



CITY OF OREGON CITY

CITY COMMISSION REGULAR MEETING

MINUTES

City Hall Commission Chambers, 625 Center Street, Oregon City
Wednesday, November 18, 2020 at 7:00 PM

EXECUTIVE SESSION:

To immediately follow the regular meeting of the City Commission.

- a. Pursuant to ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

REGULAR MEETING OF THE CITY COMMISSION

1. CONVENE MEETING AND ROLL CALL

Commission President Rachel Lyles Smith called the meeting to order at 7:02 PM.

Present: 4 - Commissioner Denyse McGriff, Commissioner Frank O'Donnell, Commissioner Rachel Lyles Smith, Commissioner Rocky Smith, Jr.

Absent: 1 - Mayor Dan Holladay

Staff: 11 - City Manager Tony Konkol, City Attorney William Kabeiseman, Police Chief James Band, Community Development Director Laura Terway, Senior Planner Christina Robertson-Gardiner, City Recorder Kattie Riggs, Economic Development Manager James Graham, Library Director Greg Williams, Human Resources Director Patrick Foiles, Public Works Director John Lewis, Assistant City Engineer Josh Wheeler

2. FLAG SALUTE

3. CEREMONIES, PROCLAMATIONS, AND PRESENTATIONS

- 3a. Proclamation Honoring Oregon City's Fallen Officers Robert Libke and George Hanlon

Commission President Lyles Smith read the proclamation and asked for a moment of silence.

4. CITIZEN COMMENTS

Liz Hannum, Executive Director of the Downtown Oregon City Association, suggested removing the tourism industry eligibility requirement for the Reimagine Grant and OC Debt Relief Program.

James Graham, Economic Development Manager, said these programs had always been for tourism facing businesses. He explained the financing and allocation for the programs. In terms of the applications received, they would be over the amount allocated for the Reimagine Grant and under for the Debt Relief Program.

There was discussion regarding whether or not to lift the tourism requirement.

Tony Konkol, City Manager, thought if the Commission wanted to open it up further, they could add additional funds to the program.

There was consensus to add this item to the agenda.

Ralph Goldstein, resident of Oregon City, shared his desire to diversify home ownership. He challenged the neighborhood associations to increase minority home ownership by a certain percentage with the carrot of a collective reduction in utility bills or property taxes to that neighborhood association.

Mike Mitchell, resident of Oregon City, encouraged the Commission to use their authority to place two Charter revisions on the ballot. These revisions were to abandon electing Commissioners by position and for the entire Commission to select members for the Planning Commission and Historic Review Board instead of only the Mayor.

5. ADOPTION OF THE AGENDA

The Commission agreed to add an update on City operations regarding the COVID-19 two-week freeze, Recall election update and next steps, and the debt relief program. Commissioner Lyles Smith pulled agenda item 8c. from the consent agenda for discussion. The agenda was adopted with these updates.

6. PUBLIC HEARINGS

6a. Public Works Code Amendments GLUA 20-00033 LEG-20-00001

Christina Robertson-Gardiner, Senior Planner, explained the process, proposal, criteria for approval, items entered into the record, and options. Staff recommended continuing the public hearing.

Josh Wheeler, Assistant City Engineer, and John Lewis, Public Works Director, discussed the background and purpose of the code amendments, public outreach, and the revisions to Chapter 13.04 and 13.08—Water and Sewer Services, Chapter 13.24 and 13.34—Telecommunication Facilities, Chapter 12.04—Sidewalks, Streets, Etc., Chapter 16.12—Land Development: Driveways, Chapter 16.12—Land Development: PUEs, Chapter 16.12—Land Development: Overhead Lines, Chapter 17.04—Definitions, Chapter 17—Zoning, Chapter 17.44—Geologic Hazards, Chapter 17.62—Site Plan and Design Review, and Chapter 17.80—Communication Facilities. He reviewed the next steps and code update categories.

There were questions regarding these revisions. The Commission wanted more information on Chapter 13.04 and 13.08 regarding Inflow & Infiltration, Chapter 12.04 regarding long term temporary obstructions, Chapter 17.04 regarding definitions and the CIP, and Chapter 17.44 regarding reducing the 25% slope or greater for geologic hazard areas.

Commission President Lyles Smith opened the public hearing.

There was no public testimony.

Commission President Lyles Smith closed the public hearing.

Motion made by Commissioner McGriff, seconded by Commissioner Smith, to continue the hearing for GLUA 20-00033 LEG-20-00001 to December 16, 2020. The motion carried by the following vote:

Aye: 4 - Commissioner Rachel Lyles Smith, Commissioner Rocky Smith Jr., Commissioner Frank O'Donnell, and Commissioner Denyse McGriff

7. GENERAL BUSINESS

- 7a. Second Reading of Ordinance No. 20-1010, Designating Property Adjacent to Waterboard Park as Part of Waterboard Park and Designating the Area as a Park Under Oregon City Charter Chapter X

Kattie Riggs, City Recorder, said two public comments had been received on this item.

Motion made by Commissioner Denyse McGriff, seconded by Commissioner Rocky Smith, to approve the second reading and final adoption of Ordinance No. 20-1010, designating property adjacent to Waterboard Park as part of Waterboard Park and designating the area as a park under Oregon City Charter Chapter X. The motion carried by the following vote:

Aye: 4 - Commissioner Rachel Lyles Smith, Commissioner Rocky Smith Jr., Commissioner Frank O'Donnell, and Commissioner Denyse McGriff

- 7b. Update on City Operations Regarding COVID-19 with the Two-Week Freeze

Mr. Konkol introduced Patrick Foiles to provide an update.

Patrick Foiles, Human Resources Director, mentioned the two-week freeze would have the biggest impact on the Parks and Recreation Department. The other departments would continue to operate as they had been over the last few months. Through the pandemic, staff had remained diligent with safety protocols. Staff was also following the newly adopted OSHA temporary rule.

There was discussion regarding enforcement of these orders.

Mr. Konkol noted they were still utilizing work at home and having a minimal number of staff in the facilities to address customer needs. They were not making any significant changes in staffing because if they reduced anymore, they would essentially be closed and there were still needs to be addressed.

There was discussion regarding Willamette Falls Hospital capacity.

- 7c. Recall Election Update and Next Steps

Mr. Konkol provided an update on the recall to the Commission. The County was in the process of certifying the election. Per the Charter, the Commission President would perform the duties of the Mayor. Once the certification was complete, the next election for the Mayor's position would be March 9, 2021. Candidates could apply starting on December 7, 2020 and applications closed on January 4, 2021. The new Mayor would take office in April.

Bill Kabeiseman, City Attorney, explained why the Commission ratified some votes and not others.

There was discussion regarding the duties of the Mayor being done by the Commission President including committee appointments and Commission liaisons. There was further discussion regarding adding Charter amendments to the March election.

There was consensus to take more time for the Charter amendments and discuss it at the Goals Retreat. It was also suggested to have a discussion on the role of the Mayor and role of the Commission including how the Boards and Committees Handbook applied to the Commission.

- 7d. Debt Relief Program

There was discussion regarding the Economic Development Manager shifting funds as needed, definition for tourism industry business, making the program open to all businesses, adding additional CARES funds, and making sure there was enough flexibility in the program to support businesses.

There was consensus for the Economic Development Manager to shift the funds as needed and to open the program to all businesses using additional CARES funds.

8. CONSENT AGENDA

Motion made by Commissioner Rocky Smith, seconded by Commissioner Frank O'Donnell, to approve the consent agenda (items 8a, 8b, and 8d) except Item 8c. The motion carried by the following vote:

Aye: 4 - Commissioner Rachel Lyles Smith, Commissioner Rocky Smith Jr., Commissioner Frank O'Donnell, and Commissioner Denyse McGriff

- 8a. Personal Services Agreement with Lango Hansen Landscape Architects for the Development of Filbert Run Park
- 8b. Resolution No. 20-35, Budget Adjustment and Supplemental Budget for the 2019-21 Biennium
- 8c. Resolution No. 20-36, Modifying the Public Works Engineering Fee Schedule

Commission President Lyles Smith was concerned that they were premature on this because they had not yet discussed the waiver to the Geologic Hazards fee.

Mr. Lewis explained the concern was the waivers were too subjective and needed a review process. This proposal did not include the waiver.

A motion was made by Commissioner Denyse McGriff, seconded by Commissioner Rocky Smith, to approve Resolution No. 20-36, modifying the Public Works Engineering Fee Schedule. The motion carried by the following vote:

Aye: 4 - Commissioner Rachel Lyles Smith, Commissioner Rocky Smith Jr., Commissioner Frank O'Donnell, and Commissioner Denyse McGriff

- 8d. Minutes of the August 11, 2020 Work Session

9. COMMUNICATIONS

City Manager

Mr. Konkol provided an update about supporting local businesses through Give the Gifts of Oregon campaign.

- 9a. Community Conversation: Severely Rent Burdened

Laura Terway, Community Development Director, provided information regarding an upcoming community conversation event on December 3, 2020. This would help inform the OC 2040 Comprehensive Plan update.

Commissioners

Commissioner McGriff announced Small Business Saturday would be on November 28, 2020 and discussed the promotions downtown. She expressed thanks to staff for the Waterboard Park designation.

Commissioner Smith mentioned that three of the Commissioners attended the Elevator Tourism Kiosk ribbon cutting. He had watched filming of downtown over the weekend.

Commissioner O'Donnell said he had been working with DOCA, Chamber of Commerce, and staff to help support businesses.

Commissioner Lyles Smith announced the kick-off of the Oregon Department of Transportation (ODOT) Bike/Ped bridge project discussions. The Clackamas County Housing Authority Board was still accepting applications for participation.

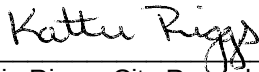
Mayor

There were no Mayor Communications.

10. ADJOURNMENT

Commission President Rachel Lyles Smith adjourned the meeting at 9:50 pm.

Respectfully submitted,



Kattie Riggs, City Recorder