

**CITY OF OREGON CITY
HISTORIC REVIEW BOARD WORK SESSION MINUTES
September 27, 2011**

**City Hall – Commission Chambers
625 Center Street, Oregon City**

Board Members Present:

Jon McLoughlin
Robert Siewert
Cindy Towle
Derek Metson
Vicki Yates (arrived late)

Staff Present:

Christina Robertson-Gardiner, Associate Planner
Laura Terway, Planner

1. CALL TO ORDER

Chair McLoughlin called the meeting to order at 6:00 p.m.

2. DISCUSSION ITEMS

City-wide Historic Survey

Christina Robertson-Gardiner, Associate Planner, reviewed Phase 1 of the project and stated Phase 2 had been completed. The final documents and recommendations were on the City's website and would be presented in a public hearing next month for HRB approval. The inventory database would be available online as well. She would also present the project at the State Historic Preservation Office. She explained how the data could be used for long range planning. There was now a total of 2,600 properties inventoried.

Letter – Grants

Ms. Robertson-Gardiner said the City was applying for a National Trust Grant for the Ermatinger House to help pay for the architect and plans. She asked if there were any revisions to the draft letter of support.

There was no objection to the letter.

Ms. Robertson-Gardiner said staff was busy writing grants for the Ermatinger House and moving forward with Phase 1, hiring an architect and engineering team to do plans.

Policy Discussion: Appropriate Infill and Additions within Historic Districts

Vicki Yates arrived at 6:14 p.m.

Ms. Robertson-Gardiner gave a presentation on the compatibility of additions and infill in historic districts. There was discussion regarding the examples shown in the presentation and whether or not the additions and infill were appropriate or adversely affected the historic district. This was a gray area and it was up to the HRB whether to amend or further articulate ways to review more modern architecture in the design guidelines.

The HRB consensus was to keep the guidelines as they were, keep the ability to interpret alternative designs, and in a future Work Session discuss adding a narrative section.

Historic Representative and Alternate Needed for Upcoming Transportation System Plan (TSP) Update

Laura Terway, Planner, stated the process for updating the Transportation System Plan was just beginning. She explained what the TSP was, why it was being updated, project objectives, project team, process for updating the TSP, and project timeline. She requested members of the HRB attend some of the stakeholder advisory committee meetings to discuss the historic context to be included in the TSP.

3. ADJOURN

Chair McLoughlin adjourned the meeting at 7:38 p.m.