

City of Oregon City

Minutes

Citizen Involvement Committee

Monday, October 7, 2019

7:00 PM

Commission Chambers

1. Call to Order

The Meeting was called to order at 7:00 PM

Present: 11 - Amy Willhite-Gaffney Lane, Janice Morris-Barclay Hills, Steve Van Haverbeke-Park Place, Denise Beasley-McLoughlin, Rita Mills-McLoughlin, Linda Baysinger-Canemah, John Kies-Caulfield, Dennis Anderson-Canemah, Bob La Salle-Park Place, Karla Laws-Barclay Hills, Ray Stobie-Hillendale.

Staffers: Rachel Lyles Smith- City Commissioner, Tony Konkol- City Manager, Christina Robertson-Gardiner- City Planner

2. Presentations

2a Water Capital Improvement List- Public Works Department

John Lewis, Public Works Director gave a presentation titled, "Water Distribution System-Capital Improvement Program Update" which involved information about water rates, the Water Distribution Master Plan, and a cost analysis.

Amy Willhite asked why Oregon City's water rates are so much higher than West Linn, even though they get their water from the same source. Mr. Lewis responded that it is due to the age and complexity of Oregon City's system.

Bob La Salle asked how many reservoirs Oregon City has and how often they need to be re-coated. Mr. Lewis responded that there are three main reservoirs re-coated every 20 years, each with different interiors and exteriors. Mr. La Salle then asked about changes in water pressure. Mr. Lewis explained that as long as the reservoir stays full, the pressure stays the same.

There was discussion about funding and neighborhood pipeline improvements.

2b. Code Amendments- (Equitable Housing Clean-Up, Shelters, Mixed Use Downtown Height Limits)-

Christina Robertson-Gardiner, explained the reason for additions to the code amendments. She then gave a slide presentation on the items needing additional analysis, which included: Mobile Food Carts, Shelters, Mixed Use Downtown (MUD) Height, Manufactured Home Parks, Parking Lots, Screening for Roof-Mounted Mechanical Equipment, Sidewalks around Trees, Commercial with 1-2 Dwelling Units, Chapter 17.54 Supplemental Zoning Regs, Chapter 17.48 WRG Willamette River Greenway Overlay District, Zoning Districts, Short Term Rentals. She then announced the schedule for commission hearings on the code updates.

2c. Comprehensive Plan Update, DLCD Technical Assistance Grant- Letter of Support-

Christina Robertson-Gardiner stated that the last update on the City's Comprehensive Plan was in 2004. She informed the CIC that the City is applying for two grants in order to create a unified scope, with the goal of creating a robust public outreach program, as well as providing a way to have a broad community discussion about the revised and updated Plan to look at the future of Oregon City and help determine what kind of city the community wants it to be.

She announced the City had received the first of the two grants this summer from the Oregon Department of Transportation (ODOT) and the Department of Land Conservation and Development (DLCD); this grant is a Transportation Growth Management Grant. The second grant is a Technical Assistance Grant through DLCD, occurring this Fall, to engage less-involved groups, entities and organizations in the City. She stated that they are asking if the CIC would support the Technical Assistance grant application.

Ms. Willhite asked for clarification on what the Technical Assistance Grant is for and how much. Ms. Robertson-Gardiner explained that it is for public engagement and updating all the chapters except transportation. She said she believed it was a \$70,000 grant and altogether about \$200,000 for the full grant, in addition to staff time.

Rita Mills stated that her understanding was that the grant was for neighborhood associations, which would allow them to use it for marketing and general public engagement. Ms. Robertson-Gardiner explained that since the grant is only for the Comprehensive Plan update, it could not be used for general public engagement.

Dennis Anderson pointed out that it did state in the plan "for public engagement". Ms. Willhite explained that public engagement was in order to get money for the Comprehensive Plan.

Karla Laws asked if Oregon City has to hire a consultant from Portland to get advice for Oregon City's Comprehensive Plan. Ms. Robertson-Gardiner explained that they send out a request for proposals through the granting agencies to find the best consulting team. She recommended making this question a point of collaborative discussion with neighborhood associations and Oregon City residents.

Ms. Willhite suggested making a motion for the CIC to create a letter to set certain parameters to support public involvement.

Rachel Lyles Smith, City Commissioner, suggested asking for proposers to give samples of reference projects for a comparable city to Oregon City's size as part of their proposal. Ms. Robertson-Gardiner announced that Laura Terway, Community Development

Director, has such a letter addressing certain parameters to support public involvement, which asks proposers to provide samples of reference projects comparable to the size of Oregon City. The Committee tabled the discussion until they each had received and read the letter.

Steve Van Haverbeke moved to approve this document and sign it for the CIC; Seconded by Bob La Salle. The motion passed with the following vote:

Amy Willhite-aye, Janice Morris-aye, Steve Van Haverbeke-aye, Denise Beasley-aye, Rita Mills-aye, Linda Baysinger-aye, John Kies-aye, Dennis Anderson-aye, Bob La Salle-aye, Karla Laws-aye, Ray Stobie-aye

3. Public Comment

Mr. La Salle commented that there is never enough time devoted to get the process completed like the citizens wish to, referencing rushing through meetings. Ms. Robertson-Gardiner responded that often the consultant budget available and the desires of the community sometimes don't match up, referencing the Beaver Creek Road Concept Plan.

4. Staff Liaison Report

4a. Staff Liaison Update

Ms. Robertson-Gardiner reported that the CIC had taken a vote in a previous meeting to request that Bryan Boyce be removed as a CIC liaison. She stated that Mr. Boyce had resigned. She then announced that Jerry Herrmann had applied and that he is now going through the review process. She addressed a question the CIC had in regard to how to properly turn in requests for postcards and have them sent out on the desired day. She answered by pointing out that there is a link on the liaison agenda as well on the Citizen Involvement and Neighborhood page that talks about the process.

Ms. Willhite asked if Ms. Robertson-Gardiner was aware of what the current status is for receiving applications to fill the vacancy left by Mr. Boyce. Ms. Robertson-Gardiner responded that she was not aware and referred her to Kattie Riggs, City Recorder. She recommended at each of their next neighborhood association meetings that they identify who their CIC reps will be for 2020 terms and give the names to Kattie Riggs. She reminded them that everyone on the Committee will need to be re-appointed for the next two years, starting January 1.

5. General Business

5a. Proposed Changes to CIC

Mr. La Salle read from his notes and quoted excerpts from former CIC bylaws. He reflected on the February 2, 2015 new concept from the City, which he stated was a surprise to the CIC at the time and was not taken kindly. He then reviewed the goals of the CIC as listed on the minutes from February 2, 2015 and how those goals were not met and were restrictive. He emphasized the decrease in CIC attendance as a result of the City's takeover. He commented that the expanded role of the CIC should be pursued. He proposed that for the CIC to be a viable committee there needs to be a new purpose and mission for the CIC in addition to land use. He expressed the sentiment that active participation is not important enough to be brought forward for consideration. He then detailed what they would like to see:

1. Restoration of voting rights for both representatives of each neighborhood association.
2. Restoration of bylaws.
3. And the setting of the agenda designated as a responsibility of the CIC Chair; the bylaws will define who can make contributions and how contributions can be made to the agenda.

He concluded by asking for support for their ideas so they can go before the City Commission and ask for the changes in the City Code.

Ms. Willhite agreed it's worth looking into as they try to create community enthusiasm and involvement, and added that they appreciate having the City Staff involved.

Amy Willhite moved to approve Bob La Salle's proposal to go to the City Commission with his three requests. Steve Van Haverbeke seconded. The motion passed with the following vote:

Amy Willhite-aye, Janice Morris-aye, Steve Van Haverbeke-aye, Denise Beasley-aye, Rita Mills-aye, Linda Baysinger-aye, John Kies-aye, Dennis Anderson-aye, Bob La Salle-aye, Karla Laws-aye, Ray Stobie-aye

6. Approval of the Minutes - January

6a. January Minutes

Ms. Willhite asked about Point 5a: Vacancy for Vice-President, where the draft minutes show that she made a motion seconded by Dennis Anderson. Her memory was that she had asked if they can hold this over and everyone agreed. Ms. Robertson-Gardiner suggested there may have been an error in the Minutes. It was decided to reword it to, "A motion was made".

John Kies moved to approve the January Minutes, seconded by Karla Laws. The motion carried unanimously with all committee members raising a hand in favor.

Amy Willhite-**aye**, Janice Morris-**aye**, Steve Van Haverbeke-**aye**, Denise Beasley-**aye**, Rita Mills-**aye**, Linda Baysinger-**aye**, John Kies-**aye**, Dennis Anderson-**aye**, Bob La Salle-**aye**, Karla Laws-**aye**, Ray Stobie-**aye**

7. Roundtable

7a. Upcoming Neighborhood Association Meetings

Ms. Willhite announced that Gaffney Lane had their neighborhood meeting and questions were raised about land-use signs. Ms. Robertson-Gardiner stated that for a Type-2 Meeting, they are up for two weeks. If it is a public meeting, they are taken down one week after the first meeting. They go up 20 days before a meeting. Gaffney Lane also had a land use issue about a 20-lot subdivision going in. Ms. Willhite stated that Gaffney Lane supports Public Works coming back to their meetings for updates.

Mr. Anderson announced that in Canemah they are seeing more striping, stop signs and 20-mph signs going in. He also announced that the neighborhood and others involved exceeded the expectations for the bronzed boots memorial for fallen Police Officer Libke, having raised \$25,000.

John Lewis, Public Works Director, talked about the McLoughlin/Canemah Trail discussion, which resulted in the striped curbing extensions, the end product of which will be a thermal plastic heated downstripe. He is asking for suggestions before they add the more permanent stripe.

Ms. Mills announced that there was a discussion at the meeting of the McLoughlin Neighborhood Association about the tree removal at the Oregon City Pool, and expressed sadness about the blame being placed on Phil Lewis for what had happened. She stated that after looking at the area in question by the tree that was removed, she noticed that the tree had pushed out the retaining wall.

Ms. Beasley, McLoughlin, talked about the sno-cone sales by the End of the Oregon Trail wagons, and that they raised over \$1,000. In September they had a presentation by Jackie Hammond, head of the Oregon City Farmer's Market, who shared that the POP Club, where kids get \$2.00 to spend at the Farmer's Market, and which had started in Oregon City, has now become a national and then an international program. She announced they voted on CIC members. On October 3, they had a Steering Committee meeting and it was decided they would have a Promenade Clean-Up on October 12. A question had come up about the water tanks on High Street, where the property is overgrown. It was discovered that the property is owned by the Grand Ronde Tribe as part of the Blue Heron Mill property, so they will be asking them for permission to clean up that street. She then read

aloud the resolution created from the tree removal situation and recognized that the code is already being worked on by the City.

Ms. Lyles Smith announced that the Board of Commissioners had been invited to tour the Metro South Central Transfer Station as a kick-off to Metro's evaluation of the station, since it is growing outside its ability to keep up with traffic; Metro is looking for new properties in the metro area. She also mentioned a Transportation Forum, October 22nd, 6-8pm at Abernethy Center, which is an opportunity for community members to get engaged, learn, and get energized about potential transportation investments in Clackamas County.

Jerry Herrmann, Two Rivers Neighborhood Association, talked about their meeting on July 24th with ODOT about expansion and improvements to the Abernethy Bridge and to create connectivity for people between Washington Street and Clackamette Cove. Their next meeting will be October 23rd at Rivershore Hotel. On November 23rd, the Association will be hosting tours of Downtown Oregon City, told from the perspective of Tom McCall. He announced they will actively be enlisting people from Edgewater and business sponsors to support improvement projects.

Ms. Beasley asked how to sign up for the tour to which Mr. Herrmann responded, "Just show up."

Mr. Stobie announced that Hillendale had their general meeting October 1st. There was a presentation from the Village at the Falls Project. They held their election. Since he had to step down as Chair, there is now a vacancy. He stated that participation has been very low.

Ms. Baysinger announced that Canemah met October 17th with a good turnout. There was a 100% voting approval for a new home construction plan. Pete Walters from Natural Resources was present at the meeting and shared talking points against or recommending adding conditions of approval to the new construction. Adding conditions of approval only received one vote of support - all the rest were strongly opposed.

Mr. La Salle asked Ms. Robertson-Gardiner if she would add to next month's agenda the revisions to the City Code Chapter 2.30 CIC for further conversation. He asked Tony Konkol, City Manager, to add it to City Commission agenda.

Mr. Kies, Caulfield, announced that the postcards didn't get sent out so attendance was under 10. He reported that Shirish Patel gave a presentation asking for support for his

new Children's Center at Molalla Ave. and Highway 213 for ages up to 25. Another presentation was given by two gentlemen (names?) about a new park between Glen Oak Road and the bus barn. They will meet again in November and hold elections.

Ms. Laws announced that Barclay Hills picnic went well, with about 30-50 people attending. Their meeting was September 10th. Phil Lewis, Public Works, came to talk about their neighborhood's parks. Mary Elledge talked about the Parents of Murdered Children dedication held at Mountain View Cemetery. Oregon City historians William Becker and Wendell Baskins talked about the history of Barclay Hills and what the area was initially. There was discussion about the McLoughlin resolution regarding trees being cut down in certain areas, asking that they agree with the resolution with re-wording applicable to Barclay Hills. They are having a meeting in November, at which they will talk about elections for CIC. Ms. Morris asked who places the flag in the middle of Willamette Falls and pointed out that it needs to be lit at night. Ms. Beasley stated she thinks it's a private citizen.

Mr. Van Haverbeke announced that Denyse McGriff attended the Park Place Neighborhood Association meeting. Also at their meeting, Ray Stobie gave a presentation about Park Place crosswalks on Holcomb. The following Saturday they had a clean-up at Park Place Park with good involvement from neighbors. Their next meeting is this month.

8. Adjournment

Meeting was adjourned at 9:26 PM.