



CITY OF OREGON CITY PARKS AND RECREATION ADVISORY COMMITTEE MINUTES

Virtual Meeting
Thursday, September 22, 2022 at 7:00 PM

CALL TO ORDER

Meeting was called to order at 7:00 pm.

INTRODUCTIONS

Members: Troy Bolinger, Steve Williams, Ken Worcester, Andy Crump, Tim Wuest, Joey Knauf

Absent: Brent Haverkamp

Staff: Denise Conrad, Assistant Parks and Recreation Director; Melissa Sebastian, Aquatic and Recreation Manager; Justin More, Administrative Assistant

Guests: Barbara Bennett-Heck, Recreation Coordinator; Emily Lisborg, Community Member

APPROVAL OF MINUTES

1. Approval of July 28, 2022 Meeting Minutes

Ken Worcester motioned to approve the minutes as distributed. Steve Williams seconded the motion. No further discussion. Motion passed 6-0.

All Approved: Steve Williams, Troy Bolinger, Joey Knauf, Tim Wuest, Ken Worcester

All Opposed: None

PUBLIC COMMENT

This section on the agenda is for citizens to present information relevant to the City but not listed as an item on this agenda. This is a virtual only meeting, if you would like to participate, please contact Justin More at jmore@orc.org. The citizen has up to 3 minutes for comments. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. The Parks & Recreation Advisory Committee Members do not generally engage in dialog with those making comments but may refer the issue to the Staff Member. Complaints shall first be addressed at the department level prior to addressing the Committee.

PRESENTATIONS

There were no presentations on the agenda.

GENERAL BUSINESS

2. Deferred Maintenance Update

Denise Conrad presented the current status of deferred maintenance throughout the City based on the BVTAs reports. Ms. Conrad detailed current deferred maintenance items that are in progress including the mausoleum roof project, the wading pool refinish and paint, and the WES Good Neighborhood project at the River Access. The cemetery restroom replacement is in the beginning stages. Denise Conrad outlined the immediate deferred maintenance needs at an estimated cost of over \$8,000,000. Ms. Conrad concluded her presentation by showing pictures of the progress made with some of the in-progress deferred maintenance items. Troy Bolinger opened the topic for discussion.

Tim Wuest began the discussion by asking about the replacement concrete at River Access and why it was replaced. Denise Conrad explained that if you get a ¼ inch lift or more in the concrete, it is considered a trip hazard. A total of 64 panels needed to be replaced due to slope changes with water, cracked concretes, or lifted due to trees. Mr. Wuest's second question was regarding the Facilities Manager position and if it was a new or a previously held position. Ms. Conrad noted she would address that topic in Staff Reports. Steve Williams asked if we had addressed \$1,000,000 of the outstanding \$8,000,000. Ms. Conrad said that the report was created after the budget was already set but for the next biennium, they plan on trying to get funds to address the other issues. Mr. Williams also asked if he could use the \$8,000,000 figure when asked. Ms. Conrad said it is accurate based on the report but due to recent inflation costs of materials, the eight-million-dollar costs could be used as a minimum. Ken Worcester asked about the projects being in the City's CIP (Capital Improvement Project). Denise Conrad said she has not seen the CIP in a while but could look at it to confirm the projects. The CIP is on a 5-year cycle. Mr. Worcester also asked why the City replaced extruded curbing with extruded curbing instead of capped curbing. Ms. Conrad stated that due to costs and already being over budget, they had to continue to use the extruded curbing.

3. Introduction of Park Rentals Coordinator

Kathy Wiseman introduced Barbara Bennett-Heck as the new Park Rentals Coordinator at the Pioneer Community Center. Mrs. Wiseman provided Barbara Bennett-Heck with the opportunity to introduce herself to the committee. Barbara Bennett-Heck introduced herself by stating she lives in Oregon City with her family, assists with the Girl Scouts program, worked for Cincinnati Recreation Commission doing large scale events and was the Operations Supervisor at Metro before coming to Oregon City. The committee as a whole welcomed Barbara Bennett-Heck to Oregon City.

4. PRAC Member Appointment Recommendations

Troy Bolinger explained that PRAC conducted interviews for potential PRAC members during a work session prior to the regular meeting. The vacancies being filled were positions previously held by Shawn Dachtler and Karin Morey. Steve Williams provided input on his thoughts about the two potential candidates. Mr. Williams expressed both candidates have different assets that they could bring to the committee and with diverse backgrounds and are well suited for the committee. Tim Wuest noted that both applicants are both excited and would support both of them becoming members of the committee. Ken Worcester agreed with all of the previous comments and added that with the additions of members who have young kids could be exciting to have their input with current master plans that the City is working on. Joey Knauf agreed with the other committee members' comments and is important to him that the new members bring excitement, commitment, and passion to the committee. Troy Bolinger liked the idea that the new applicants are newer to Oregon City and should be seen as a fresh perspective compared to those who may have been in the City for longer and know the history of Oregon City. Andy Crump was pleased to hear the committee was all complimentary of the candidates and supports adding them to the committee. Steve Williams concluded the discussion by reminding the committee and applicants that their job as a committee is to assist the City and act as an advisor for what the City is trying to accomplish. Troy Bolinger agreed with what Steve Williams said but also added that their role is advocacy for community members.

Troy Bolinger explained the two options that the committee has. The committee can either vote and let the mayor decide on who fills what terms or vote and have the committee decide on who fills the terms. Steve Williams clarified that whoever fills Shawn Dachtler's vacancy, would have to reapply to fill the term again at the beginning of the year. Tim Wuest motions to approve both Emily Lisborg and Timothy Lainhart to be presented to the Mayor for appointment to the Parks and Recreation Advisory Committee. Andy Crump seconds the motion. Motion passed 6-0.

All Approved: Steve Williams, Troy Bolinger, Joey Knauf, Tim Wuest, Ken Worcester

All Opposed: None

STAFF REPORTS

Justin More began the staff reports by reporting on the Clackamette Park Master Plan Pre-App meeting that is taking place next week. This meeting will be held with Lango Hansen, ODOT, and the City's Planning Department. Following the Pre-App appointment, the City will begin looking at funding mechanisms for the master plan. Mr. More also noted that the Parks Master Plan is conducting surveys through ETC and be live through October 7th and encouraged anyone who has not taken the survey to do so. After the survey has closed, the consultant will work with the recreation departments to work on a program analysis assessment. Justin More

concluded his staff report by noting the Sportscraft Landing negotiations are still ongoing and there is no further comment at this time.

Denise Conrad began her staff report by sharing an update on the Facilities Manager position. Interviews have concluded and Kendall Reid hopes to have a decision by this week. Ms. Conrad also noted that there is still the need for staffing for the Facilities Department even with the transition of Dale Smelser from part-time to full-time. The mausoleum roof repair is nearing completion. The cemetery restroom replacement is underway with surveying, locating, and reaching ADA compliance. Denise Conrad noted that the Facilities Department will begin doing its budget preparations for the next biennium. Denise Conrad also reported on the Parks Department with their Parents of Murdered Children Event at the Cemetery next week. The Parks Department has contracted with Oregon Patrol which is doing nightly patrols to remove individuals from the parks after hours. Seasonals with the Parks Department are leaving so the department is without seasonals, for the time being, however, they have two more coming aboard, one in October and one in December. The new Office Specialist with Parks has started, and she has done a wonderful job so far, her name is Tracy Nimrod, and we are happy to welcome her to the City. The Parks Department also gained a Park Specialist III from the streets department. Ms. Conrad concluded the City has also raised its RV Park fees, the TSW Dog Park drainage has been installed with hydroseeding being put in place, and the City is working on getting the warranty trees replaced in Tyrone S. Woods Park.

Kathy Wiseman began her report for the Pioneer Center noting they have recently completed a shot clinic for Flu and COVID vaccines. The Fall season is the busy time of year for Pioneer Center and the staff are currently working through the new software registration program for SmartRec and assisting seniors who may struggle with the new programs. Mrs. Wiseman reported that the Pioneer Center is also gearing up for the holidays and are beginning its annual fundraisers. The Pioneer Center is also beginning to schedule many seminars and classes including Medicare, AARP, tax season, and much more. Kathy Wiseman was sad to announce the departure of Jamie Davie in the Client Services Coordinator role.

Melissa Sebastian reported on the success of the summer concert and movie series in the parks and recreation summer programming. There were no cancellations of summer programs this year. There was a drop in numbers compared to 2019, but the drop is due to the 100-degree days during the time of those events. Mrs. Sebastian reported on upcoming swimming events such as Glow Swims for both kids and teens and the Ermatinger House has started their adopt an artifact program that is now live. The pool is continuing to offer lifeguard certification classes. Tim Wuest thanked Melissa for meeting with him and the pickleball group and asked her if RJ is responsible for the recreation programs at the pool. Mrs. Sebastian noted that they will be working together but RJ will be responsible for some programming at the pool along with other recreation opportunities throughout Oregon City.

MEMBER REPORTS

Steve Williams reported that the Concerts in the Park were great but that some of the concerts were unbearable due to the heat but were still fun to attend. Tim Wuest

reported that he is looking forward to working with the City regarding the use of pickleball courts. Andy Crump echoed Steve Williams' comments.

FUTURE AGENDA ITEMS

I-205 Expansion Project

Sportscraft Landing Negotiations

Community Garden at Pioneer Center

Park Development Goals/Park Designs

PRAC Parks Tour

Parks Foundation Presentation

Parks Master Plan

Parks and Recreation Funding

Clackamette Park Master Plan

WES Good Neighbor Funds

Joint Operations Center

Willamette Falls Legacy Project

Property Acquisition

The Cove

NEXT SCHEDULED MEETING - October 27, 2022

ADJOURNMENT

Meeting adjourned at 8:21 pm.