



CITY OF OREGON CITY ENHANCEMENT GRANT PROGRAM COMMITTEE AGENDA

Commission Chambers, 625 Center Street, Oregon City
Monday, June 17, 2024 at 6:30 PM

CALL TO ORDER

PUBLIC COMMENT

APPROVAL OF THE MINUTES

1. Minutes from March 18, 2024

PRESENTATIONS

2. Requests for Extension on Existing Enhancement Grants
3. 2024-25 Grant Proposals

SHORT BREAK

DISCUSSION ITEMS

4. Review and Discuss Committee Member Rankings

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

Enhancement Grant Program Committee
March 18, 2024

CALL TO ORDER

Present: Mayor Denyse McGriff, Commissioner Rocky Smith, Commissioner Mike Mitchell, Metro Councilor Christine Lewis, Marie Andrews, Judy Schaffer, Eric Bruckbauer

Absent: Commissioner Frank O'Donnell and Commissioner Adam Marl

Staff: Matt Zook, James Graham and Ann Griffin

Chair McGriff called the meeting to order at 6:41pm.

PUBLIC COMMENT

There were no public comments.

APPROVAL OF THE MINUTES

The EGPC reviewed the minutes from the June 14, 2023, meeting. Commissioner Smith ("Rocky") stated that the minutes referred to him as a Board member of the Friends of Ermatinger House, as well as someone involved in the FEH project. He corrected this to state that he was not a member of the Board at the time of the meeting in June 2023. Mike Mitchell ("Mike") made a motion to approve the minutes as amended and Rocky seconded the motion. The minutes were unanimously approved.

PRESENTATION

Matt Zook ("Matt"), Finance Director, provided an overview of the financial status of the Enhancement Grant program. Annually, Oregon City receives between \$300,000 and \$350,000 in transfer station fee income, as per the IGA between Metro and Oregon City.

Councilor Lewis ("Christine") stated that the operating costs for the transfer station will be increasing. She therefore recommended that some additional funds be reserved to make sure that Oregon City has the resources to fund the anticipated increases. A 3-5% increase over last year is a potential change. Judy Schaffer ("Judy") stated that the EGPC needs to be fair to adequately fund City services.

Christine suggested that the city potentially increase the cost of administration. The IGA states that up to 20% or up to \$50,000 could be reserved for administration. The EGPC could increase the administrative allocation to \$45,000, which would be a 12 ½% increase.

Commissioner Mitchell ("Mike") moved to increase program management costs to \$45,000. Rocky seconded. There was unanimous approval.

DISCUSSION ITEMS

24-25 Program Implementation

Ann Griffin (“Ann”) stated that the grant application period for the 2024-2025 cycle would be March 18 to May 17. Note: The deadline was later extended to May 24, 2024, to better reflect the pattern of the last two years and to give community groups additional time.

The group discussed the proposed grant review process. Ann stated that each EGPC member would have an individual scoresheet for each grant proposal. The proposals will be sent out for review 2 weeks before the grant review meeting. The proposals will be shared on paper or online depending on the preference of the grader.

James Graham (“James”) encouraged the use of online technology over physical copies, as the physical copies need to be sent back to City staff to be entered electronically beforehand. There will be hard copies at the meeting where one can update their vote or grade after receiving the 3-minute presentation.

Major Denyse McGriff (“Denyse”) and Judy stated that their preferences were to have physical copies to grade rather than looking at the applications online.

Discussion of Grant Criteria

A. Self-Dealing

James outlined the situations that have been previously faced where Enhancement Grant applicants have submitted a proposal for the grant where they end up paying themselves by using supplies for another business. He describes this as being an inappropriate behavior.

B. Benefit to Oregon City

Ann specified that each project must provide benefit to Oregon City. The program’s participants and beneficiaries should be a majority if not exclusively Oregon City citizens.

Denyse and Rocky suggested that 51% of the participants being Oregon City citizens is not enough and that 60-70% may be a better number.

James suggested 60% to be the new number.

Eric Bruckbauer (“Eric”) agreed that 51% feels low and suggests that it may be possible for the benefiteres to still be Oregon City residents even if the users of the grant money are not from Oregon City themselves.

Marie Andrews (“Marie”) asked about questions 8 and 10 regarding how it would be possible to quantify a percentage on those questions.

Denyse stated that it would likely be shown through the best effort of the proposers by describing things that could be quantified when giving their proposal to show that when receiving the grant they can make an impact.

Mike felt that 60% was a good number and was reluctant to go any higher.

C. Property Owned by Non-Profits Organizations

James asked the question of how far the committee was willing to go in regard to real estate improvements.

Denyse answered him by stating that she did not believe they should spend much time with real estate grants unless they clearly benefit the public.

Ann referenced the ask of signage, noting that some non-profits were interested in putting up signs or exterior lights.

Denyse stated that signage or lights would not be acceptable in her opinion.

Eric asked if this decision would change if the non-profit owned the building. Ann noted that in the Metro rules the building may be leased and is not required to be owned by the non-profit.

James brought up the concept of a non-profit owning a building and wanting to plant shrubbery.

Denyse felt that this would not be an acceptable use because it could be dug up and moved.

Judy believed shrubbery could be acceptable if they provided a compelling argument such as being used for training for landscaping or gardening and showed educational or societal benefit.

James concluded that the group as a whole felt that when leasing a building, the building's landlord should be used not the Metro Enhancement Grant. If owning the space, whatever is being done must show clear benefit to the public.

Marie agreed that general beautification did not fall under the grant and raised the point that ADA requests should also be reconsidered since they are a legal requirement.

Eric mentioned later in the meeting that he would consider if the organization provided community benefit. He added that they could be applying for an expense necessary to continue providing their service to the community and if not given, they could no longer exist. He would prefer to discuss that kind of issue rather than immediately dismiss it.

Rocky replied that this could potentially be an exception if explained in a compelling way by the applicant.

D. Letters of Support

Denyse stated that staff should review each proposal beforehand to make best value of the reviewer's time by not reviewing something that isn't complete. She wanted to be stricter this year on not accepting things turned in or fixed past the deadline.

Rocky wanted to make it clear that they did not need many letters of support and should focus on the ones they are required to get by the application rather than finding every possible person to support.

Mike asked if the instructions this year there were clearer, as last year were some issues with people thinking they had all necessary letters of support, then finding out they did not.

Rocky believed that it should be phrased as “If you are working with a particular organization, that organization needs to have a letter with it. If you are working with someone’s property, that property needs to have a letter with it. Those should be given.” The other letters of support such as a neighborhood would then come after and below that.

E. Conclusion/Final Thoughts

Denyse summarized the discussion, stating that they agreed upon 60% being the new number of participants that must be Oregon City residents, an addition of “No Self-Dealing” to the application.

James finished this summary by stating the realizations that if you lease the property, it is the landlord’s concern to make improvements and is not applicable, while if the nonprofit owns the property, the proposed project must have clear public benefit.

Eric brought up the question of staffing and administrative costs and how those would be counted.

Denyse responded that it is on a case-by-case basis and needs to provide public benefit.

Ann adds that the grant does allow for administrative costs and that includes staff time, with staff being directly involved in the project.

James noted that they should be careful with staff due to previous situations where taxes have not been paid.

Judy suggested that they need to include a list of all organizations or people that are providing letters of support as a question to answer on the application because as currently made she feels it could be unclear to applicants.

Ann stated that she would revise the application to have the letters of support as question number 14 in order to help people remember it better.

Eric asked if the people creating a program also needed to come from Oregon City.

Denyse responded that the producers may come from anywhere, it just must benefit Oregon City residents.

Mike made a motion to make the program revisions as discussed. Denyse seconded this motion. It was approved by unanimous decision.

OTHER BUSINESS

Mike asked that the program materials be clearer in their description of how many years in a row an organization may apply for an Enhancement Grant. For example, the Program Guidelines state that “Applicants may not seek CEGP funds for more than two years in a row.”

He believed that it doesn't make much sense to no longer continue to fund a successful program. He proposes that priority be given to new projects but returning projects should still be considered.

James felt that the focus of this grant program is to spread the wealth and support as many projects as possible, rather than to keep funding the same programs as that could lead to a sense of entitlement.

Mike felt that he would not like to see money left on the table instead of given to projects that have already applied for two years. He additionally noted that the wording changes throughout the different application sheets and believes that we should make them all have the same wording on everything. He wants to specify if it is the applicant or project.

Ann clarified that currently the applicant or organization cannot apply again after applying for 2 years in a row.

Marie asked the criteria for requesting an extension compared to reapplying.

Ann answered that extensions are allowed for organizations that experience a delay in their project for reasons outside of their control. Project extensions must be requested in writing before the deadline established in the grant agreements.

James added that there is an extension deadline and applicants are checked in with every quarter to make sure that everyone isn't requesting extensions due to their own inability.

Partnership question; should be written in the application.

The meeting adjourned at 8:02pm.



Tuesday, May 14, 2024

Enhancement Grant Program Committee
c/o Ann Griffin, Economic Development Coordinator
City of Oregon City
625 Center Street
Oregon City, Oregon 97045

Enhancement Grant Program Committee:

This is a written request from the Clackamas County Historical Society (CCHS) for an extension in funding the Museum of the Oregon Territory's (MOOT) Willamette River Exhibit (formerly the Timeline Hall Exhibit). When CCHS submitted its original application requesting \$25,200, we submitted requests to other funders in hopes of pulling together multiple grants to do more to enhance the visitor experience. At the end of June 2023, we received verbal confirmation of a \$100,000 grant award. We planned to combine funds from both grants when submitting the RFP proposal to exhibit companies since the cost of installing an exhibit with interactives can reach \$550 per square foot and beyond.

The exhibit fabrication and installation of the Willamette River Exhibit is delayed since we have not received the \$100,000 grant. We signed the legal agreement with the grantor in April 2024 and are awaiting the deposit of funds before sending out the RFP to exhibit companies. It can take as long as a year to fabricate and install a high-quality exhibit. For a large-scale exhibit at the Oregon Historical Society, it takes between two to five years to complete. You can view high quality results from two regional exhibit companies that focused on telling impactful stories with professional exhibit design: [Bryan Potter Design](#) and [Alchemy of Design](#). A six-month grant extension through December 2024 will give enough time to spend all the project funds, resulting in a better-quality exhibit that shares compelling stories to engage our visitors.

Thank you for your consideration.

A handwritten signature in blue ink that reads "Stephen M. Greenwood". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Stephen M. Greenwood, Executive Director

MUSEUM OF THE OREGON TERRITORY • STEVENS-CRAWFORD HERITAGE HOUSE

P.O. Box 2211 Oregon City, OR 97045
503-655-5574 www.clackamashistory.org
501c (3) Tax ID # 93-6024919

Oregon City Art Commission
Oregon City 97045

April 23, 2024

City of Oregon City
625 Center Street
Oregon City, OR 97045
Attn: Ann Griffin, Economic Development Coordinator

Re: Extension for the Oregon City Art Commission 2023-2024 Metro Enhancement Grant

Dear Ann,

This is in reference to the Metro Enhancement Grant awarded to the OC Art Commission for 2023-2024. We understand that the monies received are required to be used by June 30, 2024, but due to unforeseen circumstances, OCAC is requesting an extension.

The original amount of \$15900 was earmarked for two stages of the project. The first portion of \$3000 was awarded to Cathy Rowe for an extensive study of the art collection in Oregon City including condition and recommended repairs or replacement. This study was completed in January of 2024 with a 77-page report from Ms. Rowe including photos, descriptions, and approximate costs for refurbishment. This has been submitted to the City. The remaining portion of the funds were scheduled for a sculpture replacement on the corner of Center Street and 7th Street. The original piece was irreparably damaged in a car collision. An RFP was sent out in February. We received 15 responses of which 4 were selected for interviews and final selection for March 18th. However, the McLoughlin Neighborhood Association (where the sculpture is to be installed), expressed an interest in giving their input, and OCAC would like to honor that by extending the date of selection, which in turn will extend the date of completion. The final selection, including input from McLoughlin neighborhood representatives, will be made on May 17th. At that time OCAC will request a date of completion from the chosen artist and inform the City of Oregon City. We do not believe that it will be more than 3-6 months.

OCAC looks forward to your response. Thank you for your consideration.

Sincerely,

Trieste Andrews

Trieste Andrews, as approved representative of the Oregon City Arts Commission



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Enhancement Grant Program Committee **Agenda Date:** June 17, 2024
From: Ann Griffin, Economic Development Coordinator

SUBJECT: 2023-24 Enhancement Grant Extension Requests and 2024-25 Grant Proposals

STAFF RECOMMENDATION:

Staff is pleased to share 12 proposals for Community Enhancement Grant support for 2024-2025, and two requests for extensions from 2023-2024 grant recipients.

EXECUTIVE SUMMARY:

The 2024-25 Community Enhancement Grant application period lasted from March 18-May 24, 2024. The City of Oregon City received 16 applications. Staff determined that 12 were qualified to be reviewed. In addition, the City received two extension requests from 2023-2024 grant recipients. The two extension requests and 12 proposals are summarized below.

BACKGROUND:

Two organizations that received an Enhancement Grant for 2023-24 have requested an extension.

Organization	Original Grant	Spent to Date	Anticipated Completion
Clackamas County Historical Society	\$25,200	\$2,123	12/31/24
Oregon City Arts Commission	\$15,900	\$3,000	12/31/24

Each organization that has requested an extension will make a presentation at the EGPC meeting on 6/17.

The 12 qualifying proposals for new grant funding are listed below.

Organization	Proposed Project	Amount Requested
Canemah Historic Cemetery Association	Canemah Historic Cemetery	\$5,295
Clackamas County Arts Alliance	Expanding Creative and Economic Opportunity for Artists and Makers	\$50,000
Clackamas Workforce Partnership	Clean Slate Clackamas	\$50,000
Greater Oregon City Watershed Council	The Abernethy and Singer Creek Parks Watershed Education and Enhancement Project	\$26,940
Hannah Grace Family	Ascend Music (Year 4)	\$27,680
OC Together/OC School District	Fentanyl and Other Drugs Awareness Campaign	\$13,500
Oregon City Arts Commission	Restoration of Oregon City Public Art	\$8,000
Oregon City Farmers Market	OC Farmers Market Snap Match	\$18,500
Oregon City Parks & Recreation Dept.	Movies in the Park	\$10,699
Oregon City Porch Fest	Porch Fest 2024	\$37,550
Park Place Neighborhood Association	Park Place Environmental Heritage and Trails Project	\$37,000
Willamette Falls Symphony Orchestra	Willamette Symphony 24-25 Season	\$39,000

Total Requested:

\$324,164

Ineligible Proposals: Staff also received five project proposals that they determined were not eligible for funding, for the reasons listed below.

Organization	Amount Requested	Total Project Cost	Reason Ineligible
Downtown Oregon City Association	\$15,900	\$19,898	Did not have a letter of recommendation from a neighborhood association
Oregon City Arts Commission	\$20,000	\$31,999	Conflict of Interest - Arts Commission cannot fund and regulate a mural
Parrott Creek Family Services	\$50,000	\$128,276	Project area outside of the municipal limits
Soulflags Art Community Center	\$24,500	\$35,000	Did not have permission letter from property owner

Three Rivers Artist Guild	\$27,000	\$38,700	Location for proposed gallery not finalized
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EGCP members will observe that the Oregon City Arts Commission is listed on both the eligible and ineligible project lists. This is the case as the proposal submitted by the Arts Commission included two different projects: the restoration of certain pieces of public art, as well as the restoration and expansion of an existing mural.

OPTIONS:

1. Approve each of the twelve grant proposals, and the two grant extension requests.
2. Approve some portion of the new grant proposals and extension requests.

BUDGET IMPACT:

For New Grant Proposals

Amount \$324,164
 FY 2025
 Funding Source Metro Disposal Fees

For Grant Extensions

Amount \$35,977
 FY 2024
 Funding Source Metro Disposal Fees

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Canemah Historic Cemetery Association

Name of Project:	Canemah Historic Cemetery
Address:	1 Canemah Rd Oregon City, OR 97045
Total amount requested (D):	5294.47 - \$5,295
Match cash (B):	0
Match in-kind (C):	680

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p><input checked="" type="checkbox"/> 1) Result in significant improvement in the cleanliness of the City.</p> <p><input type="checkbox"/> 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p><input type="checkbox"/> 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p><input checked="" type="checkbox"/> 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p><input checked="" type="checkbox"/> 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p><input checked="" type="checkbox"/> 6) Preserve or increase recreational areas and programs within the City.</p> <p><input type="checkbox"/> 7) Improve safety within the City.</p> <p><input type="checkbox"/> 8) Increase employment or economic opportunities for City residents.</p> <p><input type="checkbox"/> 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p><input checked="" type="checkbox"/> 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>Match required for this size project (M): <u>10%</u></p> <p>Is $(B + C) / D \geq M$</p> <p>$680/5974.47 = 11\%$</p>
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	8) Funds must not be used to replace any other public funds - federal, state or local funds.
<input checked="" type="checkbox"/>	9) Is the application signed by an appropriate person?

Does the proposed project meet the grant eligibility criteria?

Yes No

Rec'd - 5/15
at 1:27

Item #3.



Metro

Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orccity.org or 503-974-5517.

Title of Project CANEMAH HISTORIC CEMETERY

Applicant Organization CANEMAH HISTORIC CEMETERY ASSOCIATION

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 931 25 3298

Address 1 CANEMAH ROAD / ENTRANCE 903 STA AVE

City, State, Zip LOCATION: 45.34186 -122.63227 ID.38634

Project Manager responsible for the Enhancement Grant project

RITA BATCHLEY

Phone 805 443-5695 Email rbatchley@gmail.com

Chairperson of Governing Board (If Applicable) DENNIS ANDERSON

Phone 503 866 4518 Email godanderson@gmail.com

Signature Dennis Anderson

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?

Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the grant project(s) for which you received funding.

N/A

3. Briefly describe the project for which you are requesting funds.

1. THE PURCHASE OF CLEANING MATERIALS FOR HEADSTONES AND THE CORRECT MATERIALS FOR RESTORATION OF HEADSTONES AND MONUMENTS.

2. THE PURCHASE AND PLACEMENT OF A STEEL CARGO BOX (8'8" X 20') CONTAINER. THIS WILL INCLUDE THE NECESSARY PREPARATION (I.E. - GRAVEL AND CEMENT BLOCKING) FOR PERMANENT PLACEMENT.

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

VARIOUS SOURCES, WHO ARE PURVEYORS OF CARGO CONTAINERS SEEM TO BE SUGGESTING THAT ONE-TIME USED, STEEL BOXES ARE PREFERRED OVER THOSE DISCARDED OR ABANDONED, OFTEN BEAT-UP CARGO BOXES. THE CEMETERY BOARD THINK THE PRESERVATION OF THIS CEMETERY IS VALUABLE TO THIS COMMUNITY AND OREGON CITY. BECAUSE OUR ACTION PLAN IS LONG TERM, THE NEED FOR A PERMANENT STORAGE WITHIN THE CEMETERY IS NECESSARY. AFTER SOME INVESTIGATION OF RELIABLE LOCAL SOURCES, WE HAVE SETTLED ON A RECOMMENDED PROVIDER RATHER THAN THE OFF CHANCE OF FINDING A CARGO CONTAINER ON CRAIG'S LIST

6. Project Period

Beginning Date: JULY 2024

Ending Date: SEPT 2024

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

HISTORIC CANEMAH CEMETERY BOARD IS MADE UP OF VOLUNTEER NEIGHBORS FROM CANEMAH. ONE ADVANTAGE OF HAVING AN ON-SITE CARGO BOX, SECURE AND DRY IS THE PRACTICALITY OF HAVING ALL NECESSARY CEMETERY SUPPLIES AND EQUIPMENT IN AN ORGANIZED LOCATION.

GENERAL MAINTENANCE IS SCHEDULED A COUPLE TIMES A YEAR WITH A DOZEN OR MORE VOLUNTEERS BUT WITH AN ON-SITE CARGO BOX WE BELIEVE THERE WILL BE MORE FREQUENT WORK DETAILS.

8. Briefly describe your organization's prior experience managing similar projects.

THE CEMETERY BOARD ORGANIZES AN ANNUAL CLEAN-UP BEGINNING IN JULY — MAY, THIS IS ANNOUNCED AT THE CANEMAH NEIGHBOR ASSOC. WHERE NEIGHBORS SIGN ON FOR THE WEEKEND EFFORT, USUALLY TAKES HALF DAY WITH DOZEN VOLUNTEERS. THE LAST THING IS THE PLACEMENT OF FLAGS FOR OUR VETERANS — ALWAYS AN IMPORTANT PART OF THE SIGNIFICANCE IN REMEMBRANCE OF THOSE WHO HAVE FALLEN AND PASSED!

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

CANEMAH NEIGHBORHOOD IS A NATIONAL HISTORIC DISTRICT AND IS FORTUNATE TO HAVE ADJACENT TO THE NEIGHBORHOOD A PIONEER CEMETERY. THERE IS A DEEP PRIDE IN THE PRESERVATION AND MAINTENANCE OF THIS HISTORIC CEMETERY.

MAIN GOAL IS TO ESTABLISH A COMMUNITY STORAGE ON SITE THAT IS ~~SECURE~~ AND PROTECTED FROM THE WEATHER.
SECURE

ACCESSABILITY WILL BE AN IMPORTANT BENEFIT — FINALLY TO

— HAVE A CENTRAL LOCATION TO ACCESS EQUIPMENT AND MATERIALS TO PROPERLY MAINTAIN AND RESTORE HEADSTONES WILL BETTER IMPROVE THE CEMETERY LANDSCAPE.

BOARD MEMBERS/ Owners of the Historic Cemetery

- Dennis Anderson_President
- Scott & Peggy Klemsen_Secretary
- Rita Batchley
- Dave Green
- Ben Deitch
- Ken Baysinger
- Clint Hargis

BUDGET :

Maintenance

Cemetery— Community Tools
 Estimate as of March2024 —
 Home Depot purchases of basic Maintenance.

Tools/Equipment:

1 / STIHL Chain Saw	\$ 219.99
2 /Rakes / 22”Steel Tine Leaf Rake	19.98
/ 26” Poly Leaf Rake	19.98
1 /14” Pruning Saw	34.98
1 /Shovel Anvil Digging Shovel	14.98
1/wheelbarrow 6cu. Husky WheelBarrow	99.00

Subtotal	\$ 408.91
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Restoration Supplies for Monument and Headstone cleaning

Assorted Leather Gloves @4.27 pair	25.62
WET/ &FORGET cleaning solution (removing moss and cleaning surfaces) 4 gal@ \$48.	192.00
Assorted rubber gloves and Brushes— 6 pair@\$5.99	35.94

Subtotal	\$ 253.56
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Major Grant Request—Construction

Purchase of a Cargo Container/8x8x20, (Used One Time) ,
 which could be permanently positioned on-site —secured and
 protected from the elements.

Local Reputable Dealer/ of Oregon City Suppliers
 Cargo Container/ Quick Freight 503 810-4450

Estimate as of March2024	OneTime Used box_ \$	3750.00
	Delivery/hauling	400.00

Preparation of the Pad for Steel Cargo Box Materials

Gravel for base @48. per yard (delivery of 7 yards)	350.00
Delivery charge	120.00
Cement blocks @ 2.65 per block 4 corners	12.00

Construction labor (5 volunteers) @27.20 x 5 hrs 680.00

Subtotal	\$ 5312.
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GRANT REQUEST : THE GRAND TOTAL_	\$5974.47
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Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials	362.			362.-
Equipment/Supplies	662.47			662.47
Construction Costs	3750.		680.	4430.-
Event Costs				
Transportation Costs	520.			520.-
Insurance Costs (if needed)				
Consultants/trainers				
Use the lines below to add any additional costs:				
Totals	5294.47		680.	5974.47

10. Proposed Budget. On the previous page, please describe the project’s proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	5294.47
+ Matching Funds (Cash):	
+ In-Kind Matching Funds	680.-
= Total Cost of Project:	5974.47

11. **Description of In-Kind Match.** List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
CONSTRUCTION INSTALLATION	CEMETERY BOARD COMMUNITY VOLUNTEERS	680.—

12. List all grants applied for in support of this project and commitments confirmed to date.

N/A

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? _____

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.
- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.
- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Clackamas County Arts Alliance

Name of Project:	Expanding Creative and Economic Opportunities for Artists and Makers
Address:	P.O. Box 2181 Oregon City, OR 97045
Total amount requested (A):	50,000
Match cash (B):	80,485
Match in-kind (C):	0

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p>____ 1) Result in significant improvement in the cleanliness of the City.</p> <p>____ 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p>____ 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p>____ 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p>____ 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p>____ 6) Preserve or increase recreational areas and programs within the City.</p> <p>____ 7) Improve safety within the City.</p> <p><u> x </u> 8) Increase employment or economic opportunities for City residents.</p> <p>____ 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p><u> x </u> 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>The total project cost is in column D. Match required for this size project (M): <u>50%</u> (40% stated on application)</p> <p>Is $(B + C) / D \geq M$</p> <p>80485/130485 = 62%</p>
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	8) Funds must not be used to replace any other public funds - federal, state or local funds.
<input checked="" type="checkbox"/>	9) Is the application signed by an appropriate person?

Does the proposed project meet the grant eligibility criteria?

Yes No



**OREGON
CITY**



Metro

Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Expanding Creative and Economic Opportunities for Artists and Makers

Applicant Organization Clackamas County Arts Alliance

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 45-0519586

Address P.O. Box 2181

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project

Dianne Alves

Phone 503-655-0525

Email dianne@clackamasartsalliance.org

Chairperson of Governing Board (If Applicable) John Serra

Phone 541-999-5813

Email serra.johnny@gmail.com

Signature Dianne Alves

Digitally signed by Dianne Alves
Date: 2024.05.23 19:33:52 -07'00'

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
 Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
 Yes No

If yes, please describe the grant project(s) for which you received funding.

The funded project elevated the Clackamas County Arts Alliance's Artist Exhibition Program by engaging Oregon City artists and connecting them with galleries and public spaces to display and sell their art. We maintained a platform for Oregon City arts groups to reach audiences through our website and electronic newsletter. And we advocated for Oregon City within broader initiatives to increase investment in the arts. We developed and launched a series of training workshops to help artists build skills to market and sell their works. And make connections with other artists and makers to support and learn from each other.

3. Briefly describe the project for which you are requesting funds.

The mission of the Clackamas County Arts Alliance (Alliance) is to keep arts and culture central to life in Clackamas County. At the heart of our work is the creative community – artists and makers working in various mediums, actors, singers, writers, and anyone contributing to the vitality of the places and spaces we live, work, and play. We exist to champion a vibrant, creative, and inclusive way of life in both urban and rural communities by advocating for and facilitating equitable access to all forms of arts and culture.

This project supports Oregon City artists and makers by developing more opportunities for them to achieve their creative, cultural, and entrepreneurial goals. It also expands opportunities for the public to view their work. With a Community Enhancement Grant, Clackamas County Arts Alliance will:

- ? Further build upon our successful Artist Exhibition Program by discovering new spaces and innovative venues where the work of artists of all genres and mediums can be displayed and sold.
- ? Connect with artists and makers through increased outreach and establish new cultural alliances and community-based partnerships that expand opportunities throughout the county.
- ? Foster cultural equity by identifying and working with underrepresented artists and makers to help them increase their public profile and access pathways for showcasing and marketing their work.
- ? Promote diversity in creative expression by formalizing a coalition of makers and creatives committed to the production of Vintage, Folk, and Heritage Art that expresses a broad range of deeply rooted cultural traditions.
- ? Support economic mobility by providing workshops, training, and regular networking opportunities for artists and makers to acquire business skills, explore professional development, and contribute meaningfully to Oregon City's vibrant arts and culture community.

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

This project supports goals 8, 9, and 10. It will increase economic opportunities for artists and makers, provide training opportunities for under-served groups, and enhance arts and culture within Oregon City. The Alliance will expand opportunities for artists and makers through five key initiatives:

? Discover new spaces and innovative venues in Oregon City where the work of local artists of all genres and mediums can be displayed and sold.

- o Expand opportunities for community members to enjoy the work of more local artists.

? Increase outreach and establish new cultural alliances and community-based partnerships.

- o Create space within Clackamas County ' s broader cultural community for artists and makers who have been overlooked and/or under-appreciated.

? Work with underrepresented artists and makers to increase their public profile and expand access to opportunities.

- o Open pathways to creative and financial fulfillment.

? Formalize a coalition of artists and makers committed to expressing a broad range of deeply

6. Project Period

Beginning Date: 7/1/2024

Ending Date: 6/30/2025

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

This project is expected to engage and benefit 50+ Oregon City artists and makers by:

1. Identifying and building partnerships that result in more spaces for their work to be presented.
2. Identifying and introducing new artists - including those from underrepresented populations - to the visibility and financial potential of their work.
3. Offering another series of trainings focused on building business skills and marketing acumen.
4. Creating a networking forum that provides artists and makers with an opportunity to come together regularly for topical discussion and community building.

8. Briefly describe your organization's prior experience managing similar projects.

The Alliance acts as a centralized convener to engage with various stakeholders, identify shared goals, encourage the expression of ideas, and spur action on behalf of the creative community. Feedback from local artists and makers, along with conversations with community partners, has been central to the development of this project. Over the past 18-months, we spent time learning more about the limited opportunities that exist for artists and makers to showcase and market their work. We explored the ways in which the Alliance could expand partnerships and support professional development to increase equity and access. And we gained greater knowledge about the untapped artistic and financial potential that exists for artists and

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

The Alliance tracks a variety of data for each of our programs and initiatives to understand quantitative impact. We also seek feedback from those participating in our activities through pre- and post-participation surveys and other forms of information gathering. Operationally, we measure results against our strategic goals and business imperatives, including Board and committee participation, budgets, and community building.

In relationship to this project, the Alliance will track and report on:

- ? The number of new exhibition venues secured
- ? The number of partnerships explored in Oregon City and surrounding communities
- ? The number of participants in training and networking opportunities
- ? The number of new applicants to the Artist Exhibition Program
- ? The number of participants in the Makers and Creatives Committee

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	50,000	48,000.00		
Project Administration costs (clerical, advertising, graphics, printing, postage)		20,737.00		
Materials				
Equipment/Supplies				
Construction Costs				
Event Costs		500.00		
Transportation Costs		4,500.00		
Insurance Costs (if needed)		4,748.00		
Consultants/trainers		2,000.00		
Use the lines below to add any additional costs:				
Totals	50,000.00	80,485.00		

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	50,000
+ Matching Funds (Cash):	80,485
+ In-Kind Matching Funds	0
= Total Cost of Project:	130,485

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

Clackamas County - Funding decision June, 2024
Oregon Cultural Trust - Applied

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? 15%

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.
- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.
- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.

To: Oregon City Community Enhancement Grant Committee

Date: May 23, 2024

Subject: Letter of Support for Clackamas County Arts Alliance – Expanding Creative and Economic Opportunities for Artists and Makers

Dear Grant Committee,

I am writing to express my strongest support for Clackamas County Arts Alliance's application for Community Enhancement Grant to continue the creative and economic opportunities for artists and makers through 2024 - 2025. This initiative directly aligns with Clackamas Workforce Partnership's mission to create a more diverse, equitable, and inclusive workforce through collaboration and investments in people and businesses of Clackamas County.

Clackamas County Arts Alliance has a proven track record of supporting artists and creatives across the county. Their proposed project addresses a critical need to engage artists and makers in new partnerships, increase awareness of our community's local talent, and support artists and makers to come together and share thoughts and expression. This program will:

- Connect with artists and makers through increased outreach and establish new cultural alliances and community-based partnerships that expand opportunities throughout the county.
- Foster cultural equity by identifying and working with underrepresented artists and makers to help them increase their public profile and access pathways for showcasing and marketing their work.
- Promote diversity in creative expression by formalizing a coalition of makers and creatives committed to the production of Vintage, Folk, and Heritage Art that expresses a broad range of deeply rooted cultural traditions.
- Support economic mobility by providing workshops, training, and regular networking opportunities for artists and makers to acquire business skills, explore professional development, and contribute meaningfully to Oregon City's vibrant arts and culture community.

Clackamas County Arts Alliance's team possesses exceptional expertise in connecting with local artists and makers, provides opportunities for artists to showcase their creations, and advocates for a vibrant arts and culture community. This makes them well-positioned to deliver a high-quality and impactful program.

For these reasons, I wholeheartedly endorse Clackamas County Arts Alliance 's application. I am confident that this program will have a lasting positive impact on our community.

Thank you for your time and consideration.

Sincerely,



Bridget Dazey, Executive Director
Clackamas Workforce Partnership
Bridget.Dazey@clackamasworkforce.org

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Clackamas Workforce Partnership

Name of Project:	Clean State Clackamas
Address:	365 Warner Milne Rd. Suite 202 Oregon City, OR 97045
Total amount requested (A):	50,000
Match cash (B):	36,000
Match in-kind (C):	2,000

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p>____ 1) Result in significant improvement in the cleanliness of the City.</p> <p>____ 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p>____ 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p>____ 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p>____ 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p>____ 6) Preserve or increase recreational areas and programs within the City.</p> <p><u> x </u> 7) Improve safety within the City.</p> <p><u> x </u> 8) Increase employment or economic opportunities for City residents.</p> <p><u> x </u> 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p>____ 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>The total project cost is in column D. Match required for this size project (M): <u>40% stated on application</u></p> <p>Is $(B + C) / D \geq M$</p> <p>38,000/88,000= 43%</p>
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	8) Funds must not be used to replace any other public funds - federal, state or local funds.
<input checked="" type="checkbox"/>	9) Is the application signed by an appropriate person?

Does the proposed project meet the grant eligibility criteria?

Yes No



Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project _____

Applicant Organization _____

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address _____

City, State, Zip _____

Project Manager responsible for the Enhancement Grant project

Phone _____ Email _____

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature Amanda Wall  Digitally signed by Amanda Wall
Date: 2024.05.22 11:05:11 -07'00'

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
Yes No

If yes, please describe the grant project(s) for which you received funding.

3. Briefly describe the project for which you are requesting funds.

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

6. Project Period

Beginning Date:

Ending Date:

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

8. Briefly describe your organization's prior experience managing similar projects.

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials				
Equipment/Supplies				
Construction Costs				
Event Costs				
Transportation Costs				
Insurance Costs (if needed)				
Consultants/trainers				
Use the lines below to add any additional costs:				
Totals				

10. Proposed Budget. On the previous page, please describe the project’s proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	
+ Matching Funds (Cash):	
+ In-Kind Matching Funds	
= Total Cost of Project:	

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? _____

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.

- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.

- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.

May 1, 2024

RE: Letter of Recommendation for Clackamas Workforce Partnership

To the City of Oregon City,

Children, Family & Community Connections (CFCC) supports the objectives of the Clackamas Workforce Partnership Clean Slate Clackamas proposal to the Oregon City Metro Enhancement Grant Program. This grant will provide needed funding to continue to provide and expand expungement services to qualified participants at the clinics located in Oregon City.

Clean Slate Clackamas provides no-cost expungement to qualified Oregonians with eligible legal infractions. This program offers legal record expungement services, rental eviction expungements, and name & gender marker change applications. Clackamas Workforce Partnership, along with CFCC and the other providers at Clean Slate Clackamas, partner with nonprofits, legal professionals, and other relevant entities to provide services.

In closing, we believe this is an important opportunity to remove barriers to employment opportunities, better housing, financial stability, education and training, which ultimately leads to the economic development of Oregon City and the surrounding communities. We would like to express our confidence in the development of a more robust Clean Slate Clackamas program and see its potential for positive impact in the broader workforce system both locally and beyond.

Sincerely,



Adam S. Freer, MDiv, MSW, DPPD
Director



May 2, 2024

RE: Letter of Recommendation for Clackamas Workforce Partnership

To the City of Oregon City,

The PCC Legal Resource Center/CLEAR Clinic supports the objectives of the Clackamas Workforce Partnership Clean Slate Clackamas proposal to the Oregon City Metro Enhancement Grant Program. This grant will provide needed funding to continue to offer and expand expungement services to qualified participants at the clinics located in Oregon City.

Through this funding, Clean Slate Clackamas will continue to provide no-cost expungement to qualified Oregonians with eligible criminal cases. The funding will allow this program to continue to offer criminal record expungement services, residential eviction expungement services, and legal name & gender marker change services. Clackamas Workforce Partnership, along with the providers at Clean Slate Clackamas, partners with nonprofits, legal professionals, and other relevant entities to provide these services, including our legal clinic.

In closing, we believe that funding the Clackamas Workforce Partnership to continue providing expungement and other legal services is an important opportunity to remove barriers to employment, housing, education & career training, and financial stability. Continued investment in this program helps foster the economic development of Oregon City and surrounding communities. As a provider of all these legal services in Oregon, we are intimately familiar with how necessary and underfunded these programs are. We would like to support the development of a more robust Clean Slate Clackamas program and see its potential for positive impact in the broader workforce system.

Sincerely,

Leni A. Tupper
 Director, PCC Legal Resource Center/CLEAR Clinic
<https://www.pcc.edu/legal-resource-center/>



Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project The Abernethy and Singer Creek Parks Watershed Education and Enhancement Project

Applicant Organization Greater Oregon City Watershed Council

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 27-2507688

Address 500 Abernethy Rd., Suite 201

City, State, Zip Oregon City, Oregon 97045

Project Manager responsible for the Enhancement Grant project

Tom Gaskill, Executive Director

Phone (503)374-8279 Email tom.gaskill@gocwc.org

Chairperson of Governing Board (If Applicable) Cedomir Jesic

Phone (503)853-6986 Email cjesic@kittelso.com

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
 Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
 Yes No

If yes, please describe the grant project(s) for which you received funding.

The Greater Oregon City Watershed Council received two grants from the Community Enhancement funds in 2021-22 and 2022-23. These funds were used to develop a trail at Abernethy Creek Park and to enhance habitat through invasive plant removal and native plantings at Abernethy Creek Park, Singer Creek Park, and the Clackamas Community College Environmental Learning Center. This work was accomplished through the efforts of two different Confluence Americorps positions funded, in part, by the Community Enhancement grants. Multiple volunteer events and community engagement activities were supported to conduct the work.

3. Briefly describe the project for which you are requesting funds.

The Greater Oregon City Watershed Council is pursuing a Community Enhancement Grant to support our watershed education and restoration efforts at Singer Creek and Abernethy Creek Parks. This project will be designed and implemented in collaboration with our partner's at Oregon City Parks and Recreation, Elyville Neighborhood Association, McLoughlin Neighborhood Association, and Oregon City residents.

The Abernethy and Singer Creek Parks Watershed Education and Enhancement Project has two components planned for each park. Funds will be primarily used to design, create, and install watershed health and natural area interpretation signage that will be supplemented with volunteer invasive species removal and planting parties.

A. Interpretive Signage

To further our mission of improving watershed health through restoration, education, and outreach in Oregon City, we are seeking funds to design, construct, and install interpretive signs at two project sites in City of Oregon City Parks. Sign installation will also include stabilizing the disc golf tees directly adjacent to the signs to improve safety and to make a more user-friendly recreation facility. We are collaborating with Oregon City Parks and Recreation staff on sign content, aesthetic, and placement to ensure our signs comply with parks visual and safety standards. Signs will be treated with an anti-graffiti and UV resistant laminate and printed on either fiberglass embedded or enamel materials.

Signs will convey interpretive information to park visitors, such as; landscape history, ecological and cultural significance, and information about local plant and animal communities. Signs will include visuals, such as maps, photographs, and graphics, that support the stories and contribute to the beauty of the City of Oregon City Parks. Signs will be designed with input from community

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

3. Increase the attractiveness or market value of residential, commercial or industrial areas. Removing invasive species, like Blackberry, increases the attractiveness of Oregon City parks and reduces the likelihood of nuisance species spreading into surrounding neighborhoods. Signs will also increase park attractiveness with aesthetically pleasing design.

5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them. This project will increase public awareness of riparian areas, their functions, resident plants/animals, and why it is important to protect them. It will also enhance riparian habitat by removing black locust trees, blackberry, and other invasives, and replacing them with native shrubs and trees.

6. Preserve or increase recreational areas and programs within the City. A part of this project targets the disc golf courses in Singer Creek Park, with the goal of increasing users' awareness of nearby habitat features with signs placed strategically near disc-golf tees.

8. Increase employment or economic opportunities for City residents by hiring local contractors

Enhancement Grant Application 3

6. Project Period

Beginning Date: 7/01/2024

Ending Date: 6/60/2025

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

Singer Creek Park hosts a number of recreational facilities, including a popular disc golf course, which is the target for our signage and recreational improvements and has an estimated between ten to fifteen thousand visitors annually.

Communities who are expected to benefit from this project include park visitors who will have the opportunity to learn more about the Oregon City-area watersheds where they live, work and recreate. Through outreach events and regular public use of the locations, several hundred or more Oregon City residents will experience improved habitat conditions within public parks and natural areas.

8. Briefly describe your organization's prior experience managing similar projects.

The council has produced and installed metal signs at major creek intersections along roadways throughout the watershed to notify visitors and residents of waterways and to increase awareness of otherwise hidden waterways. We have also overseen and supported similar construction projects that include fencing and major in-stream restoration enhancements that required the use of engineers and construction contractors.

In 2023 the Council planted 375 trees, 180 shrubs, and 40 herbaceous plants along Singer Creek and its tributaries in Singer Creek Park. The main priorities for planting native

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

The goals of this project are to:

1. Improve public watershed health literacy
2. Contribute beautification to City of Oregon City Parks with aesthetic signage that combines visual art with education.
3. Foster a sense of place, community, and an ethic of watershed stewardship among park visitors.
4. Honor the unique relationships Indigenous communities have to the lands and waters in Oregon City
5. Contribute beautification to City of Oregon City Parks with aesthetic signage that combines visual art with education.
6. Foster a sense of place, community, and an ethic of watershed stewardship among diverse park visitors, especially those using disc golf courses or pathways adjacent to active riparian restoration areas.
7. Honor the unique relationships Indigenous communities have to the lands and waters in the Oregon City area

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	6,840	3,500		9,062
Project Administration costs (clerical, advertising, graphics, printing, postage)	600	1,500		600
Materials	7,500			6,420
Equipment/Supplies			1,500	
Construction Costs	5,500			5,500
Event Costs	2,000			2,000
Transportation Costs				
Insurance Costs (if needed)				
Consultants/trainers			1,100	1,000
Use the lines below to add any additional costs:				
Gift cards for youth incentives	2,000			2,000
Plants and soil amendments	2,500			1,500
GOCWC board review & involvement			1,500	
Volunteer time to remove invasive and plant native species			2,500	
Totals	26,940	5,000	6,600	38,540

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	26,940
+ Matching Funds (Cash):	5,000
+ In-Kind Matching Funds	6,600
= Total Cost of Project:	38,540

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Restoration Volunteers	Volunteer work parties	2,500
GOCWC Board Involvement	Greater Oregon City Watershed Council	1,500
Consult	Retired Metro communications specialist	1,100
Equipment and supplies	Greater Oregon City Watershed Council	1,500

12. List all grants applied for in support of this project and commitments confirmed to date.

Clackamas Soil and Water Conservation District 2024 Education and Outreach funds (secured) = \$3,500

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? 28%

These funds will support the GOCWC Outreach & Engagement Coordinator's time supervising and coordinating the project and will be matched by administrative time from the GOCWC Executive Director.

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.
- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.
- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Greater Oregon City Watershed Council

Name of Project:	The Abernathy and Singer Creek Parks Watershed Education and Enhancement Project
Address:	500 Abernathy Rd. Suite 201 Oregon City, OR 97045
Total amount requested (A):	\$25,940
Match cash (B):	\$ 5,000
Match in-kind (C):	\$ 6,600

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p><input checked="" type="checkbox"/> 1) Result in significant improvement in the cleanliness of the City.</p> <p><input type="checkbox"/> 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p><input checked="" type="checkbox"/> 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p><input type="checkbox"/> 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p><input checked="" type="checkbox"/> 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p><input checked="" type="checkbox"/> 6) Preserve or increase recreational areas and programs within the City.</p> <p><input type="checkbox"/> 7) Improve safety within the City.</p> <p><input checked="" type="checkbox"/> 8) Increase employment or economic opportunities for City residents.</p> <p><input checked="" type="checkbox"/> 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p><input checked="" type="checkbox"/> 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>The total project cost is in column D. Match required for this size project (M): <u>30%</u></p> <p>Is (B + C) / D >= M</p> <p>11,600/38,540 = 30%</p>
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	8) Funds must not be used to replace any other public funds - federal, state or local funds.
<input checked="" type="checkbox"/>	9) Is the application signed by an appropriate person?

Does the proposed project meet the grant eligibility criteria?

Yes No

M c L O U G H L I N

N E I G H B O R H O O D
A S S O C I A T I O N

May 9, 2024

Metro Enhancement Committee
 City of Oregon City
 625 Center Street
 Oregon City, OR 97045
 Re: Greater Oregon City Watershed Council

Dear Metro Enhancement Committee,

Thank you for the opportunity to comment on the Greater Oregon City Watershed Councils application request for funding of their project to install interpretive signs at Abernethy Creek park as well as Singer Creek park. As we understand this project, the goal is to help fund a signage program for these neighborhood parks that would help direct visitors to the parks around sensitive areas or reclamation areas in the park while educating people on the importance of these areas in protecting our natural water resources and the flora and fauna that inhabit these creeks.

The McLoughlin neighborhood heard the presentation regarding the proposal at our May 2nd General meeting, the members were pleased with the project and felt this would only enhance our visitors' experience in these parks and approved of the proposal by a majority. We support this project and would recommend that the Metro Enhancement Committee fund this program without hesitation.

The McLoughlin Neighborhood Association further believes that projects that seek to educate and entertain our citizens and visitors will help to create a sense of community.

Best Regards,

Tim Powell

Chair

McLoughlin Neighborhood Association

Cc: Greater Oregon City Watershed Council

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Hannah Grace Family

Name of Project:	Ascend Music (Year 4)
Address:	PO Box 403, Oregon City (Near Jimmy O's Pizza)
Total amount requested (A):	\$27,680
Match cash (B):	\$20,560
Match in-kind (C):	\$21,216

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p>___ 1) Result in significant improvement in the cleanliness of the City.</p> <p>___ 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p>___?___ 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p>___ 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p>___ 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p>___ 6) Preserve or increase recreational areas and programs within the City.</p> <p>___ 7) Improve safety within the City.</p> <p>___ 8) Increase employment or economic opportunities for City residents.</p> <p>___X___ 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p>___X___ 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	<p>4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.</p> <p>City will request confirmation of student residence.</p>
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>The total project cost is in column D. Match required for this size project (M): <u>Application stated 40%</u></p> <p>Is $(B + C) / D \geq M$</p> <p>$(20,560+21,216)/69,456=60\%$</p>
<input checked="" type="checkbox"/>	<p>6) The proposed project must be completed by June 30, 2025.</p>
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	<p>8) Funds must not be used to replace any other public funds - federal, state or local funds.</p>
<input checked="" type="checkbox"/>	<p>9) Is the application signed by an appropriate person?</p>

Does the proposed project meet the grant eligibility criteria?

Yes No



Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Ascend Music (Year 4)

Applicant Organization Hannah Grace Family

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 82-2945261

Address P.O. Box 403

City, State, Zip Oregon City, Oregon 97045


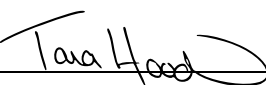
Project Manager responsible for the Enhancement Grant project

Jason Hood

Phone (503) 891-0158 Email hannahgracefamily@yahoo.com

Chairperson of Governing Board (If Applicable) Tara Hood, President

Phone (503) 891-0158 Email hannahgracefamily@yahoo.com

Signature  and 

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
 Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
 Yes No

If yes, please describe the grant project(s) for which you received funding.
 Ascend Music (Year 1) - 2021-2022, Ascend Music (Year 2) - 2022-2023

(see below)

3. Briefly describe the project for which you are requesting funds.

HGF proposes to hold a regular music program for children facing various forms of trauma, hardships, and instabilities; giving each student the opportunity to learn how to play either a digital piano keyboard or guitar. Using paid competent music instructors, classes for each instrument will be regularly held at HGF's Oregon City facility. The space not only provides lessons for students, but a growing community of people also invested in lives of every child and their families. The music program is an effective tool to specifically target the varying instabilities that exist with many of the children in our community. The program facilitates friendships and community, where students and families feel accepted and valued. The requested grant would allow us to expand our services from 29 students to 40 students for the upcoming school year. The outlined budget allows for the offsetting of costs for instructors and providing guitar and keyboard instruments for all new students. Our program serves disadvantaged children in the community who have experienced various trauma, hardships, or instabilities. Children who may meet this definition, but are not limited to, are children who have been or are in the foster care system, adoptive children, single parent households, death of a guardian, physical or mental health diagnoses, social disadvantages, economic disadvantages and more. The service provided by HGF, helps bring beauty to our city, even though these children and families often go unnoticed or even unknown. The program highlights the strengths of each child, despite their diverse backgrounds and trials.

The funding is used to offset costs of instruments and professional instructors for 40 underprivileged/underserved children to receive guitar and keyboard lessons. Upon completion of the academic year of lessons, each student will be gifted their practice instrument and accessories. Additional services rendered include academic assistance, weekly food while at practices, Christmas gifts, program t-shirts, awards, music accessories and customized support to each family.

The music program is currently active and runs year-round. The yearly schedule and graduation parallels the Oregon City School District calendar. On May 29th and 30th of 2024, we will have celebrated the graduation of our keyboard and guitar students, where each student was gifted with the instrument/accessories they had been using during the program. Although the calendar year has ended, the students are invited to continue their musical growth by attending summer lessons. The students that had received acceptance into the previous programs are invited to attend the upcoming program. We are so thankful for Oregon City Metro Community Enhancement Grant and their partnership in this endeavor.

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

As mentioned above, the selected project is rooted in HGF's and the Program directors, Jason and Tara Hood's experiences with providing meaningful services that support children (and their families) facing various forms of trauma, hardship, and instability. There are many government and private services which provide shelter, financial and medical services to children in the foster care system or those facing instability. But HGF, which invests in the families and children 24/7 strives for this program to be a way for families that may not otherwise be able to financially obtain extracurricular activities focusing on the arts, such as music lessons, tutoring and community support to have a window of opportunity to do so. The continuation/ expansion of the HGF music program not only provides musical training, but therapeutic relief for many children. In addition to the various hardships and instabilities these children come from, many of our students have also experienced involvement in the foster care system, the loss of a parent, diagnoses of ADHD, Autism Spectrum, behavioral health, mental health diagnoses and have been victims of various abuses. The service we provide not only enhances the lives of the students therapeutically, but creates an oasis of support for the families. The facility itself is now drawing people to the shopping center, which was once an unoccupied space. Although the music program may not be enhancing a physical structure in the community, it is physically devoting invaluable resources into precious members of our city. In addition to the children and families we serve, the music program has become a valuable volunteer opportunity for retired seniors. These individuals have the time to volunteer and creates added purpose in their lives. In return, these individuals get to pass on their wisdom and kindness to children and families in our program. We are so thankful for the the volunteer/training opportunities our music program provides to seniors in our community, a way to bring culture and the arts to vulnerable populations in our community and bring life back into a previously empty building.

6. Project Period

Beginning Date: 09/01/24

Ending Date: 08/31/25

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

The 2023-2024 program had 29 combined students and over 160 individuals in attendance for Guitar and Keyboard Graduations/ Recitals. With an expected increase to 40 combined students, we would expect that those affected would also proportionately increase. As a result, members of the community saw and felt the effects of the classes and recitals. Additionally, as the students became and will become more adept, their sharing of musical talents will reach many others, including schools, orchestras, churches, and other community gatherings where music is present. New graduating students are gifted with the instrument they trained with to use in new musical, community endeavors. The program was in high demand for both prospective students, parents, and the community, with over 80% of the students residing in Oregon City. As a result, HGF hopes to expand classes with future raised donations, volunteers, and additional teachers. The community is benefited by providing a space where we are educating some of our communities most vulnerable population in music and academic tutoring. These essential skills help boost the competence and esteem of students and help them to become more well-rounded individuals in our society. Not only does the music program change the trajectory of lives in our community, but HGF will provide over 1,000+ visitations for children in the foster care system during the 2024 calendar year. The effect within our community is felt not only in the lives of the children and families, but that of lawyers, judges, CASA's, fellow members of the Oregon City Chamber of Commerce, and ODHS workers who are involved with HGF and the Ascend Music Program.

8. Briefly describe your organization's prior experience managing similar projects.

This will be HGF's fourth program year. The OCEDC grant helped fund the first two program years under the oversight of Ann Griffin, who is abundantly familiar with the program and HGF's ability to manage it.

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Each student has a workbook where every lesson is marked complete when a new benchmark is met, as well as weekly logs to track attendance. In addition to classroom milestones, there are recitals before Winter break and the end of Spring to demonstrate progress and proficiency to the students, teachers, and supportive parties in attendance. These recitals not only help measure the effect of the teaching and skill improvement, but as a source of pride/entertainment for those families responsible for the children's welfare, as well as the community. Providing these recitals enables goal-oriented learning and a sense of personal pride in these children. The expected upcoming school year calendar will include:

- HGF Music Program begins September of 2024
- Weekly music lessons will follow the OCSD calendar
- Recitals will be held in December of 2024 and May of 2025
- Graduations will be held the end of May 2025
- Classes continue to be available throughout the summer

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	19400	8831	21216	49447
Project Administration costs (clerical, advertising, graphics, printing, postage)	0	9089	0	9089
Materials	0	0	0	0
Equipment/Supplies	8280		0	8280
Construction Costs	0	0	0	0
Event Costs		2640		2640
Transportation Costs	0	0	0	0
Insurance Costs (if needed)	0	0	0	0
Consultants/trainers	0	0	0	0
Use the lines below to add any additional costs:	0		0	0
Totals	27680	20560	21216	69456

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	27680
+ Matching Funds (Cash):	20560
+ In-Kind Matching Funds	21216
= Total Cost of Project:	\$ 69,456

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Volunteers*	HGF	21216
*see 13 below		

12. List all grants applied for in support of this project and commitments confirmed to date.

This is the only grant request for this project.

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? 28%

One of the major enhancements to the program is that HGF currently has 6 volunteers each week for the program that are not compensated as employees or subcontractors. These volunteers provide in excess of 15 hours weekly for the music classes. Since many of our students have varying learning delays, mental health challenges or other disabilities, these volunteers are very key in our ability to provide adequate support for students to allow them to succeed in their music and other needs. The attached Excel spread sheet itemizes each amount to compare with the application numbers above. Total OCEDC grant for Admin = \$19,400. Total Matching and In-kind for Admin = \$41,775. OCEDC grant = 39% of Admin and 28% of total program expense.

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.
- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.
- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.

Hannah Grace Family

Hannahgracefamily@yahoo.com

Hannahgrace.org

(503) 891-0158

EIN: 82-2945261



Hannah
Grace Family

Item #3.

1678 S Beaver Creek Rd. Suite #F, Oregon City, OR 97045

Mailing: P.O. Box 403, Oregon City, OR 97045

LETTERS OF RECOMMENDATION

We have included various letters of support from Oregon City community members, active partner organizations and/or members of such organizations.

It would appear that the Hillendale Neighborhood Association, which the HGF building resides within, is inactive. We spoke with Jude Thaddaeus, Assistant Planner at the Community Development for the city of Oregon City. Jude sent an email to us, with the contact information for the Hillendale Neighborhood association point of contact and the individual was also carbon copied on the email. We sent a subsequent email, phone call and text message to the individual listed with no response. We can only conclude that the Hillendale Neighborhood Association is inactive at this time.

I own Geeks & Games, a family board game store located near the Hannah Grace Family and their Ascend Music Program. I am a former foster parent and work a lot with troubled and disadvantaged youth.

I have had the fortunate experience of my two children being involved in Ascend's music program and seeing some of my customers benefit from it. I am continually amazed at how well the staff handles the children with love, and respect, and can bring out the inner talent they didn't know they possessed. This has given my children confidence and skills that will benefit them later in life.

Not only do they offer truly spectacular instruction in both keyboard and guitar free of charge, but the gift of the instrument at the end of the program shows their commitment to bettering children's lives.

Unfortunately, the gift of quality instruments can be costly and the needs of the children in our community are great. Local businesses, citizens, and entities must help grow the music culture in our youth.

I am writing this letter today to encourage your financial support of a program that will have a lasting positive impact on underprivileged youth both musically and emotionally.

Thank You,

La Donna Cox
Owner Geeks & Games
1656 Beaver Creek Rd. Oregon City, OR
503-650-5008



May 23, 2024

I am writing to express my enthusiastic support for Hannah Grace Family, a vital asset to our community that is seeking a grant from the city to further its impactful work. As a dedicated member of Oregon City, I have witnessed firsthand the positive influence and transformative effects that Hannah Grace Family has on the lives of our youth.

Hannah Grace Family serves an under-served segment of our community, offering essential support and guidance to children who often lack parental influence or face additional challenges due to mental health and learning disabilities. Through its programs and initiatives, they provide a safe and nurturing environment where children can thrive and develop essential life skills.

One of the most commendable aspects of Hannah Grace Family's mission is its commitment to promoting the love of arts and music among children. By offering music lessons and gifting instruments to kids in need, this organization not only enriches their lives but also opens up new avenues for self-expression and personal growth. The therapeutic benefits of music cannot be overstated, and Hannah Grace Family plays a crucial role in harnessing these benefits for the well-being of our community's youth.

Moreover, Hannah Grace Family provides a much-needed safe haven for children, where they can find love, respect, and support from caring adults and peers alike. In a world that can often feel chaotic and uncertain, their organization offers a sanctuary where children can feel valued, understood, and empowered to reach their full potential.

Hannah Grace Family's collaboration with PEX Realty Group and the reciprocal support that our organizations have provided each other has made a significant impact to our community. This partnership exemplifies the spirit of cooperation and mutual benefit that is essential for building a stronger and more resilient community.

In conclusion, I wholeheartedly endorse Hannah Grace Family's grant application and urge the city to support its valuable work. By investing in this organization, we are investing in the future of our community and ensuring that every child has the opportunity to thrive and succeed.

Thank you for considering this request. Should you require any further information or assistance, please do not hesitate to contact me.

Sincerely,
Stephanie Peck
Real Estate Specialist/Owner
PEX Realty Group



Thora B. Gardiner Middle School

205 Williams Street | Oregon City, Oregon 97045 | (503) 785-8200 | www.gardinermiddleschool.org

To whom it may concern,

Gardiner Middle School would like to recommend Hannah Grace Family\Ascend music to you for your consideration for the City of Oregon City Metro Enhancement grant. Over the last three years, over a dozen current or former Gardiner Middle School students have received scholarshiped lessons and instruments at Hannah Grace Family. These students have come from various hardships to include learning disabilities, economic challenges, and areas of trauma and family hardship.

Additional areas of overlap and partnership include: volunteer tutoring at Hannah Grace Family from a Gardiner Middle School teacher, partnering in collecting teddy bears for the Lions Club teddy bear parade, and Hannah Grace Family partners with other community members and companies to receive donated instruments that they are able to repair and re-donate to Gardiner Middle School when they are applicable.

It is our belief that money entrusted to Hannah Grace Family is to the benefit of children throughout Oregon City, to include Gardiner Middle School and is a wise investment in the underserved amongst us.

Scott Eagles
6th Grade Math/Science Teacher
Gardiner Middle School

May 20, 2024

To Whom It May Concern;

This letter is written in support of Hannah Grace Family application to the Oregon City Metro Enhancement Grant.

Hannah Grace Family is a 501-c3 non-profit that provides several programs and services that benefit youth, low income, marginalized and underserved people in Oregon City and surrounding areas. They provide home-like visitation rooms for DHS to use, that helps strengthen children's bonds with foster or biological parents in difficult situations.

Their wonderful **Ascend Music Program** is like none other in Oregon City! It exposes youth, facing trauma and instability, to the world of music! This free music program offers free weekly lessons and gifts of new guitars and keyboards and supplies. This helps build a new skill for the youth and also builds their confidence and self-esteem. A win-win situation!

I have known **Jason and Tara Hood** for many years and have been very impressed with their kindness and big hearts! They fostered my great-granddaughter, as a baby, when my grandson was struggling. He now is doing great, as is my sweet great-granddaughter! They helped make a difference in MY life!

They are reaching out into the community to tell of their missions! **Hannah Grace Family** has joined the Oregon City Chamber of Commerce and held a Wednesday morning networking meeting. They have spoken to the Oregon City Optimists Club also. I believe that the more people who hear about Hannah Grace Family and Ascend Music will only be of greater impact to our city!

Hannah Grace Family does great work and they have made a difference in many young peoples' lives that have been in difficult situations. Please approve their grant application so that they can change many more young lives.

Sincerely;



Claire Met
503-349-8102



Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orccity.org or 503-974-5517.

Title of Project Fentanyl and Other Drugs Awareness Campaign

Applicant Organization Oregon City Together/Oregon City School District

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address PO Box 2110

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project

Anne Haynes

Phone (503) 707-5177 Email anne^{haynes}@orecity.k12.or.us

Chairperson of Governing Board (If Applicable) Dr. Dayle Spitzer

Phone 503.785.8000 Email dayle.spitzer@orecity.k12.or.us

Signature

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)



**OREGON
CITY**



Metro

**Community Enhancement Grant
2024-2025 Application**

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orecity.org or 503-974-5517.

Title of Project Fentanyl and Other Drugs Awareness Campaign

Applicant Organization Oregon City Together/Oregon City School District

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address PO Box 2110

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project

Anne Haynes

Phone (503) 707-5177 Email anne.haynes@orecity.k12.or.us

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
 Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
 Yes No

If yes, please describe the grant project(s) for which you received funding.

Oregon City Together in partnership with the Oregon City Police Department and Oregon City School District received funding for the Fentanyl Awareness Campaign during the 2023-2024 grant cycle. Quarterly reports as well as recent forums, presentations and artifacts demonstrate that all aspects of the campaign were carried out successfully.

3. Briefly describe the project for which you are requesting funds.

Oregon City Together is seeking a Community Enhancement Grant to increase awareness of the dangers of fentanyl and other drugs and show the real impact these illicit substances are having in Oregon City.

A work group including students, community members, and professionals began meeting during the 2023-2024 school year to develop and implement an awareness campaign. This foundational work will be expanded by including Oregon City School District students in fourth and fifth grade in the educational opportunities. The program developed using this funding will increase understanding around the risks of fentanyl and other dangerous drugs, along with highlighting resources and local supports.

A variety of communication channels and tools will be used to share information to the greater Oregon City community. This will include at least one community forum, one 'Hidden in Plain Sight' drug awareness exhibit, social media, newsletters, and flyers shared with the support of Oregon City Together and their partners. The work group will be partnering with Willamette Falls Studios for audio and visual support. They will assist with providing streaming and recording access to the community forum to increase reach to the greatest number of residents possible.

Educating parents and caring adults around fentanyl products, how youth access them, and preventive factors will all be part of the details disseminated.

Young people will play a key role in planning and carrying out the important message that, "One Pill Can Kill". To reach our youth, the work group will hold school assemblies, embed developmentally appropriate materials in the schools and classrooms, and create social media postings. Older students will have the opportunity to create and share message through social media, stickers, and short films. Younger students will have the chance to take part in a poster contest. Posters that effectively share the risks and dangers associated with Fentanyl and other drugs will be displayed around Oregon City businesses.

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

Fentanyl has been linked to a wide range of issues in Oregon City and the lack of awareness of its risks has led to increased drug use and trafficking. Oregon City Police Officer Jason Pohl shared that over 11 million doses of Fentanyl have been seized in Oregon City to date with the youngest victim of an overdose being nine months old. According to data from Apryl Herron and Clackamas County Public Health, Oregon now ranks second in the country for substance use disorders and first in prescription opioid misuse with nearly half (46%) of the state's overdose deaths occurring among tri-county residents, including Clackamas County (CDC Wonder, 2022 & 2023 data provisional). Fentanyl is often mixed with other drugs without the user's knowledge. In the Song for Charlie documentary, The New Drug Talk, parents and loved ones share their stories. Accidental overdose is the reality with fentanyl and other drugs. Local parent, fentanyl awareness advocate, and work group member, Michele Stroh, lost her son, Keaton, to an accidental overdose from what he thought was percocet. The awareness campaign will not only educate community members about the risks associated with fentanyl use but also provide information on harm reduction strategies, such as naloxone and safe drug storage. These strategies empower individuals to make safer choices and take measures to protect themselves and others

6. Project Period

Beginning Date: July 2024

Ending Date: June 2025

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

The program will be provided to the entire Oregon City Community, therefore, it has the potential to reach thousands of residents. In Oregon City Public Schools, 4,000 middle, high school and upper-elementary aged students will receive developmentally appropriate education about fentanyl and other drugs. Additionally, the goal would be to reach parents and caregivers specifically with supports and resources.

8. Briefly describe your organization's prior experience managing similar projects.

Oregon City Together has been implementing data-driven, research-based youth drug and alcohol prevention programming for more than thirteen years. It is the only organization doing this work locally. Oregon City Together has successfully implemented a campaign on Opioid Drug Awareness with the Oregon City Police Department. Currently, OCT is supporting the "Know Your Neuro" in the Oregon City School District Middle Schools which is a youth substance abuse prevention program funded and supported through the Clackamas County Department of Children, Family and Community Connections.

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

Increase parent/caregiver discussing fentanyl and dangerous drugs with their children as measured by the Oregon City Together Annual Parent Survey. Baseline: OCT 2023 Parent Survey indicated that 97% of parents who completed the survey were aware of the deadly effects of the fentanyl and other dangerous drugs but only 68% had discussed that with their children.

Increase the number of students who are reached by including upper elementary-aged children. An additional 500 students would be directly reached by expanding educational opportunities. Baseline: There are approximately 3,500 students in the Oregon City Middle and High School programs.

Attendance at community events, increased presence in all Oregon City School Buildings, as well as, social media engagement will determine the reach of the various campaigns aspects. Baseline: The work group held a successful community forum, launched their online campaign and held assemblies in the middle and high schools of Oregon City Public Schools in May 2024.

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	6,000	2,000	1,632	9,632
Project Administration costs (clerical, advertising, graphics, printing, postage)	1,500			1,500
Materials	0			
Equipment/Supplies	0			
Construction Costs	0			
Event Costs	1,000		2,500	3,500
Transportation Costs	0			
Insurance Costs (if needed)	0			
Consultants/trainers	0			
Use the lines below to add any additional costs:				
Advertising and Marketing Materials	5,000			5,000
Totals	13,500	2,000	4,132	19,632

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	13,500
+ Matching Funds (Cash):	2,000
+ In-Kind Matching Funds	4,132
= Total Cost of Project:	19,632

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Personnel	Clackamas County Youth Substance Abuse Prevention Grant	2,000
Personnel	Volunteers for work group	816
Personnel	Volunteers for community events	816
Events	City of Oregon City and Oregon City School District Facilities	2,500

12. List all grants applied for in support of this project and commitments confirmed to date.

Oregon City Together will utilize their own resources to ensure that the forums continue. Michele Stroh brings a unique perspective, having personal experience with the impact of fentanyl poisoning. Her role on the school board also adds valuable insight. Captain Edwin and Officer Pohl from the Oregon City Police Department have been actively involved in the work group and are committed to continuing to serve in this capacity. The Oregon City School District is serving as the fiscal agent. Additionally, several staff members from the district are actively involved and District schools have hosted school assemblies focused on the topic of awareness for Fentanyl and other drugs. Oregon City School District students are extremely important in planning for the second year of the awareness campaign. Song for Charlie's video, The New Drug Talk, is a key component of the campaign. Clackamas County Public Health Department provides data and expertise and supports the workgroup's mission with resources and funding.

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? 30%

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.
- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.
- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.



Police Department

1234 Linn Ave | PO Box 3040 | Oregon City OR 97045
Ph (503) 657-4964 | Fax (503) 655-0530 | Non-Emergency Police Dispatch: (503) 655-8211

Date: 05/06/2024

RE: Letter of Acknowledgement/Support from the Oregon City Police Department for Oregon City Together and the Fentanyl and Other Drugs Awareness Campaign.

To: Oregon City Community Enhancement Grant Committee,

The Oregon City Police Department recognizes that a community “Fentanyl and Other Drugs Awareness Campaign” led by Oregon City Together meets the requirements set forth in the community enhancement grant program guidelines specifically as it relates to goal #7, which is to improve safety within the City. This education will support our collective goal to improve safety within the city, by educating our youth and their families about the dangers of fentanyl, which is alarmingly prevalent in our community. In the past two years, the Oregon City Police Department has participated in two forums with Oregon City Together, which have sought to bring awareness to this significant safety related community problem.

Respectfully,

Captain David Edwins

May 12, 2024

Dear Community Grant Enhancement committee,

Thank you so very much for your support of Oregon City Together this past year.

Teaming up with myself and Oregon City Police Department, we took on really big events to educate our community on the lethal dangers of fentanyl.

I have made it my mission to share my heartbreaking story of my son, Keaton. He was poisoned by fentanyl in July of 2020 after meeting his friend at Chapin Park to get three pills.

Fentanyl is everywhere in Oregon City currently and no one is safe from the threat.

Anyone in our community can be affected at any time. Oregon City police department is doing all it can to keep us safe: however, it is everywhere.

The latest data shows that teens are still equating the danger level as the same as a cigarette. This year, I stepped up to show our students that the danger is much greater by sharing my son's story, To show our students that he was just like them, played sports, was active in school activities and that he got the pills at Chapin park really struck home with them.

Please help us continue to have the ability to educate and provide this valuable service to our community.

I do not want any other family to experience what our family has had to live through.

I much appreciate the opportunity to volunteer with all of these excellent volunteers and hope that we can continue.

Thank you,

Michele Stroh

Oregon City resident for over 50 years

Lifelong volunteer



May 7, 2024

RE: Letter of Support for Oregon City Together and Oregon City Fentanyl Awareness Education Campaign

Dear Oregon City Community Enhancement Grant Committee,

Song for Charlie is a national family-run nonprofit charity dedicated to raising awareness about the danger of fentanyl and other synthetic drugs found in street drugs, including fake pills. It is important for organizations like Song for Charlie and Oregon City Together (OCT) to collaborate in raising awareness and providing education to prevent overdoses and save lives.

As part of this partnership, Oregon City Together provides:

- A Community work group focusing on increasing awareness of fake pills and fentanyl in Oregon City
- Project management on various aspects of the Fentanyl and other drugs awareness campaign
- Engagement with young people to elevate student voices and youth involvement

Song for Charlie provides the following services in support of OCT's work:

- Permission for Oregon City Together to use the documentary, The New Drug Talk, which includes facts about fentanyl and other drugs along with parents and loved ones' stories
- Sharing of resources as the landscape of drugs and drug trafficking continues to evolve and change
- Invitations to educational opportunities for different stakeholders in the fight against Fentanyl and other drugs

We look forward to working with OCT to increase awareness in Oregon City of the harsh realities of Fentanyl and other drugs!

Sincerely,

Jennifer Epstein, Director of Outreach and Education
Portland, Oregon
jennifer@songforcharlie.org
www.songforcharlie.org

Song for Charlie
968 South Madison Avenue | Pasadena CA 91106 | www.songforcharlie.org



**OREGON
CITY**



Metro

Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Restoration of Oregon City Public Art

Applicant Organization Oregon City Arts Commission

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address 2253, 625 C St

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project

Josh Planton

Phone 503-475-3789 Email joshplanton@gmail.com

Chairperson of Governing Board (If Applicable) Tima Carlson

Phone TBC Email TBC

Signature Josh Planton

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
 Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
 Yes No

If yes, please describe the grant project(s) for which you received funding.

The Arts Commission received funding from the 2023 Enhancement Grant which was used to facilitate an audit of the current state of Oregon City Public Art and determine which pieces were in need of upkeep and/or repair. The rest of the funds received in 2023 went towards the replacement of a public statue on the corner of 7th and Center street which was destroyed in an automotive accident.

3. Briefly describe the project for which you are requesting funds.

The Arts Commission is looking for additional grant funds to restore and clean as many pieces of public art in Oregon City as possible. Using the information we received in our audit we conducted last year, we now have the data available to us for determining which pieces are in need of cleaning and repair. We would use a portion of the grant funds (\$8,000) for these projects, prioritizing the pieces needing the greatest amount of repairs first. Some pieces may already be unsalvageable, but experts are needed to further assess if the repairs needed extend the life of the art is equal to the investment it would take to fix. We would also work with the city and volunteers to clean other pieces which have not been cleaned in sometime.

Additionally, the Arts Commission is seeking \$20,000 to repair and enhance the John Meek Mural located on corner of 6th and 99E. This mural is an iconic public art piece within Oregon City and is seen by anyone travelling north on 99E heading through Oregon City. The mural itself is currently in need of repair and refinishing. It also is a piece of public art that has a very focused acknowledgment of the history of Oregon City and the people who helped shape it. As part of this project we would like to extend the mural another 10 feet and add additional individuals and landmarks of Oregon City's past to highlight the cultural diversity of our community and acknowledge all those who helped shape it. Identification of these individuals would be done through outreach to the community and with consent from the building owner.

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

The Art Commission believes the preservation, restoration, and cleanliness of the City's public art works help promote cultural, social, and economic value to Oregon City residence, tourists, and wider community. Public art is a distinguishing part of our public history and our evolving culture. It reflects and reveals our society, adds meaning to our cities and uniqueness to our communities. Public art humanizes the built environment and invigorates public spaces. It provides an intersection between past, present and future, between disciplines, and between ideas. Data strongly indicates that cities with an active and dynamic cultural scene are more attractive to individuals and business. Public art can be a key factor in establishing a unique and culturally active place. Public art can create civic icons, but it also can transform our playgrounds, train stations, traffic circles, hospitals, water treatment facilities, and airports into more vibrant expressions of human imagination. By building and reinforcing community culture, public art can act as a catalyst for community generation or regeneration which add economic and social value to its residence.

6. Project Period

Beginning Date: July 1st, 2024

Ending Date: June 30, 2025

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

Public Art by its definition is freely available to the community. Maintaining these pieces will lead to a more vibrant cultural and community connection for all citizens living within Oregon City and those individuals visiting our city. Public Art also reflects the health of a city and exemplifies the city as an economically and socially vibrant place to live, work, and visit. Additionally, enhancing the John Meek mural will open many members of our community up to possible histories of our city which have not been well publicized, and lead to greater connections for our ever-diversifying community.

8. Briefly describe your organization's prior experience managing similar projects.

The Oregon City Art Commission has managed the call for, review, approval, and execution of several artwork pieces throughout the city. We have also a relationship with the city and public works department to facilitate their expertise in repairing and cleaning any artwork in public spaces.

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

The Arts Commission's goal for these projects are 1) to repair and clean as many public art pieces as possible with the granted funds, and 2) expand community involvement with the establishment of the first city funded mural in some time. Success of the first goal will be measured by simple assessment of the entire number of pieces cleaned and repaired to restore them as close as possible to their original state. The second goal's success will be measured by the involvement of community members in providing volunteer hours, providing input on the project subject matter and ultimate design, and working with community groups to enhance the value of public art in Oregon City.

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	0	0	0	
Project Administration costs (clerical, advertising, graphics, printing, postage)	3000	2999	4000	
Materials	10000	3000	1000	
Equipment/Supplies	10000		1000	
Construction Costs	5000			
Event Costs				
Transportation Costs				
Insurance Costs (if needed)				
Consultants/trainers				
Use the lines below to add any additional costs:				
Totals	28000	5999	6000	

10. **Proposed Budget.** On the previous page, please describe the project’s proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	28000
+ Matching Funds (Cash):	5999
+ In-Kind Matching Funds	6000
= Total Cost of Project:	39999

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Volunteer/Public Works Hours For Cleaning	100	2720
Project Oversight and Administration	80	2176
Community Coordination	41	1,115

12. List all grants applied for in support of this project and commitments confirmed to date.

In preparation for this grant, one of the Art Commissioners attended the Oregon City Elks Lodge Board meeting on May 7th for approval. They were in full support and excited about this possibility, and have offered their help if needed. A letter of support from the Elks Lodge is attached.

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? \$0

All Administrative and Project Management Costs will be contributed by the Art Commission and City liaison.

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

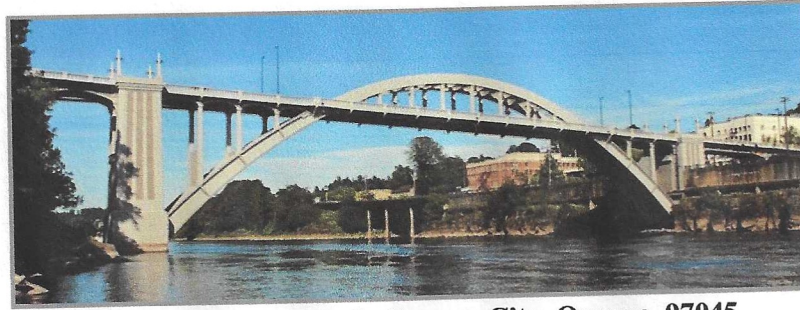
- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.
- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.
- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.

Oregon City Elks #1189



610 McLoughlin Blvd., Oregon City, Oregon 97045
Phone 503-655-5131 Fax 503 -722-4311

Oregon City Elks Lodge #1189
610 McLoughlin Blvd
Oregon City, Oregon 97045

City of Oregon City
Community Metro Enhancement Grant
Oregon City, OR 97045

To Whom It May Concern:

This letter is in support of the grant application by the Oregon City Art Commission for a potential refurbishment and extension of the mural on the Elks Lodge Building located at 610 McLoughlin Blvd.

My understanding is that a study completed by the OC Art Commission determined that the mural that is there now of John Meek is the best candidate for refurbishment due to the stable condition of the wall, and yet the need for refurbishment of the mural. We are also excited about the possibility of having the mural extended with a new addition.

The Oregon City Elks Lodge is in full support of this initiative and the possibility of the OC Art Commission providing funding for it. Please provide a complete artist rendition of the work to be completed. We will require this for approval by our Board of Directors prior to any changes to the mural taking place.

We look forward to the final decision for this exciting project.

Sincerely,

James Newby, Chairman
Board of Directors

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Oregon City Farmers Market

Name of Project:	OC Farmers Market SNAP Match
Address:	PO Box 2931 Oregon City, OR 97045
Total amount requested (A):	\$18,500
Match cash (B):	0
Match in-kind (C):	\$ 7,950

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p>____ 1) Result in significant improvement in the cleanliness of the City.</p> <p>____ 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p>____ 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p>____ 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p>____ 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p>____ 6) Preserve or increase recreational areas and programs within the City.</p> <p>____ 7) Improve safety within the City.</p> <p><u> x </u> 8) Increase employment or economic opportunities for City residents.</p> <p><u> x </u> 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p>____ 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	<p>4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.</p> <p>EGPC will likely request that the FM continue to provide a record of recipient addresses.</p>
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>The total project cost is in column D. Match required for this size project (M): <u>30%</u></p> <p>Is $(B + C) / D \geq M$</p> <p>$7950/18,500 = 42\%$</p>
<input checked="" type="checkbox"/>	<p>6) The proposed project must be completed by June 30, 2023.</p>
<input type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	<p>8) Funds must not be used to replace any other public funds - federal, state or local funds.</p>
<input checked="" type="checkbox"/>	<p>9) Is the application signed by an appropriate person?</p>

Letter of support has not yet been received.

Does the proposed project meet the grant eligibility criteria?

Yes No



Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orccity.org or 503-974-5517.

Title of Project Oregon City Farmers Market SNAP Match

Applicant Organization Oregon City Farmers Market

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 27-4094762

Address PO Box 2931

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project
Jessica Land

Phone 503-507-4157 Email info@orccityfarmersmarket.com

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
Yes No
2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
Yes No

If yes, please describe the grant project(s) for which you received funding.

We had a 10,000 SNAP Match program for 2020 and 2021. In 2023 we were approved for 18,200 which will expire on June 30th, 2024. These valued funds allowed our market to increase a SNAP match benefit for Oregon City residents who shop our market.

3. Briefly describe the project for which you are requesting funds.

This project has been ongoing for a few years now and we're so grateful because it allows our market to offer an additional 10.00 to SNAP customers. We have the 20.00 Double Up Food Buck match so offering that extra 10.00 makes an impact on folk's ability to shop for greater amounts of fresh produce and healthy EBT approved foods.

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

6. Project Period

Beginning Date: 7/1/2024

Ending Date: 6/30/2025

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

This allows our SNAP recipients greater opportunities for local food access. It also benefits our farmers and local small businesses, keeping dollars in Oregon City. During the 2023 year we served 1600 EBT clients and expect those numbers to increase as food costs and inflation increase.

8. Briefly describe your organization's prior experience managing similar projects.

We receive grants for our Power of Produce and SNAP operations from individual donors, Clackamas Soil and Water Conservation District, OnPoint Credit Union, the Farmers Market Fund and more. All of these grants require quarterly and final reports. We've managed up to 50,000 per year in grant funding. All of this goes back to serving our community.

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

We will monitor weekly sales and SNAP numbers to determine growth. Our outreach includes many media platforms. We can track this to see what influence it has on our customers and if there is a greater number of SNAP recipients shopping at our market. We host interactive exhibits and WIC at our market as part of the Farm Direct Nutrition Program for women, infants and seniors. We collaborate with Clackamas Volunteers in Medicine and the Cougar Food Pantry at Clackamas Community College. We report all of our program effectiveness to grant funders, proving our funds are distributed ethically.

Our goal is to see a greater SNAP presence at our market which will also include CCC students, 40% of which are food insecure. We want to offer an experience that will allow for nutrition education and a destination for nutrient dense, locally grown foods.

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	4,000		2350	6350
Project Administration costs (clerical, advertising, graphics, printing, postage)	200.00			200
Materials				0
Equipment/Supplies	300.00			300
Construction Costs				0
Event Costs	14,000			16,000
Transportation Costs				
Insurance Costs (if needed)				
Consultants/trainers				
Use the lines below to add any additional costs:				
Porta Potty Rentals			5600	5,600
Totals	18,500	0	7,950	26,450

10. **Proposed Budget.** On the previous page, please describe the project’s proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	18,500
+ Matching Funds (Cash):	0
+ In-Kind Matching Funds	7,950
= Total Cost of Project:	26 450

(26,450)

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Volunteer Hours	market volunteers	2,350
Porta Potty Rentals	market monthly bill	5,600

12. List all grants applied for in support of this project and commitments confirmed to date.

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? 19%



Oregon State University
Extension Service
Clackamas County

Item #3.

Extension Service – Clackamas County
Oregon State University
200 Warner-Milne Road
Oregon City, Oregon, 97045

P 503-655-8631 | **F** 503-655-8636
extension.oregonstate.edu/clackamas

May 30, 2024

Dear Enhancement Grant Program Committee:

I am an Instructor with the Oregon State University Extension Service, Family & Community Health Program, based in Clackamas County. I am writing this letter in support of funding requested by the Oregon City Farmers Market (OCFM) to expand its capacity to provide fresh fruits and vegetables to low income, underserved residents through the Double Up Food Bucks (DUFEB) program. When SNAP shoppers spend their SNAP benefits (formerly known as food stamps) at the OCFM, they double their benefits, up to \$20 per day, to spend on locally grown fruits and vegetables grown by local farmers. Double Up Food Bucks is a triple win for underserved families, small family farmers, and Oregon's economy.

The OCFM has participated in DUFEB since 2016. SNAP shoppers travel from throughout the county to participate in the program. OCFM's DUFEB participation numbers and its fiscal impact are significant. During the months of May-October of 2023, the market experienced a total of 1500 SNAP transactions that yielded almost \$27,000 of DUFEB redemptions in sales of fresh fruits and vegetables by local farmers.

Increasing the funding levels for DUFEB will allow the program to continue to expand its reach to additional SNAP shoppers who desire more fresh fruits and vegetables for their families, but struggle to afford them. The extra revenue generated will continue to support the viability of local farmers and support economic development.

Thanks for your consideration of this request.

Sincerely,

Kelly

Kelly Streit, MS, RDN

OSU Extension Service, Clackamas County

College of Health|Family & Community Health
200 Warner Milne Road|Oregon City, OR| 97045

P: 503-557-5885| kellystreit@oregonstate.edu

C: 503-750-2192

<https://extension.oregonstate.edu/clackamas>

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Oregon City Parks and Recreation Dept.

Name of Project:	Movies in the Park
Address:	1211 Jackson Street Oregon City, OR 97045
Total amount requested (D):	\$10,699
Match cash (B):	\$ 5,475
Match in-kind (C):	0

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p>____ 1) Result in significant improvement in the cleanliness of the City.</p> <p>____ 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p><u> </u>x (?) ____ 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p>____ 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p>____ 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p><u> </u>X ____ 6) Preserve or increase recreational areas and programs within the City.</p> <p>____ 7) Improve safety within the City.</p> <p>____ 8) Increase employment or economic opportunities for City residents.</p> <p>____ 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p><u> </u>X ____ 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>Match required for this size project (M): ____20%____</p> <p>Is $(B + C) / D \geq M$</p> <p>$\\$5,475 / \\$16,174 = 34\%$</p>
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	<p>8) Funds must not be used to replace any other public funds - federal, state or local funds.</p> <p>?</p>
<input checked="" type="checkbox"/>	9) Is the application signed by an appropriate person?

Does the proposed project meet the grant eligibility criteria?

Yes No

Sufficient for EGPC to consider.



Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orcite.org or 503-974-5517.

Title of Project Movies in the Park

Applicant Organization Oregon City Parks and Recreation

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address 1211 Jackson Street

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project

Melissa Sebastian

Phone 5039745516 Email msebastian@orcite.org

Chairperson of Governing Board (If Applicable) _____

Phone _____ Email _____

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
Yes No

If yes, please describe the grant project(s) for which you received funding.

3. Briefly describe the project for which you are requesting funds.

We're seeking a grant in the amount of \$10,699 to acquire equipment for our Movies in the Park program at the Oregon City Parks and Recreation Department. This would be used to purchase equipment we usually rent for the Movies in the Park program. This equipment includes the following:

Optoma ZH400 DLP Laser Projector - Project incredibly bright 4,000 lumens, 1080p images with the Optoma ZH400. Bright Full HD 1080p DuraCore laser projector - 4000 lumens and IP6X certified with a 300,000:1 contrast ratio.

EPIC Outdoor Cinema 20' FreeStanding Projection Screen - Made of heavy-duty PVC, this self-standing screen is completely sealed. This eliminates the need for a noisy blower and makes the screen much more stable than other inflatables.

JBL EON712 Speaker (Pair) - Designed to deliver professional-quality audio, the 12" JBL EON712 is a highly flexible, easy to use, 1300W powered portable PA speaker

Speaker Stands (Pair) with carrying case - Set of 2 tripod base speaker stands with adjustable height twist knob, safety pins and rubber feet. Includes carry bag

Sony Blu-ray Disc Player with Wi-Fi and HDMI Cable - BDP-BX370 - Experience a great image and wireless streaming with the BDP-BX370 Blu-ray player.
HDMI digital video cable

Two 25ft. XLR cables and a 3.5 to XLR adapter cable.



4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

Increase the attractiveness or market value of residential, commercial, or industrial areas:

The acquisition of equipment for the Movies in the Park program enhances the attractiveness of residential areas by providing free, family-friendly entertainment options, fostering community engagement, and improving overall quality of life. This can positively influence property values as residents value such amenities.

Commercial and industrial areas benefit indirectly from increased community engagement and a positive public image associated with the city's commitment to providing recreational opportunities. A vibrant local culture, supported by events like Movies in the Park, can attract customers, clients, and employees to businesses and industries located within the city.

Preserve or increase recreational areas and programs within the City:

By purchasing equipment for the Movies in the Park program, the city demonstrates its

6. Project Period

Beginning Date: July 1, 2024

Ending Date: August 1, 2024

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

Each year between 1200-1600 people attend our Movies in the Park events. Acquiring equipment for the Movies in the Park program will provide residents with free, inclusive and accessible, and family-friendly entertainment options. This enhances the overall quality of life for community members by offering recreational opportunities in a public and inclusive setting.

The cost savings for this event then increases the ability to expand the series or offer additional events within our department it increase the inclusive and free events for members of the community.

8. Briefly describe your organization's prior experience managing similar projects.

Our organization has successfully managed and implemented similar projects aimed at enhancing community engagement, promoting recreational activities, and enriching experiences within Oregon City. We offer events including Concerts in the Park, Movies in the Park, and were a big partner in the recent Cultural Event series in Oregon City. We also do several smaller events throughout the year at the Ermatinger House, Swimming Pool, and Pioneer Center where we have successfully completed grant projects and implementing new programs and events.



9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

To assess the effectiveness of the project, we will utilize a combination of measurements that align with the project goals and anticipated outcomes. Here's how we plan to measure the project's effectiveness:

Attendance and Participation Rates: We will track the number of attendees at each Movies in the Park screening to gauge community engagement and interest in the program. Comparing attendance figures to previous years' data will help us assess the impact of the equipment purchase on event participation. We will also be able to eventually see the increase events added and participation for those.

Cost Savings and Efficiency: We will track the cost savings achieved through equipment ownership compared to previous rental expenses. This will involve monitoring expenditures related to equipment maintenance, storage, and operational costs to ensure that the project remains cost-effective over time



Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)		1,680.00		
Project Administration costs (clerical, advertising, graphics, printing, postage)		299.94		
Materials		695		
Equipment/Supplies	10,699			
Construction Costs				
Event Costs		2,800		
Transportation Costs				
Insurance Costs (if needed)				
Consultants/trainers				
Use the lines below to add any additional costs:				
Totals	10,699.00	5,474.94		16,173.94

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	10,699.00
+ Matching Funds (Cash):	5474.94
+ In-Kind Matching Funds	0
= Total Cost of Project:	16,173.94

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

No other grants have been applied for.

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? 0

The funds are are requesting will not go to administrative costs. Those will be covered as the matching.

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.

- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.

- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.



Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orcite.org or 503-974-5517.

Title of Project Park Place Environmental Heritage and Trails Project

Applicant Organization Park Place Neighborhood Association

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address PO Box 2526

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project

Jackie Hammond-Williams

Phone 503-753-5321 Email jackiespins@gmail.com

Chairperson of Governing Board (If Applicable) Steve VanHaverbeke

Phone 503-806-6630 Email steve@vanhaverbeke.org

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
 Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
 Yes No

If yes, please describe the grant project(s) for which you received funding.

Park Place Neighborhood Association received initial start-up funding for the Park Place Environmental Heritage & Trails Project last year. This project has provided the community with approx. 800 feet of woodland trail in previously impenetrable forest in the park, opening up the hillside and providing a new dimension and aspect of the park to the public. Benches and interpretive signage have been added plus donated wagon artifacts. Invasive plants have been removed and the area planted with natives.

3. Briefly describe the project for which you are requesting funds.

Park Place Environmental Heritage & Trails Project has created approx. 800 feet of trail and improvements during the first phase. During this phase, over 400 cubic yards of nettles, wild blackberry, and prickly Hawthorn starts were removed. Some found objects were of Pioneer vintage and they have been integrated into the trail at various interpretative signs. Importantly parts of a real Oregon Trail wagon were donated in its deteriorated form to be used as an exhibit for the project. The full-size wagon axles have been placed on the hillside typical of their journey over Holcomb Hill to Abernethy Green. This exhibit includes other wagon wheels placed and anchored farther upslope because trail emigrants had passed through this area and nearby Holcomb Road alignment. This project is now fully associated with Baker Cabin and Quarry on the east side of Holcomb Hill and their Pioneer legacy there. It is fully linked to the End of the Oregon Trail Interpretative Center with a final outcome journeying over Holcomb Hill passing through this project to Abernethy Green and more elaborate exhibits. This project also showcases the unique geology of this region in Oregon and the impact Holcomb Hill and others had on the Pioneer journeys and ultimate settlement of the Willamette Valley. Seating (2 benches) for visitors in the trail corridor are in place. Over 500 native wildflower assemblages and native plants were established along the new trail.

The neighborhood Association is now requesting funds to complete the educational messaging, which will include information about the local native peoples and their culture. It will also establish a simple seating area at the entrance to the trail for youth and visitors where an historic, cultural and geological heritage overview could be given. Funding will provide a 4,000 sq ft garden where "Plants Used by Natives and Settlers" will be planted with picnic tables, in the center. Shrubs, native plants and edibles will be showcased here including Camas, Wild Iris, Red and Blue Huckleberries and others. The plants will have signage detailing their purpose supporting Native Peoples and early Settlers. Such a garden doesn't exist in Oregon City for both Native Peoples

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

Cleanliness - Maintaining and monitoring this trail site will reduce litter, debris and discourages camping

Reuse/Recycle - On-site woody debris and invasives will be processed on-site and turned into usable mulches; recycled materials will be prioritized such as recycled lumber

Attractiveness - Nearby residences want and need a high standard park and nature experience. This project will provide that and beautify the area around.

Wildlife - Holcomb Hill is a study area for Clackamas Community College and nearby schools. They will benefit from the wildlife and nature educational components, signs, & seating area to learn

Recreational Areas - Provides unique geological and natural history and outdoor trail experience for OC Parks

Safety-The park has many visitors and defined & maintained trails ensure the visitor safety

Employment - Project will employ 30 at-risk youth and young adults; Nearby schools and organizations can have special educational programs at the project

Work - Adjoining Clackamas Housing Authority youth and at-risk youth will be employed as well as JROTC cadets and other school students

6. Project Period

Beginning Date: 07/01/24

Ending Date: 06/30/25

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

The community benefit of this project is that it will provide additional recreation and educational opportunities for the community. By providing a robust network of trails, seating, native plants and garden and interpretive signage the project will attract more visitors to the park. The first phase of the project has already been welcomed by many park visitors and benefited the community by involving over 30 youth from the area in project development. The nearby Clackamas Housing Authority and its new re-development area constitute over 250 families which will benefit as well. The Park Place Neighborhood has over 2,000 homes. End of the Oregon Trail annually receives 20,000 persons and will be referring their patrons to this new location and nearby Baker Cabin and Quarry Interpretative Project, all on the Oregon Trail. Oregon City Parks

8. Briefly describe your organization's prior experience managing similar projects.

Park Place Neighborhood Association has managed and grown their neighborhood association to be one of the most effective in Oregon City. They have interacted with land use processes but most importantly they have done interpretative signage along Holcomb, improvements to Park Place Park including a badly needed children's play area as well as their interaction with Holcomb Elementary and other schools. Rivers of Life Center will serve to complete the project in cooperation with the neighborhood association and the Parks Dept. Rivers of Life Center has completed projects in downtown Oregon City (Street tree and basil plantings), Clackamette Cove (Clean-up and trail expansion), outreach projects serving Museum of the Oregon Territory. End of

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

An uptick in park visitors will almost certainly occur! Two neighborhood schools have expressed the intention of using the project as field trips for students. The Park Place Neighborhood Assoc will be in communication with neighbors of the park, the resident park host and the schools to record the increased park activity that this and the previous project will attract.

The benefits will also include visitors following cultural and natural history themes in tourism. This project will unify all elements of Holcomb Hill from the Clackamas River side which includes Baker Cabin and Quarry Interpretative site to the End of the Oregon Trail at Abernathy Green and that facility's outdoor Oregon Trail experience. Local schools, interested residents, and especially visitors seeking interaction with the Oregon Trail and its history will be accommodated.

Project Timeline

July-September 2024 - Design and layout will be confirmed with Oregon City Parks

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	1,600	3,900		5,500
Project Administration costs (clerical, advertising, graphics, printing, postage)	2,100		3,400	5,500
Materials	9,500		3,500	13,000
Equipment/Supplies	5,200			5,200
Construction Costs	3,300	1,100	4,000	8,400
Event Costs	500		1,000	1,500
Transportation Costs	1,000		2,100	3,100
Insurance Costs (if needed)	2,050			2,050
Consultants/trainers				
Use the lines below to add any additional costs:				
Youth Workers	10,750	6,500		17,250
Volunteers	1,000		6,800	7,800
Totals	37,000	11,500	20,800	69,300

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	37,000
+ Matching Funds (Cash):	11,500
+ In-Kind Matching Funds	20,800
= Total Cost of Project:	69,300

11. **Description of In-Kind Match.** List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Project Admin	Park Place Neighborhood Association	3,400
Materials	Clackamas Landscape Supply	3,500
Construction Costs	Oregon Youth Corp (Crew Leaders)	4,000
Event Costs	Abernethy Events Center (Dedication Event Food/Supplies)	1,000
Transportation Costs	Oregon Youth Corp (Van)	2,100
Volunteers	Oregon City Junior ROTC & SOLVE	6,500

12. List all grants applied for in support of this project and commitments confirmed to date.

Higher Education Coordinating Council/Youth Corp - \$6,500 (Confirmed)
 Joe Weston Fund/Oregon Community Fund - \$3,900 (Personnel Services) and \$1,100 (Construction Costs) - Total \$5,000 (Confirmed)

This grant is matched 2:1 by cash and in-kind match. The in-kind match of \$20,800 and cash match of \$11,500 are 47% of the project total cost. The amount requested of \$37,000 in this grant is 53% of the total project cost

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? 10%

Project administration and personnel services constitute no more than 10% of the grant.

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.
- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.
- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Park Place Neighborhood Association

Name of Project:	Park Place Environmental Heritage and Trails Project
Address:	PO Box 2526 Oregon City, OR 97045
Total amount requested (A):	37,000
Match cash (B):	11,500
Match in-kind (C):	20,800

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p><input checked="" type="checkbox"/> 1) Result in significant improvement in the cleanliness of the City.</p> <p><input checked="" type="checkbox"/> 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p><input checked="" type="checkbox"/> 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p><input checked="" type="checkbox"/> 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p><input checked="" type="checkbox"/> 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p><input checked="" type="checkbox"/> 6) Preserve or increase recreational areas and programs within the City.</p> <p><input checked="" type="checkbox"/> 7) Improve safety within the City.</p> <p><input checked="" type="checkbox"/> 8) Increase employment or economic opportunities for City residents.</p> <p><input checked="" type="checkbox"/> 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p><input checked="" type="checkbox"/> 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>The total project cost is in column D. Match required for this size project (M): <u>40%</u></p> <p>Is $(B + C) / D \geq M$</p> <p>32,300/69,300= 47%</p>
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	8) Funds must not be used to replace any other public funds - federal, state or local funds.
<input checked="" type="checkbox"/>	9) Is the application signed by an appropriate person?

Does the proposed project meet the grant eligibility criteria?

Yes No



**OREGON
CITY**



Metro

**Community Enhancement Grant
2024-2025 Application**

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orc.gov or 503-974-5517.

Title of Project Park Place Environmental Heritage and Trails Project

Applicant Organization Park Place Neighborhood Association

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number _____

Address PO Box 2526

City, State, Zip Oregon City, OR 97045

Project Manager responsible for the Enhancement Grant project
Jackie Hammond-Williams

Phone 503-753-5321 Email jackiespins@gmail.com

Chairperson of Governing Board (If Applicable) Stephen VanHaverbeke

Phone 503-806-6631 Email steve@vanhaverbeke.org

Signature

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Park Place Environmental Heritage & Trails Project

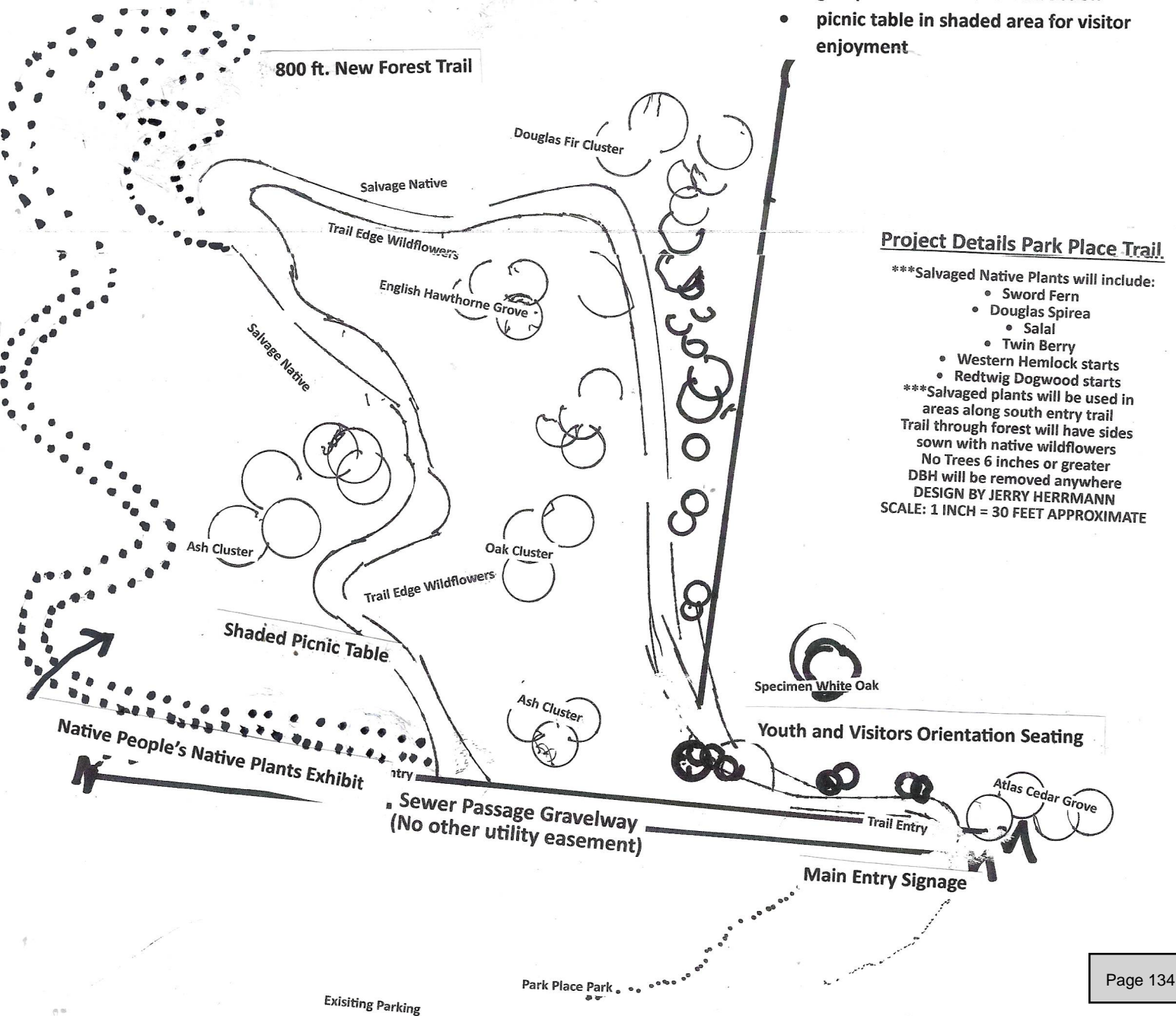
Item #3.

Phase I included:

- removal of 400 cubic yards of invasives
- layout of meandering first phase path that would include education areas
- installation of interpretative signs approved by the City of Oregon City
- salvage of real Oregon Trail wagon and installation as exhibit near trail
- 200 cubic yards of bark and other materials were required, some of which was donated

Phase II will include:

- addition of 800 feet of deep forest trail (approved by City staff)
- conversion of low-grade pasture lawn to 3,000 sq. ft Native People Native Plants Viewing and Instruction area
- main entry sign following design ideas of the End of the Oregon Trail
- additional 12 interpretative signs to complete education and visitors messaging
- youth and visitor outdoor seating area for group orientation and instruction
- picnic table in shaded area for visitor enjoyment

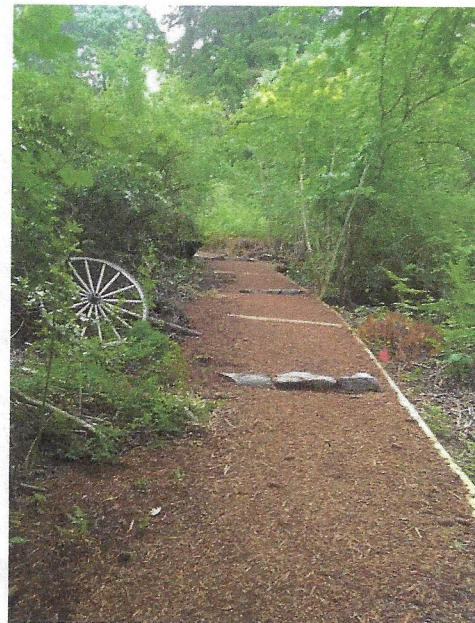
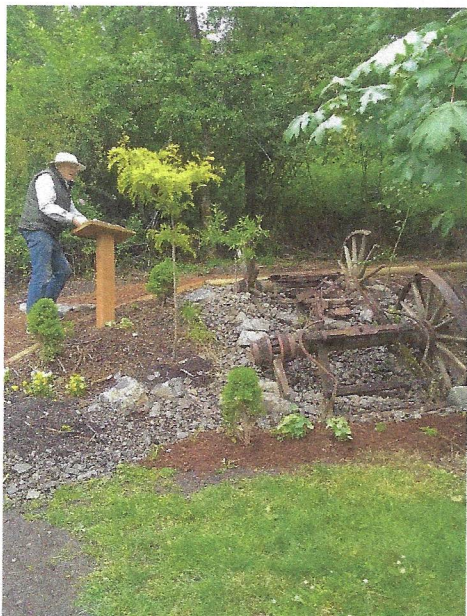


Project Details Park Place Trail

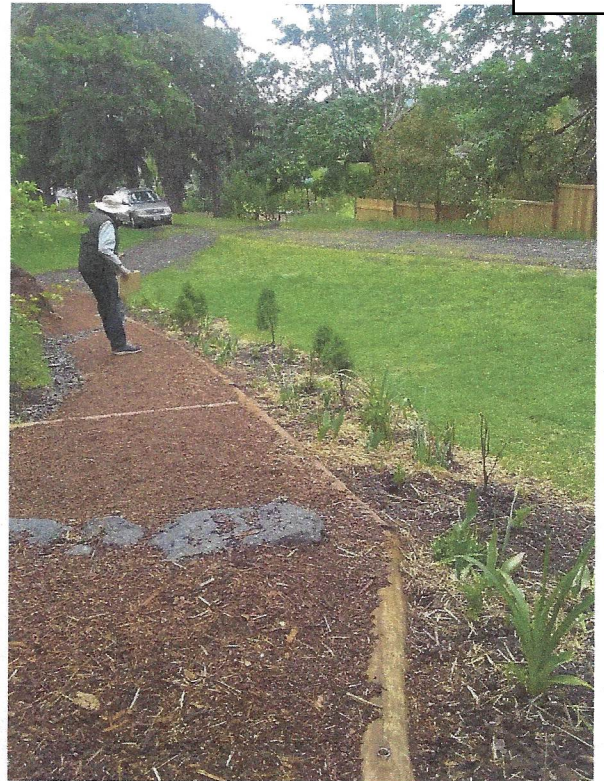
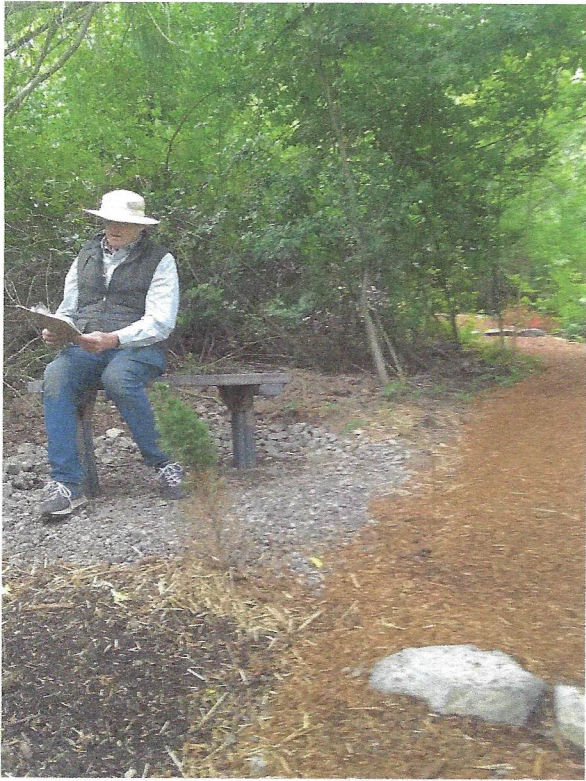
- ***Salvaged Native Plants will include:
- Sword Fern
 - Douglas Spirea
 - Salal
 - Twin Berry
 - Western Hemlock starts
 - Redtwig Dogwood starts
- ***Salvaged plants will be used in areas along south entry trail
- Trail through forest will have sides sown with native wildflowers
- No Trees 6 inches or greater DBH will be removed anywhere
- DESIGN BY JERRY HERRMANN
- SCALE: 1 INCH = 30 FEET APPROXIMATE

Project Summary

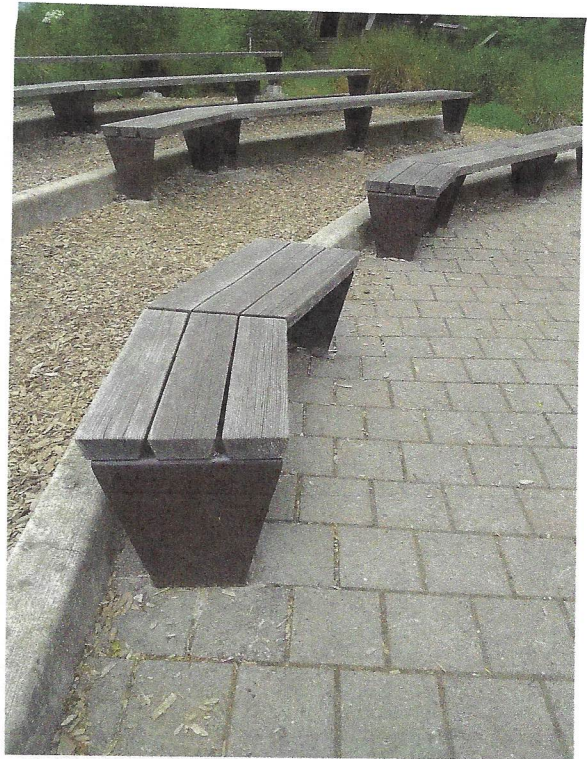
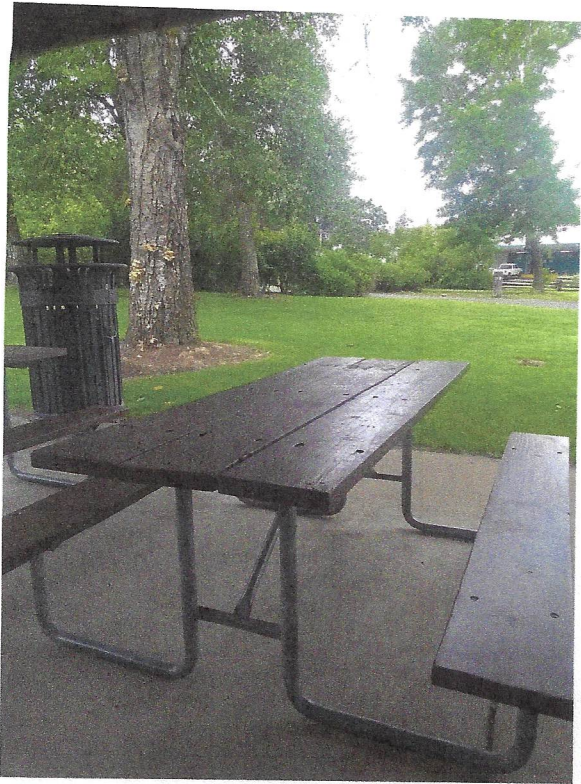
- **800 ft. additional education trail**
- **Outdoor seating for youth and visitor programs**
- **3,000 sq. ft. “Native Plants for Native Peoples & Settlers Garden”**
- **Additional benches for visitors and handicapped people**
- **Oregon Trail “found objects” exhibited on entire trail route**
- **200 native shrub plantings; 30 native tree plantings**



Project Main Entry Sign and reclaimed authentic wagon and wheels on-site as exhibits



Trail and benches to be extended; Youth Corp workers and Junior ROTC Planting Site



Picnic table to be provided, outdoor seating for group lecture and durable Interpretative Sign Mounts with a dozen educational themes presented



Dear Grant Review Committee:

The Oregon City Parks & Recreation Department has participated in Phase I development of the Park Place Environmental Heritage and Trails Project and provided advice and timely instruction in the work of the Park Place Neighborhood Association and their contractor and youth.

Hundreds of yards of invasive material have been removed and ultimately a trail corridor created for education and outdoor recreation in what was otherwise an impenetrable under story and forest. Native plants were retained throughout and the trail has educational signage and benches.

The Parks & Recreation Department is in support of the Phase 2 project should it receive approval for funding. The trail expansion, additional interpretive signage, native plantings and picnic table and benches will all create a more complete outdoor experience.

Our Oregon City Parks Master Plan process and community involvement efforts have shown that multi-use paths including paved and unpaved trails are a high priority for the community. This project speaks to that priority and adds an additional element of interpretation that we think has value for the residents of Park Place and Oregon City as a whole, not only for recreation but also for educational purposes.

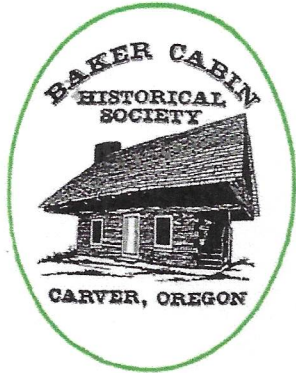
The Parks & Recreation Department values and appreciates our continued partnership with the Park Place Neighborhood Association as this project evolves. We wish to demonstrate our support for the next phase of this project.

Sincerely,

Thomas Kissinger

Thomas Kissinger
Parks & Cemetery Manager

Our Oregon City Tourism and Education Partner



BAKER CABIN HISTORICAL SOCIETY



The only cantilevered pioneer log cabin in Oregon

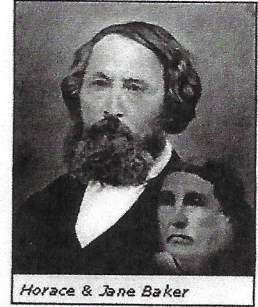
Carver
Clackamas County, Oregon

(503) 631-8274
info@bakercabin.org

Horace & Jane Baker

At the North edge of the property is the Log cabin constructed in 1856 by Horace and Jane Baker on their 642 acre Donation Land Claim.

Horace and Jane Baker were in the first wagon train to cross over the newly created Barlow Trail, arriving in Oregon City on October 10, 1846. The trail circumscribed the south side of Mt. Hood to provide land travel from The Dalles to Oregon City, completing the Oregon Trail from Independence, Missouri.



Horace & Jane Baker

A section of the Oregon Trail passes in front of the Church on the way to Oregon City.

The Bakers settled on the south bank of the Clackamas River near the present town of Carver because of the mountain of basalt located there. Horace was a stone mason, and rock from his quarry was rafted down the river for construction of the Oregon City Locks, the Pioneer Post Office in Portland, the Portland Hotel, and the Tillamook Light House, and other projects.

Baker built a slack-line ferry across the river near the site of the present bridge giving the name *Bakers Ferry* to the area from 1872-1882. Following the loss of the ferry in the flood of 1882 a covered bridge was built and the area was known as *Bakers Bridge*. The Bakers donated some land on Clear Creek where the US Government established the first fish hatchery in Oregon, and only the second in the U.S. The area was renamed *Stone*, after Livingston Stone, it's first superintendent.

The general area pioneered by the Bakers received its final name *Carver* in 1917 after the town was developed across the river by Stephen S. Carver who in 1915 created an inter-urban railway to Portland.

Horace Baker died in 1882 at the age of 80, and is buried in Mt. View Cemetery, Oregon City. Jane Hattan Baker died sixteen years later at the age of 79, and lies in Pleasant View Cemetery at Logan.

Park Place Neighborhood Association, Oregon City, Oregon

The Neighborhood at the End of the Oregon Trail



To: Metro Enhancement Grants Committee
City of Oregon City

May 22, 2024

Dear Board Members:

While implementing the enhancements in Park Place Park for the 2023 Metro Enhancement Grant, new opportunities presented themselves for making further cultural enhancements to our park. These include some historical artifacts that have been added to the park with the approval of the Oregon City Parks Department. To fully develop the site to make note of these artifacts, new historical signage and some additional trails need to be added. We also foresee adding a native plants and wildflower exhibit to show what was here during the time of the settlers using the Oregon Trail, and the indigenous peoples that were here before that time.

These park enhancements would be a very attractive exhibit to draw people to the park. The Park Place Neighborhood Association fully supports the ideas that were brought to us by Gerry Hermann during the work that was being performed for the current enhancement grant.

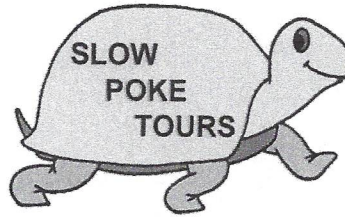
Sincerely,

A handwritten signature in black ink that reads "Stephen VanHaverbeke". The signature is written in a cursive style.

Stephen VanHaverbeke

Chairman,

Park Place Neighborhood Association



From: Thelma Haggemiller, Slow Poke Tours
To: Grant Review Committee
City of Oregon City

Grant Review Committee
806 Center Street
Oregon City OR 97045

Dear Committee:

Slow Poke Tours supports the effort to create an interpretive Oregon Trail passage over Holcomb Hill in Oregon City.

The quote on the reverse side of our Slow Poke Tours business card says, "A picture's worth a thousand words, but an Experience is worth a thousand pictures".

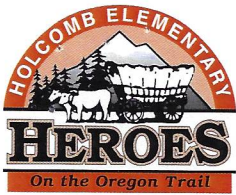
Over the many years we have been in business, we have found that quote to be true. People want the experience of walking on a piece of the Oregon Trail whenever possible. The effort of the Park Place Neighborhood Association, the End of the Oregon Trail and Baker's Cabin to interpret the Oregon Trail passage over Holcomb Hill in Oregon City would provide that experience.

We hope you can support this request to advance citizen involvement and professional tourism on the Oregon Trail.

Sincerely,

Thelma Haggemiller, Owner
Slow Poke Tours
3405 SE Westview Av. Oak Grove OR 97267
503-659-5590 SlowPokeTours@gmail.com

**Education and
Community
Support
Continue**



HOLCOMB ELEMENTARY

14625 S. Holcomb Blvd. / Oregon City, Oregon 97045-1300
503-785-8100 Fax: 503-657-4795

Josh Bryan
Principal

Metro Enhancement Committee Members:

Holcomb Elementary School in Park Place, Oregon City, has learned that the Park Place Neighborhood Association, together with the Rivers of Life Center, are submitting a grant application for funding to improve Park Place Park.

I hope you can support their project since the native plantings, new trail, and interpretative signage will provide not only an enhanced experience for all park visitors, but an all-important educational aspect too. Many of Holcomb's students would be able to take advantage of such a project. The park is the only open space in this neighborhood and the improvements could be enjoyed by our school's families.

Thanks for your time and your consideration.

Best,

Josh Bryan (Principal, Holcomb Elementary School)

Grant Committee - Metro Enhancement Grant
noelle.dobson@oregonmetro.gov

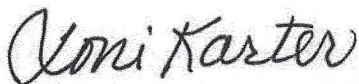
Dear Metro Enhancement Grant Committee,

The Housing Authority of Clackamas County is writing this letter of support for the Park Place Neighborhood Association's and the Rivers of Life Center's grant application for a project to improve Park Place Park.

Park Place Park serves many families living in the Housing Authority's homes in Park Place. The park is very close to our Public Housing and is the only open space for the entire Park Place community to enjoy. The addition of a trail, native plantings and interpretive signage will bring a big improvement to the park for the enjoyment of our residents of all ages.

I hope you approve this application and that the project is able to move forward.

Sincerely,



Toni Karter
Executive Director
Housing Authority of Clackamas County
tonikar@clackamas.us
phone: 503-650-3139

Healthy Families. Strong Communities.

P.O. Box 1510, 13930 S. Gain Street, Oregon City, OR, 97045-0510 • Phone (503) 655-8267 • Fax (503) 655-8676

TDD 503-655-8639 www.clackamas.us/housingauthority

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Oregon City Porch Fest

Name of Project:	Oregon City Porch Fest 2024
Address:	1102 Jefferson Street Oregon City, OR 97045
A. Total amount requested:	\$37,550
B. Match cash:	0
C. Match in-kind:	\$27,400
D. Total project cost:	\$64,950

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p>_____ 1) Result in significant improvement in the cleanliness of the City.</p> <p>_____ 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p>_____ 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p>_____ 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p>_____ 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p>_____ 6) Preserve or increase recreational areas and programs within the City.</p> <p>_____ 7) Improve safety within the City.</p> <p>_____ 8) Increase employment or economic opportunities for City residents.</p> <p>_____ 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p>

	__X__ 10) Enhance art and culture within the City.
<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input type="checkbox"/>	5) The proposed project must meet the required project match. Match required for this size project (M): <u>40%</u> Is $(B + C) / D \geq M$ $27400/64950 = 42\%$
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	7) Letter of support from the entity as described below: <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • Any local government applicant must submit a letter of support from a private or non-profit partnership. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	8) Funds must not be used to replace any other public funds - federal, state or local funds.

Does the proposed project meet the grant eligibility criteria?

Yes No



May 9, 2024

Metro Enhancement Committee
City of Oregon City
625 Center Street
Oregon City, OR 97045
Re: Porchfest Application

Dear Metro Enhancement Committee,

Thank you for the opportunity to comment on the Porchfest application request for funding of their neighborhood entertainment and community involvement project. As we understand this project, the goal is to help fund a Porchfest program for the neighborhood that would get homeowners to volunteer their porches, backyards, driveways etc. and be matched with an entertainer or group to provide music and entertainment in the neighborhood in conjunction with the annual McLoughlin neighborhood garage sale event.

The McLoughlin neighborhood heard the presentation regarding the proposal at our May 2nd General meeting, the members were excited with the prospect of increasing the size of the event to include more venues, and approved of the proposal by a majority. We support this project and would recommend that the Metro Enhancement Committee fund this program without hesitation.

The McLoughlin Neighborhood Association further believes that bringing visitors into our neighborhood and the city in general to “linger longer” will benefit local food establishments and stores. We appreciate the energy and talent of the team at Porchfest and look forward to an exciting annual event.

Best Regards,



Tim Powell

Chair

McLoughlin Neighborhood Association



● **Tillis Tree Care**
From: tillistree@gmail.com
To: LK Cowgill

Of course Lisa!

As a previous PorchFest host, I was amazed by its ability to unify our Oregon City community. I fully support the ongoing efforts and the grant request to ensure Oregon City PorchFest continues to bring people together.

Dustin Marchello



Show
original
message

—
Warm Regards,

The Tillis Tree Team
503-387-3035
tillistree@gmail.com
[Tillis Tree Website](#)



● Ben James
From: pdx914@gmail.com
To: LK Cowgill
Cc: Oregon City Porchfest

Letter of support for Oregon City Porchfest:

I've been a business owner in Oregon City for nearly 2 decades since I moved my practice here in 2005. Since then, I've watched this city start to flourish and grow culturally as a result of key efforts by a few players of our community. Oregon City Porchfest, is one these few organization that contributes to the success of the arts and community involvement in our city. As an owner of commercial property in Oregon City, I am selfishly benefited by the generosity of time and commitment Oregon City Porchfest brings to our doorsteps.

I will continue to support, offer assistance, and sing the praises of Oregon City Porchfest. For further comment, or clarification on my comments, you may email me at pdx914@gmail.com or call my cell at 503.367.8904.

-Ben James
615 High St. Oregon City OR 97045
www.elevateplaza.com



Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after May 17 at 5 pm will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orcite.org or 503-974-5517.

Title of Project Oregon City Porch Fest

Applicant Organization Oregon City Porch Fest

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 99-1816641

Address 1102 Jefferson Street

City, State, Zip Oregon City OR 97045

Project Manager responsible for the Enhancement Grant project

Lisa Cowgill

Phone 541-921-5098 Email lkcowgill@yahoo.com

Chairperson of Governing Board (If Applicable) Amanda Dexter

Phone 503-954-7122 Email oregoncityporchfest@gmail.com

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?

Yes No

2. Have you received an Enhancement Grant in the last 3 years?

Yes No

If yes, please describe the projects/programs for which you received funding.

3. Briefly describe the project for which you are requesting funds.

See attachment Pg. 1 #3

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the project meets the selected goal(s).

See attachment Pg. 1 #5

6. Project Period

Beginning Date: August 9,2024

Ending Date: August 10, 2024

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

See attachment Pg. 1 #7

8. Briefly describe your organization's prior experience managing similar projects.

See attachment Pg.2 #8

9. Describe the measurements you will use to assess the program/project effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

See attachment Pg. 2 #9

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	7000.00		1000.00	8000.00
Project Administration costs (clerical, advertising, graphics, printing, postage)	2000.00		500.00	2500.00
Materials	2300.00		400.00	2700.00
Equipment/Supplies	5750.00			5750.00
Construction Costs			1500.00	1500.00
Event Costs	20000.00		24000.00	44000.00
Transportation Costs	0			0
Insurance Costs (if needed)	500.00			500.00
Consultants/trainers	0			0
Use the lines below to add any additional costs:				
Totals	37550.00	0	27400.00	64950.00

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	037550.00
+ Matching Funds (Cash):	00
+ In-Kind Matching Funds	027400.00
= Total Cost of Project:	064950.00

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
Admin	donation	1000.00
Projects	donation	500.00
Materials	donation	400.00
Construction	volunteer hours	1500.00
Entertainment	volunteer hours	24000.00

12. List all grants applied for in support of this project and commitments confirmed to date.

NA

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? _____

we anticipate 14%

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.

- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.

- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Willamette Falls Symphony

Name of Project:	Willamette Falls Symphony 24-25 Season
Address:	PO Box 1251, Oregon City
Total amount requested (A):	\$39,000
Match cash (B):	\$25,730
Match in-kind (C):	\$20,000

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p>_____ 1) Result in significant improvement in the cleanliness of the City.</p> <p>_____ 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p>_____ 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p>_____ 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p>_____ 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p>_____ 6) Preserve or increase recreational areas and programs within the City.</p> <p>_____ 7) Improve safety within the City.</p> <p>_____ 8) Increase employment or economic opportunities for City residents.</p> <p>_____ 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p><u> X </u> 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>Match required for this size project (M): <u>50%</u></p> <p>Is $(B + C) / D \geq M$</p> <p>$45730/84730 = 54\%$</p>
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	8) Funds must not be used to replace any other public funds - federal, state or local funds.
<input checked="" type="checkbox"/>	9) Is the application signed by an appropriate person?

Does the proposed project meet the grant eligibility criteria?

Yes No



Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Willamette Falls Symphony 2024-25 season of concerts

Applicant Organization Willamette Falls Symphony

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 93-1140242

Address P.O. Box 1251

City, State, Zip Oregon City OR 97045

Project Manager responsible for the Enhancement Grant project
Mark Perlman, Music Director

Phone 503-602-0022 Email markdperlman@gmail.com

Chairperson of Governing Board (If Applicable) Carol Dumond

Phone 415-336-0792 Email aphasia219@yahoo.com

Signature *Carol Dumond*

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)



**OREGON
CITY**



Metro

Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Willamette Falls Symphony 2024-25 season of concerts

Applicant Organization Willamette Falls Symphony

Is this a Non-Profit Organization? Yes No

Non-Profit Federal tax-exempt ID Number 93-1140242

Address P.O. Box 1251

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Project Manager responsible for the Enhancement Grant project

Mark Perlman, Music Director

Phone 503-602-0022 Email markdperlman@gmail.com

Chairperson of Governing Board (If Applicable) Carol Dumond

Phone 415-336-0792 Email aphasia219@yahoo.com

Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?
 Yes No

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?
 Yes No

If yes, please describe the grant project(s) for which you received funding.

3. Briefly describe the project for which you are requesting funds.

The project we seek funding for is the 2024-25 season of the Willamette Falls Symphony (WFS), which will include 5 classical orchestral concerts, plus a summer festival concert. We offer excellent low-cost performances of classical orchestral music as the only symphony orchestra in Oregon City, and we give local volunteer musicians a place to play the music they love. WFS also produces the annual Oregon Mahler Festival, which draws musicians from all over the region for a special large-orchestra performance of a Mahler symphony.

The Mission of Willamette Falls Symphony is:

To give qualified musicians an opportunity for musical growth and expression through playing orchestral music and to foster and develop an appreciation for classical music within the community.

WFS was formed in 1981 at Clackamas Community College as a small nonprofit community orchestra of eight members, sponsored then by Oregon City Community Schools. WFS later moved to the Barclay School in Oregon City, and in 2004 to Oregon City United Methodist Church. The only symphony orchestra in Oregon City and the surrounding suburbs, WFS has grown into a full-sized orchestra that offers special repertoire to the area residents. Most of the musicians in WFS are volunteers who have professions other than music, though some are local music teachers, and retired music professionals.

Under Music Director and Conductor Dr. Mark Perlman, the orchestra performs 5 classical orchestral concerts each season, plus sometimes a summer pops concert, and organizes our annual summer Oregon Mahler Festival. The orchestra offers two biennial concerto competitions, alternating between a competition of members of the orchestra, selecting by audition up to four WFS players who are ready to perform solo pieces under 12 minutes with the orchestra, and a

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- 1. Result in significant improvement in the cleanliness of the City.
- 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- 6. Preserve or increase recreational areas and programs within the City.
- 7. Improve safety within the City.
- 8. Increase employment or economic opportunities for City residents.
- 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

The Willamette Falls Symphony has put on concerts for 43 years, and is poised to continue this tradition as one of the oldest community orchestras in the Portland metro area. As the only orchestra based in Oregon City, we are proud of our record of enhancing art and culture within Oregon City.

We plan to perform five concerts in the 2024-25 season, featuring internationally renowned violin soloist Tomas Cotik (of Portland State University) in October, and viola soloist Kim Uwate (member of the Delgani Quartet) playing the unusual Paul Hindemith piece "Der Schwanendreher" in April 2025. Concerts will include works by Mozart, Beethoven, Schubert, Schumann, Wagner, and many other major composers. We will also hold our biennial youth concerto competition and feature 3-4 young soloists with the orchestra. And we plan a holiday pops concert in December 2024.

WFS will also once again be sponsoring and organizing the Oregon Mahler Festival in July 2024, this summer performing Gustav Mahler's Symphony No. 10. This festival will bring

6. Project Period

Beginning Date: June 25, 2024

Ending Date: June 15, 2025

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

WFS has a twofold benefit to the community – to our players and to our audience members.

The orchestra is comprised of many people who play classical music as an avocation, not a profession. These folks love making music, but most are not making a living at it. The ability to do this is very important in their lives, as a way of enriching their souls, and they often stay musically active for many decades. Our youngest players are in their teens, and oldest players have gotten into their 80s. Music is a lifelong love and benefit, but having a group to play in is vital. WFS provides a place for all these people to fill their need for playing music. We also have music teachers who are professionals, but

8. Briefly describe your organization's prior experience managing similar projects.

The Willamette Falls Symphony has put on concerts for 43 years (since 1981), and we have operated and produced the Oregon Mahler Festival since 2015 (with a gap of 2 summers (2020-2021) cancelled due to the pandemic). We have a long record of successfully managing concert seasons.

Our Music Director Mark Perlman has been with WFS since 2001, so he also has a long record of experience producing successful symphony seasons. Our Board Chair Carol Dumond is an attorney who is a retired public servant, and has long experience with large budget projects and grants. Our Treasurer Susan High is a tax accountant and is

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

The benefits we would gain are most obviously to produce a successful season of concerts, but also this includes slight increases in the amounts we pay our principal string players, extra players, and conductor. The rates we have been paying need to keep up with increased marketplace expectations, and what we can pay is far lower than some other groups pay.

Also we have some equipment purchases we have been putting off for budgetary reasons, including purchase of at least five more music stands (\$50 each) and a portable percussion equipment case (about \$1000).

We also anticipate the costs of renting venues to increase. Oregon City United Methodist Church, our home for 20 years, charges very modest rates, but we expect an increase in September. The venue costs for the Oregon Mahler Festival to rent Lake Oswego High School for the July Mahler Festival concert have risen significantly from under \$6000 in

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	30000	15000	15000	60000
Project Administration costs (clerical, advertising, graphics, printing, postage)	2400	1100	2500	6000
Materials				
Equipment/Supplies	2600	1200		3800
Construction Costs				
Event Costs	4000	8000	2500	14500
Transportation Costs		130		130
Insurance Costs (if needed)		300		300
Consultants/trainers				
Use the lines below to add any additional costs:				
Totals	39000	25730	20000	84730

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	\$39,000
+ Matching Funds (Cash):	\$25,730
+ In-Kind Matching Funds	\$20,000
= Total Cost of Project:	\$84,730

11. Description of In-Kind Match. List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
WFS volunteer musicians attending rehearsals	Approx 50 people x 39 rehearsals x 2.5 hours each	\$132,600
WFS volunteer musicians at concerts	Approx 50 people x 5 concerts x 2.75 hours each	\$18,700
Mahler Festival volunteer musicians at rehearsals	Approx. 80 people x 9 rehearsals x 2.5 hours	\$48,960
Mahler Festival volunteer musicians at concerts	Approx. 80 people x 1 concert x 2.75 hours	\$5,984
WFS Board members attending board meetings	8 people x 10 meetings/yr x 1.5 hrs/meeting	\$3,264
	TOTAL	\$209,508

12. List all grants applied for in support of this project and commitments confirmed to date.

WFS applied for a RACC grant, but for political reasons RACC did not have any funds for Clackamas County this year, and we were unable to get any support (whereas last year we received \$5000 from RACC for the Mahler Festival). We also applied for a grant from the Oregon Cultural Foundation but were not funded this year for that very competitive grant. We continue to seek grants and corporate donations.

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? personnel 77% admin 9%

The single largest costs of Willamette Falls Symphony is for personnel, even though most of the orchestra are volunteers. WFS pays our conductor, our principal string players, and occasional extra players when there is a section that is short of players (usually fewer than five extra players per concert).

We also usually have soloists play concertos with the orchestra, and pay them a modest amount, much less than normal professional engagements would pay. These soloists play with WFS for lower than usual rates because they enjoy the friendly atmosphere we provide, and the rewarding musical experience they have with us. But if we could raise the amounts we could pay, from the previous level of \$300 for a concert to \$500 or \$600, it

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.

- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.

- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.

May 17, 2021



**Oregon City
United Methodist Church**

18955 S. South End Road
Oregon City, OR 97045

Rev. Thomas Orquiza-Renardo
Pastor

Christa Palmer
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To Whom It May Concern
City of Oregon City

I'm writing today on behalf of Oregon City United Methodist Church (UMC) in support of the Willamette Falls Symphony (WFS). WFS has been rehearsing and performing in our multipurpose space for some 20 years now. We have found this relationship to be an enriching experience for our congregation and the community around.

Since 1981, WFS has been broadening the cultural expression of Oregon City. Starting as a small nonprofit community orchestra of eight members, it has grown to be a full orchestra. The music is rehearsed and performed with the utmost respect for the composers who have crafted it and for the pieces themselves. Those who have a passion for music find resonance with the classical experience WFS brings to the community. This is testified to by the draw of each of their concerts, attendance of each being well over 100 spectators and filling our main hall.

Under the direction of Dr. Mark Perlman, WFS continues to bring a taste of music culture to Oregon City. The passion and dedication of each of the musicians is evident in their performances. Beyond this, Dr. Perlman and WFS, from time to time, have shone a spotlight on up and coming youth musicians who are invited to perform as featured musicians during the concert. They truly do live into their mission of "giving qualified musicians an opportunity for musical growth and expression through playing orchestral music and to foster and develop an appreciation for classical music within the community."

Oregon City UMC is happy to be a home for WFS in Oregon City. We hope to continue to be a place where they can offer live classical music performances to the community. We applaud their infusion of music and culture into the life blood of Oregon City, and we continue to support their efforts in keeping musical art alive and vibrant.

In great appreciation,

Rev. Thomas A. Orquiza-Renardo, Pastor

*Love
Others
Value
Everyone*

May 17, 2024

To whom it may concern,

The Willamette Falls Symphony is a very well established member of the Portland musical community. I have personally performed with them as an adjunct clarinetist. I found their local audience to be enthusiastic and the musicians very dedicated to bringing good music to their community in a relaxed concert atmosphere.

Oregon City is very fortunate to have such a fine resident symphony orchestra providing a "close to home" concert experience. Community orchestras such as this bring good music to suburban areas that are often artistically underserved.

I strongly support this grant application.

Richard Boberg
Board member,
Portland Wind Symphony

