



City of Oregon City

625 Center Street
Oregon City, OR 97045
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Meeting Minutes

Historic Review Board

Tuesday, October 28, 2014

6:00 PM

Commission Chambers

1. Call to Order

Chair McLoughlin called the meeting to order at 6:03 PM.

Present: 2 - Jon McLoughlin, Jonathan Stone and Cynthia Towle

Absent: 2 - Robert Siewert and Derek Metson

Staffers: 1 - Christina Robertson-Gardiner

2. Discussion Items

Public Comment

Paul Edgar, resident of Oregon City, discussed the Restore Oregon document and principles for in-fill in national register historic districts like Canemah. He would like a document to hand out to applicants that outlined these principles for in-fill in Canemah and compare these principles from Restore Oregon to what they were doing in the City.

Chair McLoughlin said this could be an item to include in the HRB goals discussion.

Historic Review Board Fence Policy

Christina Robertson-Gardiner, Planner, presented information on the Historic Review Board Fence Policy. She explained everything in front of the foundation was considered the front yard and a three and a half foot fence was allowed. Once the plane of the foundation was crossed, everything to the side and rear could be a six foot fence. She gave examples of people not understanding the definition of what was corner side. The corner side yard was not defined as it was next to the frontage of the house. She thought it should be more specific and allow for an opportunity for unique situations to come to the HRB.

There was discussion regarding possible changes to the policy to address the issue.

There was consensus to state the policy was the standard. If applicants wanted to deviate from the standard, they can bring it before the HRB. Ms. Robertson-Gardiner suggested grandfathering in existing fences.

This would be brought back to the HRB in January.

3. Communication

Historic Review Board Work Plan

Ms. Robertson-Gardiner said in January they would be looking at the HRB's 2015

goals. She gave an update on what items had been completed on the 2014 goals list. She was working on releasing a bid request for graphic design of the homeowner's education packet and historic pamphlets for the Library, Elevator, and Promenade. The Elevator, Library, and Promenade were to be listed on the national register in June. She would be meeting with the GIS specialist to create a user-friendly GIS mapping platform to click on a building and the historical survey form would pop up. The Planning Commission recommended approval of the Willamette Falls Master Plan and the City Commission approved the first reading of the Master Plan Ordinance and would be voting on the second reading on November 5. She discussed the next steps for the project and the River Walk design.

4. Preservation Grant

Preservation Grant PG 14-02

Ms. Robertson-Gardiner said the applicant had received a grant in 2009 for a sliding glass door on the north elevation. This was a different application to remove a door that currently led nowhere that had been used for egress access when it was a convalescent home. The applicant was planning to replace the door with a wood window and siding. They were already working with a contractor and did not get two bids. No work done prior to that night would be eligible for the grant. The request was for a \$1,000 grant.

Kathleen McKenzie, applicant, said there was a window on the opposite side of the wall, and she wanted to make the windows match. The molding would match with the rest of the house.

A motion was made by Ms. Towle, seconded by Mr. Stone, to approve PG 14-02. The motion carried by the following vote:

Aye: 3 - Jon McLoughlin, Cynthia Towle and Jonathan Stone

5. Public Hearing

Request for Continuance HR 14-09 -Modification to reduce the height of a previously approved request for New Construction in the McLoughlin Conservation District (HR 14-03)

Chair McLoughlin opened the public hearing.

There was no public comment.

A motion was made by Mr. McLoughlin, seconded by Ms. Towle, to continue HR 14-09 to November 17, 2014. The motion carried by the following vote:

Aye: 3 - Jon McLoughlin, Cynthia Towle and Jonathan Stone

6. Adjournment

Chair McLoughlin adjourned the meeting at 6:55 PM.