



CITY OF OREGON CITY ARTS COMMISSION - REVISED AGENDA

City Hall Chambers, 625 Center Street, Oregon City
Thursday, October 19, 2023 at 7:00 PM

VIRTUAL MEETING NOTICE

This meeting will be held in-person at the location listed above and virtually via Zoom. Please contact agriffin@orc.org for the Zoom link if you wish to participate virtually.

CALL TO ORDER

PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the Arts Commission but not listed as an item on the agenda. The Chair has the discretion to waive limitations. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. The Arts Commission does not generally engage in dialog with those making comments but may refer the issue to the City Manager.

ADOPTION OF THE AGENDA

ADOPTION OF MINUTES

[Approve](#) Meeting Summary from September 21, 2023

PRESENTATIONS

1. Presentation by Nancy Bush and Judge Kathie Steele

DISCUSSION ITEMS

1. Revised Schedule for Request for Qualifications – Assessment of Oregon City's Public Art Collection
2. Review of vacancies, recruitment of new Commission members

COMMUNICATIONS

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments. Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WPMC at 503-650-0275 for a programming schedule.

Oregon City Arts Commission

September 21, 2023

Present

Tammy Jo Wilson, Chair

Josh Planton

Jenn Woodward

Quire

Trieste Andrews

Karen Buehrig

Emma Lugo (participated remotely)

Tima Carlson had an excused absence. Selena Jones was not present.

Staff present: Ann Griffin

I. Public Comment

None

II. Adoption of the Agenda

Ann asked if there were any questions or suggested changes to the meeting agenda. No one had questions or suggestions. The agenda was approved by a unanimous show of hands.

III. Approval of Minutes

Ann asked if there were any changes or comments on the minutes from the August meeting. Hearing none, Quire moved to adopt the minutes from August's meeting. Trieste seconded. Unanimous approval.

IV. Presentation

A. Salvador Mayoral, Regional Arts and Culture Council

Salvador Mayoral is the Senior Public Art Manager for the Regional Arts and Culture Council (RACC). He asked to meet with the Arts Commission to promote the RACC program, "Going Public", a training program for artists who are interested in producing public murals, with a focus on BIPOC and women artists. He attended via Zoom.

Mayoral stated that the goal of technical assistance programs like "Going Public" is to provide infrastructure and other support for BIPOC and women artists to begin to produce public art, especially murals. "Going Public" is an intensive technical assistance program for artists.

Program goals: professional development training, mentorship opportunity, establishing cohorts of participants, and offer a paid commission, aimed at emerging BIPOC artists.

Artists participating in “Going Public” attend 4 workshops, including public engagement and design. Artists received a stipend for their time as well as a commission for the mural itself. He showed a presentation about the first pilot year of the program. Community partners included Miller Paint, Tri-Met, The City of Hillsboro and Zidell Yards.

Trieste asked about funding. Does RACC pay for the full program? A: Salvador replied that funding for the program was done in partnership with the program costs being shared by partners. The question was asked – how much do artists get paid to produce a mural? Salvador answered that the rate for an artist tends to be \$25 per square foot for the actual painting (plus materials).

An ideal size would be 10’ x 20’ – so approximately \$5,000 for this size, \$500 stipend for design and \$200 for each workshop. The City of Portland was able to apply anti-graffiti coating at some of the sites.

RACC would like to offer Going Public in Clackamas County in 2024. The Arts Commission expressed interest in collaborating and would like to determine how this might take place. Josh and Trieste volunteered to follow-up with Salvado and discuss next steps.

V. Discussion Items

A. Request for Qualifications – Assessment of Oregon’s City Public Art

Trieste asked if the Arts Commission would need to have a public solicitation for the project. Ann confirmed that this was required.

Discussion of the budget, funding coming from the 23-24 Enhancement Grant. Given that there is a small budget for the work (\$3,000), the Arts Commission will need to guide the contractor as to which pieces to focus on (e.g., outdoor sculptures and murals).

The Arts Commission will select a contractor at its November meeting.

Josh suggested that the work include a statement of valuation of the art pieces for the purposes of assessing if the City has adequate insurance for each piece of art.

Discussion of estimated restoration cost versus someone who would evaluate what the cost would be to replace or repair a work of art. It was agreed that these are two different skill sets.

The group agreed to keep the RFQ focused on costs and steps needed to restore art pieces. But the group would like to keep the idea of a valuation for the City’s artwork in the future. This would help to ensure that the insurance coverage on the public art pieces is adequate.

B. Strategic Planning

Discussion of sending out the RFP for the new statue in early 2024. Jenn and Tammy Jo started writing a draft of this RFP.

Group plans to have a discussion in October of how the membership of the Commission will change in January. Ann will look up each person’s term.

Emma asks if the Commission is interested in setting up a percent for Arts program. “We should try and determine what the sources are,” she said.

Josh stated that the Arts Commission and the City more broadly needs to evaluate other potential sources of income for the Arts Commission, such as grants,

We also need to determine when we will have the Arts Commission Grant also continue.

Other topics:

- Percent for Art initiative – Emma asks if the group is ready to suggest a % for Arts program. This is one of the most meaningful program the group could undertake.
- Emergency requests for support (like the request for Pride II)
- Josh suggests a resource for tracking local artists and affiliates
- Begin outreach by talking with Chamber of Commerce
- Could we put a brochure together about the Arts Commission, other promotions related to the Arts Commission.
- Schedule a planning retreat – for a time in January - 1 year, 5 year and 10-year windows
- Could we also put together a community calendar to let people know what is coming up, have one of our members represent the Arts Commission at these events. This could be an internal calendar to start and possibly a public calendar as it grows.
- Arts Commission Grant program – let's do it again in 2024
- Arts center in OC

Also start right now in terms of thinking about and advocating for the next biennium budget.

Jenn – Let's put a look back at what we have accomplished and produce a report or brochure with our accomplishments

Ann asked if the group would like to host a strategic planning session (answer "yes".)

VI. Communications

Quire shared information about Three Rivers Artists Guild Open Studios: 10/13,10/14 and 10/15

<https://www.threeriversartistguild.com/events/three-rivers-open-studios-studios/>

Emma invited everyone to Oregon City Pride 2.0 at CCC, this Saturday 9/23 from 1-5

Also: KBOO Radio block part this Saturday from 12 to 10 pm 20 SE 8th Ave. in Portland

Tammy Jo announced an upcoming exhibit at the Portland Art Museum, Black Arts in Oregon. Open now until spring 2024. Tammy Jo has a piece in the exhibit. (Congratulations, Tammy Jo!)

The meeting adjourned at 8:33.

Oregon City Arts Commission

Request for Qualifications - Professional Services Assessment of the Oregon City Public Art Collection

I. BACKGROUND

The City of Oregon City is home to an extensive collection of public art. The collection includes some 130 pieces, from public statues and murals in outdoor locations to pieces inside public buildings. Many of the pieces were installed during the previous Oregon City Arts Commission's administration in the early 2000s. Since the dissolution of the previous Arts Commission in 2014, many of the pieces have been neglected or even removed. The current Oregon City Arts Commission would like to undertake an evaluation of public art pieces to start restoration and/or replacement work.

II. SCOPE OF WORK

The Oregon City Arts Commission is seeking a consultant to conduct a study of the current Oregon City Art Collection. The chosen consultant will be given a detailed list of the artwork managed by Oregon City, including the name, a description, the address, and photo of each piece. All artwork is accessible in public locations, either outside or in a city building.

The budget for this project is \$3,000 for both time and materials.

The requested final report should include a general assessment of the condition of each piece, a description of restoration work if needed, and the approximate cost of the recommended restoration. The report should focus on sculptures and murals. The report should prioritize the restoration work needed and list the City's art collection from worst to best condition including those pieces that are missing or in need of replacement.

III. SELECTION CRITERIA

The Oregon City Arts Commission will select the consultant to work with from the applicant pool. The Arts Commission will review submissions and evaluate them based on:

- Individual/team resume
- Statement describing experience and/or knowledge of public art restoration, highlighting mural and/or sculpture restoration
- A 1-3 paragraph statement of interest

- Two references – contact information of colleagues familiar with relevant work

Please submit these items to Ann Griffin, Oregon City Arts Commission Staff Liaison, via email at agriffin@orc.org.

IV. ELIGIBILITY

Applicants must be in good standing with local, county, state and federal sources, and be willing to sign a release of liability and indemnification statement with the City. The selected consultant will need to obtain an Oregon City business license and general commercial liability insurance before the work begins. Preference will be given to those individuals/teams who have a working knowledge of mural and/or sculpture restoration.

V. SELECTION PROCESS

Proposals will be reviewed and evaluated by the Oregon City Arts Commission. The Arts Commission may choose to interview one or more respondents before making their final decision.

The City Manager must accept the Arts Commission's recommendation before a contract with the selected professional is finalized. The Arts Commission reserves the right to not select from the submissions received in response to this Request for Qualifications.

VI. SCHEDULE

This project will operate on the following schedule:

Release of RFP – Thursday, October 12

Proposal Deadline – Friday, November 3

Arts Commission Selects Contractor – Thursday, November 16

Report Submitted – Friday, January 12

VII. DIVERSITY, EQUITY AND INCLUSION

Oregon City respects the civil rights of all the people we serve. In April 2022, the Oregon City City Commission approved the following Diversity, Equity and Inclusion (DEI) commitment:

In Oregon City, we strive to be a place where all persons, regardless of race, ethnicity, sexual orientation, gender identity, age, religion, or ability feel safe, respected, and valued. We will work to ensure that all staff feel a sense of belonging and all city services and programs are equally available and accessible to everyone. We are committed to sustained improvement by doing the work necessary to achieve this goal.

The Consultant chosen to conduct the work associated with the contract certifies that it will not discriminate against employees or subcontractors on the basis of race, color, religion, national origin, sex, marital status, or age.

QUESTIONS?

If you have questions about this project, please contact Ann Griffin: agriffin@orccity.org. 503-974-5517.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Arts Commission **Agenda Date:** October 19, 2023
From: Economic Development Coordinator Ann Griffin

SUBJECT:

Revised Schedule for Request for Qualifications – Assessment of Oregon City’s Public Art Collection

STAFF RECOMMENDATION:

This staff report is intended to alert the Arts Commission to a change in the schedule related to the Request for Qualifications to assess Oregon City’s Public Art Collection.

EXECUTIVE SUMMARY:

At its September 2023 meeting, the Oregon City Arts Commission approved a Request for Qualifications for the Assessment of Oregon’s City Public Art Collection. The schedule approved by the Arts Commission called for the release of the RFQ on October 2nd with a deadline for submissions of October 16th. Due to multiple factors, staff released the RFQ on October 12th. The revised deadline for submissions is November 3rd. Given this change, the Arts Commission will review the submissions received and select a contractor at its November meeting, rather than its October meeting.

BACKGROUND:

The Oregon City Arts Commission received a 2023-24 Enhancement Grant of \$15,900 for the study of the condition of the City’s public art and for the replacement of the statue called “Ancient Voices,” which had been located on the corner of 7th and Center Street. The Enhancement Grant included \$2,750 for this assessment. The Arts Commission would like to retain someone with a knowledge of public art restoration to undertake the survey work. Staff appreciates the Arts Commission’s patience related to this change in schedule.

OPTIONS:

1. Informational update. No action required.

BUDGET IMPACT:

None.