



CITY OF OREGON CITY

CITIZEN INVOLVEMENT COMMITTEE (CIC)

MINUTES

Virtual Meeting
Monday, July 06, 2020 at 7:00 PM

This meeting will be held online via Zoom; please contact planning@orc.org for the meeting link.

CALL TO ORDER

Chair Bob LaSalle called this Meeting to order at 7:00 PM.

Present: 10- Janice Morris, Karla Laws, Linda Baysinger, Dennis Anderson, John Kies, Denise Beasley, Rita Mills, Bob La Salle, Amy Willhite, Steve Van Haverbeke

Staffers: 4- John Lewis, Public Works Director, Christina Robertson-Gardiner, Senior Planner, City Manager Tony Konkol, and Commissioner Rachel Lyle Smith

PRESENTATIONS

1. Water Master Plan Amendment, Water Rates and SDC's- Patty Nelson -Special Projects Senior Engineer

John Lewis, Public Works Director, substituting for Patty Nelson, presented on the roles of South Fork Water Board supplying drinking water from the Clackamas River and Oregon City to distribute the water through city reservoirs. Director Lewis discussed the Master Plan requirements, which provide 20 years of future planning with updating for population growth, concept plans, and capital improvement at least every ten years. Director Lewis discussed the various maintenance and operational projects and the role of system development charges (SDC's) in the overall process. Director Lewis discussed the need to update the SDC's consistently to reflect increased construction costs and the update process for the City Water Distribution Master Plan. The Capital Improvement Plan (CIP) includes eighty million in costs. Cost increases are typically paid by ratepayers, although there is the option to sell bonds to pay for the water rate increases. The City Charter limits rate increases to three percent, although the potential cost increases are anticipated to exceed this limitation. There was a discussion on the timing of SDC and water rates, and Director Lewis expressed that the COVID situation has made discussion regarding increases difficult to pursue. There are plans to present this information to the Planning Commission in the Fall and to the City Commission in the Winter.

2. Park Place Urbanization Study- Josh Wheeler, Assistant City Engineer

Josh Wheeler, Assistant City Engineer, presented on the Park Place Urbanization Study Transportation Growth Management (TGM) Grant and how the state grant funds Transportation System Plans (TSP's) and Corridor Plans. The TGM has funded several existing city transportation studies. The proposed grant will fund a study for the Park Place area and provide road planning for higher volume streets and will help determine which should receive sidewalks and bike lanes. Also discussed were the grant amount, matching local funds, and city budget. Mr. Wheeler is seeking letters of support, which will assist with the grant application process. Mr. Wheeler clarified this study will be strictly for the transportation aspects of the neighborhood roads. Bob LaSalle expressed his concern that these studies are completed, and no project is ever enacted. PW Director Lewis commented that the studies may add value at a future date, as some projects hit other roadblocks and do not occur until many years later.

A motion was made by Amy Willhite and seconded by Denise Beasley to compose a letter of support for the Park Place Urbanization Study.

Aye: 10- Janice Morris, Karla Laws, Linda Baysinger, Dennis Anderson, John Kies, Denise Beasley, Rita Mills, Bob La Salle, Amy Willhite, Steve Van Haverbeke

3. Downtown Oregon City Update- Liz Hannum, *Executive Director*

Executive Director Hannum discussed that the new kiosk inside the municipal elevator has been completed and was in the process of being installed. Due to COVID, a staff person will remain at the kiosk desk and not inside the elevator as previously done. Staff operating the kiosk will be trained to promote local attractions and events. Director Hannum expressed that downtown businesses were not doing well financially, with just 20-40% of normal sales due to COVID. Many businesses participated in the Federal Paycheck Program, but those funds have since run out. Restaurants have been the most affected, and she hopes the City Commission approves the Parklets Program, which will provide safe outdoor dining options. The Downtown Association is working with the City to implement the Shared Parking Program, which will make available ninety-four parking slots in private lots available during off-hours for restaurant and retail patrons. There were a number of business vacancies due to COVID. The Downtown Association is also financially affected, as they rely on income from events to fund their programs, and several of the programs were in jeopardy of not continuing. There was a discussion regarding the Oregon City Business Debt Relief Program, and Director Hannum indicated that the remaining funds not spent were being used to purchase gift cards from the local restaurants for a tourism

promotion for the remainder of the year. Also, additional state grant funds had been gained by the City, and another round of funds for businesses was anticipated later in July.

PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Citizen Involvement Committee does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Citizen Involvement Committee.

No public comments were provided.

MINUTES

4. January 6, 2020 Draft Minutes
5. February 3, 2020 Draft Minutes
6. March 2, 2020 Draft Minutes

The committee reviewed the three sets of minutes for errors.

A motion was made by John Keis and seconded by Steve Van Haverbeke to approve the January 6, February 3, and March 2 meeting minutes with corrections.

Aye: 9 - Janice Morris, Karla Laws, Linda Baysinger, Dennis Anderson, John Kies, Denise Beasley, Rita Mills, Bob La Salle, Steve Van Haverbeke

Abstain: Amy Willhite

STAFF LIAISON UPDATES

7. Staff Liaison Update

Senior Planner Christina Robertson-Gardiner provided a staff update; members of the public can find out all noticed land use applications and city capital improvement projects on the development tab on the City website. Also, how to subscribe to receive weekly land use notices by email, how to receive the preapplication materials and staff notes before meeting with a developer in a neighborhood meeting, and how to sign up to get the Trail News Monthly E-newsletter. Ms. Robertson-Gardiner also provided an update on the OC2040 Community Vision Survey and how to share the survey with

the neighborhood associations. Also discussed was the status of the openings of the various city buildings.

GENERAL BUSINESS

Bob LaSalle asked about the status of the Upper Yard of Waterboard Park.

City Manager Konkol updated that the Armory building has been demolished and the Adair buildings are to be offered for removal by any interested public party, and the lot line survey to be conducted.

Commission Rachel Lyle Smith expressed that although regrettable, the Armory was in such poor condition with contamination, there was no other option than demolition.

ROUNDTABLE

Linda Baysinger- Asked for an update from Bob LaSalle on the adoption of the CIC bylaws and amendments. Mr. LaSalle indicated he would be presenting at an upcoming City Commission work session.

Commissioner Lyle Smith- Remarked that there was a public comment received regarding on how the CIC votes and the number of votes per neighborhood. Commissioner Lyle Smith also commented that another round of business debt relief will be upcoming, Starting on July 15.

Janice Morris- Barclay Hills neighborhood would like to thank Bob LaSalle with a Pedestrian light that will be installed later in the summer.

Rita Mills- The McLoughlin neighborhood received a grant for street sign toppers. They are looking for ideas for fundraisers. They are excited about the development of Waterboard Park.

The Park Place neighborhood had a steering committee meeting.

City Manager Konkol provided updates on the Meyers Road/Molalla Avenue projects and the new Police Station.

ADJOURNMENT

The Chair, Bob LaSalle, adjourned the meeting at 8:45 PM.