

City of Oregon City
Parks and Recreation Advisory Committee
Meeting Minutes
Virtual Meeting Thursday, October 27th, 2022, at 7:00 PM

CALL TO ORDER

Meeting called to order around 7:00 pm

INTRODUCTIONS

Members: *Troy Bolinger; Tim Wuest; Ken Worcester; Brent Haverkamp, Emily Lisborg; Timothy Lainhart.*

Staff: *Kendall Reid, Parks and Recreation Director; Kathy Wiseman, Senior Center Supervisor; Melissa Tierney, Aquatic and Recreation Manager; Jonathan Waverly, Parks and Cemetery Maintenance*

Guests: *Jonathan Hitchinson, HDR Engineering Firm, Alan Hendy, ODOT Resident Engineer, Doug Neely, Greater Oregon City Watershed Council & Willow Mikles, Community Outreach Coordinator, Greater Oregon City Watershed Council*

1. Introduction of New PRAC Members

Troy Bolinger welcomed new members Emily Lisborg and Timothy Lainhart and asked them to introduce themselves and share a little bit about themselves. Emily Lisborg shared that she is a recent resident and lives in Rivercrest and has 2 dogs and a baby and loves to garden. Timothy Lainhart share that he manages military facilities across the state, has lived here for 2 years, and has 2 kids under 5, and loves to garden.

Troy asked Kendall Reid to share which one was taking which term, as Emily Lisborg and Timothy Lainhart were taking over vacant positions.

Kendall shared that Timothy Lainhart's terms ends at the end of December of this year, and Emily Lisborg's ends December 31st, 2023.

They took over the remaining parts of terms already in place. The Mayor determined who would have which term.

APPROVAL OF MINUTES

2. Minutes of the September 22, 2022, Work Session Meeting Minutes

Tim Wuest moved to approve the minutes for the work session; Ken Worcester seconded.

Troy Bolinger clarified that Emily Lisborg and Timothy Lainhart are able to vote for this motion since they are now members and have had a chance to review the minutes. They can vote yay, or nay, or abstain.

*All in Favor: Brent Haverkamp; Timothy Lainhart; Troy Bolinger; Emily Lisborg
Tim Wuest; Ken Worcester.*

All opposed: none

Motion passed

3. Minutes of the September 22, 2022, Meeting

Tim Wuest moved to approve the minutes for the meeting; Ken Worcester seconded.

*Troy Bolinger; Tim Wuest; Ken Worcester; Brent Haverkamp, Emily Lisborg;
Timothy Lainhart.*

*All in Favor: Brent Haverkamp; Timothy Lainhart; Troy Bolinger; Emily Lisborg
Tim Wuest; Ken Worcester.*

All opposed: none

Motion passed

PUBLIC COMMENT

Troy Bolinger explained to the new members what this section is. He clarified that this is a time to listen, and that it is not a time for discussion.

Samantha Wolf gave a public comment. Samantha introduced herself and said she is also the vice chair of the natural resources committee, so she shares similar interests to align with the city's resources. She wanted to share about the Oregon City peace tree. This tree is planted at the End of the Oregon Trail Interpretive Center, and it was a part of a larger state initiative to plant these tree that are the offspring of trees from the Hiroshima bombing of Japan. In 2019 Oregon Community Trees which is a non-profit that Samantha serves on and sprouted these seeds. Once they grew, they helped spread the word that they are available, and Oregon City signed up to get a tree. It was planted in 2020 and is doing well. To get this peace tree Oregon City signs a covenant from ODF and OCT that they will follow certain steps and requirements to maintain it well and have appropriate signage, so people know what the tree is about and have a dedication ceremony. As of October 10th, there has not been a dedication ceremony and there is no signage. There are also maintenance issues that need to occur. She wanted to propose with support of PRAC to have an Arbor Day/ Peace tree event, whatever makes the more sense for April. Troy Bolinger

thanked Samantha Wolf and said he always loved when citizens come and speak.

GENERAL BUSINESS

4. Resignation of PRAC Chair (did not follow original agenda)

Troy Bolinger moved to general business and stated that the next agenda was resignation of PRAC Chair. This was the last item on the posted agenda but occurred first.

Troy Bolinger said he is resigning and that his term as Chair would usually end this year and that elections will be in January for chair, but his term will end December 31st, 2022, one year early. He will be at the next meeting and help facilitate interviews for the new members and will not be attending January. Tim Wuest will facilitate the January meeting where a new vote for PRAC Chair will take place. He is resigning but will finish the year. He asked if there are any questions or comments. Brent Haverkamp asked about other PRAC positions that will become vacant in 2023. Kendall Reid said we will technically have 4 positions if we include Troy's. This includes Andy Crump, Brent Haverkamp, Timothy, and Troy's. Troy Bolinger asked if we have any applications, and we have 2, and if Tim Lainhart puts his in, that would be 3 applications for 4 positions.

5. I-205 Expansion Project Update

Jonathan Hutchinson, HDR Engineering Firm introduced Alan Hendy, ODOT Resident Engineer who shared a video showing the I-205 bridge project, construction vehicles, and employees working on the project.

Once the presentation was done, Alan shared about the groundbreaking celebration in July. Second slide has the first phase of improvements for 2022-2025 and the improvements are well into construction and this project is widening the bridge, reconfigure ramps, Clackamette drive is also reconfigured, and Jon Storm Park has been closed to stage equipment. He also shared that they are reconfiguring the exchange on OR 43 side and installing a roundabout. They are removing the Northbound ramp that goes across Abernethy and will go into a roundabout and then get into its own lane and onto 99 and will hopefully improve congestion.

Some current work activities they are doing include the skeleton of the work bridges that will be supporting large equipment. pier construction is taking place, and equipment from Germany has arrived as well as cranes and drilling equipment and work out in the water is taking place.

Interchange improvements that were mentioned were presented in a photo format. More signage, sidewalks, bridge widening and other items for improvement are happening. The presentation ended and Q&A opened up.

Tim Wuest stated that the oscillator seems like a huge tool and is interesting it is one of the few in the world. He asked how many 12-foot holes will be dug. All piers from Pier 2 to pier 7 across the river, they will get the 12-foot holes that are 240 feet deep. As they move out, they change in size. There are 10 12^{-foot} diameter holes and when they get out of the water, they switch to 10 feet. As far as time, it takes about a week and a half to excavate and at the bottom of the holes, they need to move all the machines, and then put another machine on.

Ken Worcester asked if all that work needs to take place between that July-October window. All the work that is happening in that window was explained, and then that there are also biological studies taking place to collect data. The plan is to work through December, and the next window will open in July.

Brent Haverkamp said he hears the noise all the time and sees the equipment daily. He asked what the two biggest risks are to the project schedule slipping. It was communicated that they are the permit windows and getting the equipment. Another risk is the pile work in the river, and it was delayed due to all the logs and old buried material from the original construction of the bridge, which caused the contractor a lot of headaches. Those were worked through, so depends if they run into more underground construction that they are not aware of and the drilled shafts as there are risks once they are on the water with that equipment. Mother nature and flooding and high water are other risks.

Troy Bolinger asked what the projected completion date is. The date is looking at the end of December 2025. The second question Troy Bolinger asked if this project has to do with the toll situation that we are dealing with. The answer was deferred for another date and that another group will have more information soon. It was clarified that these are separate projects.

Tim Wuest asked what the working hours are. Alan said they try and operate between 8:00am-8:00pm. Sometimes they do double shifts and a lot of nightwork. So sometimes work will happen in one shift from 6:00am-6:00pm and then a late shift does 6:00pm-6:00am. Loud work ends by 10:00pm.

Brent Haverkamp asked Troy Blinger to specify which tolls he was referring to. Troy Bolinger said it was the toll across 205 and Oregon City area. He was not talking about tolls between Oregon and Washington.

6. Abernethy Creek Trail Update

The Abernethy Creek Park and Singer Creek Park Trail Project was updated by the Greater Oregon City Watershed Council. Willow Mikles and Doug Neeley presented, and introductions were made. They cover streams that flow directly into the Willamette between Clackamas and Molalla River. They

are not associated with the rivers themselves. They gave an update on Abernethy Creek Park and Singer Creek Park Trail Project. A recap of what happened with Abernethy Creek last year. They picked Abernethy Creek park due to the important fish territory and great place to go for education opportunities. Trail placement was chosen to allow visitors to appreciate the differences without compromising safety and trail integrity. Plantings were completed in April 2022. Over 150 native plants were planted. Final touches and official opening were in June 2022. The trail was hand trenched and filled in with cedar mulch and that was chosen because of its water retention and weed inhibitor. It is also long lasting and helps with maintenance over time. Watering and maintenance took place in July and beyond to help with the droughts.

At Singer Creek Park the primary objections were removal of invasive species, planting of native trees and shrubs and releasing existing native plants to grow freely, and this is through the lens of community engagement and will have opportunities for the community to get involved. Show photos of native plants and what was taken out. They are helping native plants that already exist there.

Timeline:

Onboard AmeriCorps- September 2022

Invasive Species Removal- Oct/Nov 2022

Native Planting- Dec/March 2022-23

Outreach Events- Spring (April/May 2023)

Continued Maintenance of Sites

Exit Report for Enhancement Grant- June 30, 2023

Willow showed the proposed project site. Gave a shoutout to OCWebMaps. It is the area of Singer Creek Park where the trail dips down. A Native Plant Survey was shown to see an example of the native plants already there. Showed the community involvement for the Oct. 8th Ivy Pull where they partnered with the Elyville and Rivercrest Neighborhood Associations.

There are upcoming events for Nov 5th and Willow believed Nov 19th would be another date. The next steps are to finalize their MOU for the project site proposal, and then continue to engage with the community and have volunteer recruitment and do the native plant survey.

Troy Bolinger thanked Willow and asked the Committee if there are any questions.

Emily Lisborg thanked Willow, Doug, Derek, and Tom for the work at both of those parks. She's had the opportunity to visit Abernethy since the plants went in and it looks fantastic and smells fantastic. Emily also thanked Oregon City Parks for collaborating on that. Emily then asked if there are plans for signage to go up at either location. Willow said she is open to it and loves

signage but does not know the specific details for her timeline and she is rooting for it.

Doug Neely stated that they have put signage on their major stream crossing in Oregon City. The Watershed Council got the signs and Public Works installed them for free. Doug Neeley also stated that there has been discussion of putting little signs on some of the plantings to identify tree species. Doug Neeley also stated that Jonathon Waverly has been a great partner and that they wouldn't have been able to do those things without him.

Brent Haverkamp stated that it was a great presentation and that he really loved the slide that showed the native species from above and the dotted part and would love to see more of those to see where the native species are and that that is a project within itself. Brent Haverkamp also stated that he is a runner and loves to trail run mostly and ran by Abernathy Creek Park and said that there needs to be a lot more signage. He also asked if the trail could be made longer. Willow said yes, and that it is something that is being considered if they have extra time and budget.

Doug Neeley talked about the parking lot on the other side of the creek associated with the Abernathy Center. He said there is an easement going through that they have the footbridge going across the creek and that it's quite the investment to do something like that and that they're out of the position to do that. Doug Neeley agreed that there should be a sign that has the name of that park and should talk to Mr. Reid about that since other parks have one.

Emily Lisborg was curious about the prep work. The prep work is removing of invasive species and is wondering long term if that is something Oregon City Watershed Council is going to be managing long term or presumably at some point those plants, blackberry, and ivy, will be growing back and wanted to know the long-term pest management strategy for those areas. Emily did not know if that was a question for the Parks department or someone else.

Doug Neeley said that there are volunteer activities that will continue to go on for invasive removal, that there were other invasive species on that site, and that that is something they will continue to support.

Emily Lisborg then wanted to follow up that one of the meetings before that the Mayor's Monarch Butterfly Pledge was discussed and said that there are woolly bears out and consuming foliage right now and they are the larvae of the tiger moth species that feeds a lot of our native birds and is wondering if Kendall and Jon can speak to this and what kind of maintenance the parks department is doing currently or in the future and how it is integrated with volunteer activities and monthly maintenance. Kendall Reid asked Jon Waverly if he wants to speak to it. Jon Waverly stated that a lot of their maintenance time and hours are spent on graffiti and vandalism in our Parks.

They partner with the Greater Watershed Council and for the level of maintenance would be mowing of the grass and garbage pickup. Jon also said invasive removals would be where most of the time is spent.

Emily Lisborg had a follow up question and asked if this is an area that is currently being sprayed with pesticides and what is the pest management strategy. Jon Waverly said a lot of it is volunteer work. Jon Waverly also said that they do use pesticides on the upper level of the stream, but not near the creek.

Doug Neeley then said contractors were hired for the initial invasive removal and did a good job. Doug Neeley then proceeded to say that there are only two pesticides that are approved in the floodplains. He also said professionals are brought in to do that work under the grants that they receive. Emily Lisborg asked if that is consistent with what is being sprayed currently. Jon Waverly said yes.

Troy Bolinger thanked everyone and moved on.

7. Pioneer Center Holiday Update

Kathy Wiseman, Pioneer Center Supervisor, said the holidays are a busy time for them and do a lot of things for our community without any thought. Kathy Wiseman said that Halloween is around the corner and that they decorate for the holidays because it is positive for people to come in and see it and what they will provide. They did Halloween BINGO and got sponsors to give away gift cards and other items. The Pioneer Center also did a Halloween party and showed movies, gave away baskets, people dressed up, etc. For Veterans Day the Pioneer Center celebrates Veterans and people bring in memorabilia and has a Veteran come in and speak. This year the Pioneer Center is going a Veteran support fair.

The Pioneer Center is also having a diamond and fine jewelry presentation, a See's Candy fundraiser and a Holiday Wreath Fundraiser. Kathy Wiseman said that this is a great way for the community to support Meals on Wheels.

Kathy Wiseman then showed the November newsletter and said that Thanksgiving is right around the corner and that the Pioneer Center will have a Thanksgiving meal prior to Thanksgiving. Kathy Wiseman also said that they partner with St. Johns church right across the street from them and that on Thanksgiving they will send Meals on Wheels clients that are home and not with family a meal. Kathy Wiseman also said that an anonymous donor gives 10 turkey dinners. Those dinners usually go to younger families.

Kathy Wiseman said that they do a Giving Tree for Christmas and historically have done Meals and Wheels and a local family and that this year they are focusing on Meals on Wheels as they have a lot of new clients and their

families. Kathy Wiseman said they are often supporting the client as well as their families as the clients are often living with multiple generations. Kathy also said that they work with social services to figure out who needs gifts and wraps them.

Kathy Wiseman then said that she is amazed what the giving tree does and shared a story of the last person they helped. Kathy Wiseman said she is always happy to participate and that is what it is all about. She also said the Pioneer Center provides a Christmas dinner for the community and that that is paid for out of their donation funds and that seniors get a gift card, poinsettia, and it is a big party, and that people often come because it is their only Christmas activity that they will have. Kathy Wiseman also shared about their evening trips and taking their van on a trip for seniors. They have done trips to PIR, The Grotto, and the Zoo Lights.

Kathy Wiseman then said that the Three Rivers Guild and the Pioneer Center Co-Sponsor a holiday show during the first weekend in December and finished by saying they do a new year's bash. Outside of the holiday events, Kathy Wiseman also said that they provide low energy assistance to seniors in our community that are low income and can access funds to pay their PGE bill. Kathy Wiseman also said it is open enrollment for Medicare and that you can change your Medicare program this time of year and they have counselors that help choose the appropriate plans. Long term care planning is also provided as well as Covid clinics. Kathy gave a reminder that covid is still going around and circling and encouraged people to wash their hands and stay home if they are sick. Kathy Wiseman also said they will give emergency meals in case of severe weather.

Troy thanked Kathy and Kathy welcomed Tim and Emily. Troy opened it up for questions.

Brent Haverkamp said it was a great report and thanked her for all the work she does for the community and gave kudos for all the covid work she is doing, adding that covid is still here and encouraged people to get boosters, wear a mask, and stop the spread.

8. Introduction of New Facilities Manager

Kendall Reid introduced the very new, first ever, Facility Manager, Kyle Christoff. Kendall Reid said he just started on Monday and that we are very excited to have him. Kendall Reid said that Kyle worked for the City of Portland and in various roles with asset management and was a facility director for the Portland Children's Museum and that we're very happy to have him.

Kyle Christoff said hello everyone and thank you for the nice welcome and that he is excited to be here. He said it has been a big week and is looking forward to more.

Kendall Reid said thank you to Kyle and then started to go into the next agenda topic, staff reports.

STAFF REPORTS

Kendall Reid said our Parks Master plan online survey closed October 10th for our Parks Master Plan and that 150 people took that survey. Kendall Reid also said that we got our statistically valid survey on September 26th, and we were able to review those results on October 21st. Kendall Reid also said we completed our organizational culture survey assessment that took place from October 17th-21st. It was also shared that we are working on our level of service inventory and recreation program assessment and benchmarking other agencies and we are planning on providing an update to the City Commission on November 16th and then we will have the consultants come to PRAC on the December 1st meeting to also provide an update. Kendall Reid then said our next public engagement meeting will be on December 5h at City Hall at 6:00pm and are currently getting the marketing out for that meeting and are excited about the information that we are getting so far.

Brent Haverkamp had his hand up and thanked Kendall for his report but wanted to go back to Kyle's introduction and wanted help to understand the difference between Kyle's role and Jon's role. Kendall Reid stated that Jon oversees Parks, and that Kyle would oversee all the facilities for the City, including 12 facilities, 320,000 sq. ft. and provide support to the entire City, including Parks. Kendall Reid then gave background that Denise Conrad used to run all the facilities and two FTEs for facility maintenance, plus a half time facility maintenance specialist that focused primarily on the pool. Kendall Reid then said we realized that we needed to create our own facilities division to help address deferred maintenance to do some long-term planning and strategy development. Brent Haverkamp asked what some of the 12 facilities would be. Tech difficulties occurred. Kendall Reid then responded that they would include City Hall, Pioneer Center, Aquatic facilities, End of the Oregon Trail, etc.

Troy Bolinger then asked if prior to this if each facility director was taking care of their own facility and Kendall Reid said no, and that it was split between the 2 FTE and that they reported to Denise Conrad, the Assistant Parks and Recreation Director and the half time maintenance specialist at the pool reported to the aquatics and recreation manager there. Troy Bolinger asked if the 2.5 FTE report to Kyle and Kendall Reid said they do report to Kyle and that we currently have 2 FTE to report to Kyle and are trying to advocate for more staff in the next budget cycle. Troy Bolinger then asked about the Assistant Parks Director and if the 2 FTE were taken away from that position if that position changes. Kendall Reid said that it frees up that position. Kendall Reid said that Denise Conrad has

been heavily involved in all our capital projects and construction projects and will continue to be and with recreation programs as well and this frees her up a lot to help focus on the department as a whole and create some margin for her moving forward.

Ken Worcester asked if our facility section has the capital money budgeted through its own budget or if each department has their budget. Kendall Reid said that each department sets aside money in their budget for capital projects. Kendall Reid then said they are making recommendations to finance to develop an actual facilities budget moving forward for the facilities division so they can more effectively manage it.

Emily Lisborg asked what are the first deferred maintenance projects that we are looking to tackle. Kendall Reid said that Denise Conrad did that presentation last month and that it is a long list. Kendall Reid then provided a backstory that last year we worked with BVTa to do a deferred maintenance assessment for the entire City and our Parks to understand where we are and what to take care of immediately and how to budget year after year. It was also stated by Kendall that we will work with all that information and the deferred maintenance list to identify capital items to be added on and budgeted for. Then Kendall Reid said that one of the goals through the Parks master plan is to have some recommendations regarding funding associated with deferred maintenance because it is something we need to pay attention to and address and have a funding mechanism to do moving forward.

Troy Bolinger asked if Kendall Reid can forward that report to Emily Lisborg and Timothy Lainhart. Kendall Reid said yes, and Emily Lisborg thank them.

Kendall Reid then said for the Clackamette Park Master Plan we received some pre app notes from the Planning Department and are going through those notes and preparing the proposal for the master plan through the City's initial land use process. Kendall Reid said that there would be more information to provide on that at a later date.

Kendall Reid stated that the deadline for applications for PRAC is November 18th, 2022. Kendall Reid then said the next PRAC meeting is tentatively scheduled for December 1st and that we usually do a work session before the regularly scheduled meeting and is normally scheduled at 6:00pm to schedule all the interviews and deliberate and make recommendations. Kendall Reid said there would be more conversations. It was stated that there are currently 2 applications and 4 open spots. Kendall Reid then welcomes Emily and Tim and that he sent them the Bylaws, a welcome letter, and a link to the training that was provided by the City Recorder and a list of the City Commission goals. Troy Bolinger asked Kendall Reid if the PRAC goals were sent, and Kendall Reid said that he would double check. Troy Bolinger than told Emily and Tim that it is a moving document and that those goals are usually discussed in January or February.

Ken Worcester asked that the updated roster would be sent to the Committee as well.

Jon Waverly shared that they are working on the WES Good Neighbor Project, and they will give a more in-depth update on this and that it includes improvements that the river access trail which includes ADA accessibility improvement, storm damage clean-up, pruning, and that it is reaching conclusion. Jon Waverly then said that the scattering canyon project at Mountain View Cemetery, a water quality improvement project, is wrapping up the final steps. The Mountain View Cemetery Mausoleum roof repairs has the last trim pieces being put on. TSW dog park had drainage improvements, additional gate, and fence opening, and also turf renovations. Jon said that they have mowed that area twice now and are waiting for the third mowing before reopening the dog park. Jon Waverly also said they are working on the cemetery bathroom replacement. He said that it is a little bit lacking so they are working to remove their old shop site and will be adding a new restroom. Jon Waverly then reports that they are working with Oregon City Youth Sports and that they got a Metro Enhancement Grant and are replacing the infield at Wesley Lynn Park with AstroTurf so that kids can play even during the wet muddy springs. This will prevent games being cancelled when it rains. He also said they are being active on working with fall and winter leave season and clean up and have a lot of tree damage from the ice storm and are seeing effects on the trees in the parks and are working with arborist to identify trees that may need replaced. Jon Waverly also said that on November 12th the City is teaming up with the Friends of Trees to plant what he thought was 110 trees this fall.

Melissa Sebastian updated that the swimming pool is doing their annual Swamp Swim event on the upcoming Saturday from 6pm-9pm. There will be games and activities in the community room and set up the pool with the underwater colored lights and display lights on the deck and will be Halloween themed. The event does require pre-registration to ensure proper lifeguard coverage. Melissa Sebastian then said that a lifeguard certification class will take place Nov 11th-13th which is almost full and should provide more certified staff members from that class. The Indoor Playground at the pool is back up and running on Tuesdays and Thursdays and it is back up to the attendance numbers pre-pandemic now that the weather is starting to be colder. The High School swim season is starting in a couple weeks and 2 High Schools swim at the Oregon City Pool. Melissa Sebastian also mentioned that in support of the Monarch Butterfly Pledge that she is working on providing an opportunity to come to a presentation to the community room to learn about pollinator gardens and have some take away items and potentially activities for kids to do as well. She thanked Emily Lisborg for providing a connection for that. Melissa Sebastian also said they are gearing up for winter break camps and putting together the staffing schedule for the winter schedule.

Kathy Wiseman gave a staffing update that Jamie Davie left, and Shirley Rian stepped in and there has been an increase of hours to help cover the extra workload for the client services and meals on wheels. Kathy Wiseman thanked Shirley and her team and mentioned how critical those positions are for this time of year especially. Kathy Wiseman then said Justin More was not present, in which Kendall Reid gave an update that Justin More got a great opportunity to become a Recreation Specialist for Tigard and that we are happy for him and will be recruiting for a new Administrative Assistant.

Kendall Reid said that Kyle Christoff has only been here for a few days and that he should have a report for the next month's meeting.

MEMBER REPORTS

Troy Bolinger started out by reminding PRAC that Member Reports is just for reports and any suggestions for future topics can be discussed on the Future Agenda section of the meeting. Troy Bolinger mentioned that it is not required for all members to give a report.

Brent Haverkamp stated that he had the privilege to run into Jon Waverly at Park Place Park and that the parking lot was full. Brent Haverkamp then clarified that it was half full. Brent Haverkamp said it was due to Park Place Academy having school and no where else to park. He then saw Jon Waverly come and they noticed that the women's bathroom was open and that it led to a 20-minute discussion on vandalism. He wanted to make a point and advocate for the gross lack of funds for the maintenance for all our parks and to start looking at a different funding structure for our parks. Brent Haverkamp said he did not want to put it on Kendall Reid or to come up with a solution that night but that his entire time on PRAC that Park Place Park still need to be replaced and to find solutions. Brent Haverkamp was not sure on the solution but wanted PRAC to think about how to make changes.

Emily Lisborg updated that Samantha Wolfe had sent some notes on the Peace Tree that she had taken. Emily Lisborg also said she had been in attendance and would look at the notes and then mentioned that Gladstone had a great example and that the City of Gladstone had an open invitation for committees to go see the tree and get a tour and might be a fun event. Emily Lisborg said that the peace tree in Oregon City does not have signs and that there should be one due to the covenant that was agreed to. Emily Lisborg said that there are examples and a copy of a children's book, 'When a Peace Tree Blooms' which will be going into the Oregon City Library. Emily Lisborg then gave examples of what can be done during the Arbor Day event. Emily Lisborg then said that there was a note about some bark damage on the tree in Oregon City and to make sure it is protected until it is formally dedicated.

Ken Worcester then said that the Peace Tree Dedication would be perfect for this years Arbor Day proclamations and to maintain the Tree City USA status there

has to be Arbor Day events and that this would be a perfect opportunity to do both.

Jon Waverly then jumped in and wanted to get information out about the trees and Troy Bolinger said he passed over him because it is time for member reports, in which Jon Waverly said he understood but he wanted to make a clarification and Troy Bolinger said to let him finish their member reports and then come back to him.

Brent Haverkamp then wanted to put out his enthusiasm for the Peace Tree and piggyback on both Emily Lisborg's comments and Ken Worcester's comments. He thought there would be great opportunity for the Oregon City to come together not just for this tree but what it represents. Brent Haverkamp wanted to put out that it is a very important thing that should not be glossed over and should be given a lot of consideration for the community.

Troy Bolinger then told Jon Waverly that he could go ahead. Jon Waverly then said that when we were given this tree and it was around the time of the pandemic and with the timing and everything going on, and that it is growing great and has the sign that was going to be installed as part of Arbor Day back during COVID when it was cancelled. Jon Waverly said that we have the sign, it will be installed, and there will be an Arbor Day event. Jon Waverly then said if there are any other questions that most of them can be answered.

FUTURE AGENDA ITEMS

Troy Bolinger explained the future agenda item section.

Brent Haverkamp wanted to put it out for the Peace Tree. Troy Bolinger asked what the specific agenda item is. Brent Haverkamp said he wishes he could see Sam's notes and he wanted to make sure it was an agenda topic to make sure it is looked after. Troy Bolinger then asked Brent Haverkamp if he could suggest that Samantha Wolfe come back during the next meeting and be added as an agenda topic for the Peace Tree so that there would be opportunity to ask questions. Brent Haverkamp thanked Troy Bolinger and then agreed to that. Troy Bolinger then asked Kendall Reid to reach out and add that as a future Agenda Topic and Kendall Reid said sure and that there was already an invitation extended.

Ken Worcester said that with the Park Master Plan and he is excited for the consultants to come speak to PRAC but that if he gets his math right that it's over half the board is new, and that there should be more background given. Ken Worcester understood that there are certain things that go to the Commission first but that it would be helpful to go over different things like the SDC methodology and the schedule of the workplace for the master plan and to give PRAC some windows so they could set their calendars for when they can weigh

in. Ken Worcester also said that copies of the survey would be helpful and if the city has a CIP and of the mark maintenance but wants to see how that works as we formulate our budget and understand the three surveys. Troy Bolinger asked if February would be a good time since January is when PRAC does goals. Ken Worcester thought that it would be logical to have this happen in January so that PRAC could add the master plan as a goal. Ken Worcester wants PRAC to help get the master plan adopted and look into funding recommendations and for PRAC to have a good understanding of how to go out into the public and discuss the master plan. Troy Bolinger then asked if doing the PRAC goals and visiting the Master Plan and the background for the Master Plan would work to go over both in February and Ken Worcester said it would possibly work but wants to get a lot of the background information up front and that there might be a lot more questions than answers once there is a presentation by the consultants. Ken Worcester wants to make sure PRAC can explain the process as they move through adoption and what they can do to help make it appear to be more of a grassroots plan. Troy Bolinger asked Kendall Reid on his thoughts. Kendall Reid said that on December 1st a lot of information will also go to PRAC and not just the Commission and it will be a time to ask questions and we will also have a Community Engagement meeting that same month and between the two there should be an understanding of what our schedule is and what we're projecting what the next steps will be. Kendall Reid also said that they will know some of the projects that we're working on and that the new members should understand where we are and what we're trying to get to. Once that happens it can be visited what should be brought moving forward going to the next year so maybe for this group, they can ask those questions after they get the information that is coming in December.

Troy Bolinger then asked Ken Worcester what his thoughts were about holding this until the next meeting and then once the report is there, see if it satisfies what he is looking for. Ken Worcester said that he believes it could work and that he just wants to make there they all have a good understanding of what is coming up and with the understanding that the first six months is a lot of gathering information and that it would be nice to see the information gathered so they have the background information to have a better understanding when recommendations and those type of things come up, that PRAC can have an understanding of the root of that recommendation. Troy Bolinger asked Ken Worcester to bring it up at the next meeting once the presentation is given and asked Kendall Reid to add it to the future agenda topics.

Tim Wuest said that it was a good idea and that this involves a lot of what PRAC is working on and revolves around their scope of practice as a PRAC Committee and told Kendall Reid that another good thing would be what are the responsibilities of this committee and that that would also be a good thing to spread to the community members. Tim Wuest then asked about a Volunteer Coordinator and that Kendall Reid said we can't afford it and no way no how but that every single one of the managers say they don't have enough volunteers to

run programs and that the CIC has also talked about needing on that all this stuff that needs to be done around the city and thinks that a Volunteer Coordinator would pay for itself. Tim Wuest said that it was their job as PRAC members to advocate to the City Commission that this would pay for itself.

Troy Bolinger then interjected to say that this was an item for future agenda topics and asked what he was asking to be put on the agenda and if there is a future agenda topic suggestion. Troy said it was a question to Kendall Reid if it was a valid future agenda item can PRAC do anything about it. Troy Bolinger then asked if this needs to be an agenda topic to ask that question and get an answer and Tim Quest said if we can't get it tonight. Troy Bolinger said we can't do it right now during that section. Troy Bolinger then said it can be a question in an email and that Kendall Reid can answer that question. Kendall Reid said one of the first things PRAC can do is help us get more volunteers and be part of that volunteer base in those programs. Kendall Reid said there have been conversations with the Commission and the City Manager and the development of a Youth Council and that a half time position was added to help with the Youth Council that possibly some other volunteer opportunities within the city and that the position was approved and is currently being discussed.

Troy Bolinger said that is part of the role of PRAC to advocate for the citizens for the community in communicating to staff but also to be out in the community and participating. Troy Bolinger then asked Tim Wuest is he still needs an agenda item. Tim Quest said he was going to take it farther and Troy Bolinger stopped him saying it's getting late and reminded him that this was for future agenda items and asked if he has a future agenda topic. Tim Wuest said he wants a list of volunteer opportunities that people can go ahead and take part in so they can advocate

Ken Worcester said that it would be a good to add that as a future agenda topic. Ken Worcester then said it would be good to have staff's input as sometimes volunteers can create more work instead of save work and that it needs to be a coordinated effort.

Emily Lisborg then asked for a future agenda item to have an update on the pollinator event and how it went, attendance, content, and other education and initiatives. Troy Bolinger said that Melissa Sebastian would give that information in her staff report and asked if that would be sufficient, and Emily Lisborg agreed. Melissa Sebastian said that would happen.

Troy Bolinger then stated why December 1st would be the next meeting and asked if that works for the rest of the Committee. All PRAC members in attendance said yes. Troy Bolinger said the work session would be at 6:00pm for December 1st.

NEXT SCHEDULED MEETING – December 1st, 2022

ADJOURNMENT

Meeting adjourned around 9:27 pm by Chair Troy Bolinger