

Citizen Involvement Council Minutes - 01 December 2014

Call to Order by Chair Amy Willhite: 7:01PM

1. Roll call by Kattie Riggs

In Attendance:

Linda Baysinger – CNA
Dennis Anderson – CNA
Tom O'Brien - HGWF
Kathy Hogan – HGWF
Amy Willhite – GLNA, CIC Chair
Joyce Gifford – HNA
Faith Leith – HNA
Rita Mills – MNA
Bob La Salle – PPNA
Barbara Renken– PPNA, Acting Secretary
Harris Gwinn - RNA
Karin Morey – RNA, CIC Vice Chair
Gary Fergus – SENA
Todd Last – TVNA

Excused:

Bill McConnel - SENA

Unexcused:

Kurt Sommer- MNA
Tony Uzuegbunam - BHNA
Bryon Boyce -TRNA

Staff:

Kattie Riggs - CIC Liaison
John Lewis - OCPW

2. Guest Speakers:

- **2a. Clackamas Fire District #1 – Brandon Paxton, Public Information Officer** delivered a comprehensive report on events and responsibilities of the Fire District, including **Hands Only EMS and CPR** training programs for middle school and freshman high school students as part of their Health Class.
- Two new firefighters are being trained as a result of two firefighters retiring.
- Fifteen Operation Santa Claus Parades are in progress; Nov. 28 - mid December in Oregon City from 6-9 pm. This 40 yr. old program collects food for the needy. Go to: <http://www.clackamasfire.com/operationsanta.html> for more information.
- A two week Active Shooter Program in partnership with OCPD has been completed at Mr. Pleasant facility.
- Brandon will be attending our monthly CIC meetings in the future. He encourages invitations to visit NA meetings by local NA leaders.

3. Ask Oregon City Public Works (OCPW): John Lewis

- Currently traffic and speed data is being collected on many streets in O.C., through a program “**Lucity**”. The data evaluates safety issues every three years.
- A Work Order Task Table shows participation of various teams in the city. Stats are evaluated monthly by task and department, available online.
- OCPW is currently soliciting 4-5 consultants to work on specific tasks, among them pump stations in Barclay Hills, Hillendale Neighborhoods. Some redo’s are in progress for work that did not meet expectations on sidewalks.
- TAC – Guest speaker, Joe Marek, Traffic Engineering Supervisor, spoke on safely action plan. The Canemah Neighborhood is being evaluated for safety, speed issues. A ‘walk through’ was done; recommendations made.

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- Downtown alleys; 7, 8, 9 St. are under construction for cosmetic and safety improvement. A new street light has been installed. 99E Phase II is progressing well. Amy voiced concern over cones blocking access to two way traffic; Kathy voiced concern over an unfinished project along Central Point.

4. Chamber of Commerce: Karin Morey (Amber absent)

- A flier was distributed to members about upcoming Community Events.
- A new Cardiac Rehab Unit has been established at Willamette Falls Providence Hospital.

5. Approval of Minutes - Correction by Harris. 6b should read December 1st instead of December 6th.

A motion was made by Bob La Salle, seconded by Tom O'Brien, to approve the minutes for the November 3, 2014 meeting with correction mentioned. The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills,
La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

6. Unfinished Business:

- **6a. Bylaw Committee Update** - Karin updated revisions. Tom had several additions/corrections to the November 19 Draft, as well as Bob, Faith, Amy. An informative discussion followed with much input from members of the CIC, as well as a guest from the Caufield Neighborhood, Mike Mitchell.

A motion to accept the bylaws, so they can be amended individually was made by Faith, second by Rita.

The following amendments were made and passed.

A motion was made by Tom O'Brien, seconded by Amy Willhite, to amend Article I, Section 3 to read, "the CIC will consider a broad range of issues affecting the livability, sustainability, quality of the City's neighborhoods, and the City as a whole." The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills,
La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Joyce Gifford, to amend Article III, Section 3 to delete the words, "or remaining." The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills,
La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Tom O'Brien, seconded by Kathy Hogan, to amend Article III, Section 4 to add "g. To represent individual/community concerns and improvement ideas; h. To communicate information." The motion passed:

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Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O’Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Joyce Gifford, seconded by Faith Leith, to amend Article III, Section 5 to add, “per calendar year.” The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O’Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Joyce Gifford, to amend Article III, Section 5a. to read, “An absence will be considered excused if the secretary or another officer of the CIC is notified by 5:00 pm on the day of the meeting that the member will be absent or, in the case of an emergency, that such notice is given within a reasonable time.” The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O’Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Todd Last, to amend Article III, Section 5b. to read, “It shall be the responsibility of the CIC Secretary to notify a member after the first unexcused absence that the member is in danger of losing their membership. A copy of the notice will be provided to the officers of the member’s neighborhood association.” The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O’Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Bob La Salle, to amend Article III, Section 5c. to read, “The CIC Secretary will provide notification of a vacated position to the member’s Neighborhood Association officers after a second unexcused absence by a member of the CIC. A copy of the notice will be provided to the member.” The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O’Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Kathy Hogan, to amend Article V, Section 1c. to read, “The Nominating Committee will present the names of the nominees to the general membership at the General Meeting in November of even numbered years.” The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O’Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Bob La Salle, to amend Article V, Section 2. to read, "Regular election of officers will be held at the December General Meeting in even numbered years." The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Faith Leith, to amend Article V, Section 1a. to read, "The Nominating Committee will be selected at the October General Meeting in even numbered years." The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Bob La Salle, to amend Article V, Section 5. to read, "Written ballots will be provided to the members on election night. The ballots will be prepared by the CIC Secretary and tallied by two randomly selected members of the CIC not running for office." The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Linda Baysinger, to amend Article IX, Section 3a. by inserting the words "to the chair", so it reads, "Any person may request to add an item to the agenda by submitting the item in writing to the Chair at least seven (7) days in advance of the meeting. The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain:

Nay:

A motion was made by Karin Morey, seconded by Joyce Gifford, to amend Article IX, Section 3b. to read, "Any member of the CIC may request to add an item to the agenda by submitting the item in writing to the Chair at least seven days in advance of the meeting." The motion passed:

Aye: 13 – Baysinger, Anderson, Willhite, Hogan, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Abstain: 1 – O'Brien

Nay:

A motion was made by Amy Willhite, seconded by Joyce Gifford, to amend Article IX, Section 3c. to read, "Reports from Public Works, Oregon City Chamber of Commerce and Clackamas Fire District #1 will be regular items on the agenda." The motion passed:

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Aye: 10 – Baysinger, Anderson, Willhite, Gifford, Leith, Mills, Morey, Gwinn, Fergus, and Last.
Abstain: 2 – Hogan, Renken
Nay: 2 – O'Brien, La Salle

A motion was made by Karin Morey, seconded by Harris Gwinn, to amend Article IX, Section 3 to add d. to read, "An open public comment period will be placed on the agenda at every meeting, after the guest speakers." The motion passed:

Aye: 8 – Anderson, Hogan, O'Brien, La Salle, Renken, Mills, Gwinn, and Last.
Abstain:
Nay: 6 – Baysinger, Willhite, Leith, Gifford, Morey, and Fergus

Faith moved to accept the Bylaws as amended. Rita seconds. Bob requests we vote after a draft of the amended bylaws is distributed. Karin requests that we take time to read and comment to Amy or Karin in advance of the January meeting.

Bob moved, Tom seconds to table the motion. All in favor.

A motion was made by Bob La Salle, seconded by Tom O'Brien, to table the motion to accept the Bylaws as amended. The motion passed:

Aye: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.
Abstain:
Nay:

7. New Business/Discussion Items:

- **7a. Election of Officers** - Tom O'Brien reported on behalf of the Nominating Committee. No nominations from the floor.

Ballots were distributed and counted by Kattie Riggs and Tom O'Brien.

Amy Willhite was elected as Chair:

Amy Willhite: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Karin Morey was elected as Vice Chair:

Karin Morey: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

Tony Uzuegbunam:

Barbara Renken was elected as Secretary:

Barbara Renken: 14 – Baysinger, Anderson, Willhite, Hogan, O'Brien, Gifford, Leith, Mills, La Salle, Renken, Morey, Gwinn, Fergus, and Last.

8. Roundtable:

Todd – TVNA Reports their newly elected officer resigned, due to job conflict. There is an 'app' available to report a concern to the city, at OC Request on the website.

Rita – MNA having issue with noise ordinance enforcement. Suggests a larger format for mailing to residents re: NA Meetings. Denise will email sample to Amy.

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Linda – CNA met in November. A second Grievance Committee was suggested. A vote of 17-1 not in favor of doing so.

Dennis – Good CNA meeting. Reclaiming Canemah Cemetery team has begun to clean up and restore gravesites engaging more individuals.

Gary – SENA John W. and wife have been cleaning up S E Rd. down to the waterfall. SENA will assist in a cleanup towards the county line, beginning in January. Questioned how concerns are handled when they are reported.

Kathy – of HGWF reminds us Dec. 4th is ‘Fill a Stocking, Fill a Heart’ evening at Abernethy Center. Please attend.

Tom – HGWF Tom spoke to Gary’s question about concerns and referred him to city website, OC Request.

Karin – RNA spoke on Library updates. Please attend the Dec. 17th appreciation for outgoing Mayor Neeley, Commissioners, Roth and Mumm from 5pm to 7 pm at City Hall. Karin also addressed NA concerns and who each NA should contact with their concern.

Amy – Nothing to report at GNA. Please send your NA plans to Barbara so they can be included in the next meeting agenda.

Bob – No meeting for PPNA in December. Bob pleased to be elected to TAC.

Kattie – Nothing additional.

Harris – RNA held General Meeting Nov. 20. Good turnout. Police Chief and Maureen Cole spoke.

Faith – Nov. meeting not held due to Election Day. HNA Steering committee tomorrow.

Joyce – HNA is working on guest speaker for Jan. All are invited to PRAC Mtg. Thurs. 12/4.

Barbara – reported on Nov. PPNA Steering Committee. Bylaws reviewed and approved; will be sent to Kattie Riggs by Steve VanHaverbeke; Contribution made to Lions Club for Vision Screening Program.

Meeting Adjourned by Chair Willhite: 9:55 pm

Abbreviations that may be used in these minutes:

BHNA – Barclay Hills Neighborhood Association
CNA – Canemah Neighborhood Association
CAG – Chief’s Advisory Group
CC—City Commission
CERT – Community Emergency Response Team
CIC – Citizen Involvement Council
COC – Chamber of Commerce
FASFAH – Fill a Stocking Fill a Heart
GLNA – Gaffney Lane Neighborhood Association
HGWF – Hazel Grove - Westling Farms NA
HNA – Hillendale Neighborhood Association
LOA – Leave of Absence
MNA – McLoughlin Neighborhood Association
NA – Neighborhood Association/s
OC – Oregon City
OCCE – Oregon City Community Education
OCFM – Oregon City Farmer’s Market
OCPD: Oregon City Police Department

OCPW – Oregon City Public Works
P&R – Parks and Recreation
PAC – Political Action Committee
PC—Planning Commission
PPNA – Park Place Neighborhood Association
PRAC – Parks & Recreation Advisory Committee
PSU - Portland State University
RAMS – Road Audit for Maintainability & Safety
RNA – Rivercrest Neighborhood Association
SECP – South End Concept Plan
SENA – South End Neighborhood Association
TAC – Transportation Advisory Committee
TSP – Transportation System Plan
TVNA – Tower Vista Neighborhood Association
TRNA – Two Rivers Neighborhood Association
UGB – Urban Growth Boundary
WFLP- Willamette Falls Legacy Project