



# CITY OF OREGON CITY

## CITY COMMISSION WORK SESSION

### MINUTES

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Commission Chambers, Libke Public Safety Facility, 1234 Linn Ave, Oregon City  
Wednesday, September 20, 2023 at 6:00 PM

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#### CONVENE WORK SESSION AND ROLL CALL

*Mayor McGriff convened the meeting at 6:03 P.M.*

**PRESENT: 5 -** Commissioner Mike Mitchell, Commissioner Adam Marl, Commissioner Frank O'Donnell, Commissioner Rocky Smith, Mayor Denyse McGriff

**STAFFERS: 5 -** City Manager Tony Konkol, City Recorder Jakob Wiley, Community Communications Manager Jarrod Lyman, Human Resources Director Patrick Foiles, Parks and Recreation Director Kendall Reid

#### DISCUSSION ITEMS

##### 1. Citizen Involvement Committee Meeting Notice Discussion

*Jarrod Lymann, Community Communications Manager, provided a staff report reviewing the issues surrounding the funding for post cards provided for neighborhood associations. Commissioner Marl provided some background information as liaison to the Citizen Involvement Committee (CIC). Commissioner Mitchell commented that the post cards should have a consistent brand to reflect their status as a city-recognized association. Commissioner Smith did not want to place too many restrictions on how the money is spent and allow the associations to determine how to fairly use the money.*

*Bob LaSalle, Chair of the CIC, asked when the budget became restricted to post cards, because it was used for newsletters in the past. Mayor McGriff indicated that the size restriction was created because of the increase in postage costs.*

*There was consensus to create a policy for use of city funds for neighborhood mailings and to not allow the use of the city's logo on the post cards.*

*Mayor McGriff asked for some information about where the job posting for the Assistant City Manager had been advertised. Patrick Foiles, Human Resources Director, described the process for advertising the position on various online sites, the city's website, and social media.*

*Commissioner O'Donnell suggested that the City Commission ought to have the opportunity to approve the candidate for the Assistant City Manager position. Mr. Konkol reminded the Commission that the City Charter gave the City Manager the responsibility to select all City Staff employees. It was clarified that the Commission would have the opportunity provide input on applicants while the decision ultimately lay with the City Manager.*

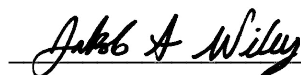
*Mayor McGriff suggested that the Assistant City Manager position ought not to be structured as a layer between the Human Resources Director and the City Manager. Mr. Konkol explained that he would work closely with the Assistant City Manager and that employees would still have access to the City Manager.*

*Mayor McGriff observed that the City staff leadership could benefit from more diversity of gender.*

**ADJOURNMENT**

*Mayor McGriff adjourned the meeting at 6:47 P.M.*

Respectfully submitted,

A handwritten signature in black ink, reading "Jakob S. Wiley", written over a horizontal line.

Jakob S. Wiley, City Recorder