

Oregon City –Enhancement Grant Program Committee Minutes for June 29, 2017

Mayor Dan Holladay called the meeting to order at 5:33 p.m.

Attendance

Present: Rae Gordon, Nancy Ide, Lisa Novak, Carlotta Collette, Frank O'Donnell, Brian Shaw, Lesley Woods, and Dan Holladay. A quorum was established.

Absent: Renate Mengelberg

Staff: Leigh Anne Hogue, Wyatt Parno, and Eric Underwood

In Attendance: 15 others

Approval of Minutes

- a. Brian Shaw moved to approve the June 29, 2016 minutes.
- b. Seconded by Carlotta Collette
- c. Approved 8-0

Comments from the Mayor

The Mayor asked committee members to disclose any possible conflict of interest defined as: receiving compensation, or an individual sits on a board with interest. The following conflicts of interest were declared:

- a. Lisa Novak announced she is a member of PRAC as well as the Oregon City Parks Foundation. The Mayor noted that these involvements do not fall under the conflict of interest rules because she will not receive any personal financial gain from the grants.
- b. Nancy Ide announced she will not receive any financial gain, but she is a member of the Park Place Neighborhood Association and a Downtown Oregon City Association Board Member.

Grant Funding Report

Wyatt Parno noted that Oregon City had sufficient funding available to support allocation of the grants for all applications this year. There are \$193,043 in grant requests from the 10 applications and the City advertised \$300,000 in available funding. If all applications meet the eligibility requirements and the committee chooses to award all of the applicants, the City would have an additional \$100,000 in carryover that would be place in the reserve for the next grant cycle.

Requests for Extension

Three projects submitted requests for extension to extend funding awarded in FY 2016-17 until June 30, 2018:

1. Greater Oregon City Watershed Council
2. Main Street Oregon City
3. Oregon City Trail Alliance

A motion was made by Nancy Ide to approve the grant extensions for Greater Oregon City Watershed Council, Main Street Oregon City, and Oregon City Trail Alliance, and seconded by Carlotta Collette. Motion passed 8-0.

Discuss and Review Grants

Mayor Holladay reminded applicants they have three minutes for a verbal project summary without PowerPoints.

Leigh Anne Hogue reported that many applicants needed to talk with the planning division about their projects. All of the applicants have talked with the planning division and are aware of the process they need to go through and that their projects may have some associated building or permits fees not originally accounted for in their applications.

The following grant applicants gave a brief summary and answered questions from the committee:

- Alliance Charter Academy – Jill Mohr
- City of Oregon City – John Lewis
- Latourette Park Core Team – Karen Buehrig
- Main Street Oregon City – Jonathan Stone
- Northwest Center for Alternatives to Pesticides (NCAP) - Sharon Selvaggio
- Oregon City Parks Foundation – Bryon Boyce
- Oregon City School District 62 – Wes Rogers
- Oregon City Youth Sports – Eric Bean
- Rivers of Life Center – Jerry Herrmann
- Two Rivers, Holcomb Park Place Associations, and Rivers of Life Center - Jerry Herrmann and Linda Van Haverbeke

Grant Award Allocations Determined

The Mayor noted that the committee has enough funds available to fund all of the projects, which makes the process substantially easier than the prior year. The Mayor asked if anyone wanted to suggest a lower amount for any applicant. Carlotta Collette asked if the committee could do a larger amount for any of the applicants. The Mayor noted he would be uncomfortable providing additional money to applicants after the application process is over -

the process has already happened and it was clear on how to ask for grant money. The Mayor also noted he would not approve funding projects over the \$25,000 maximum grant award as listed in the grant information.

Carlotta Collette encouraged Northwest Center for Alternatives to Pesticides (NCAP) to look into providing plants to workshop attendees. Attending a workshop is great, but walking away with a plant that you can take home and nurture is an additional benefit. Carlotta was going to suggest adding \$500 to NCAP's grant to provide plants to workshop attendees.

The committee had a discussion about the difference of the committee adding additional funds to an applicant's grant to provide something to workshop attendees versus applicants requesting additional funds after the application process is complete because the City has additional funds available. The committee decided the two were different and that the committee adding to an applicant's grant amount to add something to the project, as long as it doesn't exceed the \$25,000 maximum, is acceptable.

A motion was made by Carlotta Collette to increase NCAPS's grant by \$500 to enable them to purchase plants to give to the workshop participants and seconded by Nancy Ide. Motion passed 8-0.

A motion was made by Carlotta Collette to fund the 10 applicants and seconded by Nancy Ide. Motion passed 8-0.

Next Meeting Date

The next grant award meeting date is to be TBA.

Adjourn

Meeting adjourned at 6:45 p.m.

Respectfully Submitted by Leigh Anne Hogue

Meeting Video can be seen at: [http://oregon-](http://oregon-city.granicus.com/MediaPlayer.php?view_id=2&clip_id=1944)

[city.granicus.com/MediaPlayer.php?view_id=2&clip_id=1944](http://oregon-city.granicus.com/MediaPlayer.php?view_id=2&clip_id=1944)