



CITY OF OREGON CITY

CITY COMMISSION WORK SESSION

MINUTES

Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City
Tuesday, September 12, 2023 at 7:00 PM

CONVENE WORK SESSION AND ROLL CALL

Mayor McGriff convened the meeting at 7:11 PM.

PRESENT: 5 - Commissioner Frank O'Donnell, Commissioner Adam Marl, Commissioner Mike Mitchell, Commissioner Rocky Smith, Mayor Denyse McGriff

STAFFERS: 10 - City Manager Tony Konkol, Community Development Director Aquilla Hurd-Ravich, Parks and Recreation Director Kendall Reid, Police Chief Shaun Davis, Finance Director Matt Zook, Library Director Greg Williams, ROW and Construction Manager Dante Posadas, Planning Manager Pete Walter, Business Manager Kelly Dilbeck, Assistant City Recorder Angelique Nomie

FUTURE AGENDA ITEMS

1. List of Future Work Session Agenda Items

Tony Konkol, City Manager, presented future work session agenda items, including a possible discussion of business license changes on October 4, 2023; training with the City's Human Resources attorney on October 10, 2023, which would encompass both a public session and an executive session; a joint work session with the City of West Linn on November 7 to discuss destination marketing; and possibly an update on the Willamette Path project.

Commissioner Marl reminded the Commission that he had requested discussions of the Measure 109 potential ordinances and the 2024 Independence Day celebration. Mr. Konkol replied that Measure 109 would be discussed at next Wednesday's regular meeting, and that event planning for Independence Day would be added to the list of agenda items soon.

Commissioner Marl asked the Commissioners if they would like to re-evaluate the list of agenda items to ensure they aligned with the present Commission's priorities. There was consensus that re-evaluation of the list could take place at a later date.

DISCUSSION ITEMS

2. Cayuse Five Tribute Project Presentation

Tony Konkol, City Manager, introduced Dante Posadas, ROW and Construction Manager, who presented an update on the Cayuse Five Memorial Project, of which he is the project manager. Mr. Posadas reported that a site and preliminary design had been agreed upon with the Umatilla and Grand Ronde tribes. He reported that an arborist had evaluated the impact of the project and that measures had been taken to reduce the footprint of the memorial and minimize any negative effect on existing trees on the site. Mr. Posadas presented the updated memorial design to the Commissioners and requested approval to move forward with presentation to the Historic Review Board (HRB), proceeding to Parks and Recreation (PRAC) department review, and to finalizing bidding and moving to construction. He suggested that bidding could take place between December 2023-January 2024 and construction between February and May of 2024.

Mayor McGriff asked when the design would be presented to the HRB, and Mr. Posadas replied that would take place on September 25. The Mayor asked if the HRB had raised any substantive issues that had not already been addressed, and Mr. Posadas replied in the negative. The Mayor discussed the plan that the Memorial plaque be placed upon a basalt rock because that natural resource is available in Oregon City, and Mr. Posadas responded that an appropriate basalt rock was being sought for the memorial.

Mr. Konkol added that an effort was being made to create a memorial that would meet the approval of the Tribes consulted, and which would also complement the existing features of the McLoughlin Promenade.

Commissioner Marl asked a question about the wording of the poem to be engraved on the memorial plaque, and it was determined that the wording was correct as printed in the presentation.

3. Preview Proposed Amendments for Clackamette Park Master Plan – Comprehensive Plan Map, Zoning Map and Zoning Code Amendment for Relocated RV Park

Pete Walter, Planning Manager, offered a presentation regarding the upcoming rezoning process which was a condition of approval for the Clackamette Park Master Plan. The rezoning would address changing the zoning of the proposed RV relocation site in order to allow accessory use as an RV park. Mr. Walter presented illustrations of the proposed new RV site. Mr. Walter explained that the proposed changes would be presented to the Planning Commission on October 23, and subsequently forwarded to the City Commission.

Commissioner O'Donnell asked about the distance of the new RV park from the boat launch. It was determined that a final design was not yet made, and that the proposed Master Plan changes were being presented in order that PRAC could obtain funding and pursue construction.

There was discussion about the steps involved in creating the Clackamette Park Master Plan, the development review process, and how the proposed amendment would affect the plan's approval process.

Mayor McGriff suggested that if the RV park is moved and sanitation facilities are rearranged consequent to this, a fair market value ought to be charged for their use.

Commissioner O'Donnell registered disapproval of the location of the RV park and boat ramp on the concept drawing provided.

Commissioner Smith expressed disapproval of the Clackamette Park Master Plan map, suggesting that the park design was not suited to hosting large events and that the relocated RV park would be unattractive to patrons. He also expressed concern with the fact that this master plan had been approved by a commission of only three people.

Commissioner O'Donnell asked whether the Commission could request to reconsider the Clackamette Park Master Plan. Mr. Konkol said that he needed to research the circumstances of the original vote on this master plan and consult with City Attorney Bill Kabeiseman in order to determine the answer to this question.

Commissioner Smith asked whether, if the re-zoning took place, the Commission would subsequently address whether to add the newly zoned parcels be given Charter Park status, and Mr. Konkol said he assumed that deciding on the Charter Park status would indeed be part of subsequent discussion.

There was discussion about the pros and cons of reopening the approval of the Master Plan,

and discussion about the history of the decisions at the Clackamette Park site leading up to this point.

Kendall Reid, Parks and Recreation Director, discussed the community input process that contributed to the Master Plan, and observed that, though details of the plan still needed work, it was necessary to have a Master Plan in place in order to pursue funding to address those details.

Commissioner Marl said that he approved of the proposed new location of the RV park because the current location is in a flood plain and the new location is not. He said that the floodplain issues cost the City a great deal for maintenance and added that though the RV park is a positive amenity, the majority of Oregon City residents do not own RVs and it was not necessary to prioritize the RV park more than other amenities.

There was continued discussion about the pros and cons of reconsidering the approval of the master plan.

Mr. Konkol observed that the City Commission had approved the Clackamette Park Master Plan in a two to one vote on August 17, 2022. There was not consensus about whether to ask Mr. Kabeiseman how the approval could be reopened, but since there was some interest in this question Mr. Konkol said he would discuss it with Mr. Kabeiseman.

The commission took a break from 8:14 PM to 8:26 PM.

4. Youth Opioid Prevention Grant Program

Police Chief Shaun Davis offered a presentation on history of the Youth Opioid Prevention Grant Program and a draft of the grant itself. The grant, modeled on the Metro Enhancement Grant, is focused on youth opioid prevention.

There was discussion about the funding of this grant, which would be valued at \$80,000.00 over two years. The grant would be funded partly from from American Rescue Plan Act (ARPA) money from the General Fund, and partly from opioid settlement money. There was discussion to the effect that though this year's budget was already written, it would be beneficial to fund this grant specifically from opioid settlement money in the future.

Police Chief Davis asked the Commission for direction regarding the makeup of the award review committee. Commissioner Mitchell suggested a mixed group of City Commissioners and others, including a School Resource Officer. Commissioner Marl also suggested that the committee be made up of a diverse group of stakeholders.

Commissioner Smith asked for information about restrictions on how the grant money would be used. Police Chief Davis said that the grant application's guidelines required evidence-based and evidence-informed programs.

Commissioner Mitchell requested clarification on what constituted personnel costs within the restrictions of grant money spending. There was consensus that the limitation on personnel costs applied to program staff salaries, and there was consensus that, for the sake of clarity, the phrase "personnel costs" be amended to the phrase "administrative costs" in the grant application.

Commissioner Mitchell asked what would happen in the event that there are not enough qualified applicants to award all the designated grant funds. Mr. Konkol replied that leftover funds could be carried over to the next grant application period, or the current year's application period could be reopened, or the details of the grant itself could be reconsidered in the next period.

Commissioner Mitchell objected to the grant draft's limitation on organizations winning the funds for more

than two consecutive years. He suggested that a successful program should be a candidate for continued funding. Mayor McGriff suggested including an exception to the two-year limit for programs the Committee deems successful and worthy of continued funding. Mr. Konkol suggested removing the clause about the two-year limit altogether in order to leave the decisions to the Committee's discretion. There was consensus to remove the clause.

Commissioner Marl said that he had supported this grant as a budget item because it was to be funded solely by opioid settlement money, that it ought not to be funded from the general fund, and that the two-year limit was reasonable for a grant with a finite funding source.

There was discussion about who ought to be a part of the grant award review committee, and whether that committee should have the power to approve a grant award or only to offer a recommendation for the City Commission's approval. There was consensus that the review committee should be a small group made up of two City Commissioners plus several stakeholding community members, and that the review committee should offer their grant award recommendation to the City Commission for approval on November 15.

CITY MANAGER'S REPORT

5. Update on City Projects

Tony Konkol, City Manager, reported that the survey regarding encroachments on the McLoughlin Promenade was ongoing.

Mr. Konkol reported that there was no progress on the Courthouse project due to lack of direction. Mayor McGriff replied that she was working to re-engage the County on this issue.

Mr. Konkol reported that City Staff continued to meet with staff of the Confederated Tribes of the Grand Ronde regarding the Tumwater Village project; they were working through engineering and land use issues, demolition was mainly complete, and they were working with environmental firms to do DEQ testing and identify environmental contamination on the site. Mayor McGriff requested that an update be obtained from the Confederated Tribes' staff regarding their proposed demolition plan and how their work aligns with the Master Plan. Mr. Konkol agreed to provide an update on the demolition completed thus far and to request the proposed future demolition plan to share with the Commission.

Mr. Konkol reported that there was no update on the Canemah Right-of-Way issue.

COMMISSION COMMITTEE REPORTS

6. Commissioner O'Donnell

- South Fork Water Board

Commissioner O'Donnell said that the South Fork Water Board was considering the option of building a new chemical treatment plant and that they would discuss the issue in an upcoming board meeting.

7. Commissioner Smith

- Clackamas Heritage Partners
- Oregon City Tourism Stakeholder's Group
- South Fork Water Board

Commissioner Smith observed that the South Fork Water Board had revived their tradition of an annual gathering with a barbecue.

Commissioner Smith said that he had no report regarding the Clackamas Heritage Partners of the Oregon City Tourism Stakeholder's Group.

8. Commissioner Marl

- Citizen Involvement Committee Liaison
- Clackamas County Coordinating Committee (C4)
- Clackamas County I-205 Tolling Strategies Committee
- Youth Advisory Committee Liaison

Commissioner Marl reported that the Youth Advisory Committee had met that week and discussed the upcoming Mental Health Fair. He reported that the fair was scheduled to occur on October 7 from 2:00-5:00 P.M. at the Pioneer Center.

Commissioner Marl reported that the Citizen Involvement Committee had not met that month, but that in the previous month they had had a discussion about the City Commission's guidelines for promotional mailings, and he emphasized the importance of setting such guidelines clearly for neighborhood association use.

Regarding the two C4 groups, Commissioner Marl reported the decision to add the City Commission logo to the joint tolling values document, and that about ten other jurisdictions had thus far added their logos to the document as well. He reported that the committee had a meeting Amelia Porterfield, the Director of Regional Solutions from the Governor's office. Commissioner Marl also reported that the committee had approved the Nexus project list from all of the jurisdictions in Clackamas County.

Finally, Commissioner Marl observed that the grant-funded website rideclackamas.org had been launched and would be a helpful tool for navigating the county. Mayor McGriff observed that this site ought to be promoted on the City's social media.

9. Commissioner Mitchell

- Clackamas County Coordinating Committee (C4) – Metro Subcommittee
- Clackamas County I-205 Tolling Diversion Committee (alternate)
- Metro Policy Advisory Committee (MPAC) (alternate)

Commissioner Mitchell had no updates to report.

10. Mayor McGriff

- Clackamas Water Environment Services Policy Committee
- Clackamas Heritage Partners (alternate)
- Downtown Oregon City Association Board
- Metro Policy Advisory Committee (MPAC)
- Oregon City Tourism Stakeholder's Group
- South Fork Water Board
- Willamette Falls and Landings Heritage Area
- Willamette Falls Legacy Project Liaisons
- Willamette Falls Locks Authority
- Youth Advisory Committee Liaison

Mayor McGriff reported that the Clackamas Water Environment Services Policy Committee was slated to meet on September 14 and discuss the Capital Improvement Plan.

Mayor McGriff reported that the Oregon City Downtown Association had hired Juliana Allen as their new Executive Director, and that upcoming events included trick-or-treating on October 31st and a Harvest Festival. The Mayor also reported that a new Assistant Elevator Manager had been hired for the Downtown Elevator, and that its new gates had been completed.

The Mayor reported that the Metropolitan Policy Advisory Committee had met recently and that they were discussing the Regional Transportation plan. She reported that there had been a request that more time be devoted to group discussion and less time to presentations.

The Mayor reported that the South Fork Water Board had received an update about the proposed chemical treatment plant and that their next meeting on September 25.

Mayor McGriff reported that the Willamette Falls Landings Heritage Area Coalition had been meeting regularly, that the City had approved the Coalition's plan for City Hall reconstruction, and that they were in the final bid process. She reported that the group's intern had completed a report on the historical influence of Chinese Americans in the area.

Mayor McGriff had no new reports from the Willamette Falls Legacy Project.

Mayor McGriff reported that the Willamette Falls Locks Authority had provided a tour of the locks for new board members, and that they are transitioning from the Oregon Solutions Project staff to using their own staff, and that work on the locks had begun with wall reinforcement.

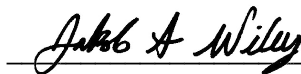
Mayor McGriff observed that people of all ages were encouraged to attend the Youth Advisory Commission's Mental Health Fair. The Mayor also reported that two more students were interested in joining the Youth Advisory Commission.

Mayor McGriff observed that a commemoration for September 11 had taken place the day previously and that a Clackamas County Circle of Honor ceremony had occurred as well.

ADJOURNMENT

Mayor McGriff adjourned the meeting at 9:25 PM.

Respectfully submitted,



Jakob S. Wiley, City Recorder