

City of Oregon City  
Parks and Recreation Advisory Committee  
Meeting Minutes  
Virtual Meeting Thursday, December 3, 2020 at 7:00 PM

**CALL TO ORDER**

*Meeting called to order at 6:54 pm*

**INTRODUCTIONS**

**Members:** *Doug Neeley; Karin Morey; Troy Bolinger; Jeff Sargent; Derick Cogle; Andy Crump; Shawn Dachtler; Brent Haverkamp*

**Staff:** *Kendall Reid, Parks and Recreation Director; Denise Conrad, Assistant Parks and Recreation Director; Kathy Wiseman, Senior Center Supervisor; Rochelle Anderholm-Parsch, Aquatic and Recreation Manager; Jonathan Waverly, Parks and Cemetery Maintenance*

**Guest:** *Kurt Lango, Lango Hansen Landscape Architect*

**APPROVAL OF MINUTES**

**1. Minutes of the October 22, 2020 Regular Meeting**

*Shawn Dachtler moved to approve the minutes; Brent Haverkamp seconded.  
All in Favor: Karin Morey; Jeff Sargent; Derick Cogle; Andy Crump;  
Shawn Dachtler; Brent Haverkamp*

*All opposed: none*

*Abstain: Doug Neeley*

*Motion passed.*

**PUBLIC COMMENT**

*There were no citizen comments.*

**GENERAL BUSINESS**

**2. Update on Oregon City Parks and Recreation Cost Recovery Training and Analysis**

*Kendall Reid, Parks and Recreation Director, asked Rochelle Anderholm-Parsch, Aquatic and Recreation Manager, to provide an update on this topic and to give an overview of what to expect in the upcoming work session with the City Commission on December 8. Mr. Reid noted that this training will provide a roadmap to a transparent way to determine prices and better manage resources. Ms. Anderholm-Parsch referenced the Staff Report that was provided with the agenda packet and walked through the steps that were detailed in that report.*

*She reported that they are nearing the completion of the project and expect to be done by the end of December. Discussion followed regarding the upcoming Work Session, how this process will determine future financing and whether it would influence the budget and deferred maintenance list. Mr. Reid explained that this will not have a direct effect on the deferred maintenance list, but it is a good budgeting tool that will allow the Department to maximize how it utilizes its resources and hopefully free up some resources to put toward the deferred maintenance projects. Ms. Morey confirmed that this presentation was for informational purposes only and there was no need for a motion.*

### **3. PRAC Member Position Openings and Appointment Recommendations**

*Ms. Morey welcomed a motion and then recused herself. Mr. Bolinger also recused himself. Mr. Dachtler made a motion that PRAC forward on to the Acting Mayor Karin Morey, Tim Wuest and Troy Bolinger for new terms on the Park and Recreation Advisory Committee; Andy Crump seconded.*

*All in Favor: Doug Neeley; Jeff Sargent; Derick Cougle; Andy Crump; Shawn Dachtler; Brent Haverkamp*

*All opposed: none*

*Motion passed.*

### **4. Filbert Run Park Master Plan Design**

*Mr. Reid was excited to report that on November 18, they awarded the contract for development and construction of Filbert Run Park to Lango Hansen. Mr. Reid then turned the presentation over to Kurt Lango, Lango Hansen Landscape Architect. Mr. Lango reviewed the history and development of the original Park Master Plan, which began in 2014. He provided an illustration of the original plan and took the members through a detailed presentation of the refined Master Plan, highlighting many of the key features including a walking loop, open grass areas, an accessible and inclusive play area, a park shelter and benches. Mr. Lango laid out the anticipated schedule with construction starting next spring through summer and a grand opening in October 2021. Ms. Morey asked for Staff input. Jonathan Waverly, Parks and Cemetery Maintenance, commented that he had been working closely with Mr. Lango on other park projects and wanted to capitalize on the successes they had seen there. Denise Conrad, Assistant Parks and Recreation Director, noted that she was excited to have Mr. Waverly and Mr. Reid work with Mr. Lango to share experience and knowledge. Mr. Reid wanted to acknowledge that Ms. Anderholm-Parsch will also be working on the project management timeline and public engagement aspects. Ms. Anderholm-Parsch noted that she was learning from the best and thanked Mr. Reid for bringing her along. Questions surrounding possible park feature additions and the playground equipment were asked and answered. Mr. Dachtler noted that he was there for the creation of the original Master Plan and the refined Plan, as presented, was truly reflective of what the neighborhood wanted. Ms. Morey was*

*supportive of keeping the park as natural as possible and noted that this was an informational presentation only.*

## **MEMBER REPORTS**

*Ms. Morey: Reported that Mt. View Cemetery, through grants, has raised about half of the cost of refurbishing the veterans' memorial. In January, they will begin looking for donations particularly from local veterans, and she was open to any suggestions on how to reach out to them.*

*No other members provided reports.*

## **STAFF REPORTS**

*Mr. Reid reported that things were moving forward ahead of schedule at Tyrone S. Woods and he encouraged members to drive by to see the progress. He discussed working with the family to help set the tentative date for the dedication ceremony, March 26. Mr. Reid noted that there have been some construction roadblocks at DC Latourette Park, but Ms. Conrad had been working hard to keep things moving forward. In an effort to communicate better with the community on all these projects, Mr. Reid had asked Melissa Tierney, Recreation Programmer, to create a landing page on the website for updates on all parks construction projects. Mr. Reid reported that new covid restrictions have caused closures again at the Pool and the Ermatinger House. He gave kudos to Kathy Wiseman, Senior Center Supervisor, for the tremendous impact she and her team are having on the community.*

*Ms. Wiseman reported many of the things have been going on at the Pioneer Center. They have been able to provide most of their regular services; including 800 – 900 Meals on Wheels meals a week, adding to and distributing food boxes from the County, partnering with local churches to serve Thanksgiving meals and collect blankets and partnering with Public Works to collect gifts, among other efforts to keep the vulnerable community members safe and in their homes.*

*Ms. Anderholm-Parsch reminded members that donations for the senior center were still being accepted at the swimming pool. She mentioned that there is a website that lists what items are needed.*

*Ms. Morey asked for updates on the dog park item. Mr. Reid responded that he and Mr. Sargent will have a conversation and set up a time to meet and discuss how to move forward.*

*Mr. Reid gave kudos to Mr. Waverly and the Parks team for all their hard work during leaf season and their efforts to clean up homeless and vandalized sites. Mr. Reid noted that the Parks Department has never taken time off during the pandemic.*

*Mr. Dachtler asked about the standard signage used at all area parks and what will be used at Tyrone S. Woods Memorial Park. Ms. Conrad confirmed that there is a standard for park signage using metal and wood, but there is still the opportunity for something more monumental for the signage at Tyrone S. Woods.*

*Mr. Bolinger suggested to Mr. Reid that they provide a secondary site for people to gather for the Tyrone S. Woods dedication ceremony to be able to increase attendance for the event. If Covid restrictions are loosened by then, they could move to the park. Mr. Reid replied that he would share that idea with the group.*

## **FUTURE AGENDA ITEMS**

### **5. List of Future Agenda Items**

- Tyrone S. Woods Memorial Park - 12/5/2019
- Cost Recovery Training – 12/3/2020
- Regional Comparison of Parks – 10/22/2020
- Parks and Recreation Funding
- Clackamette Park Master Plan
- Buena Vista House - 1/23/2020
- WES Good Neighbor Funds
- Joint Operations Center
- Willamette Falls Legacy Project
- Property Acquisition
- Dog Park - 9/24/2020
- Review Goals - 2/27/2020
- The Cove
- Heritage Tree Stand Nominations – 9/24/2020

## **NEXT SCHEDULED MEETING – December 8 Joint Work Session with City Commission**

## **ADJOURNMENT**

*Meeting adjourned around 8:15 pm by Chair Karin Morey*