

**CITY OF OREGON CITY  
NATURAL RESOURCES COMMITTEE  
MINUTES**

**November 22, 2011, 7:00 P.M.**  
City Commission Chambers - City Hall

**1. CALL TO ORDER**

**Roll Call:**

Erik Carr  
Bryon Boyce  
Richard Craven  
Gerry Herrmann  
Bob Roth  
Marlo Smith

**Staff Present:**

Pete Walter, AICP, Associate Planner

**Absent:**

Andrew Senase

Staff called the meeting to order at 7 p.m. Mr. Walter provided a brief tutorial about how to use chamber's touch-screen agenda and documents, then conducted roll call. Six members of the 7-member committee were present and quorum was declared.

**2. PUBLIC COMMENT ON ITEMS NOT LISTED ON AGENDA**

There was no public comment on items not listed on the agenda.

**3. INTRODUCTIONS**

Staff and the NRC members introduced themselves and gave a brief background of their experience and interests.

**4. ELECTION OF OFFICERS (CHAIR, VICE-CHAIR, SECRETARY)**

Staff discussed the tasks and responsibilities of the officers and provided an overview of terms. The consensus of the group was to postpone officer elections until a future time to allow members additional time to get to know each other and to familiarize themselves with the various offices.

Mr. Herrmann asked whether it was OK to meet outside of the formal setting of the commission chambers so that committee members could get to know each other, and whether the City commission chambers and protocol of the current meeting would be the standard venue for all subsequent NRC meetings. Mr. Walter said that informal meetings were OK provided that the NRC was not deliberating on toward a decision affecting policy making during the informal meeting and that public meeting laws required that public notice was provided for any meetings where decision making was conducted.

The City Recorder would provide an overview of the rules governing the conduct of advisory committee meetings at a subsequent meeting.

## **5. DISCUSSION OF REGULAR MEETING TIMES**

The committee discussed the best time to hold their regular meeting. After some discussion, the group tentatively settled on the second Wednesday of the month as their first choice. Mr. Walter said he would confirm this date via email. Meeting cancellations would be announced in advance and by calling members by phone.

## **6. FUTURE DISCUSSION ITEMS**

Mr. Walter provided a brief overview of the NRC's scope of work as outlined in the bylaws and mentioned that the NRC was required to draft and adopt a yearly work plan at a subsequent meeting.

## **7. STAFF COMMUNICATIONS**

Mr. Walter provided a brief overview of relevant statewide planning goals, land use policies and zoning overlay zones that pertained to the NRC's scope of activities. Also discussed were Oregon City habitat restoration projects, stormwater management standards, invasive species removal, tree and urban forestry policies, and other tasks relevant to the NRC's scope of activities.

There was discussion about the standing Tree Sub-Committee and its role in the urban tree policy. Mr. Walter mentioned that the NRC's role in updating the street tree list, then provided an overview of the land use review process, the code update process, and comprehensive plan amendments.

There was a discussion of how to fund restoration projects and what types of restoration projects would be possible.

Mr. Boyce invited the group to gather at a nearby restaurant after the meeting.

Mr. Craven asked whether it was Staff's intent that the NRC review all land use plans. Mr. Walter responded that per the bylaws, staff would bring forward only those applications where a natural resource could be significantly affected, which included those within overlay districts and where other identified resources were affected. Additionally, city engineering and capital improvement plans and programs, such as water, sewer and stormwater master plans, would be forwarded for review during the legislative review process.

Mr. Walter mentioned that all land use notices and application are posted on the planning department website.

Mr. Roth asked how the NRC should coordinate with the Parks and Recreation Advisory Committee (PRAC) meeting was. Mr. Walter said he would check on that and report back to the NRC. Mr. Walter mentioned that several city parks were mostly or entirely within the Natural Resource Overlay District.

## **8. ADJOURN**

The meeting adjourned at approximately 8:20 p.m.