



CITY OF OREGON CITY

CITY COMMISSION REGULAR MEETING

MINUTES

City Hall Chambers, 625 Center Street, Oregon City
Wednesday, December 02, 2020 at 7:00 PM

EXECUTIVE SESSION OF THE CITY COMMISSION

Executive session was held immediately following the regular meeting of the City Commission.

- a. *Pursuant to ORS 192.660(2)(i): To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.*
- b. *Pursuant to ORS 192.660(2)(f): To consider information or records that are exempt by law from public inspection.*

7:00 PM - REGULAR MEETING OF THE CITY COMMISSION

1. Convene Meeting and Roll Call

Commission President Rachel Lyles Smith called the meeting to order at 7:35 PM.

Present: 4 - Commissioner Denyse McGriff, Commissioner Frank O'Donnell, Commissioner Rachel Lyles Smith and Commissioner Rocky Smith, Jr.

Staffers: 13 - City Manager Tony Konkol, City Attorney Bill Kabeiseman, City Recorder Kattie Riggs, Community Development Director Laura Terway, Public Works Director John Lewis, Parks & Recreation Director Kendall Reid, Interim Finance Director Ryan Bredehoeft, Human Resource Director Patrick Foiles, Police Chief Jim Band, Library Director Greg Williams, Economic Development Manager James Graham, Assistant Planner Kelly Reid and Assistant to the City Manager Lisa Oreskovich

2. Flag Salute

3. Ceremonies, Proclamations, and Presentations

3a. Commission Appointments

Commissioner Lyles Smith outlined changes to the appointments of the Commissioners serving on various local boards and committees due to the vacancy of the Mayor position.

4. Citizen Comments

There were no citizen comments.

5. Adoption of the Agenda

Commissioner McGriff requested item 8h. be pulled from the consent agenda. Item 8h. was moved to General Business after 7b. The revised agenda was approved.

6. Public Hearings

6a. Ordinance No. 20-1011, Establishing a Temporary 30 MPH Speed Limit on the New Meyers Road Extension (High School Avenue to Highway 213) and Declaring an Emergency

John Lewis, Public Works Director, provided background on the need for the Commission to establish a temporary 30-MPH speed limit on the new Meyers Road extension because Oregon Department of Transportation (ODOT) has a backlog of speed limits to evaluate.

Bill Kabeiseman, City Attorney, indicated that because of the emergency status, he was encouraging the Commission to approve the first and second reading of the Ordinance at this meeting, which is not typical.

Commissioner McGriff asked Mr. Lewis about the planning of Meyers Road and voiced citizen concerns regarding speed and the lack of medians to slow vehicle speeds. Mr. Lewis outlined the development and explained that speed studies were in the works with ODOT. There are options to retain the 30-MPH speed limit if ODOT recommends a higher speed.

Motion made by Commissioner Smith, seconded by Commissioner McGriff, to approve the first reading of Ordinance No. 20-1011, Establishing a Temporary 30-MPH Speed Limit on the New Meyers Road Extension (High School Avenue to Highway 213) and Declaring an Emergency. The motion passed by the following vote:

Aye: 4 - Commissioner Denyse McGriff, Commissioner Frank O'Donnell, Commissioner Rocky Smith, and Commissioner Rachel Lyles Smith

Motion made by Commissioner Smith, seconded by Commissioner McGriff, to approve the second reading and final adoption of Ordinance No. 20-1011, Establishing a Temporary 30 MPH Speed Limit on the New Meyers Road Extension (High School Avenue to Highway 213) and Declaring an Emergency. The motion passed by the following vote:

Aye: 4 - Commissioner Denyse McGriff, Commissioner Frank O'Donnell, Commissioner Rocky Smith, Commissioner Rachel Lyles Smith

6b. Conservation Easement at 3-2E-09C, Tax Lot 200 (Along Meyers Road)

Laura Terway, Community Development Director, presented that Advantis Credit Union is currently developing a property in the Caufield neighborhood along the new Meyers Road extension for their new corporate headquarters. The 12- acre property on which they are building includes a portion of a large wetland that is mostly located on the neighboring school district property. Advantis Credit Union drafted a conservation easement for the benefit of the City on the wetland area and the 50-foot buffer surrounding wetland area. The easement, which covers 8,568 square feet of the property, protects the natural resource from future development, ensuring that the area remains vegetated and undisturbed.

Commissioner McGriff asked how the easement would be protected and City Planner Kelly Reid responded that the construction would be far enough away from the easement and to not effect the vegetation. Representatives of Advantis, Soo Anderson and Jennifer Bragar, indicated that the easement area would be identified and fencing or protections would be put in place upon construction completion.

Motion made by Commissioner McGriff, seconded by Commissioner Smith, to approve the Conservation Easement at 3-2E-09C, Tax Lot 200 (Along Meyers Road). The motion passed by the following vote:

Aye: 4 - Commissioner Denyse McGriff, Commissioner Frank O'Donnell, Commissioner Rocky Smith, and Commissioner Rachel Lyles Smith

7. General Business

7a. Update on Temporary Shower Trailer at Milner Veterinary Hospital

Tony Konkol, City Manager, introduced Brandi Johnson with LoveOne, who provided an update on the usage of the shower facilities at the Milner Veterinary Hospital site. Ms. Johnson provided statistics of the services provided to users, additional services and the increased communications with the Barclay Hills neighborhood through social media.

Commissioner Lyles Smith asked why LoveOne was scheduled to provide the next update at the May 19, 2021 Commission meeting and Mr. Konkol indicated that was an arbitrary date chosen earlier because of the current COVID situation.

Commissioners McGriff, Smith and O'Donnell were pleased with LoveOne's update report and the May 19th check-in date.

Brian Shaw, resident of Oregon City, expressed his support for Brandi Johnson and LoveOne's efforts in Oregon City.

7b. Resolution No. 20-37, Update to the Guidelines for Transportation Impact Analyses

Ms. Terway presented an overview of the Resolution. She described that consultants use the Guidelines for Transportation Analyses (Guidelines) to complete proper Traffic Impact Study (TIS) documents and Transportation Impact Letters (TIL) to address impacts created by new development. The Guidelines identifies the items which transportation engineers need to analyze to demonstrate that development would minimize traffic impacts. The results of the analysis demonstrate how much impact a development would have on the transportation system. The results of the analyses are then reviewed against the criteria in the Oregon City Municipal Code in order to determine if any improvements, such as turn lanes or traffic signals, would be needed due to the increase in traffic. Ms. Terway requested a continuance of the Resolution until January 6, 2021.

The Commissioners discussed the technical qualifications of City staff as well as consultants hired by the City to review the Guidelines. The Commission's consensus was that those representing the City have credentials on par with the applicant.

Commissioner O'Donnell asked questions about how phased developments are incorporated into the traffic analysis. John Replinger, the City's Technical Transportation Engineering Consultant, explained the extent of the traffic depends on scale of the development which includes each phase and the total impact implicates the Transportation System Plan.

Commissioner McGriff provided general comments/suggestions on the language and the content used in the Guidelines.

Motion made by Commissioner McGriff, seconded by Commissioner Smith, to continue Resolution No. 20-37, Update to the Guidelines for Transportation Impact Analyses to the January 6, 2021 City Commission meeting. The motion passed by the following vote:

Aye: 4 - Commissioner Denyse McGriff, Commissioner Frank O'Donnell, Commissioner Rocky Smith, and Commissioner Rachel Lyles Smith

8. Consent Agenda

Commissioner McGriff requested item 8h. be pulled from the consent agenda. Item 8h. was moved to General Business after 7b.

Motion made by Commissioner McGriff, seconded by Commissioner Smith, to approve items 8a. – 8g, and 8i – 8p. of the Consent Agenda. The motion passed by the following vote:

Aye: 4 - Commissioner Denyse McGriff, Commissioner Frank O'Donnell, Commissioner Rocky Smith, and Commissioner Rachel Lyles Smith

8a. Resolution No. 20-38, Authorizing the Nomination of the Oregon City Traffic Signal Upgrades Project for the 2020 All Roads Transportation Safety Grant Program

8b. Resolution No. 20-39, Certifying the Election Results for the November 3, 2020 General Election

8c. Award of Contract with Landis & Landis Construction, LLC. for the Construction of the Gaffney Lane Street Widening Project

8d. Amendment No. 2 to the Personal Services Agreement with Wallis Engineering, PLLC for Consulting Inspection Services of the Gaffney Lane Street Widening Project

8e. Personal Services Agreement with Century West Engineering for the Sanitary Sewer I/I Rehabilitation – Rivercrest Basin Project (CI 20-010)

8f. Personal Services Agreement with Wallis Engineering for the Park Place Urbanization Study Project (PS 20-027)

8g. Personal Services Agreement with 3J Consulting, Inc. for the 2021 Waterline Replacement Project (CI 20-013)

8h. Revocable Permanent Right-of-Way Obstruction Permit for Property Located at 122 Terrace Avenue (Tax Lot 22E 31DD 01502) (Moved from the Consent Agenda)

The Commissioners and John Lewis, Public Works Director, discussed the use of the property that is in the right-of-way. The applicant, Susan Enright, indicated there had been no indication on their title documents that the area in question was in the right-of-way. Commissioner O'Donnell asked the applicant if they had plans for any permanent structures in the area, like a garden shed. Ms. Enright indicated that there were no plans for permanent structures and would maintain it as a yard with grass.

Motion made by Commissioner McGriff, seconded by Commissioner Smith, to approve the Revocable Permanent Right-of-Way Obstruction Permit for Property Located at 122 Terrace Avenue (Tax Lot 22E 31DD 01502). The motion passed by the following vote:

Aye: 4 - Commissioner Denyse McGriff, Commissioner Frank O'Donnell, Commissioner Rocky Smith, and Commissioner Rachel Lyles Smith

8i. Public Improvement Contract with Taurus Power and Controls, Inc. for the

Hunter Avenue Booster Pump Station Electrical and Control Upgrades (CI 20-012)

8j. Public Works Street Division Replacement Vehicle

8k. OLCC: Liquor License Application – Off-Premises, Applying as an LLC, Ingrid's Scandinavian Food LLC, 209 7th Street

8l. OLCC: Liquor License Application – Off-Premises, Applying as an LLC, Garcia Co. LLC (dba Bistro Cubano), 709 Main Street

8m. OLCC: Liquor License Application – Commercial Full On-Premises and Off-Premises, applying as an LLC, Oregon City Grill LLC, 515 Main Street, Oregon City

8n. Minutes of the September 2, 2020 Regular Meeting

8o. Minutes of the September 16, 2020 Regular Meeting

8p. Minutes of the October 7, 2020 Regular Meeting

9. Communications

City Manager

There was no City Manager's report.

Commissioners

Commissioner McGriff indicated the League of Oregon Cities was meeting on December 3, 2020 to adopt the Diversity, Equity and Inclusion language into their system.

Commissioner Smith appreciated the work City staff had completed to decorate the downtown for the holidays.

Mayor

There was no Mayor's report.

10. ADJOURNMENT

Commission President Lyles Smith adjourned the meeting at 9:02 PM.

Respectfully submitted,



Kattie Riggs, City Recorder