



CITY OF OREGON CITY ARTS COMMISSION AGENDA

City Hall Chambers, 625 Center Street, Oregon City
Thursday, August 17, 2023 at 7:00 PM

VIRTUAL MEETING NOTICE

This meeting will be held in-person at the location listed above and virtually via Zoom. Please contact agriffin@orcity.org for the Zoom link if you wish to participate virtually.

CALL TO ORDER

ADOPTION OF THE AGENDA

PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the Arts Commission but not listed as an item on the agenda. The Chair has the discretion to waive limitations. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. The Arts Commission does not generally engage in dialog with those making comments but may refer the issue to the City Manager.

APPROVAL OF MINUTES

1. Approve minutes from May, June and July meetings

DISCUSSION ITEMS

1. Singer Hill Cafe Work and Display Space
2. Review of Art Submissions Received
3. Discussion of Strategic Priorities for 2023-25

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments. Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

**Oregon City Arts Commission
May 18th, 2023**

Meeting Summary

Present

Commissioners:

Tammy Jo Wilson (Chair)
Tima Carlson
Jen Woodward
Josh Planton
Quire Hugon
Karen Buerhig
Trieste Andrews
Emma Lugo

Staff:

Ann Griffin, Economic Development Coordinator

Guests:

Cyrus Zamani, owner and operator of Party Factory Events
Cathy Rowe, muralist and illustrator

Roll Call Notes

Selena Jones had an excused absence and submitted her vote via absentee ballot.

Approval of the Agenda: Agenda approved unanimously.

Public Comment

No public comments were received.

Discussion Items

A. Determining Arts Commission Grant Awards

- a. Ann Griffin noted that there is \$35,000 available to award, and over \$46,000 in application requests. There were four small grant proposals and four large grant proposals.

b. Small Grant Proposals

- i. Tory Blackwell - Oregon City Juneteenth Celebration. Grant funds used to support a BIPOC-led Juneteenth event in collaboration with the Oregon City Library. Funding would cover paid musical performances, food and participant materials. \$2,400 was requested, with matching from the library and volunteer work.
 1. During discussion of this proposal, Commissioner Andrews ("Trieste") asked if leftover insurance money from a damaged

sculpture could be contributed to the grant award funds.

Commissioner Wilson (“Tammy Jo”) said that it was unlikely that insurance money could be used for other purposes, but leftover grant money could be used to repair the sculpture.

- ii. Cathy Rowe - Oregon City Coloring Book. To promote tourism and awareness of historical sites in Oregon City, Rowe proposed an Oregon City themed coloring book with designs inspired by famous places in the city. \$2,490 was requested.
 1. Tammy Jo asked for clarification on how the coloring book would be distributed. Rowe would like to partner with local tourism and arts organization that already have space for Oregon City branded materials and would also like to have some distributed for free to kids in educational arts settings.
 2. Trieste suggested that partial funding may be more appropriate for this project if the coloring book will be for sale. She also mentioned a part of the application that expressed interest in distributing the coloring book to schools and non-profit organizations. Rowe said her plans were to sell 200 through tourism partnerships and to give away 200 to art groups and schools.
 3. Commissioner Wilson asked if there would be a pathway to generating more coloring books after the initial run. Rowe said that 400 would be a good starting place for determining demand based on her past experience with book printing.
 4. Commissioner Carlson (“Tima”) asked about the target demographic for the coloring book. Rowe said that the coloring book can be all-ages.
- iii. Willamette Falls Studios - Grand Opening Celebration for Willamette Falls Studios. Willamette Falls Studios is requesting \$2,300 in support of an interactive open house event.
 1. Commissioner Lugo (“Emma”) is on the board for Willamette Falls Studios and recused herself from the vote.
 2. Commissioner Hugon (“Quire”) asked if Willamette Falls Studios completed project team experience. Ann Griffin clarified that that was not required for small grants.
 3. Commissioner Planton (“Josh”) asked if the t-shirts in the budget were to be sold or given away.
 4. Tammy Jo asked if supporting a promotional event with grant funding would be as effective as supporting an event that directly gives back to the community. Quire said that making the community aware of the services Willamette Falls Studios provides would be appropriate given the purpose of the grant. Tammy Jo replied that an event that demonstrated those services rather than advertising them may be more relevant to the goals of

the grant. Quire said that the interactive qualities of the open house would speak to that.

- iv. Amanda Alwine and Max White - Oregon City Porch Fest. This event is requesting \$2,450 to support a music event that allows local musicians performance space on porches and storefronts throughout the city. The event is inspired by a similar event in Milwaukie.
 - 1. Trieste recused herself from the vote as she was present for some of the planning of this event. She was able to provide some information about the event, saying that it would be a collaboration with the McLoughlin Neighborhood Sale and the Oregon City Festival of the Arts.
 - 2. “Emma expressed concern that the majority of the requested funds would be poured into advertising.
 - 3. Quire asked how the festival would be finding performers and performing space. Commissioner Andrews stated that there is already a list of performers and venues sourced through the McLoughlin Neighborhood.
 - 4. Emma asked what the liability might look like if performers are drawing a crowd to porches in the neighborhood. Josh suggested that those providing venue space sign a liability waiver. Ann also explained that public safety and insurance parameters are outlined in the application.
 - 5. Tammy Jo suggested that paying performers be considered an option in the future.

c. Large Grant Proposals

- i. Cyrus Zamani - Party Factory Mural and “Art Cow”. This project would add a mural and sculpture along an empty alleyway near the Party Factory storefront to make the area more friendly for pedestrian traffic.
 - 1. Josh asked what side of the building the mural would be on. Zamani said it would be about 30-40ft. long and facing the train tracks.
 - 2. Tammy Jo asked if there were intentions to expand this project. Zamani (“Cyrus”) said that he would like to do the entire alleyway but would like to keep costs down for the start. Tammy Jo asked how the “Art Cow” will be preserved. Cyrus said that the materials will be produced in a way to withstand elemental weathering, and it would be elevated to prevent pedestrian tampering. The mural will also be sealed to protect against weathering. The cow will be placed on the corner of 13th and Center St. Cyrus has already contacted the city regarding permits required.
- 3. Trieste asked if there was a version of the project that didn’t have the cow sculpture. Zamani said that the cow was at the center of the project and believes that it will be

an attractive and family-friendly landmark.

- ii. Clackamas Repertory Theater - Production of Man of La Mancha. This project is requesting \$10,000 for a production of Man of La Mancha going from August 4th to August 27th. Commissioner Andrews noted that this production is particularly expensive due to many stage and costume changes. Clackamas Repertory Theater is a nonprofit that typically operates using donor funding.
 - 1. Trieste noted that the budget totaled up to \$9,000, but the application was ultimately requesting \$10,000. Quire said she would like more clarification on where the funding would be directed.
- iii. Becky Dawson - Ceramic Creature Scavenger Hunt. The project is requesting \$7,000 dollars to create many small ceramic sculptures to hide around the city for a scavenger hunt that encourages the community to explore Oregon City.
 - 1. Tammy Jo expressed some concerns about the project, noting in particular that the majority of the funds were going to purchase a private kiln. Josh shared this concern and wondered about the longevity of the project given that those who find the ceramics can keep them. Tima asked how many ceramics would be made. Quire said that she really loved the idea of having a scavenger hunt but that the private aspect of the kiln was an issue. Other commissioners also asked about how Ms. Dawson planned to reach out to the community.
- iv. Soul Flags - Oregon City Cultural Events. This project is requesting \$10,000 to host five to six cultural events throughout the year. The funding would be spread evenly across the events and would be used to support music, dance, food, art and games. Each event will have a cultural consultant.
 - 1. Tima recused herself from voting on this project and answered questions about the proposal.
 - 2. Josh asked how the events would be advertised. Tima explained that it would be advertised for free in the school district, the library, and the Oregon City Parks and Recreation Department.
 - 3. Trieste asked what the dates would be for the events. Tima explained that the dates would be Lunar New Year in January, Arab Festival in April, Persian Festival in May, Ukrainian-Russian Festival in June, and Dia De Los Muertos in November.

B. Scoring

- a. Ann Griffin called a break to calculate proposal scores.
 - 1. Oregon City Cultural Events was granted \$10,000.
 - 2. Man of La Mancha was granted \$9,000.
 - 3. Oregon City Juneteenth Celebration was granted \$2,400.
 - 4. Oregon City Porch Fest was granted \$2,450.
 - 5. Willamette Falls Studios Grand Opening was granted \$2,300.

6. The Oregon City Coloring Book was granted \$2,490
7. The Party Factory Mural and Art Cow was granted \$6,360
8. The Ceramic Creature Scavenger Hunt was not awarded any funds.

Arts Commissioners invited Becky Dawson to remain in touch and stated that with a more fully developed community engagement plan and community partners, the project idea could be a viable one in the future.

C. Meeting adjourned at 8:30.

**Oregon City Arts Commission
June 15th, 2023**

Present:

Commissioners:

Tammy Jo Wilson (Chair)
Tima Carlson
Jen Woodward
Josh Planton
Quire Hugon
Karen Buerhig
Trieste Andrews
Emma Lugo
Selena Jones

Staff:

Ann Griffin, Economic Development Coordinator

Roll Call Notes:

Commissioner Woodward attended via Zoom.

Ann Griffin introduced Enhancement Grant discussion as an item for the agenda.

Commissioner Andrews also wanted to add a discussion about the budget meeting as an item for the agenda. Commissioner Carlson motioned to adopt the agenda. Commissioner Hugon seconded. Agenda approved.

Public Comment:

No public comments were received.

Discussion Items:

- A. Call for Artists - Draft Discussion.
 - a. Ann Griffin prepared a staff report regarding the call for artists.
 - b. Commissioner Hugon prepared a draft of the call for artists. She revised verbiage in the draft to clarify that the call was for proposals from artists or artist teams of two. Single artists would be required to submit five images and a one to two paragraph statement, and artist teams would be required to submit three images and one statement per artist.
 - i. Application Timeline
 - 1. Commissioner Hugon suggested pushing back the deadline given the release of the artist call. Commissioner Lugo asked if the art needed to be installed on the new restroom by the time the restroom opened. She then suggested that the call deadline be kept the same but can be extended later if there are not enough

submissions. Commissioner Planton noted that the opening of the restroom isn't set in stone but is slated for September. The commissioners discussed possible promotional events as well as the timeline for receiving applications, preparing them for review and voting.

2. Commissioner Hugon proposed extending the deadline to August 6th 11:59pm. Applications will be reviewed by staff beginning August 7th and forwarded to commissioners by August 10th in advance of the August 17th Arts Commission meeting.
 - ii. The draft clarified language on the ways an artist can apply: One artist can apply to do both designs, and an artist team can divide the two designs between themselves.
 1. Commissioner Wilson and Commissioner Jones proposed that artists have the ability to apply for only one project so as not to reduce the applicant pool to people who are capable of doing both types of illustration.
 2. Commissioner Carlson asked if artists are required to make materials. Commissioner Hugon said that artists are not required to provide materials, as the city will print the designs to be installed. Ann Griffin clarified that artists will be able to see the dimensions of the space to be covered as well.
 - iii. Commissioner Hugon suggested including examples of landmarks to be included on the map art and asked for clarification on resolution and size to be included in the artist call.
 1. Commissioner Andrews had a list of public art in Oregon City from the planning department. The commission discussed which landmarks would be included. A list of landmarks will be included as a separate attachment.
 - iv. The draft clarifies the requirement for a single artist to submit on behalf of their artist team.
 - v. Commissioners will meet with Public Works to determine a promotion schedule and a timeline for art completion.
 - vi. Artists are not required to have insurance for the piece. The draft will clarify that the city will be able to use the images for promotional purposes. Artists will retain rights to the piece.
- B. Enhancement Grant
- a. Commissioner Andrews explained that the grant will be used in two ways: to hire an evaluator to prioritize which Oregon City public art needs the most restoration and determine how much restoration will cost, and to restore a highly damaged structure on Center and 7th streets.
 - i. Commissioner Planton suggested pursuing more grants in order to support the longevity of the restoration.
 - ii. Ann Griffin will put together a letter of agreement.

Meeting adjourned at 8:37pm.

Oregon City Arts Commission

July 2023 Meeting Summary

Tima Carlson, Vice Chair, chaired the meeting.

Call to Order

Present:

Tima Carlson
Trieste Andrews
Karen Buerhig
Selena Jones
Jenn Woodward
Quire

Emma Lugo not present

Tammy Jones and Josh Planton had excused absences.

Adoption of the Agenda

Correction to published agenda – Salvador Mayoral from the Regional Arts and Cultural Council (RACC) not able to attend. The topic has been rescheduled for the September meeting.

Commissioner Jones (“Selena”) made a motion to adopt the agenda. Commissioner Buerhig (“Karen”) seconded.

Presentation

Carol Dumond presented, representing the Willamette Falls Symphony Orchestra.

The orchestra started in 1981. Mark Pearlman serves as conductor and Director.

Dumond stated that the Willamette Falls Symphony Orchestra produces world class music. She said, “Every seat offers a good view, and you don’t have to drive for 30 minutes.” At every concert, they feature a woman composer.

Dumond requested help in promoting the orchestra to the Oregon City community. She also stated that the orchestra is looking for financial assistance.

Commissioner Andrews (“Trieste”) stated that the Arts Commission gives its full support to the development of an arts and cultural center.

Quire shared that the Arts Commission does have some grant funding.

Trieste asked how the Orchestra is promoted. Answer: webpage (Willamettefallssymphony.org) and their YouTube channel.

Trieste suggested going to the Oregon City Chamber of Commerce to promote the Orchestra.

Selena asked about going back to the conversation of an Arts Center and raising funds. More people need to make a request to City Commission.

Or an existing nonprofit could explore the opportunity to build a performing arts center to Oregon City.

A symphony orchestra needs a lot of space – 50 to 60 musicians and supplies.

Quire asked how many people typically attend a concert. Answer: About 200.

Discussion Items

A. Implementation of the Enhancement Grant Award

The Arts Commission received a Community Enhancement Grant from Oregon City in the amount of \$15,900. The grant proposal was entitled “Oregon City Art Piece Replacement,” and proposed the assessment and replacement of Oregon City’s public art. Trieste explained that the first and primary piece to be replaced would be the statue “Ancient Voices” that was previously at the corner of 7th and Center Street.

Selena asked for an overview of how the requested funds will be spent.

We would have about \$18,000 for the replacement statue on Center, including the insurance settlement. At that price point, one viable option for materials would be concrete. Commissioner Woodward stated that she knows about the fortified concrete process but does not know artists who have worked in the medium.

Trieste asked a question about where to share the call for artists. Trieste developed a draft Request for Proposals for a contractor or team to do the work.

Ann asked what the timeline for finding someone to do an assessment of existing artwork in Oregon City.

Trieste proposed that she would like to have a draft RFP ready for review in August. (Note: this pushed back to September 2023, to give time to review the Downtown Restroom art at the August meeting.)

We would like to find 3 potential applicants to respond to the RFP.

Karen asked for more information/clarification:

Who would the selected contractor send the invoice to? Would the contractor bill the City directly? Ann stated that she would confirm the process of payment for the members of the Commission.

Will the City provide full access to find and review pieces of art? Can the city proactively support the contractor to find access?

Trieste answered that access should not be a problem, most works of art objects are available to view. What we really need to focus on and replace are the murals and the outdoor sculptures.

Trieste stated that she will share the list of the art works to be assessed to Ann who will then share with the Arts Commission. Full list of public art as given to us by the City of Oregon City Planning Dept.

The following schedule was proposed:

August meeting – Refine the Scope of Work. Ann will share the draft scope with the other Arts Commissioners who were not present tonight. (NOTE: This has been pushed back to the September meeting.)

September meeting – Determine who the contractor will be (Note: This will likely be pushed back to October – see above note.)

Selena asked about the Arts Commission’s schedule for the coming year in general. She suggested that the Commission map out their priorities for 2023-24.

Trieste said that she would also like to have a dedicated conversation about an Oregon City arts space – what is the process for establishing such a space?

Quire stated that there is an Arts Center in Auburn WA – she offered to contact someone there to find out what their process was to develop their center.

The group agreed to spend time at the August meeting putting together priorities for the coming year.

Trieste stated that for the coming year that members of the Arts Commission need to be engaged with talking to elected officials, both City Commissioners and Clackamas County Commissioners.

Commissioner Carlson suggested quarterly updates on the progress to the grant to the Arts Commission.

Selena asked Ann to confirm how could the Arts Commission develop its own logo.

Commissioner Carlson adjourned the meeting at 8:31.

Oregon City Arts Commission - Downtown Public Bathroom**Call for Artists****Summary of Submissions Received as of 8/11/23***Deadline is Sunday, 8/13*

Artist/Artist Team	Side Panel/Map/Both
Cathy Rowe	both
Desarea Guyton	both
Lucas Nickerson	both
Quire	both
Submissions anticipated from:	
Ingrid Aubry	tbd
Madeline Ford	tbd