CITY OF OREGON CITY
PARKS AND RECREATION ADVISORY COMMITTEE
AGENDA

Virtual Meeting
Thursday, July 28, 2022 at 7:00 PM

CALL TO ORDER

INTRODUCTIONS

APPROVAL OF MINUTES

1. Approval of June 23, 2022 Meeting Minutes

PUBLIC COMMENT

This section on the agenda is for citizens to present information relevant to the City but not listed as an item on this agenda. This is a virtual only meeting, if you would like to participate, please contact Justin More at jmore@orcity.org. The citizen has up to 3 minutes for comments. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. The Parks & Recreation Advisory Committee Members do not generally engage in dialog with those making comments but may refer the issue to the Staff Member. Complaints shall first be addressed at the department level prior to addressing the Committee.

PRESENTATIONS

GENERAL BUSINESS

2. Vote for PRAC Vice Chair
3. Monarch Butterfly Pledge
4. Introduction of New Recreation Coordinator

STAFF REPORTS

MEMBER REPORTS

FUTURE AGENDA ITEMS

Sportscraft Landing Negotiations

Community Garden at Pioneer Center

Park Development Goals/Park Designs

PRAC Parks Tour

Parks Foundation Presentation

Parks Master Plan

Parks and Recreation Funding

Clackamette Park Master Plan

WES Good Neighbor Funds

Joint Operations Center

Willamette Falls Legacy Project

Property Acquisition

The Cove

NEXT SCHEDULED MEETING - September 22, 2022

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on

Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

CITY OF OREGON CITY
PARKS AND RECREATION ADVISORY COMMITTEE
MINUTES

Virtual Meeting
Thursday, June 23, 2022 at 7:00 PM

CALL TO ORDER

Meeting called to order at 7:00 pm.

INTRODUCTIONS

Members: Karin Morey; Troy Bolinger; Steve Williams, Ken Worcester, Andy Crump

Staff: Kendall Reid, Parks and Recreation Director; Melissa Sebastian, Aquatic and Recreation Manager; Jonathan Waverly, Parks and Cemetery Maintenance; Justin More, Administrative Assistant

Guests: Brian Martin; Lango Hansen, Kurt Lango; Lango Hansen, Tom Gaskill; Greater Oregon City Watershed Council

A moment of silence was held for the recent passing of PRAC Member Karin Morey.

APPROVAL OF MINUTES

1. Approval of April 28, 2022 Meeting Minutes

   Andy Crump motioned to approve the minutes as distributed. Tim Wuest seconded the motion. No further discussion. Motion passed 3-0-3.

   All Approved: Troy Bolinger, Andy Crump, Steve Williams

   All Opposed: None

   All Abstain: Brent Haverkamp, Tim Wuest, Joey Knauf

PUBLIC COMMENT

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PRESENTATIONS

There are no presentations on the agenda.

GENERAL BUSINESS

2. Clackamette Park Master Plan Update

Kurt Lango began the Clackamette Park Master Plan Update with outlining how they will present the plan for 15 minutes and then open the topic for discussion. Lango Hansen received valuable feedback on the second survey regarding the three site options. Brian Martin refreshed the committee's memory of the three site plans that were available for review and public input. Mr. Martin also reviewed a handful of survey questions from the second public survey and the communities' responses. Kurt Lango identified some of the improved amenities in the park highlighting areas of most concern to the public. Some amenities include entry and parking, the RV Park, boat launch, pedestrian pathways, art and interpretation, green space, and mitigation. Mr. Lango did note that the Oregon State Marine Board will get an updated hydrological study. Troy Bolinger opened the topic for discussion.

Brent Haverkamp began the discussion by expressing his liking for the modifications to the skate park and loves the public gathering idea but would like to see mountain bike trails or a pump track. Kurt Lango responded by stating that Lango Hansen looked at something similar at TSW but would be difficult due to the size and space required. Andy Crump asked Lango Hansen about how they plan on dealing with the gravel shift at the existing boat ramp. Kurt Lango responded by stating there has been a lengthy effort by multiple agencies and would revisit the original study back in 2015 who are water experts. Tim Wuest expressed his concern about boat ramp and dock around high-water levels and the lack of trailer parking by the ramp. Mr. Wuest also asked about what age range is targeted with the upgraded playground. Mr. Lango answered Mr. Wuest by stating Lango Hansen would be getting a footprint for both ages and as the plan gets refined, those changes would be shown. Tim Wuest followed the response by stating the sport courts would need a fence to limit balls going into the grass and access to the Cove.

Joey Knauf stated that he liked the lawn areas more than the beach areas shown in option 3. Mr. Knauf asked where the best river access points in the park are going to be. Kurt Lango said that anywhere you see the tan on the final plan, they are noting that as beach access. With certain areas that are too steep, Mr. Lango sees those as ample areas to replant vegetation. Steve Williams asked how many total trailer sites are available in the final site option and Brian Martin says approximately 65 spaces with 4 loading and unloading prep areas with an additional 20 in the overflow lot. Troy Bolinger encouraged Lango Hansen to reach out for public input once it comes time to create the play structure through a focus group.

3. Tyrone S. Woods Park Never Forget Garden Proposal

   This item was pulled from the agenda prior to the start of the meeting.

3. Greater Oregon City Watershed Council Abernethy Creek Trail Update

   Tom Gaskill presented to PRAC about what work has been completed at Singer Creek and Abernethy Creek for habitat restoration. Tom Gaskill expressed his gratitude towards Kendall Reid for writing a letter displaying his support for the Greater Oregon City Watershed Council receiving the Meto Enhancement Grant. Tom Gaskill also noted the importance of their outreach to community members prior to the finalization of construction in order to address concerns before the completion of the trail. Mr. Gaskill highlighted the focus on the removal of invasive species and beginning native planting. The trail construction has been completed and the maintenance of the habitat and trail at Abernethy Creek Park is a point of emphasis for the 2022 proposal. Tom Gaskill and Troy Bolinger opened the topic up for discussion.

   Brent Haverkamp began the discussion by asking Tom Gaskill why it is important to remove invasive species. Tom Gaskill noted that the impact of invasive species suppresses native species due to overgrowth, overpopulating, and taking away food sources. This process allows for the native species to thrive. Steve Williams asked if the Greater Oregon City Watershed Council and its volunteers will be responsible for the maintenance of the trails. Mr. Gaskill stated that they will be supporting the City with trail maintenance. Joey Knauf continued the discussion by asking how to maintain keeping the blackberries and other species back and if they use herbicidal treatments. Mr. Gaskill did confirm they do hire contractors who use approved herbicidal treatments for aquatic areas to not harm the habitat and to help aid in the restoration.

STAFF REPORTS

Kendall Reid provided an update on the Clackamette Park Master Plan with a recap of the third public engagement meeting and the next steps being a joint PRAC and City Commission Meeting on July 12, 2022. Mr. Reid also updated the committee on the Parks Master Plan with a city-wide survey about the Oregon City Parks system and an additional public engagement following the survey results. Kendall Reid also asked the committee to be aware of the graffiti and vandalism taking place in our parks and to report any activity that the community may see.

Jonathan Waverly updated the committee on park maintenance. The grounds are wet resulting in mowers getting stuck and creating an inability to mow. In May, the Parks and Cemetery crews prepared the cemetery for their Memorial Day event. Mr. Waverly continued Kendall Reid's comments about the graffiti and vandalism taking place in the parks and the extent of damages done. Jonathan Waverly noted that the mausoleum roof repair is starting to get underway with materials being ordered and service dates being provided. The Parks crew is also beginning work at the river access and Cove trail due to damages from fires and ice storms in previous years. There was also late season flooding at Sportscraft Landing and Clackamette Park. Mr. Waverly commented on the new disc golf baskets being installed at Singer Creek Park and is

taking community input on how the course can be remodeled. Jonathan Waverly noted that the spray parks were recently vandalized and are awaiting parts in order to make the spray parks operational again in the coming weeks. The Parks Department is working with Oregon Patrol to do nightly routes to help deter the use of the parks after hours and reduce vandalism. As a final remark, Mr. Waverly wanted the committee to be aware of current staffing shortages and when the parks crew is spraying, they are all certified to spray and use only authorized spray applications.

Melissa Sebastian provided an update on current staff training for the upcoming summer season for lifeguards, swim instructors, and camp counselors. The Oregon City Pool received a training services award from the American Red Cross due to the training and emergency preparedness training. Mrs. Sebastian noted the pool is changing to a summer schedule with additional recreation swim times available as well as swim lessons getting underway. The new recreation coordinator, RJ, began this week and the pool is now fully staffed. Melissa Sebastian told the committee about upcoming City events with the First City Celebration, Concerts, and Movies in the Park beginning soon. The pool also recently received a grant for additional funds for more camps and staff to provide more services to the committee.

MEMBER REPORTS

Brent Haverkamp started his member report by asking Kendall Reid if the PRAC meetings are going to be moved back to City Hall. Mr. Reid responded by stating a conversation would have to take place with the City Manager and a vote is needed by PRAC to move back to in-person meetings. Mr. Haverkamp is asking that the Parks Master Plan address the expansion of the Park Place neighborhood and provide another park to accommodate the expansion. Brent concluded his member report by stating the committee needs to fill Karin Morey's vacancy and with one of her passion's being the cemetery if there was an opportunity to memorize her someway at the cemetery. Jonathan Waverly addresses the memorial by stating the Parks department has been reached out to by the Oregon City Women's Club and they are working together to do a memorial for Karin Morey. Troy Bolinger addressed the current vacancies by commenting that he has spoken with Kendall Reid about filling the position during next month's meeting and having interviews to fill the other vacancies.

Tim Wuest provided a report about the grant that is being applied for at the Buena Vista House due to a lack of areas to host events in Oregon City. Mr. Wuest noted that the Parks Department is currently understaffed and asked Kendall Reid if it would be feasible for the Parks Department to take on the Buena Vista House if approved. Mr. Reid replied with there is a big need for deferred maintenance throughout the City and with the additions of new parks and in the future, a need for a remodel of the pool. Kendall Reid wants the committee to provide input on what they believe the needs are and areas they would like to see be the focus of the City.

FUTURE AGENDA ITEMS

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Property Acquisition

The Cove

NEXT SCHEDULED MEETING - July 28, 2022

ADJOURNMENT

Meeting adjourned at 8:30 p.m.

CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Parks and Recreation Advisory Committee **Agenda Date:** 07/28/2022

From: Parks and Recreation Director, Kendall Reid

SUBJECT:

Monarch Butterfly Pledge

STAFF RECOMMENDATION:

Staff recommend Parks and Recreation Advisory Committee members to support the City's effort in the pledge in writing a letter of recommendation to the City Commission.

EXECUTIVE SUMMARY:

The City of Oregon City is looking to partner with the National Wildlife Federation (NWF) to fulfill the Monarch Butterfly Pledge in creating and maintaining habitats for the endangered Monarch Butterfly species.

BACKGROUND:

By taking the Monarch Butterfly Pledge, the City of Oregon City would be part of a tri-national network of cities that are leading monarch and pollinator conservation work. This network also provides exclusive access to NWF resources, staff and other organizations who have also taken the pledge. The Monarch Butterfly Pledge is displaying a commitment to monarch habitats and pollinators while educating the community on how to be more involved. Each year, the City would be responsible for completing three action items from the list of 24 provided by the NWF. In reaching the goals set forth, Oregon City would join a list of nationally recognized communities who have helped establish and maintain monarch butterfly habitats and pollinators. The action items chosen to be completed this year include:

1. Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.

2. Launch or maintain a public communication effort to encourage residents to plant monarch gardens at their homes or in their neighborhoods.

3. Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness, support community unity around a common mission, and/or create a habitat for the monarch butterfly.

OPTIONS:

1. Support the City's pledge and write a letter of recommendation
2. Support the City's pledge with modifications and a written letter of recommendation
3. Do not support the City's pledge and no letter of recommendation

Mayors' Monarch Pledge Survey

Open Pledge Period: December 1 – March 31

THIS IS A SAMPLE PLEDGE SURVEY ONLY. TO OFFICIALLY PLEDGE, COMPLETE OUR ONLINE SURVEY AT NWF.ORG/MAYORSMONARCHPORTAL

Thanks for your interest in taking the National Wildlife Federation Mayors' Monarch Pledge this year. Only mayors and heads of local and tribal government (or their staff designees) may fill out this pledge form. Please note: the survey will not save and will need to be completed in one sitting.

Information from this form will be used to create a public community profile page to showcase your mayor's progress and efforts in the program.

Please be sure to read the pledge language and FAQ before taking the pledge. If you have any questions, you can email us at mayorsmonarchpledge@nwf.org.

Mayor's Basic Information

If you are not a "mayor," or the head of local or tribal government, please enter your name and appropriate title here.

Title

Administrative Assistant

First Name

Justin

Last Name

More

Email Address

jmore@orcity.org

Community Name

If your community doesn't have an official name, consider using the following formats: Town of Herndon, City of Fairfax, etc.

City of Oregon City

City

Oregon City

State

Oregon

Mayor's Mailing Address

Address Line 1

625 Center Street

Address Line 2

PO BOX 3040

City

Oregon City

State

Oregon

Zip Code

97045

Staff Point of Contact Information

Please provide your professional title in the space below.

Please note that the Staff Point of Contact you entered below will be the default user for your community profile. Please make sure you enter a valid email address.

Title

Administrative Assistant

First Name

Justin

Last Name

More

Email

Note: This email address is your log in account.

jmore@orcity.org

Phone Number

503-496-1570x1511

Pledge Summary

Please type a description of your community, your community's efforts and/or interest in committing to monarch and pollinator conservation. This information will populate on your community's profile page, but can be updated and edited after this survey is submitted. See below for a sample description.

Example Description: Exampleville is a city in central Virginia with a population of roughly 50,000. The city is nestled in the Green Ridge Mountains and is home to the beautiful Exampleville Regional Park and many community gardens. Mayor Smith of Exampleville, VA has committed to saving the monarch butterfly and other pollinators with their signing of the Mayors' Monarch Pledge and looks forward to engaging residents in building more pollinator habitat throughout the city.

Oregon City is located 13 miles South of Portland at the confluence of the Willamette and Clackamas Rivers. The city has three major zones, defined by steep hills or bluffs. Oregon City is home to shopping areas, recreational opportunities, businesses, a wide variety of historical and cultural attractions, and several

Interpretive Centers and Museums dedicated to celebrating the Pioneer spirit. Oregon City was the first State Capital and is the County Seat of Clackamas County. The City and its Commissioners are committed to the preservation of Monarch Butterfly habitats and revitalizing a once dominant population.

Action Item Selections

Each year, you must commit to at least 3 Action Items from this list which you will report on at the end of the year. At least 1 action must be taken from the "Program & Demonstration Gardens" section.

Communications and Convening

✓ Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species' need for habitat.

Example Activities:

1. *Issue a Monarch Day Pledge*
2. *Incorporate monarchs into your Earth Day, Pollinator Week or other proclamation*

✓ Launch or maintain a public communication effort to encourage residents to plant monarch gardens at their homes or in their neighborhoods. (If you have community members who speak a language other than English, we encourage you to also communicate in that language; Champion Pledges must communicate in that language.)

☐ Engage with community garden groups and urge them to plant native milkweeds and nectar-producing plants.

☐ Engage with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed / native nectar plant planting programs.

☐ Engage with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters, other long-standing and influential community leaders) to support monarch butterfly conservation.

Example Activities:

1. *Develop community gardens with local gardening leaders*
2. *Host programming and other activities with Nature Centers*
3. *Coordinate and collaborate with local gardening groups at schools, colleges, and universities*

☐ Engage with Homeowners Associations (HOAs), Community Associations or neighborhood organizations to identify opportunities to plant monarch gardens and revise maintenance and mowing programs.

☐ Engage with developers, planners, landscape architects, and other community leaders and organizers engaged in planning processes to identify opportunities to create monarch habitat.

☐ Create a community-driven educational conservation strategy that focuses on and benefits local, underserved residents.

Example Activities:

1. *Conduct outreach and support habitat / green space improvements in underserved communities.*
2. *Develop brochures in different languages*

☐ Create a community art project to enhance and promote monarch and pollinator conservation as well as cultural awareness and recognition.

Example Activities:

1. *Host photo contests*
2. *Commission murals*
3. *Create and show films and documentaries*
4. *Support public art installations*
5. *Collaborate with local artists, including school, college, and university art departments to create community-wide art*

Program and Demonstration Gardens

☐ Host or support a native seed or plant sale, giveaway or swap.

☐ Facilitate or support a milkweed seed collection and propagation effort.

☐ Plant or maintain a monarch and pollinator-friendly demonstration garden at City Hall or another prominent or culturally significant community location.

☐ Convert vacant lots to monarch habitat.

☐ Plant milkweed and pollinator-friendly native nectar plants in medians and public rights-of-way.

☐ Launch or maintain an outdoor education program(s) (e.g., at schools, after-school programs, community centers and groups) that builds awareness and creates habitat by engaging students, educators, and the community in planting native milkweed and pollinator-friendly native nectar plants (i.e., National Wildlife Federation's Eco-Schools USA Schoolyard Habitats program and Monarch Mission curriculum).

Example Activities:

1. *Eco-Schools USA Schoolyard Habitats*
2. *PK-12 Monarch Mission Curriculum (English and Spanish)*
3. *National Wildlife Federation Campus Pollinator Pledge*

☐ Earn or maintain recognition for being a wildlife-friendly city by participating in other wildlife and habitat conservation efforts (i.e., National Wildlife Federation's Community Wildlife Habitat program).

Example Activities:

1. *Join the Community Wildlife Habitat*

✓ Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness, support community unity around a common mission, and/or create habitat for the monarch butterfly.

Example Activities:

1. *Host photo challenges*
2. *Create property certification challenges*
3. *Collaborate with schools, universities, and colleges to host joint awareness and habitat creation challenges*

☐ Initiate or support community science (or citizen science) efforts that help monitor monarch migration and health.

Example Activities:

1. *Community Science Opportunities (Monarch Joint Venture)*
2. *NWF's Monarch Stewards Program Certification*
3. *Engage with local colleges and universities science departments to host community-wide opportunities*
4. *Monarch Migration Tracking (Journey North)*

☐ Add or maintain native milkweed and nectar producing plants in community gardens.

☐ Launch, expand, or continue an invasive species removal program that will support the re-establishment of native habitats for monarch butterflies and other pollinators.

☐ Host or support a monarch butterfly festival that is accessible to all residents in the community and promotes monarch and pollinator conservation, as well as cultural awareness and recognition.

☐ Display educational signage at monarch gardens and pollinator habitat.

Example Activities:

1. *Neighborhood Garden Signs (Victory Garden of Tomorrow)*
2. *Create plant labels or interpretive language for community gardens, parks, prairie habitat, rights-of-way, etc.*

Systems Change

Please select the actions that you will begin to work on this year, are in progress, or have already been completed.

☐ Remove milkweed from the list of noxious plants in city weed / landscaping ordinances (if applicable).

☐ Change weed or mowing ordinances to allow for native prairie and plant habitats.

☐ Increase the percentage of native plants, shrubs and trees that must be used in city landscaping ordinances and encourage use of milkweed, where appropriate.

☐ Direct city property managers to consider the use of native milkweed and nectar plants at city properties where possible.

☐ Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.

☐ Change ordinances so herbicides, insecticides, or other chemicals used in the community are not harmful to pollinators.

Example Activities:

1. *Work with local school districts to eliminate or minimize the use of pesticides, herbicides, and insecticides on school properties*
2. *Adopt Integrated Pest Management (IPM) practices*

☐ Adopt ordinances that support reducing light pollution.

☐ California Specific: Pass a resolution to protect over-wintering monarch butterfly habitat on public or private lands.

Questions or Comments

Do you have any questions or comments?

OREGON CITY

Aquatics and Recreation Department

1211 Jackson Street | Oregon City OR 97045
Ph (503) 657-8273

Recreation Coordinator Biography

Hello,

My name is RJ and I'm excited to be the new Recreation Program Coordinator here in Oregon City. I'm moving here from Richland, Washington where I served as the Recreation Specialist at WSU Tri-Cities for six years. Prior to my time at WSU, I spent one year as a Recreation Intern at Fort Lewis College in Durango, Colorado. My highest professional honor came this April when I was named NIRSA's Campus Rec All-Star.

I earned my master's degree in Sport Management from Lasell University and my bachelor's degree in Health, Wellness & Recreation from the University of Dubuque. A large part of my role at WSU was creating activities and programs and I'm passionate about providing people with skills to live a healthy lifestyle. I can't wait to get started here in Oregon City!