



CITY OF OREGON CITY PARKS AND RECREATION ADVISORY COMMITTEE AGENDA

**Commission Chambers, 625 Center Street, Oregon City
Thursday, October 26, 2023 at 6:00 PM**

CALL TO ORDER

INTRODUCTIONS

APPROVAL OF MINUTES

1. PRAC Meeting Minutes - September 28, 2023

PUBLIC COMMENT

This section on the agenda is for citizens to present information relevant to the City but not listed as an item on this agenda. This is a virtual hybrid meeting, if you would like to participate, please contact Kori Buth at kbuth@orc.org. The citizen has up to 3 minutes for comments. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. The Parks & Recreation Advisory Committee Members do not generally engage in dialog with those making comments but may refer the issue to the Staff Member. Complaints shall first be addressed at the department level prior to addressing the Committee.

PRESENTATIONS

2. McLoughlin Blvd. Enhancement Project

GENERAL BUSINESS

3. PRAC Involvement Ideas
4. Committee Goals and Vision
5. Future Agenda Topics

STAFF REPORTS

MEMBER REPORTS

FUTURE AGENDA ITEMS

NEXT SCHEDULED MEETING - December 7, 2023

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

CITY OF OREGON CITY
PARKS AND RECREATION ADVISORY COMMITTEE
Meeting Minutes
City Hall Commission Chambers
Thursday, September 28, 2023 at 6:00 PM

CALL TO ORDER

Meeting called to order at 6:00pm.

INTRODUCTIONS

Members: Tim Wuest, Ken Worcester, Timothy Lainhart, Emily Lisborg (remotely), Joseph Knauf (remotely), Joyce Gifford, Steve Williams

Staff: Kendall Reid, Parks and Recreation Director; Denise Toyooka, Assistant Parks and Recreation Director; Brandon Watt, Parks and Cemetery Interim Manager; Cecily Rose, Community Center Manager; Melissa Sebastian, Aquatic and Recreation Manager; Kyle Christoph, Facilities Manager; Kori Buth, Administrative Assistant

APPROVAL OF MINUTES

1. Approval of June 22, 2023 Meeting Minutes
Approval of July 26, 2023 Meeting Minutes

*Timothy Lainhart motioned to approve previous PRAC minutes.
Joyce Gifford seconded the motion.*

PUBLIC COMMENT

No public comment

PRESENTATIONS

John Lewis, Public Works Director, presented on the Cayuse 5 Tribute Project. Project will take place within McLoughlin Promenade Park.

Tim Wuest asked about the original site of the hangings of the Cayuse 5. John Lewis reports that, per his knowledge, the site was at the bottom of the bluff from where the memorial will be placed.

Steve Williams asked if the site has already been reviewed by an archaeologist, as well as soil depths. John mentioned the familiarity of the site to the tribes but, specific to design work, there has not yet been an archaeologist involved. Soil depths range from 1-13 inches.

Ken Worcester asked if SHPO is on the same page and how this impacts charter provisions. John said that SHPO is aware of the project but is allowing the tribes to manage. Have to get to bedrock for the foundation of the memorial.

Confirmed there have been disturbances previously with the construction of the Promenade. Not yet a Charter Park.

Tim Wuest asked when the project starts. The design is going to be finalized and hope for early spring construction.

Steve Williams asked what PRAC's role is in the process. Kendall and John both responded with stating that this information allows PRAC Committees to provide feedback and ask questions, potentially prompting an improvement in the logistics of the project. Confirmed that the City does not have a liaison that specifically works with the tribes.

Jarrold Lyman, Communications Manager, shared a live tutorial on the City's new website, emphasizing Parks and Recreation pages. Website went live on September 7th.

Tim Lainhart asked if there was a guideline we followed when finding efficiencies for people finding the information they are looking for. Jarrod stated that, while the website houses so much governmental documents and pages, we tried to adhere to the 'three-click' standard as closely as possible.

Ken Worcester mentioned that he was looking for old meeting minutes and Jarrod shared that some records may not be readily accessible yet. Keywords and/or dates help narrow down a website search quite a bit. Kendall mentioned that there is currently a work-around in place for our Municode compatibility.

Joyce Gifford wondered if the Go Request link is still accessible. Jarrod confirmed that the MyOC app is still used and will be putting some effort into updating that tool.

Deb Galardi presented on the System Development Charge (SDC) Methodology Update.

Tim Wuest asked how Oregon City's SDC's compare to the surrounding cities. Kendall confirmed that Oregon City Parks is one of the lowest, according to a recent rate study.

Ken Worcester asked about a project list in the Master Plan. Kendall confirmed that there will be a project list. Ken also asked about the property acquisition requirements and the method of funding for the acreage that is not SDC eligible. He asked if the recommendation would be to apply for reimbursement or classify it as elevating our standards, thus applying directly to SDC funding. Deb stated that you can't charge new development to increase the level of standard for

existing development. The different categories and inventory will come out in the Master Plan. Ken stated that the final decided standard will have a huge impact on SDC funding.

Tim Wuest asked if developers are allowed to trade property for SDC's. Deb stated that it is City policy, but state law requires that if the City tells developer that they have to provide some park land and it's over and above what the new development would require, or it's on the project list, an agreement can be reached for the value of the amount of SDC's that would be owed.

GENERAL BUSINESS

N/A

STAFF REPORTS

Kendall thanked Steve Williams for presenting the PRAC Annual Report to City Commission in September. Kendall also provided update on Parks Master Plan, collaborating with Deb Galardi to incorporate the SDC Methodology and the current work we are doing for customer service training and department marketing. Parks Master Plan will be presented to PRAC for feedback and direction once staff has an opportunity to review the draft. Kendall will give PRAC about a month to review plan draft and can provide printed copies as needed. Parks and Recreation Department will be involved in a work session with City Commissioners on October 18th to further discuss the Clackamette Park Master Plan. The two areas of concern that will be discussed are the relocation of the RV Park and the park's capacity for hosting large community events. Kendall also addressed that Jon Waverly is no longer employed with the City. The Parks and Cemetery Manager position is open and we plan to do our first review of applicants at the end of October. We also have two current PRAC Committee vacancies as well as the terms for both Emily Lisborg and Tim Wuest expiring as of December 31, 2023. Applications are being received and interviews will take place on December 7th, 2023 at a PRAC Work Session meeting.

Assistant Director, Denise Toyooka, reported on the WESGNA project taking place at River Access. Met with Project Manager and clarified some of our tree scope and plan for removals of dead, dying, or diseased trees. Three trees have been identified on City property that will be removed, and several trees on WES property. We provide arborists reports to WES regarding their dead trees and then the removal process is handled by them. Will be pulling invasives back 6 - 10 feet from path and addressing asphalt repairs. Community will be made aware of that work, as it will impair access to trail users. Cemetery Restroom is primarily complete, as we are still waiting on the bike rack to be delivered. Charter Park Encroachment project for McLoughlin Promenade is underway,

putting encroachments into categories so that they can be addressed for potential Chart Park designation.

Interim Parks and Cemetery Manager, Brandon Watt, provided update on six new picnic tables on the deck at EOT and will add an ADA accessible table to the shelter in that park. Removing seven trees throughout Hillendale, Hazelwood, and Chapin Parks. Currently going through the permit process with Planning to get those removed and will be replanting 18 new trees throughout those same parks. Wesley Lynn's irrigation system Double-Check is not performing as it should and is too old to refurbish, so that will be replaced on October 6th. RV Park Dump Station camera update is waiting on parts from the contractor for staff to be able to mount the camera to ensure payment is being made by dump station users. Landscaping plan for steep, 200-foot long hillside space at Swimming Pool includes a three-foot rock wall and a pollinator garden. Brandon proposed that PRAC assist in ideas for making this a community project. There is not currently irrigation at the site and want to stay mindful of the children that visit the building for camps and activities. Hoping for Fall planting so this will be discussed again at the October PRAC meeting.

Aquatics and Recreation Manager, Melissa Sebastian, reported on the September closure of the Swimming Pool for annual maintenance and will reopen on Monday, October 2nd. The Pool shell was painted, steam pipes were reinsulated, replaced UV light filter and updated parts of chemical controller. Staff cleared out storage and record areas. Swamp Swim is scheduled for Saturday, October 28th. Ermatinger House events include the Murder Mystery history event and Friday Night Frights, which is a walking ghost story tour of nearby sites. Working with SoulFlags Community Center, who received a grant from the Arts Commission to implement a series of cultural events throughout his year. First event happens October 14th for Hispanic Heritage Month

Cecily Rose, Pioneer Community Center Manager, provided update on the growth and success of our nutrition program. There has been a 16% increase in Meals on Wheels, now with a total of 140 clients, as well as increasing delivery days from 2 to 4 days per week. October is Medicare Open Enrollment. Silver + Fit begins in October and will be used in the fitness room and is part of the Medicare benefit. Oregon City route Van Driver employee was just hired and we welcome Tony Zuniga to the PCC team. The Pioneer Center has seen some exciting grant donations. One of them being fresh fruits from the Home Orchard Education Center and is very well received and appreciated by the community. Fitness equipment was also just received via a grant from Clackamas Community College Education Foundation. This will certainly help the fitness classes we host and has helped us to jumpstart our winter programming options. The reception desk reconfiguration project is also underway.

Kyle Christoph, Facilities Manager, reported on further maintenance and repairs that happened during the Simming Pool closure. City Hall HVAC units were replaced. Freezer and steamer both broke at Pioneer Center, both imperative to the nutrition program. Both machines were sent for repair and brought back as quickly as possible. Kudos to Angela Hartmann for being innovative and to keep meal service happening smoothly for the community. Potential PRAC tour to End of the Oregon Trail to review and further discuss projects that are imperative to keeping the facility open safely. Budget was not approved for EOT, but the HVAC system, deck, siding, ticket booth, and power washing all are in desperate need of addressing. Kendall mentions that a Master Plan and Business Plan need to both come to fruition. Tim Wuest asked what the wagon hoops at the site are made of. Kyle confirmed that they are made of steel and structurally sound, but a power washing could really help with moss growth.

Tim Wuest asked a couple follow-up questions. He wanted to know the charge at the RV Park dump station. Brandon confirmed it is a \$5.00 fee. Tim also asked if there is a bike rack at EOT. Denise confirmed that the art piece near the ticket booth is intended as a bike rack and there is also one on the deck area.

MEMBER REPORTS

Tim Wuest wanted to discuss the future agenda items that appear each month and suggested that some sort of survey be done among PRAC members to rank the agenda items in order of interest and importance. Then discuss the top agenda item at each meeting. Kendall mentioned that we can review the current list and start with something fresh. Kori to send out agenda topic list to committee members. Ken Worcester also mentioned that committee goals need to be addressed, as we have lost track of those goals. Also feels as though the annual PRAC report is geared towards department accomplishments and highlights rather than committee-focused information. Steve Williams mentioned that a discussion was had with Kendall after the PRAC Annual Report was presented to City Commission and an agreement was decided on that next year there would be better collaboration between staff and the PRAC committee to ensure that the details of the report are meaningful to both sides. October meeting will be utilized to outline current goals, align with City Commission goals, and move forward to make the most impact. Tim Wuest asked if the City has a central grant writer. Kendall confirmed that it is up to individual staff to seek funding options. Managers will put together some ideas to further PRAC involvement and PRAC will also bring their ideas to the table. The goal is not to create more work, but to collaborate on policies, existing projects, and opportunities for advising. Tim Lainhart asked about the Committee meeting outside of a typical meeting and to meet somewhere more informal but, due to

the nature of the group, that would still be considered a public meeting with communication requirements to the community.

FUTURE AGENDA ITEMS

NRC Partnership for Bee City
SDC Methodology Update
Volunteer Opportunities
Community Garden at Pioneer Center
Park Development Goals/Park Designs
Parks Master Plan
Parks and Recreation Funding
Clackamette Park Master Plan
WES Good Neighbor Funds
Joint Operations Center
Willamette Falls Legacy Project
Property Acquisition
The Cove

NEXT SCHEDULED MEETING – October 26nd, 2023

ADJOURNMENT

Meeting adjourned around 8:15 PM.



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Parks and Rec Advisory Committee
From: Christina Robertson-Gardiner, Senior Planner

Agenda Date: 10/25/2023

SUBJECT:

Willamette Falls Path/OR 99E Enhancement: 10th Street to Railroad Avenue Project (CI 22-002) Overview

BACKGROUND:

Oregon City nominated the Willamette Falls Shared Use Path and OR 99E Corridor Enhancement Project for the Metro Regional Flexible Funds Allocation (RFFA) Grant Program in June 2019.

The project is located on OR 99E, also known as McLoughlin Boulevard, an Oregon Department of Transportation facility. The corridor is designated as a Regional Bikeway and Pedestrian Parkway, with frequent transit service running parallel to the corridor. However, the final phase of the [McLoughlin Boulevard Enhancement Plan](#) has proven to be the most challenging, as it is intertwined with the OR 99E viaducts and crosses the Highway 43 bridge alignment. Transit users and pedestrians often feel unsafe due to inadequate lighting, narrow sidewalks, and deteriorating railings that fail to provide a barrier from adjacent fast-moving traffic.

The project has two main goals that address barriers to investing and revitalizing properties that front McLoughlin Boulevard in Oregon City:

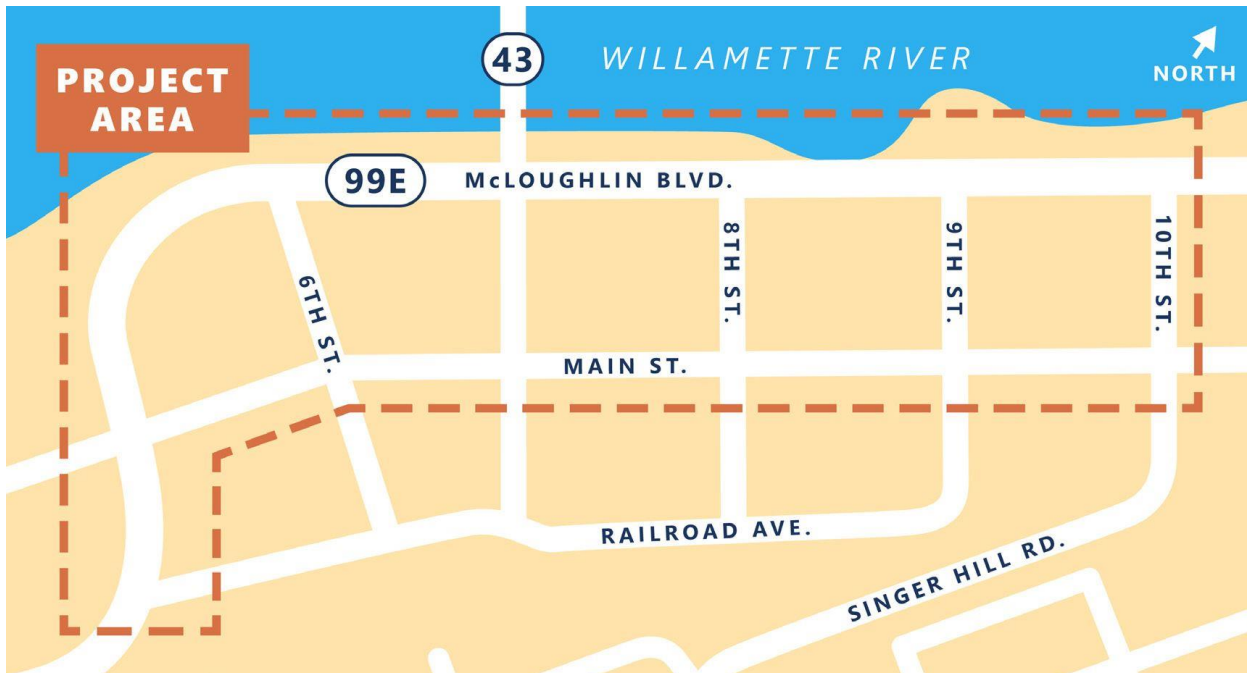
- Close the gap and provide safe pedestrian and bicycle access.
- Provide a conceptual complete street design for McLoughlin Boulevard (both sides) from 10th Street to the 99E tunnel/Railroad Avenue.

The McLoughlin Boulevard Enhancement Plan was adopted in 2005 and has since completed its Planning and Alternatives Identification and Evaluation phases. Phase 1 and Phase 2 of the plan have been completed, but the viaducts located between 8th and 10th streets were expected to be replaced to implement the identified cross sections.

Unfortunately, the viaducts are not expected to be replaced with a widened structure that would support the widened sidewalk, which is necessary to provide the needed width for safe bicycle and pedestrian access. To address this critical gap in our active transportation network, the City needs to update the options within this section of the corridor. These options could include a separate structure that runs parallel to the

viaduct either at the same or different grade.

The grant funding will enable the City to complete the Alternatives Identification and Evaluation phase to determine how to address this gap. Once a preferred alternative is identified, the City will proceed with the Preliminary Design to 30%.



The study area focuses on McLoughlin Boulevard (OR 99E) between 10th Street and tumwata village.

Opportunities for Community Participation and Feedback

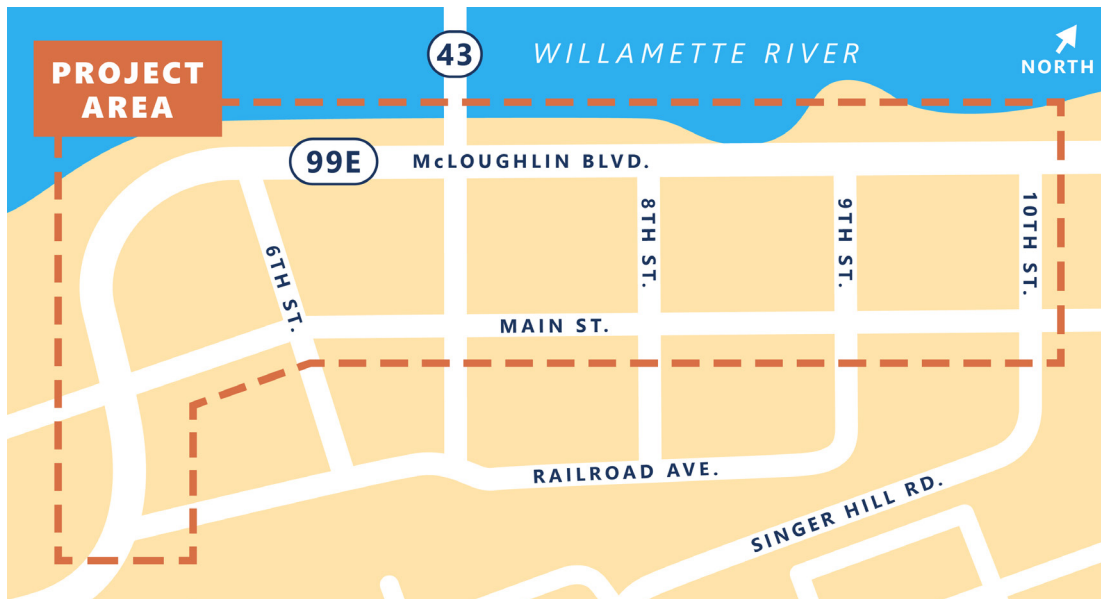
Oregon City will be starting public outreach soon, look for more information on the city's website in early October. City staff will provide updates to the Transportation Advisory Committee as the project moves forward.

More information is available on the project website found at: bit.ly/McLoughlinBlvd3

McLoughlin Boulevard Enhancements 10th Street to tumwata village



Project Overview



Note: The study area focuses on McLoughlin Boulevard between 10th Street and tumwata village.

The City of Oregon City and Oregon Department of Transportation are partnering to evaluate options for a shared-use pedestrian and bicycle path and streetscape enhancements on McLoughlin Boulevard between 10th Street and tumwata village. Main Street is included as an alternate route. This project is the last and most complex phase of Oregon City's McLoughlin Boulevard Enhancement Plan, which has been in progress for the past 20 years.

Project Benefits and Needs



SAFE ACCESS

The project aims to provide safe access to people who walk, access transit, bike, and roll on McLoughlin Boulevard. Currently it lacks dedicated on-street bike lanes, proper and sufficient sidewalks and railings, and a barrier to fast-moving traffic.



IMPROVE FACILITIES

Improved facilities for people walking and biking will close the regional active transportation gap.



REVITALIZE

Improved facilities will help address the barriers to investing in and connecting people to downtown and the Willamette River.

Anticipated Project Timeline

The project started in mid-2023 and will evaluate options for a shared-use path. A preferred shared-use path alternative will be selected and presented to the Oregon City Commission for adoption in late 2024.

Community Participation and Feedback

The City will host two online open houses (see timeline below), and the community is encouraged to provide comments on the project website at any time.

	2023									2024											
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
PUBLIC ENGAGEMENT AND HEARINGS																					
Online Open House																					
Oregon City Commission Briefings																					
Planning Commission Public Hearing																					
City Commission Public Hearing																					
PRELIMINARY PLANNING AND DESIGN																					
FINAL ADOPTED DESIGN STUDY																					

For More Information

Dayna Webb

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971-204-4633

Website: bit.ly/McLoughlinBlvd3



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October 19, 2023

PRAC Involvement Ideas

Policy	Annual fundraising Grant Seeking Further collaboration with City Commission Set up time w/ Managers to discuss site goals
Projects	Aiding in projects during shut-down times (PCC) Planting events Pollinator Garden @ Pool ADA Accessibility Projects Walking path repairs Park Clean-Ups
Programs	March for Meals Community Engagement Events Adopt a Meals on Wheels route Volunteer at Community Outreach Events Visit sites/activities/events