



CITY OF OREGON CITY

CITIZEN INVOLVEMENT COMMITTEE (CIC)

AGENDA

Commission Chambers, 625 Center Street, Oregon City
Monday, November 06, 2023 at 7:00 PM

This meeting will be held online via Zoom as well as in person at City Hall Chambers in Oregon City; please contact recorderteam@orcity.org for the meeting link.

CALL TO ORDER

PRESENTATIONS

1. Public Works-John Lewis
2. McLoughlin Blvd Enhancement-Christina Robertson-Gardner

PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Citizen Involvement Committee does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Citizen Involvement Committee.

MINUTES

3. Citizen Involvement Committee Minutes from October 2, 2023

STAFF LIAISON UPDATES

ELECTIONS

GENERAL BUSINESS

ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Complete a Comment Card prior to the meeting and submit it to the City Recorder. When the Mayor/Chair calls your name, proceed to the speaker table, and state your name and city of residence into the microphone. Each speaker is given three (3) minutes to speak. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the City Commission does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Recorder prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.

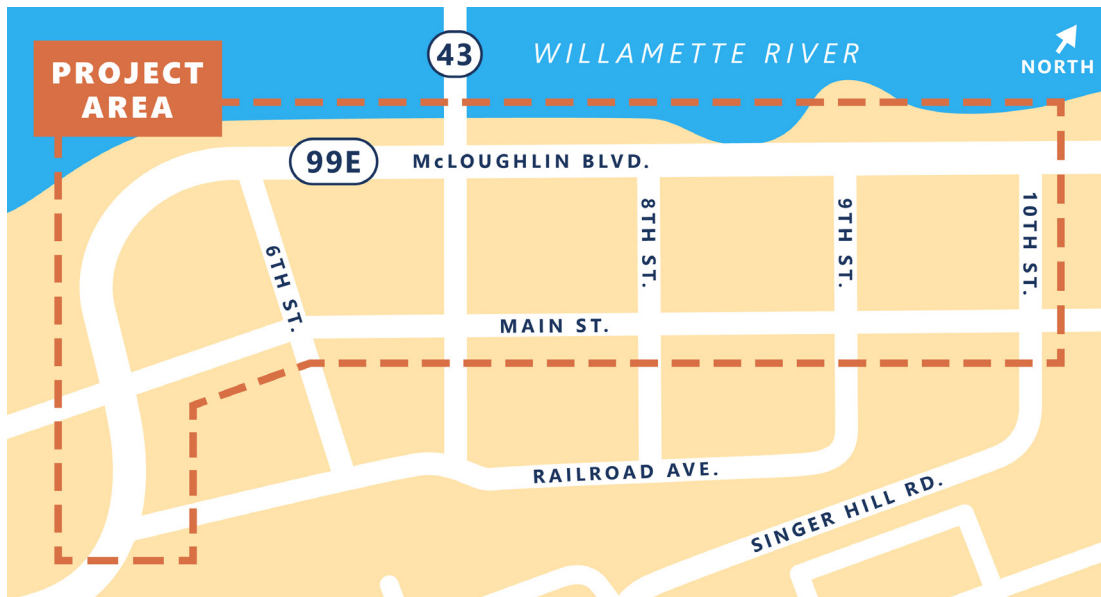
Agenda Posted at City Hall, Pioneer Community Center, Library, City Website.

Video Streaming & Broadcasts: The meeting is streamed live on the Oregon City's website at www.orcity.org and available on demand following the meeting. The meeting can be viewed on Willamette Falls Television channel 28 for Oregon City area residents as a rebroadcast. Please contact WFMC at 503-650-0275 for a programming schedule.

McLoughlin Boulevard Enhancements 10th Street to tumwata village



Project Overview



Note: The study area focuses on McLoughlin Boulevard between 10th Street and tumwata village.

The City of Oregon City and Oregon Department of Transportation are partnering to evaluate options for a shared-use pedestrian and bicycle path and streetscape enhancements on McLoughlin Boulevard between 10th Street and tumwata village. Main Street is included as an alternate route. This project is the last and most complex phase of Oregon City's McLoughlin Boulevard Enhancement Plan, which has been in progress for the past 20 years.

Project Benefits and Needs



SAFE ACCESS

The project aims to provide safe access to people who walk, access transit, bike, and roll on McLoughlin Boulevard. Currently it lacks dedicated on-street bike lanes, proper and sufficient sidewalks and railings, and a barrier to fast-moving traffic.



IMPROVE FACILITIES

Improved facilities for people walking and biking will close the regional active transportation gap.



REVITALIZE

Improved facilities will help address the barriers to investing in and connecting people to downtown and the Willamette River.

Anticipated Project Timeline

The project started in mid-2023 and will evaluate options for a shared-use path. A preferred shared-use path alternative will be selected and presented to the Oregon City Commission for adoption in late 2024.

Community Participation and Feedback

The City will host two online open houses (see timeline below), and the community is encouraged to provide comments on the project website at any time.

	2023									2024											
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
PUBLIC ENGAGEMENT AND HEARINGS																					
Online Open House																					
Oregon City Commission Briefings																					
Planning Commission Public Hearing																					
City Commission Public Hearing																					
PRELIMINARY PLANNING AND DESIGN																					
FINAL ADOPTED DESIGN STUDY																					

For More Information

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971-204-4633

Website: bit.ly/McLoughlinBlvd3



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MINUTES

Commission Chambers, 625 Center Street, Oregon City
Monday, October 02, 2023 at 7:00 PM

CALL TO ORDER

PRESENT: 9 - Linda Baysinger, Dennis Anderson, Dan Berge, Karla Laws, Dorothy Dahlsrud, Josh Kayser, Sara Peterson, Denise Beasley, Steve VanHaverbeke, Bob LaSalle, Emily Lisborg

STAFFERS: 4 - Communications Manager Jarrod Lyman, Finance Director Matt Zook, City Commissioner Adam Marl

PRESENTATIONS

1. Chamber of Commerce – Victoria Meinig

Presentation cancelled.

2. McLoughlin Boulevard Enhancement – Christina Robertson-Gardiner

Presentation cancelled.

3. Budget Information and Q&A – Matt Zook and Jarrod Lyman

Jarrod Lyman, Communications Manager, asked Matt to attend the meeting to answer any budget questions. He let the committee members know they have the most updated version of the budget spreadsheet that he, Matt, and Bob worked on to recreate for accuracy and simplification. This will be updated and provided monthly in the committee's meeting packet.

Bob is working on getting a meeting together with the mayor and Commissioner Marl to resolve the question of what the CIC budget has been and is. There has been past budgets of \$26,000 and \$29,000, and the current budget is \$30,000 for the 2023-2025 biennium with previous spending of over \$29,000. Bob is working on getting more funding for the CIC budget..

Linda asked how the budget is divided among the neighborhoods, and Matt informed the committee that the division is based on the number of addresses that Oregon City has in their Geographical Information System (GIS) database. Linda also asked how often this information is updated, and Matt offered that this would be a good discussion point to decide whether it should be done annually or biennially. As more housing is added to neighborhoods, the question came up around funding increases per neighborhood. Matt suggested another conversation be had around how to best deal with borrowing funds from inactive neighborhoods. Sara suggested that reallocating funds be considered per quarter.

Dan brought up that through some marketing in the Caulfield neighborhood that 700 people signed up for the e-mailer which could lower the amount of postcards needed to be sent

thus potentially lowering the spending on that budget item. Along this line, Jarrod said there is an effort being made to get more people on the digital subscriber list to get their neighborhood meeting information. This method has some back-end work to line up the needs for a postcard versus who will their information digitally. Another marketing idea was raised to add a flyer to the utility bill with a link and QR code for each neighborhood for people to sign up with for the digital subscriber list. This flyer will cost approximately \$1,000. Other marketing suggested was to consider putting information in the e-Trail News and having occasional social media posts.

Karla made a motion to authorize funding for a neighborhood flyer to be added to the monthly utility bill. This motion was seconded by Steve. Motion carried. Ayes: Linda Baysinger, Dennis Anderson, Dan Berge, Karla Laws, Dorothy Dahlsrud, Josh Kayser, Sara Peterson, Denise Beasley, Steve VanHaverbeke, Bob LaSalle, Emily Lisborg.

Jarrod will create a draft and offer it to the committee soon for approval.

4. New City Website – Jarrod Lyman

Jarrod gave credit to David Knoll, IT Manager, for all of his hard work on updating the city's website.

The new website was reviewed with the committee. The main focuses during the update were ADA compliance, ease of use, being mobile friendly, and increasing the opportunity for public engagement. The public engagement piece was a City Commission goal for the 2201-2023 biennium. Some of the highlights for the site were the new Chatbot, Ellee; high-visibility graphic buttons; opinion polls; and a Community Voice page where local citizens can have discussions with each other. The Community Voice space could be a helpful tool for the Neighborhood Associations.

Karla would like to see a map acknowledging the historic properties and some pioneer history. Jarrod said that element will be coming. She advocated for pictures of the CIC committee members to be added.

Bob reviewed a few errors and offered suggestions. Another member would like to see the neighborhood bylaws included.

PUBLIC COMMENT - NONE

MEETING MINUTES

Karla made a motion to approve the Meeting Minutes for April 5, 2021; May 3, 2021; August 2, 2021; and October 4, 2021, May 2, 2022. This was seconded by Linda. Motion Carried. Ayes: Linda Baysinger, Dennis Anderson, Dan Berge, Karla Laws, Dorothy Dahlsrud, Josh Kayser, Sara Peterson, Denise Beasley, Steve VanHaverbeke, Bob LaSalle, Emily Lisborg.

STAFF LIAISON UPDATES**5. Staff Liaison Report – Jarrod Lyman**

The engagement specialist position closed about two weeks ago. Candidate interviews will begin in a couple weeks.

Jarrod has had requests for a Zoom account provided by the city for the Neighborhood Association meetings. He fully intended to have that available for today's meeting, but Zoom was having technical issues so he could not set up the account. As soon as Zoom fixes this issue, he will get that taken care of and share the necessary credentials with the committee.

ELECTIONS

These will be held in January.

GENERAL BUSINESS - NONE**ROUNDTABLE**

For more information on upcoming neighborhood association meetings and contacts please visit:
<https://www.orcity.org/community/neighborhood-associations>

Canemah – Linda Baysinger

They had a general meeting at the library with Aquilla Hurd-Ravich, Community Development Director, as a speaker. There was a conversation had about the cemetery, and they are working on a Halloween party like they had last year. A steering committee meeting will be held in October.

Caulfield – Dan Berge

The neighborhood recently had a meeting with a 29% increase in attendance. Their guest speaker was the Clackamas County Clerk who fielded election questions.

Elyville – Karla Laws

There will be a steering committee meeting on October 10th and a general meeting on November 14th.

Hillendale – Josh Kayser & Sara Peterson

Their neighborhood will have a general meeting on October 3rd at 6:30 p.m. at the Bus Barn. They will have Police and Fire there and a topic of Mental Health Awareness 101. On October 24th, there will be a meeting with the courthouse construction team at the Development Services Building in room 115.

McLoughlin – Denise Beasley

A general meeting took place in September followed by a cleanup on 7th Street and an ice cream social at the library park. They will have a steering committee meeting on October 5th. The meetings are currently being held at the Baptist church with an option of a Zoom link, and they are hoping to get back to the library soon.

Park Place – Steve VanHaverbeke

The next general meeting will be on October 16th at 6:30 p.m. at Park Place Church, and there will be a Zoom option. Speakers at this meeting will be Pete Walter, Oregon City Planning Manager, and Sergeant Pagano, Oregon City Police Department, who will be discussing Park Place Crossing.

Rivercrest – Emily Lisborg

She is currently looking for support for the steering committee. They had 4-5 meetings this year with about 6-12 people in attendance.

Commissioner Adam Marl

Commissioner Marl is looking forward to meeting with Bob and the mayor concerning the CIC budget. He advertised the Mental Health Fair the Youth Advisory Commission is putting on October 7th from 2:00-5:00 p.m. The City Commission increased the FTE for the Community Engagement Specialist from half to full time for more support to the CIC, neighborhood associations, and community volunteers. He appreciated the conversations around creative marketing to better reach the citizens of Oregon City. The city would like to be more proactive with getting people involved on the front end of issues because coming in on the back end makes it harder to affect change.

Chair Update – Bob LaSalle

Bob is concerned about the acoustics in the new City Hall Commission Chambers. He and others feel it is very hard to hear what is happening at the dais by the other commission members and the public and vice versa. He has sent an email to the mayor about this continuing concern and will bring it up at the next City Commission meeting that he would like to see action taken quickly. Karla agreed with this concern. Jarrod said the city understands this is an issue and is cautiously optimistic that it will be resolved soon.

ADJOURNMENT

The meeting was adjourned.