. Over the last 2 years I have overseen over \$100,000 in renovations to my home. (Reappraised at 18 months to cancel PMI based on equity increase)

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

- Reduction in Police calls to intersections.
- Number of beds reserved before and after completion.
- Number of individuals and organizations who volunteer and hours devoted.
- Number of people who partake in educational opportunities.
- Visual increase in foot traffic.
- Pounds of produce offered to free stand.

The project goal is to create all necessary materials to ensure the viability of the project and to seek further funding to complete construction. Noticeable changes and benefits of this phase include increased staircase and sidewalk safety, completing sidewalk through-way on bike path, clearing of noxious overgrowth, arbor of untended trees for health and growth, bringing together a number of disconnected neighbors in a community project.

Enhancement Grant Application 5

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration) (100 hrs)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Survey				
Design				
Construction Costs				
Event Costs				
Permits, fees, notice, etc				
Volunteer Labor (700 hrs)				
Additional Costs (List)				
Totals				

10. Proposed Budget. On the following page, please list the project's proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	
+ Matching Funds (Cash):	
+ In-Kind Matching Funds	
= Total Cost of Project:	

11. List sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date. Discussions, identification, and eligibility acquisition in process. The goal of this funding is to produce the designs, budget, and timeline of construction for grant applications while also tackling necessary work on private property to support the construction and operation of the garden. Volunteer Hours are under-counted to accommodate folks that expressed interest but might not be able to follow through. There has been significant interest and this grant will allow the ability to formalize that interest.

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? _____

Supplementary Materials Attached

- 1. Project Manager Resume**
- 2. Hardscape Bid**
- 3. Example Survey Bid**
- 4. Example Design Bid**
- 5. Community Support Letter**
- 6. City Acknowledgement of Project**



The Wall

11120 Northeast Marx Street
 Portland, Oregon 97220
 503.735.9255
 Info@bythewall.com | https://bythewall.com/

RECIPIENT:

Corinne Patel

522 Jackson Street
 Oregon City, Oregon 97045

Phone: 503-701-1396

Estimate #230367

Sent on May 17, 2023

Estimator Jake McCutcheon

Total \$26,317.00

PRODUCT / SERVICE	DESCRIPTION	TOTAL
Concrete	Excavate for new concrete placement Place compacted gravel sub base Form and pour reinforced city sidewalk as per city requirements 80' x 6' with approach 14' x 10'. Install 50' of pin piles along slope 5' on center for thickened edge. Clean up construction debris Customer to obtain permits from city	\$16,836.00
Oregon Block Retaining Wall	Remove existing wood wall and excavate for retaining wall construction Place compacted gravel sub base Construct AB Classic Block retaining wall 40' x 4' Color: standard Gray Backfill with drain rock Clean up construction debris	\$9,481.00

A deposit of \$6,579.25 will be required to schedule project.

Total \$26,317.00

Terms and conditions

- *Bid proposal does not include state sales tax
- *Credit card payments will be charged a processing fee
- *Proposal valid for 60 days from date received
- *If wire mesh/rebar is found in existing concrete, an additional fee will be charged*

Sealer Cost
 Optional added cost for applying concrete sealer is a minimum \$1,100.00 and can be done 30 days after concrete is poured



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Notes Continued...

Allowances

Allowances are estimated costs and can vary in price due to the nature of the activity and material. Your project manager or estimator will inform of the allowance cost total when the project is complete.

Right Of Way

Customer will assure "right of way" for The Wall, its subcontractors, and authorized agents, to conduct the work required by this bid. Customer represents that it has the right to assure "right of way" and Customer will indemnify, defend, and hold harmless The Wall from all claims and costs (including reasonable attorney's fees on any trial or appeal) including but not limited to trespass. The Wall will take reasonable precautions to minimize damage to the land from its activities, however some damage is frequently unavoidable, and the cost of repairs is the responsibility of the Customer unless stated herein.

Utilities

The Customer shall provide The Wall with information about utilities on or adjacent to the project site. Customer assumes all responsibility for utility information received by The Wall from Customer and utility companies. Customer will indemnify, defend, and hold harmless The Wall for any damage which occurs because of inaccuracy of utility information (including reasonable attorney's fees on any trial or appeal).

Unmarked Lines

Non located and unmarked water, electrical, sewer, septic, storm sewer or communication lines that are damaged and need to be removed or retrofitted is the responsibility of the owner.

Additional Concrete and Warranty Notes

We take great pride in our craftsmanship and the quality of our final product. However, with concrete there are many variables out of our control which can happen during and after pouring any type or finish of concrete.

Concrete Can and Will Crack

Concrete is a very strong and ridged material. We place control joints and expansion joints to industry standards. Control joints allow the concrete to crack along the placed joints and expansion joints allow room for the concrete to expand. There are different ways to install control and expansion joints. Tooled joints are the most common and are placed by a hand tool as the concrete is being finished. In certain situations, the concrete is cut soon after it is poured, typically the next day with concrete saws. For garage and shop floors plastic or metal zip strips are installed as control/expansion joints. Wood or felt can also be used as expansion joints.

All of our concrete is installed on a compacted gravel base and reinforced with rebar or fiber mesh and sometimes both. If the concrete does crack the compacted gravel base, if undisturbed, will prevent the concrete from shifting and settling while the reinforcement will hold the concrete together.

We provide a one-year warranty on craftsmanship and material. As stated, the warranty does not cover cracking in the concrete unless the cracks exceed 3/16" in width or height.

Color and finish match

Concrete poured from day to day or load to load, may not match exactly. The color difference is typically minor and will blend over time. Exposed aggregate matching can be more difficult because the rock has more variation from batch to batch. Colored and stamped concrete finishes are random to start and can also vary slightly in color and texture on day-to-day pours.

Sealing of Concrete

It is recommended that colored and stamped concrete be sealed after the concrete is poured and has cured. We cannot warranty your concrete from stains by organic or non-organic materials that fall on to the concrete sealed or not. Stamped and colored concrete if not sealed on a regular basis will lose color and texture.

Concrete Color

We are not able to guarantee/control the color of concrete. As concrete cures, it loses moisture and changes color. When this natural process occurs, a slab may have several varying shades depending on a variety of conditions. These variations usually blend over time to an even color.



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Notes Continued...

Irrigation Lines

Irrigation lines, heads and valves that are damaged, need to be removed or retrofitted is the responsibility of the owner

Limitation of Liability

In recognition of the contract sum charges by The Wall and the relative risks, rewards, and benefits to both Customer and The Wall, Customer agrees that to the fullest extent permitted by the law, that The Wall's total liability to the Customer for any and all injuries, claims, losses, expenses or damages arising out of this Agreement shall be limited to the costs to remove and replace the wall(s) constructed as a part of this Agreement.

Customer Responsibility

Customer shall be responsible for all existing site conditions and shall provide all geotechnical engineering services necessary for the construction of the project. Should The Wall request that a geotechnical engineer be retained, Customer shall hire and be responsible for the geotechnical engineer. The Wall has an absolute right to rely upon all information provided by Customer's geotechnical engineer. The risk of any loss relating to unsuitability of the site and/or soils remains with the Customer. If unsuitable soils are encountered, the Customer must obtain a report from an engineer before The Wall completes the project and The Wall has an absolute right to rely on the engineer's report.

Attorney's Fees

In the event of any dispute arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney's fees and costs at arbitration, trial and on appeal.

Warranty

The Wall warrants that all labor is performed in a good and workmanlike manner. The Wall will make repairs and/or replacements due to defective materials or workmanship if notice is given in writing to The Wall within one (1) year from the date of substantial completion. The warranties herein shall not apply to damages or defects because of ordinary wear and tear, natural disaster, changes to grade, elevation, or structure by customer, or any negligent or intentional acts of Customer. No other warranties either expressed or implied are given, including, but not limited to, a warranty of fitness for any purpose, quality or conditions, merchantability, except as expressly given herein. The Wall's warranty is for a period of one year from the date of completion.

Changed Conditions

Customer acknowledges that unforeseen conditions may arise once construction occurs. These changed conditions may result in additional work not included in the original bid sheet. Customer agrees to promptly and in good faith negotiate change orders with The Wall. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement. Customer agrees, in the event of such termination, to pay all sums due and owing to The Wall within (7) days of termination.

Venue

This Agreement shall be deemed executed in the State of Oregon and shall be interpreted and construed in accordance with the laws of the State of Oregon relating to contracts made and performed therein. Venue shall be proper only in the County of Multnomah, State of Oregon.

Project Cancellation Fee

An office process fee will be charged to any project that is canceled seven (7) days after its original signing. This fee shall be 10% of project bid and shall not exceed a total expense of \$250.00. Any monies collected as a down payment for a project that is canceled will be returned with this process fee- and appropriate sales tax- deducted.

Advertising Release

The Customer permits C.E.S. Investments, Inc. / The Wall, or its representatives to photograph the work throughout its various stages of completion as described in this bid and use these photographs for any future marketing which may include, but not be limited to, brochures, internet solicitation, advertising, and other promotional uses.

Scheduling

Once this proposal is accepted, your estimator will give you an "estimated" start date. The date given is based upon



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Notes Continued...

completing projects already in our schedule and is an anticipated time frame, not a guarantee. Due to the nature of our projects with customer changes, weather, inspections, and material delivery, we do at times miss the target date originally anticipated. The project foreman or estimator will communicate with the client and update them on scheduling changes. Please understand that our crews finish their projects one at a time. We do not move off your job site until it is completed to our high standards and your satisfaction!

The Wall is a dba of CES Investments Incorporated an Oregon based company licensed to do business in Oregon and Washington.

OR.54495

WA.# WALL ***99100

Metro#1363

Signature: _____ Date: _____

ALCO Survey Northwest L.L.C.
10550 SW 85th Ave. Portland OR 97223 (503)-784-7857 talcosnw@yahoo.com
May 03, 2021

Client; Corinne Lowenthal
522 Jackson St.
Oregon City, OR 97045
Phone: 503-701-1396

Site: 522 Jackson St.
Oregon City, OR 97045

Re: Site Mapping and Preliminary Boundary

Mrs. Corinne Lowenthal,

ALCO Survey Northwest offers this proposal to complete a topography mapping of existing site conditions and a preliminary boundary for design purposes as described in email request on Monday the 19th of April 2021. Alco survey will provide mapping for 1 foot contours and approximate property boundary location. The fee to complete the proposed preliminary boundary and site mapping survey is \$4,500.

The fee for this proposal is based upon the scope of services in attached exhibit "A" and a list of project assumptions attached exhibit "B".

ALCO Survey Northwest can begin the field work as negotiated after signed contract and a check for \$2,250 (50%) has been received and a schedule has been discussed.

Tim Alcover, PLS OR #53835
ALCO Survey Northwest

Acknowledge and Acceptance:

Date

Date

Exhibit “A”
Scope of Services

ALCO survey Northwest will set control and tie existing monuments to establish a basis of bearings and determine approximate property lines for site mapping survey. We will map the existing site conditions for the two parcels as describe in email to 1 foot contour intervals.

Deliverables;

ALCO Survey Northwest will provide a topographical map of existing site condition that will include 1 foot contours and an approximate boundary location in two forms; PDF file and an electronic CAD file for designers use.

Exhibit “B”
Project Assumptions

Project Control;

This survey is not a boundary survey. It is assumed that the existing monuments called for in the record of survey research still exist and are recoverable. Client will provide copies of deed documents and other maps or drawings of property and boundary information to other features of interest if possible.

Scope/Scheduling;

This proposal makes the assumption that access to all necessary monuments and features of interest will be allowed to complete this survey. The remaining fee will be due after deliverables have been received by client along with final invoice.

Extra Services

If monuments of record are lost or disturbed and additional work may need to be performed to confirm property lines this will be considered out of scope requiring re-negotiation of existing contract fee. It is assumed that any “out of scope” work will be extra and billed at a time and material basis of \$150/hour or an additional estimated fee addendum. Extra services will be negotiated at the time of discovery for out of scope survey needs necessary to complete the contract and/or scope of services. No extra services will be provided without signed notice to proceed provided by client to ALCO Survey Northwest LLC.

Contract Proposal



Phone 503-292-9121
 Fax 503-292-Item #3.
 Mailing: PO Box 16190
 Portland, OR 97292
 Store: 5645 SW Scholls Ferry
 Portland, OR 97225

PROPOSAL SUBMITTED TO	PHONE	DATE
Corinne Lowenthal	503-701-1396	1-13-2021
MAILING – STREET ADDRESS	JOB LOCATION – STREET ADDRESS	
522 Jackson Street	same	
MAILING – CITY, STATE & ZIP CODE	JOB LOCATION – CITY, STATE & ZIP CODE	
Oregon City, OR 97045	same	

We Propose: hereby to furnish services in complete accordance with the terms and conditions specified below.

Note: we may withdraw this proposal if not accepted within 30 days.

Drake's 7 Dees Authorized Signature: _____

SCOPE OF WORK:

Per the questionnaire, meeting notes, discussions, emails. Includes select front, sides and back landscape areas as indicated on the attached diagram. Property boundary lines are to be determined by the owner(s), we recommend a site survey to establish accurate property boundaries.

Description of Design Services:	Estimated Design Time in Hours:
Phase One	
a Site Analysis	X
b Preliminary Landscape Plan	X
c Presentation Meeting and up to two revisions*	X
Phase Two	
a Information gathering for preliminary project requirements - up to four hours	X
b Consultation with stakeholders - up to four hours	X
c Presentation of findings and recommended next steps	X
Special design rate of \$80.00 per hour	
Additional hours at \$80.00 per hour with written approval	
Hours 28	
Initial Estimated Total Design Fees: \$ 2240.00	50% Retainer Fee: \$ 1120.00

ADDITIONAL SERVICES: Further design development, construction observations, meetings, site visits and consultations shall be considered *Additional Services* and will be provided by mutual agreement per the *Terms and Conditions* of this contract.

BASE PLAN INFORMATION will be provided by:

The Owner shall provide Drake's 7 Dees with accurate Base Plan Information obtained by a professional surveyor indicating current site conditions, built structures, improvements, utilities, services, easements and existing vegetation. One foot spacing for topo lines.

Using Plot Plan and Architectural Construction Drawings provided by the Owner, Drake's 7 Dees will prepare the Base Plan Information in a schematic form and will not be held liable for inaccuracies due to the lack of a professional survey.

The Owner shall prepare the Base Plan Information. Drake's 7 Dees will not be held liable for inaccuracies due to the lack of a professional survey. In the event the Owner provided information that is not complete or accurate enough to be used in the preparation of the landscape plans, Drake's 7 Dees will make and be paid for a site visit to the Owner's property in order to obtain complete information. Drake's 7 Dees shall obtain and document the Owner's approval and permission to make such a site visit prior to providing this service.

Acceptance of Proposal – The *Fees, Terms and Conditions* are satisfactory and are thereby accepted. You are authorized to do the work as specified. Payment will be made as outlined in *Terms and Conditions*.

Date of Acceptance _____

Signature _____

Signature _____

Terms & Conditions

FEES AND TERMS:

The services outlined in the Scope of Work section shall be provided on a Time and Materials basis. Our normal billing rates are \$150.00 per hour for design associates and \$200 per hour for senior designers. Materials and expenses shall be billed at cost plus 10%. Materials include, but are not limited to, the following: a) copying and printing, b) film and developing, and c) postage and delivery charges. Please note that this Contract is a fixed price contract for the design work discussed with revisions limited to two. If the project scope changes or number of revisions exceeds two you may be billed for actual time spent for design services and meetings relating to the change. We will discuss this prior to moving forward with additional design work. For all meetings and site visits you will be billed for travel time.

RETAINER PAYMENT:

A payment in an amount equal to 50% (fifty percent) of the initial Estimated Total Design Fee and printing costs shall be received as a Retainer Payment at the signing of this Contract before work is performed. *This payment shall be applied at the time of final invoicing.*

PROGRESS PAYMENTS:

Progress Payments are due upon completion and presentation of each phase of the design process for *Phases 1 and 2*. These invoices are Progress Payments for work performed and material costs incurred to the date of invoicing. You will be sent invoices each month for subsequent Phases and Additional Services as this work can be ongoing until final implementation of your project. All invoices are due upon receipt and shall be considered past due after 10 calendar days after the invoice date. Past due accounts will be charged a late fee of 1.5% monthly and 18.0% annually. Drake's 7 Dees hereby reserves the right to suspend services on any past due account.

CLAIMS AND DISPUTES:

Should Drake's 7 Dees need to retain the services of an Attorney to enforce any part of this contract, including the collection of any fees owed for services performed and/or material costs incurred, the Owner shall pay Drake's 7 Dees for the Attorney's fees and all other costs incurred to enforce this contract. Drake's 7 Dees liability shall be limited to fees paid. All claims and/or disputes shall be settled in Small Claims Court or by Arbitration as provided by the American Arbitration Associate in Portland, Oregon. The prevailing party shall recover all fees and costs incurred.

Payment instruction options:

Item #3.

Payment can be made via snail mail with a signed copy of this agreement to:

Mailing: PO Box 16190

Portland, OR 97292

Or by dropping off the signed agreement to:

Design Studio and Garden Center

5645 SW Scholls Ferry Rd.

Portland, OR 97225

Or by scanning and emailing the signed agreement to:

sueh@drakes7dees.com

Payment can be called into the office at 503-546-8207

Speak to Jenny, jennym@drakes7dees.com

Corinne Gayle Lowenthal

Collaborator ~ Equitable ~ Resourceful

Item #3.

corinnelowenthal@gmail.com
linkedin.com/in/corinnelowenthal

Skills

Conservation / Resource Oriented	Branding / Development / Marketing	Negotiation / Mediation / Conflict Resolution
Budget Creation / Management	Strategic Organization Building	Paramedic Training / Grief Counseling
QuickBooks / Asana / Google / Microsoft	Research / Data / Results Oriented	Emergency Care / Disaster Control / Triage
Diversity, Equity, Inclusion Focused	Transparent / Open Communicator	Stakeholder / Staff / Board Development

Selected Experience *250+ Professional Production and Stage Management Credits since 2000 – DC, NC, NY, OR, VA, WA

Self Employed – Portland, Oregon (Current, 20 years)

Consultant and Advisor

Consultation with Nonprofit Organizations on Strategic Growth, Operations, Consolidated infrastructure and novel micro donation platforms. Advise and Negotiate for Artistic clients specializing in contract negotiation/parity, financial organization, and time management.

- Increased average clients' contracted earnings by 30%
- Updated permanent contractual language for multiple organizations
- Development of Diversity, Equity, and Inclusion policy and practice within organizations and skilled ability to help diverse communities navigate colonial practices and systematic bias.
- Expert De-escalation and translation of motive and need.

Post5 Theatre – Portland, Oregon (2 years)

Managing Director

Direct experience and decision-making across the Artistic Administration while additionally acting as Sales Manager, Human Resources, Bookkeeper, Administrative, and Office Support. Skilled in budget creation, management and negotiation, policy generation and best practices, sales records, and personnel. Successful networking and company building throughout the Northwest as well as a detailed knowledge of the capacity and ability of the artistic community on the West Coast. Proficient communicator and manager with detailed understanding of psychology and the economy. Accomplished in marketing and organization. Adept with numerous software platforms and in social media applications. Track record of breaking revenue and attendance records. Responsible for interviewing, hiring, and training throughout the company and production hierarchy. Supervision, management, and education of students and interns.

- With a track record of sustainable growth, compiled first organizational budgets and increased operational capacity by 168%.
- Managed all financial operations, spearheaded the transition to payroll and accounting services, and created balanced yearly budgets in collaboration with the Board of Directors.
- Secured 501(c)3 Status and oversaw transition from Fiscal Sponsor (Fractured Atlas) to self-sustaining NPO.
- Created a complete human resources department including drafting contracts, personnel files, and management of employees.
- Built complete box office systems including best practices, policies, and hierarchy. Sourced and instituted ticket sale platform. Performed all training on box office operations.
- Created complete branding structure, hired graphic designer, and overhauled company web presence.
- Responsible for all compliance with Oregon Liquor Control Commission (OLCC) and management of The Bar[D], Post5's onsite full liquor bar. Through streamlining operations, purchasing, and sales, increased Bar[D] revenue by 20%.
- Highly adept at leveraging missions for resources. Secured \$100,000 in donations and in-kind revenue.
- In collaboration with the Board of Directors and Artistic Director, spearheaded the operational and financial logistics of moving the company from a 3000 sq.ft. facility in Montavilla to 8000 sq.ft. facility in Sellwood. Oversaw capital campaign.
- Increased media and press connections by 1150%. Increased mailing lists by 2000%. Increased social media base by 2600%.
- Administrative consultation and bookkeeper for the subsequent year during restructure to a three Artistic Director model.

Jewish Theatre Collaborative – Portland, Oregon (8 years)

Production Manager

Responsible for overseeing all aspects of the production process. Experience ranging from classical to contemporary and across numerous disciplines. Conducting regular production meetings and maintaining open communication and conflict resolution between all departments. Skilled tracking and management of deadlines, designers, actors, equipment, and locations. Management of interns through various departments and school programs.

- Responsibilities, budget, and management roles increased each year.
- Achieved the first Ollie drop system installation in the venue despite low grid height (2015).
- Proven ability to manage budgets and a consistent track record for staying well under budgetary limits.
- Focused development of strong long-term relationships within the community and long-term partnership development within professional circles.
- Additional Stage Management 2011-2014

Corinne Gayle Lowenthal

Objective ~ Confident ~ Ludic

Item #3.

corinnelowenthal@gmail.com
linkedin.com/in/corinnelowenthal

Fuse Theatre Ensemble – Portland, Oregon (2 years)

Government Liaison / Production Manager

Organized and managed all aspects of communications with government entities (US Forest Service, Regional Police and Sheriff's offices, environmental agencies). Detailed planning and execution of a multi day event located within a national forest without onsite phone, power, or water access. Coordination of personnel and equipment in a remote location. Acquisition of all necessary permits.

- Successfully closed Bagby Hot Springs and surrounding area twice (2013 & 2014) through expert negotiation with USDA, US Forestry Service, Mt. Hood National Forest, Clackamas Sheriff's Office, Fish and Wildlife Services, and Oregon and Federal environmental agencies for the first time on record.
- Secured and received first-ever permits for live performance in Mt Hood National Forest.
- Acted as onsite medical personnel / Paramedic. Responsible for the well-being and safety of all actors, staff, and audience through a multi day event. (Nearest additional medical resources required two-hour airlift and contact via satellite phone.)
- Complete management of personnel, equipment, and resources in highly dangerous situations and unpredictable weather.

CoHo Productions – Portland, Oregon (2 years)

Marketing & Development Strategist

Hired to fill a void created by the sudden departure of the Executive Director. Advised and assisted the President of the Board in day-to-day business operations. Provided production management services to both in-house and renting productions.

- Created the first season-long branding scheme, pulling multiple unconnected productions together with fluid arc and design.
- Developed first detailed breakdown of sales for both season and individual production.
- Coordinated a systematic reorganization of ticket handling and processing, increasing accuracy and value per patron. This yielded a 26% increase in attendance and 131% increase in overall sales against average, resulting in the most successful overall season on record.
- Overall company revenue increased by 152%.
- Realized significant overall growth in sponsorships (100%), donations (189%), and outside rentals of the venue (62%).
- With concerted diligence and research of company records, completed the first overall comparative assessment of pricing, attendance, revenue, and marketing in recorded company history.
- Dramatically increased overall transparency, public image, press coverage, and communications. Forged new partnerships, rebranding, and community involvement. Created the first company social media presence.

Profile Theatre Project – Portland, Oregon (5 years)

Resident Production Stage Manager / Stage Manager

Record of accomplishment for fast learning, frequent growth of responsibility, and consistent quality. Unique ability to step into the production process at any stage and work with a myriad of personalities. Responsibilities included overseeing rehearsal, production meetings, technical rehearsals, and performances. Detailed organization and record-keeping along every step of the process with custom designed paperwork. Daily communication, conflict resolution, and artistic interaction with directors, actors, designers, and crew. Management, teaching, and supervision of assistants, interns, and crew. Intimate familiarity with Equity and IATSE practices and contract negotiation. Extensive training on production communication and skills.

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Awards & Achievements

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Education

Atlantic University	Virginia Beach, Virginia	Course Work toward Master of Science: Psychology
Old Dominion University	Norfolk, Virginia	Bachelor of Science: Psychology
Tidewater Community College	Virginia Beach, Virginia	Paramedic Certification

Corinne Gayle Lowenthal

Collaborator ~ Equitable ~ Resourceful

Item #3.

corinnelowenthal@gmail.com
linkedin.com/in/corinnelowenthal

Skills

Conservation / Resource Oriented	Branding / Development / Marketing	Negotiation / Mediation / Conflict Resolution
Budget Creation / Management	Strategic Organization Building	Paramedic Training / Grief Counseling
QuickBooks / Asana / Google / Microsoft	Research / Data / Results Oriented	Emergency Care / Disaster Control / Triage
Diversity, Equity, Inclusion Focused	Transparent / Open Communicator	Stakeholder / Staff / Board Development

Selected Experience *250+ Professional Production and Stage Management Credits since 2000 – DC, NC, NY, OR, VA, WA

Self Employed – Portland, Oregon (Current, 20 years)

Consultant and Advisor

Consultation with Nonprofit Organizations on Strategic Growth, Operations, Consolidated infrastructure and novel micro donation platforms. Advise and Negotiate for Artistic clients specializing in contract negotiation/parity, financial organization, and time management.

- Increased average clients' contracted earnings by 30%
- Updated permanent contractual language for multiple organizations
- Development of Diversity, Equity, and Inclusion policy and practice within organizations and skilled ability to help diverse communities navigate colonial practices and systematic bias.
- Expert De-escalation and translation of motive and need.

Post5 Theatre – Portland, Oregon (2 years)

Managing Director

Direct experience and decision-making across the Artistic Administration while additionally acting as Sales Manager, Human Resources, Bookkeeper, Administrative, and Office Support. Skilled in budget creation, management and negotiation, policy generation and best practices, sales records, and personnel. Successful networking and company building throughout the Northwest as well as a detailed knowledge of the capacity and ability of the artistic community on the West Coast. Proficient communicator and manager with detailed understanding of psychology and the economy. Accomplished in marketing and organization. Adept with numerous software platforms and in social media applications. Track record of breaking revenue and attendance records. Responsible for interviewing, hiring, and training throughout the company and production hierarchy. Supervision, management, and education of students and interns.

- With a track record of sustainable growth, compiled first organizational budgets and increased operational capacity by 168%.
- Managed all financial operations, spearheaded the transition to payroll and accounting services, and created balanced yearly budgets in collaboration with the Board of Directors.
- Secured 501(c)3 Status and oversaw transition from Fiscal Sponsor (Fractured Atlas) to self-sustaining NPO.
- Created a complete human resources department including drafting contracts, personnel files, and management of employees.
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Corinne Lowenthal <thevampiresmeow@gmail.com>

Grant Letter of Acknowledgement

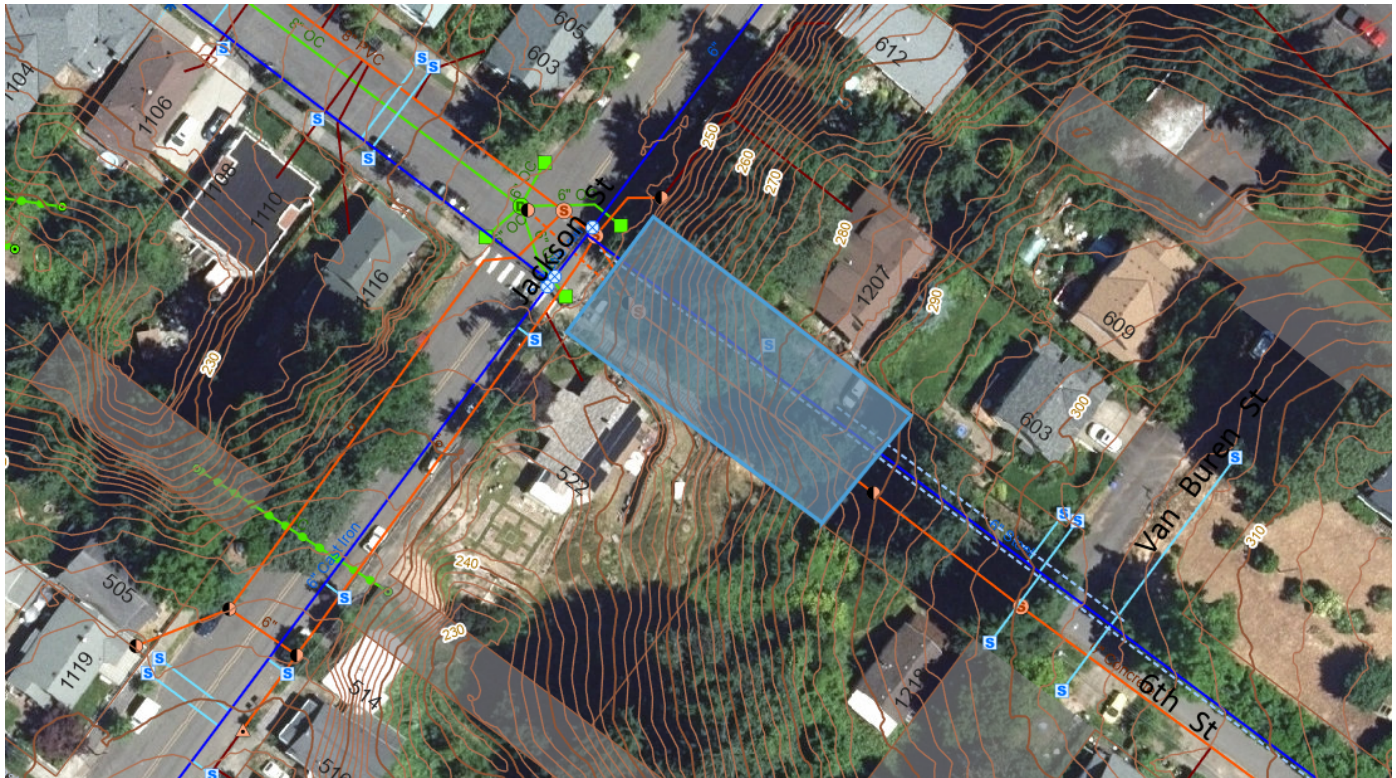
John M. Lewis <jmlewis@orcity.org>
To: Humane Sustainability <humanesustainability@gmail.com>
Cc: Vance Walker <vwalker@orcity.org>

Wed, May 31, 2023 at 6:18 PM

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This right of way is unimproved apart from the longstanding concrete stairs. The project is in the McLoughlin Neighborhood Association and in an area designated in the City's Geologic Hazard Area, a Natural Resources Corridor, and the Canemah Historic District. The area also includes water, sewer and stormwater utilities. I have included a screen shot of the area we discussed when we met back in March. From the City's perspective this is a highly regulated area and I envision a project of this nature and size would entail land use approval at a minimum to address the overlay zones mentioned. Retaining walls would require building review and approval and likewise for pathway lighting or plumbing



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Let Vance and I know how the grant approval process goes for this project.

Thanks again.



John M. Lewis, P.E.

Public Works Director

City of Oregon City

PO Box 3040

Oregon City Public Works

13895 Fir Street

Oregon City, OR 97045

971.204.4626 phone

503.793.2255 cell

email: jmlewis@orcity.org

City web site: www.orcity.org

Bid/RFP site: <http://bids.orcity.org/>

The City of Oregon City is open for business and continues to offer services and programs online and virtually. Some City facilities are open to the public, find current openings here, we encourage visitors to wear a mask, practice physical distancing, and reschedule in-person visits if you are feeling unwell.

The City has installed additional shielding and is providing hand sanitizer as well as occupancy limits to ensure our staff and visitors have a safe, no touch experience. Our goal is to be responsive to our community throughout this pandemic; we appreciate your understanding and cooperation.

PUBLIC RECORDS LAW DISCLOSURE: *This e-mail is subject to the State Retention Schedule and may be made available to the public.*

From: Humane Sustainability <humanesustainability@gmail.com>
Sent: Wednesday, May 31, 2023, 4:07 PM
To: John M. Lewis <jmlewis@orcitey.org>
Cc: Vance Walker <vwalker@orcitey.org>
Subject: Grant Letter of Acknowledgement

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

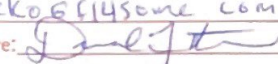
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McLoughlin Neighborhood Community Garden

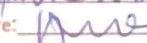
Humane Sustainability

Corinne Patel (Grant Applicant)
522 Jackson Street
Oregon City, Oregon 97045
503.701.1396

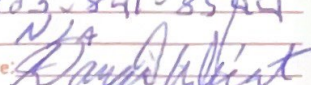
humanesustainability@gmail.com
Signature: 

N: Daniel Horton
A: 1207 6th St
P: 913-313-8058
E: gecko@flhsc.com
Signature: 

N: LARK STRONG
A: 1205 6th St.
P: 408 460 0523
E: LStrongCollins@gmail.com
Signature: 

N: Holly White
A: 1106 6th St.
P: Oregon City
E: hollywv@hotmail.com
Signature: 

N: Corey Hunt
A: 1116 6th St
P:
E:
Signature: _____

N: David Wiest
A: 603 Jackson St.
P: 503-841-8544
E: N/A
Signature: 

1 MARCH 2023

Ann Griffin
Oregon City Community Enhancement Grant Program
625 Center Street
Oregon City, Oregon 97045

Dear Ann and Members of the Committee,

We are the immediate neighbors of Corinne Patel and the 6th Street Unimproved Right of Way between Jackson Street and Van Buren Street.

In the two years since taking ownership of her property our neighbor has diligently worked to improve our small section of the city. She has revitalized Singer Creek, shares the abundance of her many gardens, and cleaned up the staircase along her north property line. We are deeply grateful for the work she has done in our Neighborhood and we support her continued efforts.

Mrs. Patel has proposed a use for the unimproved right of way: a community garden with an ADA accessible ramp in addition to the replacement of 78 feet of unimproved sidewalk along Jackson Street. Our nearest community garden maintains a long wait list and is located on the Clackamas Community College campus 2.5 miles away.

We believe this proposal will increase our access to food security, safety along the public staircase and Jackson Street, livability of our neighborhood, property values, and community connections. We understand that construction will briefly disrupt our quiet corner of the neighborhood but we also believe that the finished project is deeply needed for the greater good of our beautiful city.

We stand together with Mrs. Patel as she requests grant funding to bring this dream to reality. We are excited to welcome our neighbors to this proposed community space and we appreciate the opportunity to express our support of this proposal.

Sincerely,

The Adjoining Residents of The Proposed McLoughlin Neighborhood Community Garden

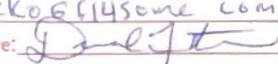
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McLoughlin Neighborhood Community Garden

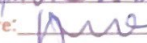
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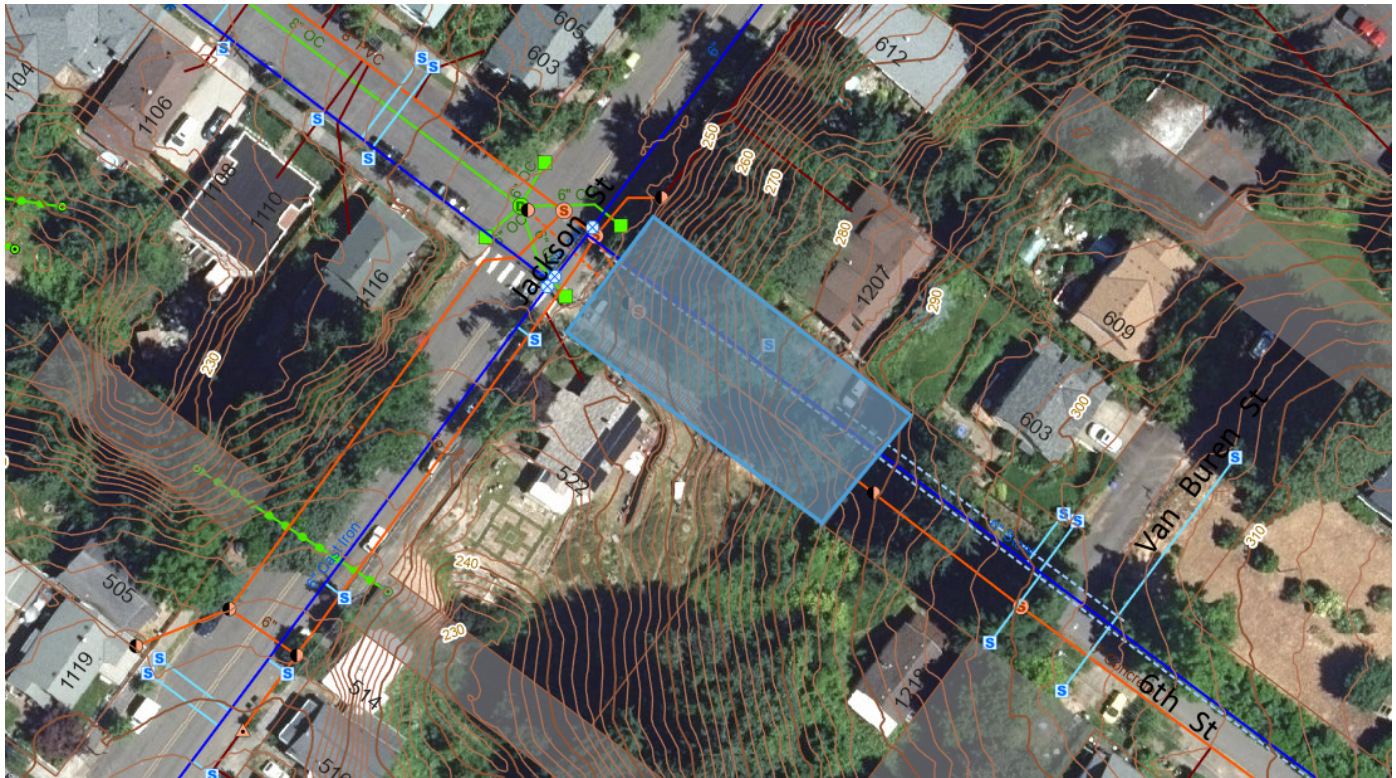
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Subject: Grant Letter of Acknowledgement

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[Quoted text hidden]

Ann Griffin

From: Humane Sustainability <humanesustainability@gmail.com>
Sent: Friday, June 2, 2023 12:09 PM
To: Ann Griffin
Cc: Tim Powell
Subject: Re: Oregon City Metro Enhancement Grant Application Digital Copy

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Ann,

Thank you so much for the call today.

Per question 6 - project period. Thank you for the clarification that this question seeks just the project as it overlaps with the grant.

To clarify, the full project is mapped over 2 years. Phase 1 R&D is the portion of the gardens specifically related to this grant.

To amend, Phase one project period is June 30 2023 to July 1 2024. All funding within the grant application would be utilized over this 12 month period. The goals and outcomes of this grant will be used for future applications for funding including a second application to the enhancement grant next May.

I hope this helps to clarify that point, and please let me know if there is any other information I can provide to assist in the decision making process.

I am looking forward to seeing you during presentations on June 14 at 6 PM. Thank you for letting me know that it will be a long night, that it is an open public meeting and that there is a YouTube channel for folks to watch. Would you be so kind as to provide the link to that channel?

Thank you again and I look forward to the next steps.

Warmly
Corinne

On Thu, Jun 1, 2023 at 5:53 PM Humane Sustainability <humanesustainability@gmail.com> wrote:

Dear Ann,

It was my absolute pleasure to submit an application for the Oregon City Metro Enhancement Grant this afternoon. I'm pleased to let you know that The McLoughlin Neighborhood Association has agreed to sponsor me in this endeavour.

Attached is a copy of the completed application and required supplementary materials so you have a digital in addition to the hard copy.

Materials Attached

1. Application
2. Project Manager Resume



Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project _____

Applicant Organization _____

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address _____

City, State, Zip _____

Project Manager responsible for the Enhancement Grant project

Phone _____ Email _____

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Ann Griffin

From: Lindsay Howells <lhowells10@gmail.com>
Sent: Tuesday, May 30, 2023 8:05 PM
To: Ann Griffin
Subject: Oregon City Farmers Market electronic signature from Board for Enhancement Grant

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Ann Griffin,

Please consider this message my electronic signature for the 2023-24 Enhancement Grant proposal from the Oregon City Farmers' Market.

- Oregon City Farmers Market Board member Lindsay W Howells

Lindsay

pronouns she/her

Coyote Ridge Farm
503-388-1388
lhowells10@gmail.com

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

4. Describe why this project was selected and the community need(s) to which it will respond.

5. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

6. Project Period: _____
(Number of months in duration)

Beginning Date:

Ending Date:

7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Proposed Budget SEE REVISED BUDGET ATTACHED

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials				
Equipment/Supplies				
Construction Costs				
Event Costs				
Transportation Costs				
Insurance Costs (if needed)				
Additional Costs (List)				
Consultants/trainers				
Totals				

10. Proposed Budget. On the following page, please list the project's proposed budget. Modify the cost line items as needed to reflect proposed expenses. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Please refer to the table below:

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$74,999	40% of total project cost
\$75,000 or more	50% of total project cost

Please fill in the Proposed Budget. After you have filled in the Proposed Budget above, the budget summary below will automatically auto-populate:

Grant Amount Requested:	
+ Matching Funds (Cash):	
+ In-Kind Matching Funds	
= Total Cost of Project:	

11. List sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? _____



Oregon State University
Extension Service
Clackamas County

Item #3.

Extension Service – Clackamas County
Oregon State University
200 Warner-Milne Road
Oregon City, Oregon, 97045

P 503-655-8631 | **F** 503-655-8636
extension.oregonstate.edu/clackamas

May 23, 2023

Dear Enhancement Grant Program Committee:

I am an Instructor with the Oregon State University Extension Service, Family & Community Health Program, based in Clackamas County. I am writing this letter in support of funding requested by the Oregon City Farmers Market (OCFM) to expand its capacity to provide fresh fruits and vegetables to low income, underserved residents through the Double Up Food Bucks (DUFEB) program. When SNAP shoppers spend their SNAP benefits (formerly known as food stamps) at the OCFM, they double their benefits, up to \$20 per day, to spend on locally grown fruits and vegetables grown by local farmers. Double Up Food Bucks is a triple win for underserved families, small family farmers, and Oregon's economy.

The OCFM has participated in DUFEB since 2016. SNAP shoppers travel from throughout the county to participate in the program. OCFM's DUFEB participation numbers and its fiscal impact are significant. During the months of May-October of 2022, the market experienced a total of 965 SNAP transactions that yielded almost \$20,000 of DUFEB redemptions in sales of fresh fruits and vegetables by local farmers.

Increasing the funding levels for DUFEB will allow the program to continue to expand its reach to additional SNAP shoppers who desire more fresh fruits and vegetables for their families, but struggle to afford them. The extra revenue generated will continue to support the viability of local farmers and support economic development.

Thanks for your consideration of this request.

Sincerely,

Kelly

Kelly Streit, MS, RDN

OSU Extension Service, Clackamas County

College of Public Health & Human Sciences | Family & Community Health

200 Warner Milne Road | Oregon City, OR | 97045

P: 503-557-5885 | kellystreit@oregonstate.edu

C: 503-750-2192

<https://extension.oregonstate.edu/clackamas>

Ann Griffin

From: Lindsay Howells <lhowells10@gmail.com>
Sent: Tuesday, May 30, 2023 8:05 PM
To: Ann Griffin
Subject: Oregon City Farmers Market electronic signature from Board for Enhancement Grant

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Ann Griffin,

Please consider this message my electronic signature for the 2023-24 Enhancement Grant proposal from the Oregon City Farmers' Market.

- Oregon City Farmers Market Board member Lindsay W Howells

Lindsay

pronouns she/her

Coyote Ridge Farm
503-388-1388
lhowells10@gmail.com

Proposed Budget

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Grant Amount Requested:	
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Clackamas Soil and Water Conservation District

May 31, 2023

Enhancement Grant Program Committee:

We are very pleased to recommend the Oregon City Farmers Market (OCFM) to your grant committee. The market, currently under the direction of Jess Land, has been a valued partner with the Clackamas Soil and Water Conservation District for over a decade and their managers, board members, and patrons have been an integral part of our special district governance and service.

The District has been a proud supporter of the Power of Produce (POP) Program since it was first conceived by Jackie Hammond-Williams, a previous market manager. We recognized immediately that this program served the residents of Clackamas County (and beyond) in ways that aligned with our own goals and values. Year after year, we have continued to support the POP Club and the market's SNAP program. And, year after year, we see the significant positive economic impact these programs have on the children, families, and agricultural producers in our community.

The Oregon City Farmers Market has become so much more than just a "farmers market." We provide support funding to all of the farmers markets in Clackamas County, but none have achieved the level of organization and outreach of the OCFM. Market managers at this market have been very generous in sharing their expertise and best practices with other local market managers, encouraging them to also offer POP Clubs, Seed Swaps, and SNAP market tours at their own locations. These "offerings" help drive new customers to the markets and help raise the educational levels of market patrons and vendors. OCFM is a bright light and a leader in Oregon and nationally. They were even named one of the top 50 farmers markets in the United States by *Eating Well* magazine!

This essential local business distributed over \$33,000 in SNAP dollars and provided a year-round sales venue for local small farms and businesses. The District notes in annual visits and reviews of the market that the vast majority of their farmers are located in Clackamas County and that 66% of the patrons travel to Oregon City from throughout our County. The OCCF is truly a jewel and any support your organization can provide them will be funding well invested.

Please do not hesitate to reach out to me if you have any questions or would like to discuss this further.

Sincerely,

Cathy McQueeney, Education and Outreach Specialist
503-998-9952, cmcqueeney@conservationdistrict.org

22055 S. Beaver Creek Rd. Ste. 1, Beaver Creek, OR 97004
Ph: 503.210.6000; conservationdistrict.org



Oregon State University
Extension Service
Clackamas County

Item #3.

Extension Service – Clackamas County
Oregon State University
200 Warner-Milne Road
Oregon City, Oregon, 97045

P 503-655-8631 | **F** 503-655-8636
extension.oregonstate.edu/clackamas

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Thanks for your consideration of this request.

Sincerely,

Kelly

Kelly Streit, MS, RDN

OSU Extension Service, Clackamas County

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200 Warner Milne Road | Oregon City, OR | 97045

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Metro Enhancement Grant Program 2023-24 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2023-24 Program Information for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline of June 1 will not be accepted. Liability insurance coverage may be required. Please limit your answers to the space provided.

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project _____

Applicant Organization _____

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address _____

City, State, Zip _____

Project Manager responsible for the Enhancement Grant project

Phone _____ Email _____

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

4. Describe why this project was selected and the community need(s) to which it will respond.

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- 10. Enhance art and culture within Oregon City.

5b. Describe how the project meets the selected goal(s).

6. Project Period: _____
(Number of months in duration)

Beginning Date:

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7. How will the community benefit by your project? What is the estimated number of people affected and anticipated outcome(s)?

8. Briefly describe prior experience managing similar projects, including your organizations and any past enhancement projects.

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Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) In-Kind Matching Support	(D) Total
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Grant Amount Requested:	
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= Total Cost of Project:	

11. List sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

13. Administrative costs are allowed as part of the project. What percent of Enhancement Grants funds will be used for personnel services or administrative costs? _____



May 8, 2023

RE: Letter of Support for Oregon City Together and Oregon City Fentanyl Awareness Education Campaign

Dear Oregon City Community Enhancement Grant Committee,

Song for Charlie is a national family-run nonprofit charity dedicated to raising awareness about the danger of fentanyl and other synthetic drugs found in street drugs, including fake pills. We collaborate and partner with organizations like Oregon City Together to raise awareness about fentanyl/fake pills to youth in their communities.

As part of this partnership, Oregon City Together provides:

- Staffing and support of a community work group focusing on increasing awareness of fake pills and fentanyl in Oregon City.
- Project management of awareness campaign
- Engagement with youth-serving organizations to collaborate on youth-led initiatives.

Song for Charlie provides the following services, activities in support of OCT's work:

- Regular zoom meetings of organizations, like OCT, doing youth fentanyl awareness work to share what organizations in Oregon and across the nation are working on, learn from each other, learn from expert guests, and potentially collaborate on campaigns/solutions.

We look forward to working with Oregon City Together to increase awareness in Oregon City of fake pills with fentanyl.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Epstein".

Jennifer Epstein, Director of Outreach and Education
Portland, Oregon
jennifer@songforcharlie.org

www.songforcharlie.org

Song for Charlie
968 South Madison Avenue | Pasadena CA 91106 | www.songforcharlie.org

May 15, 2023

Oregon City Community Enhancement Grant Letter of Support

Dear Community Enhancement Grant Committee,

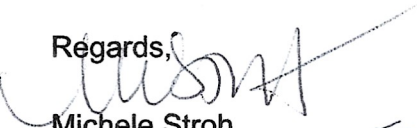
With its grant application, Oregon City Together (OCT) is proposing a community-wide campaign to increase awareness of the deadly risks of fake pills and fentanyl in our community. Because fentanyl can affect any family in the community, there is no specific geographical boundary to this project. The "Affected Parties" could be any resident.

With that said, my family is an affected party because my son, Keaton, was poisoned from fentanyl. He took one pill he thought was OxyContin but was fake and had enough fentanyl to kill 14 people. By the way, he met the drug dealer at a park within city limits.

OCT is working with a wide range of partners – city police, DEA, county government, nurses, schools, school district and parent groups – to increase awareness of danger and create a safer city for all residents, especially youth.

I urge you to fund this grant so other families in our community do not have to go through what my family did – no one is safe from fentanyl.

Regards,


Michele Stroh

Oregon City resident for 50+ years

Local business owner

Oregon City School Board Member



OREGON CITY

Police Department

1234 Linn Avenue | Oregon City OR 97045

Ph (503) 905-3501 | Fax (503) 655-0530 | Non-Emergency Police Dispatch: (503) 655-8211

Date: 05/15/2023

RE: Letter of Acknowledgement/Support from the Oregon City Police Department for Oregon City Together and the Oregon City Fentanyl Awareness Campaign

Dear Oregon City Community Enhancement Grant Committee,

The Oregon City Police Department acknowledges that a community fentanyl awareness campaign led by Oregon City Together meets the requirements set forth in the community enhancement grant program guidelines specifically as it relates to goal #7, which is to improve safety within the city. This education will support our efforts to improve safety within the city, by educating our youth and their families about the dangers of fentanyl, which is very prevalent in our community.

We look forward to providing data and participating in the community work group to help develop the campaign.

Sincerely,

A handwritten signature in blue ink, appearing to read "David Edwins".

Captain David Edwins



Metro Enhancement Grant Program 2023-24 Application

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If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Park Place Environmental Heritage and Trails Project

Applicant Organization Park Place Neighborhood Association

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address _____

City, State, Zip _____

Project Manager responsible for the Enhancement Grant project
Jackie Hammond Williams

Phone 503-753-5321 Email jackiespins@gmail.com

Chairperson of Governing Board (If Applicable) Steve VanHaverbeke

Phone 503-806-6630 Email steve@vanhaverbeke.com

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Enhancement Grant Committee?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

4. Describe why this project was selected and the community need(s) to which it will respond.

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Proposed Budget

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Materials				0
Equipment/Supplies				0
Construction Costs				0
Event Costs				0
Transportation Costs				0
Insurance Costs (if needed)				0
Additional Costs (List)				0
Consultants/trainers				0
				0
				0
				0
				0
				0
Totals	0	0	0	0

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+ Matching Funds (Cash):	0
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= Total Cost of Project:	0

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Applicant Organization Park Place Neighborhood Association

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address 16303 Wayne Dr.

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project
Jackie Hammond Williams

Phone 503-753-5321 Email jackiespins@gmail.com

Chairperson of Governing Board (If Applicable) Steve VanHaverbeke

Phone 503-806-6630 Email steve@vanhaverbeke.com

Signature _____

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Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

The Park Place Neighborhood Assoc has recognized a need to show our only park some love! The park is home to several magnificent Heritage Trees, is on 3 levels and has a wonderful view across the valley. The park ajoins the historic Oregon Trail Corridor as it came over Holcomb Hill to the destination at Abernathy Green, now home to the End of the Trail Museum. The parks hillside geography and geology is significant. The project we are seeking funding for will establish 800 ft. of a new walkable trail in the currently inaccessible wooded area opening up a new dimension to the park. The funding would also provide durable interpretive signage detailing the significant trees, native plants, along with historical and geological information. The signage would tell the 'story' of this area. 2 acres of woodlands would have invasive plants removed releasing shrubs and tree stands and showcase the ecosystems unique to the hillside. Should this project move forward local schools have expressed an interest in field trips and to have their woodworking class complete a project in support of the park! This new trail and signage will create a unique outdoor experience for visitors and be an asset not only to our neighborhood but to Oregon City's park system.