



CITY OF OREGON CITY PARKS AND RECREATION ADVISORY COMMITTEE AGENDA

**Virtual Meeting
Thursday, July 30, 2020 at 7:00 PM**

Contact drobertson@orccity.org for the link to participate in the meeting.

CALL TO ORDER

INTRODUCTIONS

APPROVAL OF MINUTES

- [1.](#) Minutes of the December 5, 2019 Regular Meeting and Work Session
- [2.](#) Minutes of the October 24, 2019 Regular Meeting
- [3.](#) Minutes of the January 28, 2016 Regular Meeting
- [4.](#) Minutes of the December 3, 2015 Regular Meeting
- [5.](#) Minutes of the May 28, 2015 Regular Meeting

CITIZEN COMMENTS

GENERAL BUSINESS

6. Introduction of New Director
7. Discussion of Upcoming Issues

MEMBER REPORTS

STAFF REPORTS

FUTURE AGENDA ITEMS

8. List of Future Agenda Items
 - Tyrone S. Woods Memorial Park - 12/5/2019
 - Parks and Recreation Funding
 - Clackamas Park Master Plan
 - Buena Vista House - 1/23/2020
 - WES Good Neighbor Funds
 - Joint Operations Center

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- Willamette Falls Legacy Project
 - Property Acquisition
 - Dog Park - 2/27/2020
 - Review Goals - 2/27/2020
 - The Cove

NEXT SCHEDULED MEETING - August 27, 2020

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the Parks and Recreation Advisory Committee does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Staff Member prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503 657 0891

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503 650 0275 for a programming schedule

Parks and Recreation Advisory Committee

City of Oregon City

Meeting Minutes

Thursday, December 5, 2019

5:30 PM

Commission Chambers

Work Session – No video

1. **Call to Order – 5:30 pm**
2. **Interview Applicants**
- 2a. 19-677 Interview Applicants
 - Andy Crumb 5:30
 - Shawn Dachtler 5:45
 - Sarah Judd 6:00
 - Jeff Olivas 6:15
 - Bryan Edgerton 6:30
 - Brent Haverkamp 6:45
 - Curt Reesor 7:00
 - Joyce Gifford 7:15
 - Chris Weaver 7:30
3. **Adjournment – 7:45 pm**

Regular Meeting

1. **Call to Order – approx. 7:45 pm by Committee Chair Lisa Novak**
2. **Introductions**

Members: Doug Neeley; Bill Daniels; Derick Cogle; Jeff Sargent; Alicia Hammock; Troy Bolinger; Karin White; Lisa Novak; Chris Cook

Staff: Don Robertson, Interim Director of Community Services; Denise Conrad, Assistant Parks and Recreation Director; Kelly Reid, Planner

Guests: Wes Rogers, Oregon City School District Director of Operations
3. **Citizen Comments on Issues and Items not on the Agenda – none**
4. **Presentations – none**
5. **General Business**
- 5a. 19-679 Proposed Trail Alignment Gardiner Middle School

Attachments: Cover Memo

Photo of Fence
 Gardiner Path
 LU1.02 Site Circulation Plan
 Pages from Trails Master Plan

Kelly Reid and Wes Rogers gave a summary of current pathway plan. The school district is seeking input on whether they should add lighting to the plan for the trail, and also whether they should fence the inside of the pathway in order to keep people who should not be on school property off school property during school hours. An alternative to the additional fence would be to close the path during school hours and after school athletic practices.

Members asked clarifying questions and made statements regarding safety and usage.

Don Robertson discussed options regarding fencing and lighting. He also recommended closing the trail during school but not during athletic practices.

Ms. Reid stated she will enter video of this discussion to the record for the Planning Commission meeting regarding this subject.

5b. 19-681 Parks and Recreation Advisory Committee (PRAC) Member Position Openings and Appointment Recommendations

Recommendations were taken by private ballot. Each member selected their top three candidates and the ballots were tallied by Mr. Robertson. Andy Crumb, Shawn Dachtler, and Brent Haverkamp received the highest number of votes, with each one being recommended by 50% or more of the current members. Mr. Dachtler received 8 votes, Mr. Crumb received 6 votes, and Mr. Haverkamp received 5 votes. Doug Neeley moved that these three candidates be recommended for appointment by the mayor. This was seconded by Troy Bolinger.

All in favor: Doug Neeley; Bill Daniels; Derick Cougle; Jeff Sargent; Alicia Hammock; Troy Bolinger; Karin White; Lisa Novak; Chris Cook.

All opposed: none.

It is unanimous that Mr. Crumb, Mr. Dachtler, and Mr. Haverkamp are recommended to the Mayor of the City of Oregon City to replace exiting members of the PRAC.

5c. 19-682 PRAC Goals 2019-21

Attachments: Cover Memo
Goals

Mr. Robertson brought the PRAC Goals 2019-21 before the committee with the goal of finalizing them and smoothing the transition between the previous and new Director of Community Services in relation to PRAC.

Ms. Novak recommended engaging this topic in January when the new members have joined PRAC. Mr. Cook and Mr. Bolinger provided an update in which they informed Mr. Robinson that the goals document in his possession had previously been approved, and that the Committee was working on an updated goals document that better reflected the status of the goals to the community. Mr. Bolinger stated he would forward this updated document to Mr. Robertson for review and future discussion. Mr. Bolinger also informed Mr. Robertson that the Committee intended to review the goals every quarter.

6. Member Reports

Mr. Neeley: Took a trip down the Clackamas River with METRO and Clackamas Basin Watershed Council. He recommends that anyone who has the opportunity should do this to learn more about how dynamic the river is.

Mr. Cook: Thanked the committee for an excellent term of service and commended them on how educational the experience was.

Ms. Hammock: No report.

Mr. Sargent: Reported that he volunteers with Clackamas County Aging Services Council, and that they have recently had several meetings on behavioral health. He stated that loneliness is the number three cause of death, and that Generation Z is the highest risk. He recommended that PRAC investigate ways to alleviate this through parks programming and community engagement.

Ms. Novak: Thanked the committee for an excellent term of service.

Mr. Cogle: No report.

Ms. Morey: Reported that Saturday, November 16th, at Mountain View Cemetery, The Sons of the Union Civil War Veterans performed a memorial ceremony. This ceremony was two days before the dedication of the cemetery at Gettysburg. This ceremony was the culmination of marking unmarked graves of Civil War veterans at the cemetery.

Mr. Neeley recommended that PRAC consider reviewing some selective cutting of trees in Mountain View Cemetery in order to preserve the views of both the mountain and the waterfall. Ms. Morey recommended that this be added to future goals for PRAC.

Mr. Bolinger: No report.

7. Staff Reports

7a. 19-683 Tyrone S. Woods Memorial Park

Mr. Robertson reports that the plans for this park have been submitted to the Planning Department for review and approval. The next steps are permitting and going out for bidding on construction in early 2020.

He also reports that the delays in the process were due to unexpected expenses related to the need to revise and repair the three surrounding streets. Due to this, when bidding occurs, it will need to be done in such a way that allows for potential phasing of the construction of the park.

Mr. Cook recommended that a review process be instituted because of the issues with this process. Many of the issues of this project were not shared with PRAC.

8. Future Agenda Items

8a. 19-684 List of Future Agenda Items

- Tyrone S. Woods Memorial Park
- Parks and Recreation Funding

- Clackamas Park Master Plan
- Buena Vista House
- WES Good Neighbor Funds
- Joint Operations Center
- Willamette Falls Legacy Project
- Property Acquisition
- Dog Park
- 2019-21 Goals Review with new members

Mr. Robertson spoke of the lack of continuity in many of these projects and asked that the members review this list with the goal of setting dates to discuss them, so that these items do not become lost.

Mr. Neeley recounted that a Commissioner brought forward a motion to give funds to the Buena Vista house, which had not been discussed with PRAC, and at a meeting where it was not on the agenda. Mr. Neeley asked Mr. Robertson that in similar circumstances the Director have the item sent to PRAC for review before a vote is taken.

Mr. Neeley would also like to discuss the Clackamette Cove project, and specifically the plan for when the natural area becomes a park.

Mr. Robertson would like to streamline the process of adding items to future agendas. He would like to discuss this further in the future, but currently recommends that all new agenda items be filtered through either the Committee Chair or Staff.

9. Next Scheduled Meeting - January 23, 2020

10. Adjournment – The meeting was adjourned at 9:15 pm by Committee Chair Lisa Novak.

City of Oregon City Meeting Minutes

Parks and Recreation Advisory Committee

October 24, 2019

7:00 PM

City Hall, Commission Chambers

1. **Call to Order-** Lisa Novak called meeting to order at 7:00pm

2. **Roll Call**

Members Present: Bill Daniels, Troy Bolinger, Karin Morey, Lisa Novak, Derick Cogle, Alicia Hammock, Jeffrey Sargent

Staff Present: Phil Lewis, Community Services Director

Members Excused: Chris Cook, Doug Neeley

3. **Approval of Minutes**

A motion was made by Troy Bolinger, seconded by Jeffrey Sargent, to approve the Parks and Recreation Advisory Committee (PRAC) Minutes of September 2019. The motion carried with the following vote: Bill Daniels, Karin Morey, Lisa Novak, Derick Cogle, Alicia Hammock, and Jeffrey Sargent, said aye.

4. **Citizen Comments on Issues & Items not on the Agenda**

Dorothy Dahlsrud, Oregon City, invited those at the meeting and watching from home to an ivy pull on October 26 at Waterboard Park. Registration would begin 8:30am, and the pulling would run from 9 am to noon.

Roger Fowler-Thias, on behalf of Oregon City Parks Foundation, expressed gratitude to Phil Lewis for past help, support, and patience. Roger wished Phil best of luck in his new adventures.

David Mitowski, Portland, representing Friends of Ermatinger House, shared approval and thanks for the preservation of the Ermatinger House. David shared that the Ermatinger House would have living history performers December 7, 2019 from 10am-4pm. He left flyers with the committee.

5. **Presentations**

None

6. **General Business**

a. PRAC Goals 2019-2021

This was tabled until next meeting by decision of Lisa and Phil. No formal vote was taken.

b. Promenade Survey

Phil shared that a boundary and topographical survey had been conducted on Promenade Park as the park had not been surveyed previously. The survey was partially funded by grants and, although there were currently no specific plans to move forward, the surveys would help inform future plans for access points, use, upkeep, boundaries, and general public use. Phil shared aerial views alongside survey views and some photos of instances where private property or structures were either very close to property lines or had crossed over into the park. There was general discussion about the possibility that property owners may have had surveys with different results prior to building and/or building additional structures, the logistics of accommodating existing private structures on park property, and how these considerations might influence the pursuit of Charter Park status for the park. A public meeting with the surveyor was to be held the following Tuesday. Property owners of property next to the park had been invited via mailer and the McLoughlin Neighborhood Association had been notified.

c. Willamette Falls Legacy Project-standing update

Phil stated that there were no major updates to share.

d. Beaver Creek Concept Plan Parks

Phil said there was nothing new to share. Derick had questions concerning the size of the parks, walking paths and their relationship to existing buildings and expressed a wish for a more naturally constructed park that maximized the natural feel of the park property. Phil explained that the current vision was for meandering networks of paths through the parks and more elaborate landscaping than lawn.

e. PRAC Member Position Openings

Phil shared that three openings will be available January 1, 2020 for the positions currently held by Lisa, Chris, and Bill. Bill had reapplied and nine first-time applicants applied. Phil reminded the Committee that there is a limit of two members from outside Oregon City limits, and two people from the same neighborhood association, and supplied the Committee with the names of applicants. Phil shared that in the past, the November PRAC meeting is typically cancelled, and that an interview meeting typically takes place the first Thursday of December during a work session and that usually each interview takes 15 minutes. Due to the number of applicants, Phil proposed starting at 5:30 on December 5th. There was general assent, but no formal vote. Phil said he would schedule times with the applicants and send the applications to the Committee.

f. Other General Business

Karin requested an update on the Off-Leash Dog Park. Phil said a survey had been sent out to the public about the subject and would close October 31 and that he would inform the Committee regarding next steps. Bill asked if any of the results collected had talked about alternate locations and Phil said a few had. A subcommittee was expected to meet to review the surveys in November and share findings in December. Bill Daniels stated that he had requested this topic as an agenda item last meeting.

Phil stated that the restroom project at Chapin Park had been completed except for switching the electric hook-up from a residential version to a commercial version.

Bill requested an update about the Park Place restroom project. Phil stated that it was not on the biennium project list. Lisa asked if the vandalized glass blocks were on the list. Phil said he would check on the status. Bill asked if there were grants available for park restroom renovation at the State Park level. Phil stated that there were, but that there were limits on how many each agency could have at a time and at this time would compete with other projects.

Bill asked for clarification about what System Development Charges (SDCs) can and cannot be used for. Phil explained that they are used for acquisition and development of new parks, and have historically not been used for restroom development, but might be looked at for future projects. Alicia confirmed that SDCs cannot be used for ongoing maintenance. Lisa asked for clarification on what percentage of money goes from developers to Parks; Phil did not have an exact figure but knew that it was a flat fee dependent on type of building structure. Karin reported, via Google, that the average one family residence yields \$5411 to Parks.

7. Member Reports

Bill reminded the Committee that there is a group of volunteers that meets every second Saturday of the month on the Promenade from 9-11 a.m. to accomplish assorted tasks. Phil shared his appreciation for the dependability of the volunteers.

Karin shared that on October 16, a group of volunteers provided landscaping maintenance at the Cemetery and finished ahead of schedule. Karin, in her capacity of Friends of Mountain View Cemetery and PRAC, had met with the Stakeholders for the Veterans' Memorial portion of the cemetery, representatives for the Parents of Murdered Children memorial, and architects to survey the site and discuss memorial options. Discussion about removing sidewalks from the roots of the sequoia occurred, as well as area upkeep, and ongoing funding of the site for upkeep.

Derick asked for clarification on how the PRAC recommendation process to the City Commission works in terms of an ongoing discussion or a one-time group recommendation. Phil explained that PRAC's role was to ensure that multiple voices

were considered but ultimately the City Commissioners hold the decision. Karin shared the view that PRAC's role was to put information before City staff to make a plan. Phil acknowledged that the current PRAC's role in Master Plan was a bit out of the ordinary. There was discussion around a boat ramp and trying to uphold grant conditions.

Alicia had nothing to report.

Jeffrey shared about hosting an out-of-state Park employee and shared her delight at Oregon City's offerings.

Lisa spoke positively of attending Doug Neeley's performance of Dr. John (McLoughlin), and thanked Phil Lewis for his efforts in working with PRAC.

8. Staff Reports

8a Recreation Report

This was sent by Phil via email to the Committee.

8b Community Services Director Transition

Phil's last day is November 1st and an announcement of an Interim Director is forthcoming. Phil expressed thanks for the Committee's efforts and hoped for a continuation of the work.

9. Future Agenda Items

- a. Dog Park
- b. PRAC Goals 2019-2021

10. Next Scheduled Meeting- December 3, 2019

11. Adjournment- Meeting was adjourned at 8:37pm.

City of Oregon City

Meeting Minutes

Parks and Recreation Advisory Committee

Thursday, January 28, 2016, 7:00 PM, City Hall, Commission Chambers

1. Call to order

Meeting was called to order at 7:00 p.m. by Bob Burns.

2. Introductions

Parks and Recreation Advisory Committee Members present:

Daniel Tupper, Mike Mitchell, Chris Cook, Doug Neeley, Shawn Dachtler, Bob Burns, Joyce Gifford, Roger Fowler-Thias, Blane Meier

Staff present: Scott Archer, Community Services Director

3. Annual Election of Officers (Chair and Vice-Chair)

Bob Burns said that Daniel Tupper had been nominated for Chair and Shawn Dachtler had been nominated for Vice Chair. He asked for any other nominations. There were none.

A motion was made by Doug Neeley, seconded by Joyce Gifford, to close the nominations. The motion passed with the following vote: Daniel Tupper, Mike Mitchell, Chris Cook, Doug Neeley, Shawn Dachtler, Bob Burns, Joyce Gifford, Roger Fowler-Thias, and Blane Meier said aye, no nays.

Mr. Burns queried the group: all those in favor of electing Daniel Tupper to the Chair signify by saying aye. Daniel Tupper, Mike Mitchell, Chris Cook, Doug Neeley, Shawn Dachtler, Bob Burns, Joyce Gifford, Roger Fowler-Thias, and Blane Meier said aye.

Opposed: none. Mr. Burns declared Mr. Tupper the next Chair.

Mr. Burns queried the group: all those in favor of electing Shawn Dachtler to Vice Chair signify by saying aye. Daniel Tupper, Mike Mitchell, Chris Cook, Doug Neeley, Shawn Dachtler, Bob Burns, Joyce Gifford, Roger Fowler-Thias, and Blane Meier said aye. Opposed: none. Mr. Burns declared Mr. Dachtler as Vice Chair.

Mr. Burns and Mr. Tupper changed places for Mr. Tupper to lead the meeting.

4. Approval of the Minutes

4a. 16-038 December 3, 2015 Regular Minutes

A motion made by Mr. Dachtler, seconded by Ms. Gifford, to approve the minutes as written. The motion passed with the following votes: Daniel Tupper, Mike Mitchell, Chris Cook, Doug Neeley, Shawn Dachtler, Bob Burns, Joyce Gifford, Roger Fowler-Thias, and Blane Meier said aye.

5. Citizen Comments on Issues and Items not on the Agenda

Dorothy Dahlsrud, of Oregon City, expressed concerns about the heritage trees in Waterboard Park. Did the Parks and Recreation Committee (PRAC) send a written letter of concern to the District Attorney and make it more publicized that these trees were topped?

9b. 16-049 The committee decided to move up agenda item 9b and Scott Archer gave an update on Waterboard Park. There was an illegal tree cutting at Waterboard Park. The police investigated. They passed the information on to the District Attorney for possibly filing charges. One arborist report has been completed. More arborist reports will be coming. Financial impact might have been \$239,000. Cost included complete restoration, mitigation, clean up, etc. Mr. Archer reported that the City is in close contact with the attorney and is looking for restitution, and that this is a very important issue.

Paulette Merrill, of Oregon City, expressed concerns about Park Place Park. Positives: trash is always picked up and it was always mowed. Negatives: bathrooms are not open and water fountains are not working; tree roots are lifting the asphalt so kids cannot ride scooters and people could trip; there is no camp host. Mr. Archer communicated that he would follow up with Ms. Merrill. He pointed out that it has been difficult to fill the park host positions for the past few years. Some of the issues are regarding ongoing deferred maintenance and he would like those to be resolved. The bathrooms do not have anyone to open or close them. He stated that the Parks and Recreation Department (PARC) is looking for resolutions to those issues. Mr. Archer said he appreciated her bringing up these issues.

6. Presentations

6a. 16-040 Newell Creek Canyon Planning Update – Tannen Printz, Metro Parks Planner

Tannen Printz, Parks Planner with Metro, updated the committee about the access planning effort for Newell Creek Canyon Natural Area. Project began in April 2014 with robust public input. Metro asked for public input on trails and networks. They selected a hybrid trail network (separated and multi-use, cyclists and hikers). Cycling trails were one-way. At final open house, they listened to concerns and adjusted the trail network accordingly. Day-use area had two concepts that Metro brought to the public. Canyon Approach concept was highly liked by public and utilized by Metro. Winter 2015-16, Metro was wrapping up the planning process for the project and transitioning to the development of a master plan. Master plan was a long-range visioning document for the site as a nature park. With limited funding, the master plan was a tool to determine which aspects of the plan most closely align with the objectives of the natural area levy. Master plan was in draft and public comments would be in the middle February 2016. After looking over public comments, master plan would be put before Metro for adoption on March 31, 2016. He would like design documents to be completed around January 2017. Hoping for public access in late 2017. PRAC members had questions about storm water mitigation, invasive species, tents in canyon, a play area, hiking trails, and slope instability. Mr. Printz answered their questions.

7. General Business

7a. 16-041 Clackamette Park Boat Ramp Study Report

Hans Hadley from WEST Consultants presented to the committee regarding the Clackamette Park Boat Ramp Study. Boat ramp was damaged and closed in 2013. There was a sandbar developing across the river from the boat ramp which put more and more flow and water pressure on the boat ramp. The temporary repair plan for the ramp itself was shared. Temporary repairs were estimated at \$126,830. He reported that he had looked for another area where the boat ramp could be built that would not have as much impact with water flow and pressure. Mr. Hadley stated he had located an area further downstream from the original boat ramp that looked good. Replacement options 1, 2, 3, and 4 were presented to the committee. Replacement Option 1 costs were estimated at \$878,200. Replacement Option 2 costs were estimated at \$877,300. Replacement Option 3 costs were estimated at \$922,700. Replacement Option 4 costs were estimated at \$964,700. Replacement option 4 was the most expensive, but the most preferred by West Consultants. PRAC members had questions and Mr. Hadley answered their questions.

A motion made by Mr. Dachtler, seconded by Mr. Neeley, that the committee endorse the expedited temporary repair cost and encourage the City Commission to push through as quickly as possible so the construction could begin in 2016. The motion passed with the following vote: Daniel Tupper, Mike Mitchell, Chris Cook, Doug Neeley, Shawn Dachtler, Bob Burns, Joyce Gifford, Roger Fowler-Thias, and Blane Meier said aye, and no nays.

7b. 16-037 Willamette Falls Legacy Project Update

Mr. Archer presented that they were preparing for the beginning of the Riverwalk design process. He stated that at the next PRAC meeting, there will be staff from Metro and maybe the City to give a detailed presentation and update.

7c. 16-039 Pickleball Request- Continued

Mr. Archer advised that the committee keep this item on the agenda, and he would have more information over the next few months for improvements to Hillendale Park.

7d. 16-042 Canemah Trail Planning Grant

Mr. Archer presented information regarding the McLoughlin-to-Canemah Trail. He reported that the Planning department is working on this project. A 'Nature in the Neighborhood' program grant application was made by the City to Metro. The grant application was for the planning and design of the trail. The trail will be a mile in length, through urban and natural spaces. The plan would determine the feasibility of the alignment, acquisitions, easements, rights of way and establish a preferred design. Completing this project would vastly improve safety and make the area more accessible. Grant application was for \$25,000 from Metro. The City was also looking to match that grant from various sources. Mr. Archer said that the City wants to partner with the PARD. Mr. Archer asked the PRAC to consider writing a letter of support by February 1st.

A motion made by Ms. Gifford, seconded by Mr. Neeley, to have the Chair sign a letter of support for the McLoughlin-to-Canemah Trail. The motion passed with the following vote:

Daniel Tupper, Mike Mitchell, Chris Cook, Doug Neeley, Shawn Dachtler, Bob Burns, Joyce Gifford, Roger Fowler-Thias, and Blane Meier said aye and no nays.

Mr. Archer stated that they would send the letter in with the grant application.

7e. 16-043 Wesley Lynn Park Ballot Measure Item

Mr. Archer presented information on this topic. He reported that adjacent property to Wesley Lynn Park is available to develop. Developer is proposing a nine-house development with a road and storm drain easement. Road and storm drain permission needed to be granted via a vote by the public to the developer because it is on a public park. Mr. Archer said that it is important that these easements be put to a vote by the people. The developer requested that the vote be on the May 17, 2016 ballot. The question would be roughly, "May a roadway and a storm sewer easement be built on Parks property?" The options will be simply yes or no. Mr. Archer said that one positive idea from this possible development was to increase the size of the sidewalk on the road being built to improve pedestrian access to the park from the undeveloped side. The road would facilitate future possible phases of this park: for example- a parking lot off of Leland Road would be easier to build. Another positive from this easement would be storm drain access for the park when it is improved in the future. The PRAC members asked Mr. Archer questions about the ballot measure and the easements.

7f. 16-044 Movies in the Park

Mr. Archer presented on this topic. In the past, City staff had discretion for content and choice of movies. What did the Committee think about this plan? The Committee discussed the pros and cons of the types of movies and the movies that were on the list. The Committee decided to take the list of movies home, research them and email Mr. Archer with concerns by February 4, 2016.

7g. 16-045 Consider Possible Relocation of Larry Dahl Monument to City Property

Shawn Dachtler let the Committee know that the only Medal of Honor recipient from Oregon City had a large monument in a flower bed in a museum parking lot. The Veterans of Foreign Wars (VFW) wanted to help move the monument to a more suitable location. The suggested location was the entrance to McLoughlin Promenade, on Park property. The PRAC members discussed issues regarding this possible relocation.

A motion was made by Mr. Neeley, seconded by Mr. Dachtler, to support the movement of the memorial to a place on the Promenade. The motion passed by the following vote: Daniel Tupper, Mike Mitchell, Chris Cook, Doug Neeley, Shawn Dachtler, Bob Burns, Joyce Gifford, Roger Fowler-Thias, and Blane Meier said aye and no nays.

7h. 16-050 Arbor Day Planting

Mr. Neeley informed the Committee that there was an invasive species eradication effort at Hillendale Park. Mr. Archer said the City was supportive of this event. Mr. Neeley invited the PRAC members to participate on April 23rd.

7i. 16-051 Clackamette Park Special Event Camping

Blane Meier asked the Committee how can Oregon City find a spot for cycle tourists who want to camp? The committee discussed this issue. Mr. Archer explained it was in the City Code that no camping is allowed in City parks. The PRAC decided to table for future consideration the possibility of a special use permit and to determine whether it was worth the City and the Committee's time to work toward amending the City Code.

7j. 16-052 2015-2016 Parks and Recreation Advisory Committee Goals Update

Since it was getting late, Mr. Tupper asked that this agenda item be added to future agenda items.

7k. 16-046 Other General Business

None

8. Future Agenda Items

8a. 16-047 Parks and Recreation Advisory Committee By-laws

8b. 16-052 2015-2016 Parks and Recreation Advisory Committee Goals Update

9. Member Reports

- Mr. Meier relayed that the Amtrak train depot building with a new business was going forward. It would come online in April 2016.
- Roger Fowler-Thias gave an update on the Pioneer Center. Pioneer Center participation is high. Tax assistance appointments are filled up to mid-March. Repairs are scheduled for during the March closure. Beaver Creek Telephone (BCT) presented a check to the Pioneer Center for \$1,800 from fundraising efforts. The annual Pioneer Center Appeal brought in \$13,225. On February 10, there will be a Valentine's Ball with a big swing band.
- Mr. Fowler-Thias gave an update on the Library Art project. Six artists were interviewed and two selected by the Committee. John Anderson will design the frit glass and the library foyer hanging sculpture. An artist will design a mural for the back wall of the children's area. Next Library Art meeting is on February 4, 2016.
- Ms. Gifford discussed looking forward to feedback about the off-leash dog area. She asked the Committee to let their neighbors know about the off-leash areas. She was hoping to have a fenced dog park in the future.
- Mr. Dachtler let the committee know about the Daddy/Daughter Dance in February. Performance issues with sign-up process for the dance need to be addressed.
- Mr. Neeley said the Greater Oregon City Watershed Counsel was approached by Oregon City High School and Clackamas Community College to improve the path between the high school and college. They are seeking a grant to do this project.
- Chris Cook had no updates.
- Mike Mitchell gave an update on the Parks Foundation. The Foundation has adopted by-laws. There are officers and a Board of Directors. The incorporation papers are filed and on record, and they are close to getting a 501c3. Meetings are held monthly.

- Mr. Burns said he was impressed with the work at the Pioneer Center and the Aquatic Center. He enjoyed his time serving as the Chair of the Committee.

10. Staff Reports

- Mr. Archer welcomed the new Committee members and thanked the members for their service.
- Buena Vista house at Atkinson Park has been closed and condemned. The city planned to do a survey on the building as a next step.
- **9a. 16-048 Recreation Update**
This was distributed via email. Mr. Archer asked the committee members to let him know if they had any questions.
- **9b. 16-049 Waterboard Park Update**
See section above: 5. Citizen Comments on Issues and Items not on the Agenda

11. Next Scheduled Meeting – February 25, 2016

12. Adjournment

The meeting was adjourned at 9:52 pm.

City of Oregon City

Meeting Minutes

Parks and Recreation Advisory Committee

Thursday, December 3, 2015

7:00 PM

Commission Chambers

1. Call to Order

In attendance were Shawn Dachtler, Blane Meier, Kathleen Baker, Daniel Tupper, Doug Neeley, Joyce Gifford, and Roger Fowler-Thias as board members. Staff members present included Scott Archer, Community Services Director.

Shawn Dachtler called the meeting to order at 7:00 PM.

2. Approval of Minutes

Joyce Gifford moved to approve minutes for the October 22nd, 2015 meeting. Roger Fowler-Thias seconded. Motion passed.

Joyce Gifford: Aye

Roger Fowler-Thias: Aye

Shawn Dachtler: Aye

Blane Meier: Aye

Kathleen Baker: Aye

Daniel Tupper: Aye

Doug Neeley: Aye

3. Citizen Comments on Issues and Items not on the Agenda

No citizen comments.

4. General Business

4a. Willamette Falls Legacy Project Update – Scott Archer, Community Services Director, stated the Riverwalk design process was continuing to move forward and that there would be opportunities for Parks and Recreation Committee as well as public community feedback.

4b. Pickleball Update and New Request – Mr. Archer presented a letter from the Pickleball Association, which he reviewed. Mr. Archer reported that Pickleball was going well. After meeting with the group on October 21st, he learned that Pickleball courts were full and busy. Mr. Archer reported various requests from the Pickleball Association about expanding their services and courts, adding permanent restrooms, adding additional parking, and renovating the courts. He also noted the Pickleball Association put forth \$2,500 towards court resurfacing.

Allison Beck, representative from the Pickleball Association in Oregon City, talked about the popularity of the group and the positive community feedback they have had. She noted that the courts are rarely used by for other sports.

Rita Maynard, representative from the Pickleball Association, explained how the group had been active six days a week for several months regardless of weather. She stated a willingness to delay resurfacing as far as short-term goals, preferring to prioritize the removal of basketball hoops, so the group could expand to eight playing courts. Ms. Maynard seconded the sentiment that very rarely do the basketball courts see use.

Joyce Gifford recommended attending a Hillendale Neighborhood Association meeting with these concerns. Ms. Gifford also promised Pickleball would be on the next meeting's agenda.

4c. Parks Development Budget (System Development Charge) Report – Mr. Archer reviewed the status of SDC budget, presenting financial documents to the board. He explained what the Parks Development Budget can be used for and communicated how future estimated revenue was calculated.

4d. Member Position Openings (PRAC) – Recommendations for Appointment – Kathleen Baker moved to appoint Roger Fowler-Thias, Mike Mitchell, Shawn Dachtler to 3-year terms and to appoint Chris Cook to a 1-year term. Daniel Tupper seconded.. Motion was voted on and unanimously passed.

Joyce Gifford: Aye
 Roger Fowler-Thias: Aye
 Shawn Dachtler: Aye
 Blane Meier: Aye
 Kathleen Baker: Aye
 Daniel Tupper: Aye
 Doug Neeley: Aye

4e. Newell Creek Canyon Final Community Planning Event – This event will be held on December 10, 5:30 PM, Jackson Campus – Mr. Archer reminded the board of the meeting's new location. Ms. Gifford emphasized the need for the community to be there to provide input.

4f. Annual Election of Officers (Chair & Vice Chair) – Consideration of Timeline – Daniel Tupper was nominated for the Chair by Shawn Dachtler. Shawn Dachtler was nominated for the Vice Chair position by Daniel Tupper. Elections would take place at the next meeting.

5. Future Agenda Items

5a. Annual Election of Officers -- Shawn Dachtler stated that 2015-2017 goals should be brought up the next meeting. He also stated that last-minute nominations for Chair positions may be put forth then as well.

6. Member Reports

Mr. Fowler-Thias reported that Clackamas County Criminal Group was onsite for leaf pickup and cleaning at the Pioneer Center. He also reported the Giving Tree was up at Pioneer Center, and items collected will go to the Oregon City Retirement Center. He reviewed further events at the Pioneer Center and stated class signups had been successful.

Ms. Gifford reminded people to watch library camera footage to see construction going on. She further noted the upcoming elevator birthday celebration.

Doug Neeley, Chair of Oregon City Watershed Council, talked about a location called Scattering Creek and a discussion about moving a plaque there. He also reviewed plans to make the watershed a better wetland feature.

Blane Meier reminded everyone that tomorrow night at End of the Oregon Trail Interpretative Center, Oregon City Trail Alliance has a comedian coming. He encouraged people to come to the comedy and story act.

7. Staff Reports

7a. Off-Leash Dog Areas – Archer reported that three new sites were officially open. He also stated it was too early to report on successes or failures. He asserted that he would continually check in with the project, but that he remained cautiously optimistic.

7b. Oregon City High School Construction Project – Barclay Hills Park Playground – Archer provided an update on the construction and how it was moving forward.

7c. Ermatinger House Project Update – Archer reported that the renovation was nearly complete aside from a few minor things. Archer declared the next thing to discuss concerning this project was programming.

7d. Recreation Update – Archer reported that the Fill-a-Stocking, Fill-a-Heart program was looking for help. Lastly, he thanked Kathleen Baker for her service on the board.

8. Next Scheduled Meeting – January 28, 2016

9. Adjournment

The meeting was adjourned at 8:22:35 PM.

**City of Oregon City
Parks and Recreation Committee**

Minutes

May 28, 2015 7:00 p.m.
Commission Chambers-City Hall

1. Call to Order

- Meeting called to order at 7:00.

2. Introductions

- Present: Kathleen Baker, Daniel Tupper, Shawn Dachtler, Doug Neeley, Bob Burns, Joyce Gifford, and Roger Fowler-Thias.
- Staff: Denise Kai, Assistant Parks and Recreation Director, and Scott Archer, Community Services Director.

3. Approval of Minutes

- No corrections made to the minutes.
- Bob Burns moved to approve the April 2015 minutes as presented. Seconded by Shawn Dachtler: Motion passed, all in favor.
 Kathleen Baker: Aye
 Daniel Tupper: Aye
 Shawn Dachtler: Aye
 Doug Neeley: Aye
 Bob Burns: Aye
 Joyce Gifford: Aye
 Roger Fowler-Thias: Aye

4. Citizen Comments

- Mike Mitchell spoke about the development of the Oregon City Parks Foundation. He is working to create the foundation with Roger and Christina Fowler-Thias. The Foundation will be an independent organization but will work with the city. The Foundation is working to create a vision statement and bylaws, and to get 501c3 status. Next Foundation meeting is on June 8th.

5. General Business

- Kurt Lango and Joan Jasper gave an update on the library playground. Kurt explained the playground diagram and pointed out what has been added since the last meeting. He spoke about what materials might be used and gave an overview on safety precautions.
- Roger asked for clarification about why the old playground was being torn down. Joyce Gifford explained that the City Commissioner directed them to create the new playground because of the need for accessibility to paths.
- Joyce expressed concern about a plastic slide replacing the metal slide. Denise Kai spoke about safety issues with metal slides. Children have been burned using the metal slide on hot days.

- Community members Jennine Offet, Delpha Powell, Kimberly Walch, Francesca Anton, and Bill Daniels expressed their desire to see the slide remain metal. They talked about wanting to see natural materials used to create the park, less concrete put in, and for the park to not be too cluttered. Kimberly Walch also spoke for her neighbor, Louisa G.
- Denyse McGriff, chairperson of the McLoughlin Neighborhood Association (MNA), spoke about wanting to keep the historic nature of the playground. She explained the goal of the MNA and the City working together to create a new playground. She requested that the playground decision be put on hold until the MNA, committee, and library could all meet.
- Doug Neeley agreed with making a motion to table the playground discussion. He wanted staff to have a discussion about citizen concerns and ideas. Shawn Dachtler agreed with tabling the playground discussion, he wants to see budget numbers.
- Scott Archer told committee they can't fully change playground design, but they can advise changes. He scheduled next playground discussion for June.
- Committee discussed their annual goals. Doug in the future wants one goal to address connectivity issues on trails. Shawn recommended making goals for two years, instead of just one. This idea was accepted.
- Joyce Gifford moved to approve the annual goals. Seconded by Doug Neeley: Motion passed, all in favor.
 - Kathleen Baker: Aye
 - Daniel Tupper: Aye
 - Shawn Dachtler: Aye
 - Doug Neeley: Aye
 - Bob Burns: Aye
 - Joyce Gifford: Aye
 - Roger Fowler-Thias: Aye
- Scott spoke about the annual report to the City Commission. He told Bob and Shawn they could speak to the City Commission on June 17th or July 1st.
- Scott gave update on Glen Oak Road and Filbert Run Park Master plan, he presented to City Commission and it was well accepted. He spoke about the Willamette Falls Legacy Project and mentioned that there are three finalists for the design team. Scott mentioned that the pickleball group has agreed to play on the tennis courts and they will start having events in June. Scott discussed the land use issues that have developed since the Mt. Pleasant School purchase.
- Scott explained that he e-mailed Cove development, deferred maintenance, and recreation updates to the committee members.
- Park Day event is August 7th at 6:00 at Wesley Lynn Park. Scott mentioned the need in the future to discuss who will be involved in helping run it.
- Roger asked for Arts in the Parks discussion to be moved to next session because of time.

6. Committee Member Reports

- Roger discussed the Pioneer Garden clean-up and the purchase of a new vehicle for Meals on Wheels.
- Bob talked about updates to the walking and biking map that are based on Doug's recommendations.

7. Staff Reports

- Scott gave an update on the Ermatinger House project. Denise gave an update on the landscaping and painting of the house.
- Scott spoke about the Memorial Day event and how it was well attended.
- Joyce mentioned work needing to be done on the Hillendale Park paths.

8. Next Meeting

- June 25, 2015

9. Adjournment

- Meeting was adjourned at 9:30.