CITY OF OREGON CITY
CITY COMMISSION REGULAR MEETING
MINUTES

Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City
Wednesday, July 19, 2023 at 7:00 PM

1. CONVENE MEETING AND ROLL CALL

Mayor McGriff convened the meeting at 7:01 PM.

PRESENT: 5 – Commissioner Mike Mitchell, Commissioner Adam Marl, Commissioner Frank O'Donnell, Commissioner Rocky Smtih, Mayor Denyse McGriff

STAFFERS: 11 – City Manager Tony Konkol, City Recorder Jakob Wiley, Community Development Director Aquilla Hurd-Ravich, Economic Development Manager James Graham, Public Works Director John Lewis, Finance Director Matt Zook, IT Director Mike Dobaj, Project Engineer Kenneth Cannady-Shultz, Right-of-Way Program Manager Dante Posadas, Police Captain Shaun Davis, Communications Manager Jarrod Lyman

2. FLAG SALUTE

3. CEREMONIES AND PROCLAMATIONS

3a. Oath of Office for New Oregon City Police Captain, Sergeant, and Officer

Shaun Davis, Police Captain, introduced Captain Joseph Pagano, Sergeant Kevin Carlson, and Officer Eduardo Urias.

Mayor McGriff swore in the new officers.

3b. Disability Pride Month Proclamation

Mayor McGriff declared July 2023 as Disability Pride Month.

4. CITIZEN COMMENTS

Didi Dahlsrud, resident of Oregon City, spoke about an application that wanted to turn the US Bank building downtown into a residential care facility for people in mental crisis. She did not think this was the right location.

The Commission took a break from 7:17 PM to 7:32 PM due to technical issues.

5. PRESENTATIONS

5a. Inflow & Infiltration Program FY 2022-2023 Annual Report Presentation (CI 21-015)

John Lewis, Public Works Director, and Kenny Schultz, Project Engineer, presented the I & I Annual Report. They gave an overview of the Inflow and Infiltration reduction program. They explained the program management team, program goals and metrics, program accomplishments, looking ahead to next fiscal year, and I & I projects.

6. ADOPTION OF THE AGENDA

The agenda was adopted as presented.

7. CONSENT AGENDA

Motion made by Commissioner Marl, seconded by Commissioner Mitchell, to approve the consent agenda. The motion carried by the following vote:

Voting Aye: Commissioner Marl, Mayor McGriff, Commissioner O'Donnell, Commissioner Smith, and Commissioner Mitchell

7a. Resolution No. 23-17, to Accept the Right-of-Way of Caufield Road

7b. Personal Services Agreement with RH2 Engineering, Inc. for the Magnolia Street Sewer Replacement Project (CI 23-010)

7c. Amendment No. 1 to the Personal Services Agreement with Wallis Engineering for the Inflow/Infiltration Program Management (CI 21-015)

7d. Personal Services Agreement with Consor for the 5 Year Pavement Maintenance Utility Fee (PMUF) Plan 2025-2029 (PS 23-010)

7e. Public Improvement Contract with ICON Construction and Development for the Main Street ADA Project (CI 22-013)

7f. Minutes of the June 13, 2023 City Commission Work Session

8. PUBLIC HEARINGS

9. GENERAL BUSINESS

9a. Resolution No. 23-21, Adjusting Solid Waste Collection and Disposal Rates Effective September 1, 2023

Dante Posadas, Right-of-Way and Construction Manager, presented on the rate adjustment for solid waste collection. He explained solid waste regulations, current rates, proposed 9.5% rate adjustment, reasons for the rate adjustment, and new services.

There was discussion regarding no rate increase since 2021, incentives to get people to throw away less, Metro rate, good partnership with the City, and recycling items.

Motion made by Commissioner Marl, seconded by Mayor McGriff, to approve Resolution No. 23-21, adjusting solid waste collection and disposal rates effective September 1, 2023. The motion carried by the following vote:

Voting Aye: Commissioner Marl, Mayor McGriff, Commissioner O'Donnell, Commissioner Smith, and Commissioner Mitchell

9b. Memorandums of Understanding for Sports Fields

Tony Konkol, City Manager, said based on discussions at the Work Session, the MOUs had been prepared with a $3 per hour per field fee.

Jonathan Waverly, Parks Operations Manager, said they were committed to work with Oregon City Youth Sports and Oregon City Soccer Club.

There was discussion regarding need for negotiations with the groups, how the MOUs did not reflect how the organizations operated, making it a three to five year agreement instead of one year, previous consensus on the amount, value to reserve park fields, and costs to administer the program.

Commissioner Smith was not in favor until there were negotiations with the sports groups. Commissioner O'Donnell concurred. Commissioner Marl said they were requiring them to pay a fee as part of operating in the City.

Motion made by Commissioner Marl, seconded by Mayor McGriff, to approve the Memorandums of Understanding for sports fields. The motion failed by the following vote:

Voting Yea: Commissioner Marl and Mayor McGriff

Voting Nay: Commissioner Smith, Commissioner O'Donnell, and Commissioner Mitchell

Motion made by Commissioner Marl, seconded by Mayor McGriff, to set the fee at $3.

Commissioner Mitchell did not want to dictate terms.

The motion failed by the following vote:

Voting Yea: Commissioner Marl and Mayor McGriff

Voting Nay: Commissioner Smith, Commissioner O'Donnell, and Commissioner Mitchell

9c. Request for Subordination of Lien for Deferred SDC Agreement for Holmes Lane

Mr. Konkol said the developer had asked the City to take the second lien position for deferred System Development Charges. Staff recommended retaining the first lien position. He described the project, SDCs owed, other deferred agreements, and municipal code requirements.

Marty Kehoe, resident of Portland, said the reason for the request was to help them get financing for the project. When the project was completed, they would get permanent financing and the SDCs would come first.

There was discussion regarding protecting the taxpayer's assets and how this had not been done before.

Motion made by Commissioner Smith, seconded by Commissioner O'Donnell, to deny the request. The motion carried by the following vote:

Voting Aye: Commissioner Marl, Mayor McGriff, Commissioner O'Donnell, Commissioner Smith, and Commissioner Mitchell

9d. Ordinance No. 23-1008, An Ordinance to Allow the Parks and Recreation Advisory Committee's (PRAC) Bylaws to Determine the Required Number of Annual Meetings

Mr. Konkol explained the request to amend the code to reduce the number of Parks and Recreation Advisory Committee meetings to six per year.

Steve Williams, Parks and Recreation Advisory Committee Chair, said the reason for the change was to encourage PRAC members to participate in other City activities. They could add more meetings if necessary. They were also changing their meeting times to 6 to 9 p.m.

There was discussion regarding the bylaws not available to review, need for more public engagement, reasons for the change, and how this was an amendment to the municipal code so they could approve the change to the bylaws.

This item would be brought back to the next meeting with the bylaws.

10. COMMUNICATIONS

11. City Manager

None

12. Commissioners

None

13. Mayor

Mayor McGriff asked the Commission to let her know if they planned to attend the League of Oregon Cities annual meeting on October 12-14.

14. ADJOURNMENT

Mayor McGriff adjourned the meeting at 8:55 PM.

Respectfully submitted,

Jakob S. Wiley

Jakob S. Wiley, City Recorder