



CITY OF OREGON CITY

CITY COMMISSION WORK SESSION

MINUTES

Commission Chambers, 625 Center Street, Oregon City
Tuesday, August 11, 2020 at 6:00 PM

6:00 PM - CITY COMMISSION WORK SESSION

CONVENE WORK SESSION AND ROLL CALL

Commission President Rachel Lyles Smith called the meeting to order at 6:06 PM.

PRESENT - 4

*Commissioner Denyse McGriff
Commissioner Frank O'Donnell
Commissioner Rachel Lyles Smith
Commissioner Rocky Smith, Jr.*

ABSENT - 1

Mayor Dan Holladay

STAFFERS – 12

City Manager Tony Konkol, City Attorney William Kabeiseman, Police Chief James Band, Community Development Director Laura Terway, City Recorder Kattie Riggs, Assistant to the City Manager Lisa Oreskovich, Economic Development Manager James Graham, Finance Director Wyatt Parno, Library Director Greg Williams, Human Resources Director Patrick Foiles, Public Works Director John Lewis, and Right of Way and Construction Manager Dante Posadas

FUTURE AGENDA ITEMS

1. List of Future Work Session Agenda Items

Tony Konkol, City Manager, reviewed the list of upcoming agenda items.

Commissioner O'Donnell suggested adding a discussion regarding restoration credits. Commissioner McGriff wanted reference materials from other cities first.

Commissioner O'Donnell also suggested Commission review of the biennial survey before it was released.

Staff would bring back both of these items to the Commission.

Commissioner Lyles Smith suggested a police policies discussion and whether they should establish a citizen oversight committee.

Jim Band, Police Chief, explained the oversight already in place, current complaint policy, and conversations with the community.

There was consensus for staff to bring back educational community outreach options. If the Commission had policy questions, the Commission would send them to staff.

DISCUSSION ITEMS

2. Additional Permitting and Notification Draft Policy for City Tree Removal

Laura Terway, Community Development Director, introduced the topic. Staff was directed to create an internal review process, consider alternatives, and create a public notification process for tree removals. She reviewed the statistics from 2019 regarding funding spent on trees and the number of trees that were planted, pruned, and removed. The draft policy would be applied to City removal of trees on City or Urban Renewal property and trees within the right-of-way. They would use the Heritage Tree list as the basis for identifying the trees that should be included in this process with one additional species, Pacific Madrone. She explained the exemptions to the policy, department documentation required for the removal, review process, and 14 day notice period once the permit was submitted. For trees that were larger than 50 inches d.b.h. (diameter at breast height), they would be placed on the City Commission consent agenda and notices would be sent to the NRC, PRAC, and TAC. Additional requirements were: larger trees would need to be replaced with more trees and not by paying a fee in lieu, the wood would be reused if feasible, and an annual budget would be established to support the policy. She asked how the Commission wanted to proceed.

There was discussion regarding the budget for the policy, review process, removing the ADA exemption, policy applying to citizens who wanted to remove trees in the right-of-way, reviews being done by staff that had education related to trees, and selling wood for market value and working with woodworker groups.

John Lewis, Public Works Director, recommended separating the processes for City and private removal of trees.

There was consensus to remove the ADA exemption and that the policy would only apply to City removal of trees.

Ms. Terway would take the policy to the NRC and PRAC for review and bring it back to the Commission for approval.

3. Small Cell Design and Construction Standards Review

John Lewis, Public Works Director, introduced Dante Posadas, Right of Way and Construction Manager, who had prepared the staff report. Staff would like direction on moving forward with code amendments exempting small cell facilities from the current land use code and creating new code for these facilities. He gave a background on small cells, what they looked like, where they would be located, and why they were needed.

There was discussion regarding how the City had to allow these facilities per federal law, the aesthetics of the facilities and making them the least obtrusive as possible, and the reasons for the code amendments.

Mr. Lewis gave comparisons between the current code and proposed code. These facilities were up and coming and the new standards would address the things the community would be concerned about.

Mr. Posadas explained the City would have 60 days to make a decision on these applications. There were separation and clearance requirements for the siting of small cells in the right-of-way. The density would not be on every utility pole, but about one per block. Only one licensee would be placed on a utility pole. The new code would touch on all of these issues and apply standards to the small cells.

Commissioner O'Donnell was concerned about the potential density of these facilities and creating eyesores.

Commissioner Smith thought there should be pictures or examples of facilities in the code that showed how to meet the new design standards. There should be a consistent look throughout the City.

Mr. Lewis said the flexibility in the standards was intentional due to meeting federal guidelines.

Mr. Posada said there was no uniform small cell standard but they did have standards that outlined the guidelines for size, color, and location.

There was discussion regarding where these facilities could be located, what the City was allowed to regulate, and impact to the historic districts and possible Historic Review Board review.

There was consensus for staff to move forward with the code amendments. Staff would also look into any additional design restrictions that would be allowed to add more consistency.

4. Grant Support Letter

Ms. Terway discussed the request to support a grant for integrating indigenous art in the Riverwalk project. The Willamette Falls Trust would be submitting the grant application.

There was discussion regarding the support of the tribes for this grant and who the funds would be given to.

The Commission wanted confirmation from Willamette Falls Trust that they had the support of the tribes before giving City support.

CITY MANAGER'S REPORT

There was no City Manager's report.

COMMISSION COMMITTEE REPORTS

- A. Beaver Creek Employment Area Blue Ribbon Committee** - Commissioner Frank O'Donnell
- B. Brownfield Grant Committee** - Mayor Dan Holladay
- C. Citizen Involvement Committee Liaison** - Commissioner Rachel Lyles Smith
- D. Clackamas County Coordinating Committee (C4)** - Mayor Dan Holladay and Commissioner Rachel Lyles Smith
- E. Clackamas Heritage Partners** - Commissioner Rocky Smith, Jr.
- F. Downtown Oregon City Association Board** - Commissioner Denyse McGriff
Commissioner McGriff said the Board was excited about the pending approval of parklets.
- G. Metro Policy Advisory Committee (MPAC)** - Commissioner Rachel Lyles Smith
- H. Oregon Governor's Willamette Falls Locks Commission** - Mayor Dan Holladay

I. South Fork Water Board (SFWB) - Mayor Dan Holladay, Commissioners Frank O'Donnell and Rocky Smith, Jr.

Commissioner Smith congratulated Wyatt Parno, Finance Director, on his new job with South Fork Water Board. South Fork was working on projects to be ready if funding became available in an attempt to revitalize the economy.

J. Willamette Falls and Landings Heritage Area - Commissioner Denyse McGriff

Commissioner McGriff said this committee was creating a Diversity, Equity, and Inclusion subcommittee and was moving forward with the old City Hall project. She had been on the review committee for the new City Manager of West Linn. The Metro committee she was representing the City on had done a meet and greet.

K. Willamette Falls Legacy Project Liaisons - Mayor Dan Holladay and Commissioner Frank O'Donnell

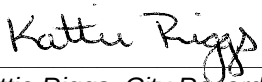
The Commission discussed the shipping container affordable housing project. Ms. Terway said shipping containers were allowed as long as they met the design standards.

Commission President Lyles Smith attended the Unite Oregon City presentation.

ADJOURNMENT

Commission President Lyles Smith adjourned the meeting at 8:45 PM.

Respectfully submitted,



Kattie Riggs, City Recorder