



CITY OF OREGON CITY

CITIZEN INVOLVEMENT COMMITTEE (CIC)

AGENDA

Virtual Meeting
Monday, December 07, 2020 at 7:00 PM

This meeting will be held online via Zoom; please contact planning@orccity.org for the meeting link.

CALL TO ORDER

PRESENTATIONS

1. Greater Oregon City Watershed: Council-Alison Heimowitz
2. Filbert Run Park Update: Kendall Reid, Oregon City Parks Director
3. Oregon City Chamber of Commerce: Victoria Meinig, Executive Director
4. OC2040 Community Conversation: Pete Walter, Senior Planner

PUBLIC COMMENT

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The Citizen Involvement Committee does not generally engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the Citizen Involvement Committee.

MINUTES

- [5.](#) May 6, 2019 Draft CIC Minutes
- [6.](#) June 3, 2020 Draft CIC Minutes
- [7.](#) July 1, 2019 Draft CIC Minutes

STAFF LIAISON UPDATES

- [8.](#) Staff Liaison Report

ELECTIONS

GENERAL BUSINESS

9. Neighborhood Solicitation Letter- Inactive Neighborhood Associations (Bob LaSalle)

ROUNDTABLE

For more information on upcoming neighborhood association meetings and contacts please visit: <https://www.orcity.org/community/neighborhood-associations>

ADJOURNMENT

PUBLIC COMMENT GUIDELINES

Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the Staff Member. When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone. To assist in tracking your speaking time, refer to the timer on the table.

As a general practice, the Citizen Involvement Committee (CIC) does not engage in discussion with those making comments.

Electronic presentations are permitted but shall be delivered to the City Recorder 48 hours in advance of the meeting.

ADA NOTICE

The location is ADA accessible. Hearing devices may be requested from the City Staff Member prior to the meeting. Individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503 657 0891

Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.

Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at www.orcity.org and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channel 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503 650 0275 for a programming schedule

City of Oregon City
Meeting Minutes
Citizen Involvement Committee

May 6, 2019

7:00 PM

City Hall, Commission Chambers

1.) Call To Order

The video did not start with sound until the 6:04 mark, and no picture until 6:22. It missed call to order, and was in the OSU presentation. It looks like it cut in around the start of the presentation, and not much was missed.

Members Present: Janice Morris, Steve Van Haverbeke, Dennis Anderson, Vern Johnson, Linda Baysinger, Karla Laws, Denise Beasley, Roy Harris, John Kies

Staff Present : Christina Robertson-Gardiner, Senior Planner

2.) Presentation

2a.) Presentation: OSU Extension Service and Research Center, Michael C. Bondi

Michael C. Bondi, County Extension Director, came to speak to the Citizen Involvement Committee (CIC) about what the OSU Extension Service does, and their expansion plans. He brought a pamphlet which outlined four main areas of what they do and who they serve: 1) Forestry/Natural Resources; 2) Family/Community Health; 3) 4H; 4) Community Urban Horticulture. He let the CIC know that they had made an application for land use approval to build a new extension service building, and outlined the planned use of the building if it was approved. Karla Laws wondered about the possibility of OSU working with the high school if that happened. Mr. Bondi answered that Extension is not credited coursework, and is designed to be community education. Steve Van Haverbeke asked if there was a Junior Master Gardener program. Mr. Bondi responded that it was a small program, and the focus of it had shifted to assisting with school gardens.

3.) Staff Liaison Update on Questions From the Last Meeting

Senior Planner Christina Robertson-Gardiner gave the CIC four updates. She informed them that she had updated the City website with a map of the Park Place Neighborhood Association's meeting place, since people were having a difficult time finding it. She showed a sheet that she had prepared with where to find information on the City's website about neighborhood associations, which could be handed out at neighborhood association meetings. She let the CIC know that May is Preservation Month, and that the Historic Review Board had presented a Preservation Award to David & Vicki Gackle, residents of Oregon City, for their preservation work in Oregon City. She also answered questions about National Night Out, and let the CIC know that they could have one booth, instead of a booth for each individual association, and that the City will put up the tent for them. Roy Harris encouraged Ms. Robertson-Gardiner to double check with the Police, since they had always wanted individual associations to have their own booths in previous years. Ms. Robertson-Gardiner said she would follow up by next meeting on that.

4.) Minutes

4a.) Minutes of the December 3, 2018 Regular Meeting

John Kies moved to approve the minutes of the December 3, 2018 CIC regular meeting. Dennis Anderson seconded the motion. A voice vote was taken, where all members moved to approve the minutes unanimously. Janice Morris-Aye; John Kies-Aye; Dennis Anderson-Aye; Vern Johnson-Aye; Karla Laws-Aye; Steve Van Haverbeke-Aye; Linda Baysinger-Aye; Denise Beasley-Aye; Roy Harris-Aye.

5.) General Business

Before the CIC started with general business, Ms. Robertson-Gardiner presented them with agenda item 5c) Discussion: Transportation and Growth and requested that it be added to the agenda.

Roy Harris moved to add item 5c to the agenda, and Dennis Anderson seconded. A voice vote was taken where the motion passed unanimously. Janice Morris-Aye; John Kies-Aye; Dennis Anderson-Aye; Vern Johnson-Aye; Karla Laws-Aye; Steve Van Haverbeke-Aye; Linda Baysinger-Aye; Denise Beasley-Aye; Roy Harris-Aye.

5a.) CIC Roles and Responsibilities – Sign Up to Attend Other Neighborhood Association Meetings

Ms. Robertson-Gardiner passed a document around for each member of the CIC to sign up to attend two different neighborhood association meetings, other than the one which they represent, in the coming year.

5b.) Oregon City Municipal Code Chapter 17.50 Neighborhood Association Procedures, Administration and Procedures – Neighborhood Association Meetings

Ms. Robertson-Gardiner shared an email with the CIC from CIC Chair Amy Willhite requesting that the CIC discuss the proposed amendments to Chapter 17.50 in the municipal code. Ms. Willhite indicated in her email that wanted to know whether or not the CIC as a body supports her position that if an applicant meets with a neighborhood association before their pre-approval conference with the City, and they don't do anything for a lengthy period of time, they need to meet again with the neighborhood association before proceeding with their application. Ms. Robertson-Gardiner gave a staff recommendation that the period during which they need to meet with the neighborhood association again should expire after one year. Mr. Harris asked if a provision could just be made that if an applicant has to do a pre-approval process, it needs to be tied to having a neighborhood association meeting again. Ms. Robertson-Gardiner said that this was not clearly defined under existing code. Mr. Anderson said that Canemah created a land use liaison position between the City and the Association, and he would recommend that. Mr. Johnson expressed concern that adding this provision would just create more red tape for the applicant. Mr. Van Haverbeke said he wanted to hear what Ms. Willhite specifically had to say before formally supporting her position, and it was agreed that the CIC would table this request for later discussion.

5c.) Discussion: Transportation and Growth Management

Ms. Robertson-Gardiner let the CIC know that Oregon City has a big picture procedure and policy growth management plan for the City. The last plan was adopted in 2004, and much has changed since then. The City Commission has a goal to update that plan. Community Development Director Laura Terway is

applying for grants to fund community engagement and input on the new plan, and sent a sample letter stating the CIC's approval of her grant application. Ms. Baysinger said she felt that there wasn't enough information for her to express her support. Mr. Van Haverbeke, Mr. Johnson, and Ms. Beasley all said that if the City was going to update the plan, they all supported getting whatever grants possible to fund public involvement.

Denise Beasley moved that the CIC support Laura Terway's grant application, and accept the sample letter as-is. Roy Harris seconded. A roll call vote was taken – Janice Morris-Aye; John Kies-Aye; Dennis Anderson-Aye; Vern Johnson-Aye; Karla Laws-Aye; Steve Van Haverbeke-Aye; Denise Beasley-Aye; Roy Harris-Aye; Linda Baysinger, abstain. The motion passed with eight in favor, and one abstaining.

6.) Roundtable

Mr. Harris, Hillendale, spoke of the April 2nd meeting, where Officer Spencer Rhodes came to update the Association with what was happening with the Police Department. They also had three School Board candidates come speak.

Mr. Johnson, Tower Vista, reported that they had their meeting jointly with Hillendale on April 2nd, and had nothing else to add.

Ms. Baysinger said that Canemah had lost their meeting venue at the Police Station, and had contacted the Library as a possible meeting place but was told no. They were urgently looking for a place to hold their meetings.

Mr. Kies, Caufield, reported that they have an executive committee discussion about the Beavercreek Road Concept Plan coming up on the 29th of May.

Ms. Lewis, Barclay Hills, shared that a volunteer from the Rose Farm came and presented at their last meeting, and they also had a representative from Oregon City Pest-Free Gardens give a presentation.

Ms. Morris, Barclay Hills, nothing to add.

Mr. Van Haverbeke, Park Place, said their last general meeting was dominated by discussion of the amendments to the Equitable Housing Code, and said it is a big issue in their neighborhood now. Since City Commissioner Rachel Lyles Smith was unable to attend tonight's meeting, he shared her updates with the CIC. He reported that she said she wants the CIC to know that the Budget Committee is reviewing the proposed City budget for the next two years, and the Equitable Housing Code amendments are close to being finalized, but public comments are still being taken. Mr. Van Haverbeke further reported that Ms. Lyles Smith was interested in hearing the CIC voice their opinions on the proposal to expand the 300-foot radius for public notice proposal on land use applications.

Mr. Anderson, Canemah, expressed his opinion they should be able to meet in the Library, since they are part of the community, too, and said he felt that the Library should accommodate all, not just some of the associations. Ms. Beasley said that McLoughlin would send a letter to the Library recommending that Canemah meet there, and Ms. Robertson-Gardiner said she would look into it.

Ms. Beasley, McLoughlin, reported that their association has a new alternate member to the CIC voted in, and they are just waiting for the Mayor to approve the appointment. The Association will be having a

cake auction fundraiser for the Buena Vista house. They also had Mark Gamba, Mayor of Milwaukie, speak on how the City of Milwaukie put together a climate action plan.

Ms. Robertson-Gardiner said that she would send out a copy of the sign-up sheet, which was passed around earlier in the meeting tonight, to all of the neighborhood associations. Ms. Laws asked that since her association's bylaws state that a person has to be physically present to vote, what should they do to address the issue of a disabled person physically not being able to be present, but requesting to vote. Ms. Baysinger said that Canemah has the provision that someone can phone in their vote if they make prior arrangements with the Chair. Ms. Laws agreed that that was a good option.

7.) Adjournment

The meeting was adjourned at 8:50 p.m.

City of Oregon City

Minutes

Citizen Involvement Committee

Monday, June 3, 2019 7:00 PM Commission Chambers

1. Call to Order

The Meeting was called to order at 7:00 PM

Chair Amy Willhite, Janice Mills, Steve Van Haverbeke, Denise Beasley, Rita Mills, Karla Laws, Linda Baysinger, Vern Johnson, Roy Harris, John Kies,

Staffers: *Tony Konkol, City Manager, Christina Robertson-Gardiner, Senior Planner, Rachel Lyles Smith, City Commissioner*

2. Presentations

2a. PC 19-052 Oregon City Chamber of Commerce

Michael Brand, Executive Director of the Chamber of Commerce, announced that the Chamber is celebrating their 110th anniversary this year. He talked about what the Chamber offers to the community and what it is presently doing to help businesses grow. He also talked about the programs the Chamber has established such as: Next Leaders of Oregon City Community Leadership Program, State of the City, City Walk, Entrepreneur Academy and many other programs that provide service and add value to the community.

The CIC offered to help get the word out to the community about ways in which the Chamber can help promote their programs and services.

2b. PC 19-053 Five Year Pavement Maintenance Plan, Public Works

Josh Wheeler, City Assistant Engineer, along with Gabe Crop, Engineer with Murraysmith, presented the five-year pavement plan.

A board member *asked about the years in which the plan will be implemented. Mr. Wheeler responded they planned for 2020-2024. It was asked by a board member if there was any way of getting funding just from pass-through vehicles. Mr. Wheeler responded that he was not aware of such a fund or of a way to*

capture pass-through traffic. He added they receive gas taxes for bigger projects and a there is a potential vehicle registration fee from which they may receive funds.

Amy Willhite asked if Public Works uses funds from System Development Charges (SDCs) for pavement and maintenance. Mr. Wheeler responded that they do not, since those funds are specifically used for projects on the SDC-eligible list, which are much larger projects.

Linda Baysinger asked how Publics Works keep track of new construction at the same time they are having the streets redone. Mr. Wheeler explained that it happens through the coordination of a number of people for which he is the lead person: Roads Manager, Water Manager, Sewer Manager.

Ms. Lyles Smith asked where to refer citizens who report potholes. Mr. Wheeler responded that reports should go to the Road Manager, Jayson Thornberg, and himself.

3. Public Comment

There were no public comments

4. Staff Liaison Update on Questions from the Last Meeting

4a. PC 19-054 Staff Liaison Update on Questions Asked at the Previous Meeting

Senior Planner Christina Robertson-Gardiner reminded members to sign up for a National Night Out shift - Tuesday, August 6, 2019 at the End of The Oregon Trail, and for the Safety Fair -Saturday, September 14, 2019 at the Hilltop Mall, as well as two neighborhood association meetings. She recommended City facilities available for neighborhood association meetings: Pioneer Center, the Pool and the Library. Ms. Willhite asked to add more locations for those who live further away.

5. General Business

5a. PC 19-055 National Night Out Prep

Ms. Willhite asked what the Police want the neighborhoods to do for National Night Out. Ms. Robertson-Gardiner suggested asking the Police. Ms. Willhite stated that she would prefer not having all the neighborhood associations reach out to the Police. She asked for a follow-up to let the Police know they are not clear what is expected of neighborhoods and to request Police contact the associations instead.

Ms. Willhite presented to the Committee a script to use for visitors to National Night Out. She also showed them the hand-out that will be available for distribution.

5b. PC 19-056 Work Plan Update

Ms. Willhite checked in with members to see if some pre-work needs to be completed before the CIC continues with the work plan agenda. She then asked for input about providing static information displays at the Library or other City facilities to increase interest and involvement in neighborhood associations. Ms. Mills recommended adding achievements to the brochure. Another suggested having a display at schools and Parent Teacher Association meetings.

Ms. Willhite also suggested that holding Joint Neighborhood meetings on special topics/speakers is a way to get a large crowd and support each other as well as attending Summer Farmers' Markets, Neighborhood Nights Out and other community outreach events. Other ideas were to recruit from Neighborhood Association members to create a list of 6-8 names to assign to summer events. Once a group is assigned, they would work with Ms. Robertson-Gardiner on putting together an outreach kit with talking points.

Ms. Robertson-Gardiner offered to put an easier link to the Neighborhood Association webpage on the City website.

6. Roundtable

6a. 18-081 Upcoming Neighborhood Association Meetings

Ms. Willhite encouraged CIC members to read the meeting notification links they receive via emails.

City Manager Tony Konkol announced that there was Budget Committee approval to maintain existing City services without raising taxes and additional projects such as parks, opening of a new facilities position, as well as traffic enforcement officer, and for the Urban Renewal District.

Mr. Konkol expressed hope that the CIC would share with neighborhood associations that an open house for the Mt. Pleasant School deconstruction kick-off and new Police court facility, would be held on that property June 20th, 7PM. He also shared information regarding the 175th Anniversary Celebration, August 24th at the End of the Oregon Trail Museum.

Ms. Robertson-Gardiner announced the Beavercreek Road Concept Plan presentation to the City Commission, June 11th. She also announced that at the Mt. Pleasant open house they are planning to have a place for visitors to record or write down their memories of the school. She stated that they hope to collect historic information, any printed school programs or photos from Mt. Pleasant School for sharing at the open house and for archiving.

Denise Beasley, representing McLoughlin neighborhood, talked about their fundraiser to provide electricity for Buena Visit Clubhouse, which brought in \$860.

Janice Mills reminded the CIC of the restoration of Latourette Park. She also stated that they will once again be selling sno-cones during Concerts in the Park.

Ms. Willhite, representing Gaffney Lane, talked about confusion over a land use issue in the Gaffney Lane Neighborhood, which she had presented to City Commissioners in regard to time limitations for developers between their presentation and coming back to re-look at the project. As a result, she stated that the code was updated to place a time limit of 1 year between a presentation and any further activity. She mentioned receiving confirmation from Mr. Wheeler that the wonky road near Gaffney Lane School will be fixed.

Steve Van Haverbeke, representing Park Place, announced a meeting on May 20th at which they re-elected their officers. They have applied for a Metro Enhancement grant in partnership with the Parks department to replace the damaged play structure.

Karla Laws, representing Barclay Hills, announced a Steering Committee meeting at which they will discuss their neighborhood picnic. She also stated John Lewis, Public Works Director, will be addressing concerns about the safety of Pearl Street at the crosswalk.

John Kies, representing Canemah, announced that Officer Mike Day spoke at their meeting. They had a person from Metro/Portland Home Builders Association speak at the meeting about what goes into building costs and how that equates to lack of affordability of homes in the neighborhood.

Linda Baysinger representing Canemah, announced their Steering Committee meeting and neighborhood picnic and what they will be doing for National Night Out. She shared that they had discussed what they could do for the new police station.

Roy Harris, representing Hillendale, announced a Steering Committee meeting tomorrow night and General Meeting July 2nd at Hillendale Park at 6:30. He stated that nothing else is going on in the neighborhood.

7. Adjournment

Chair Willhite adjourned the meeting at 7:54 PM.

City of Oregon City

Minutes

Citizen Involvement Committee

Monday, July 1, 2019 7:00 PM Commission Chambers

1. Call to Order

The Meeting was called to order at 7:00 PM

Members: Janice Morris-Barclay Hills, Steve VanHaverbeke-Park Place, Denise Beasley-McLoughlin, Rita Mills, Karla Laws-Barclay Hills, Linda Baysinger, Vern Johnson-Hillendale, John Kies-Canemah, Dennis Anderson-Canemah

Staff: Laura Terway-Community Development Director, Rachel Lyles-Smith, City Commissioner

2. Presentations

2a. [PC 19-069](#) Oregon City 175 Commemoration,

Lori Bell, Economic Development Coordinator, gave an update on Oregon City's tourism strategy, which was adopted last year. She informed the Committee that the tourism work the City does is funded through a travel and lodging tax. She then announced the plans and activities for the 175th Anniversary Celebration, August 24th, and other anniversary events taking place throughout the course of the year.

Steve VanHaverbeke asked if there will be a booth at Concerts in the Park. Ms. Bell responded that there will be a booth.

2b. [PC 19-068](#) Revisions to Historic Review Board Policies and OCMC 17.40 Historic Overlay District

Laura Terway, Community Development Director, gave a PowerPoint presentation about the proposed amendments and the Historic Review Board (HRB) policy updates and gave a brief review of the responsibilities of the HRB.

Karla Laws recommended that the HRB consider incorporating codes pertaining to adding new items such as solar panels to a historic home that may threaten its structural integrity. She also addressed the HRB's code about treated fences and suggested they take into account the chemicals draining into the creek in Barclay Hills, which in turn affects the City's water supply.

Resident Tina Carlson of McLoughlin asked why the Grand Ronde has jurisdiction over her property and why she would have to ask them before she can make any changes to her property. Ms. Terway assured that residents are not required to get permission from Grand Ronde because the HRB takes care of contacting the tribes. It is strictly a

notification for Grand Ronde in the event an archaeological artifact is discovered on the property.

Resident Patti Webb of Canemah expressed concerns about the fencing regulations, stating that the fences that border hers violate all three overlays and do not fit the historic codes. She stated that often nothing is done to enforce the fencing codes and asked how the HRB plans on enforcing these updated codes. Ms. Terway assured they there is an active code enforcement case on the fence Ms. Webb mentioned.

3. Public Comment

Karen Blaha of the Canemah Neighborhood Association Steering Committee announced that the Canemah Neighborhood Association unanimously endorsed its leadership to raise funds to bronze the boots of Oregon City's fallen Officer Robert Libke to memorialize the officer. The neighborhood approved the donation of \$500 toward the total \$1600 cost of bronzing. She also announced that Dennis Anderson agreed to paint a portrait of the boots to present to Officer Libke's widow and daughter. Ms. Blaha asked the Committee to invite their associations to help support Officer Libke's memorial with their donations.

4. Staff Liaison Update on Questions from the Last Meeting

4a. [PC 19-054](#) Staff Liaison Update on Questions Asked at the Previous Meeting

Ms. Terway stated that the Update on Questions is in the attachments and she has nothing else to add.

5. General Business

5a. [PC 19-067](#) Work Plan Update

Ms. Terway stated she has no updates on the Work Plan , other than what is on the attachment in the agenda.

Janice Mills stated that residents have asked about the Olson Drug property. Ms. Terway responded that she had not heard anything about the property in some time. She added that it meets their building codes, and has no violations with the planning or building codes.

6. Approval of the Minutes

6a. [PC 19-071](#) Draft Minutes

John Kies moved to approve the draft minutes; seconded by Dennis Anderson. The motion passed with the following vote:

Janice Morris-aye, Steve VanHaverbeke-aye, Denise Beasley-aye, Rita Mills-aye, Karla Laws-aye, Linda Baysinger-aye, Vern Johnson-aye, Roy Harris-aye, John Kies-aye, Dennis Anderson-aye

7. Roundtable

7a. 18-081 Upcoming Neighborhood Association Meetings

Rachel Lyle-Smith, City Commissioner and CIC Staff Liaison, announced that the Committee will be receiving an email of City updates. She mentioned the code amendments for equitable housing are moving forward. Items still being worked on are: shelters, food carts, downtown building heights, and short-term rentals. She stated that they are still looking for input on the remaining items. She announced that the prospective buyer of the Blue Heron site is the Grand Ronde Tribe and they are doing their due diligence.

Ms. Laws asked if the tribes were allowed to have only one casino in Oregon. She then asked if State will override the City in regard to single-family and multi-dwelling zoning codes. Ms. Lyle Smith responded that State always trumps City. She then announced that Bill HB2001 regarding single-family zoning did pass.

Ms. Terway updated the CIC on the Beavercreek Road Concept Plan implementation. They are now zoning it to implement the vision of the plan that was adopted and it will now go to City Commission; the next meeting is August 2nd. She then updated the CIC on Planning Division office reviews. She reported that the Police Department was approved for a new building and an OSU Extension building was approved, to be located at the corner of Warner-Milne and Beavercreek Road.

Ms. Lyle Smith commented they had had the ground-breaking ceremony for the new police court facility. She asked that they alert their neighbors that construction is beginning with the deconstruction of the school, if they'd like to give a presentation to their neighborhood association.

Denise Beasley, representing the McLoughlin neighborhood, announced that their Steering Committee met last month. They discussed a few land-use issues they dealt with and are currently in discussions with the Mayor of Milwaukie about including a climate action plan to encourage inclusion of a climate action plan in the Oregon City livability goals. They will be selling sno-cones during Concerts in the Park. Their next

meeting will be July 10th with guest speaker Siobhan Taylor. She corrected a date for National Night Out which is listed as August 7th, but should be August 6th.

Dennis Anderson, representing Canemah, talked about attending a presentation at the Library hosted by NW Center for Alternatives to Pesticides which he feels would be beneficial for the other associations to hear. He thanked Jayson Thornberg for taking the time to explain to neighbors what to expect with the repavement project. The Canemah Neighborhood Association will be having an event August 17th, 11am-3pm, involving electric boat tours to the Falls.

Steve VanHaverbeke, representing Park Place, stated they had a Steering Committee meeting June 17th, and they discussed the \$50,000 Metro Enhancement grant combined with City park funds, to refurbish the park.

Ms. Laws, representing Barclay Hills, stated they had a Steering Committee meeting on June 11th, and had a discussion concerning approval of signs for the neighborhood so they could make announcements, such as the neighborhood picnic, August 17th 1-4pm.

John Kies, representing Canemah, announced that their next meeting will be in September.

Vern Johnson, representing Hillendale, announced their meeting tomorrow night which will be a picnic under the shelter at Hillendale Park at 6:30pm.

Linda Baysinger representing Canemah, announced they are hosting a booth for National Night Out.

Resident Jerry Herrmann from Two Rivers Neighborhood came to discuss cultivating and reseeding the bluff in cooperation with the Oregon City Parks Foundation (OCPF). He also talked about the issue of plastics, informing the Committee that the OCPF collected 150,000 plastic beverage containers at Concerts in the Park. He also shared that the oxen and Plymouth Rock replica at End of the Oregon Trail are made of recycled plastic. He mentioned that one of Two Rivers' community improvement projects involves keeping The Cove healthy. One such project involved moving seven yards of gravel to help the tides come back in to improve the health of The Cove.

Bob LaSalle, from the Park Place Neighborhood Association, brought up the issue that the CIC recently voted to remove Bryon Boyce from the CIC due to lack of participation. He pointed out that the code states that the CIC cannot remove a person—removal has to be done by the City Commission. He asked that Staff take care of that technicality. Ms. Terway explained that the request of the CIC is tentatively scheduled on the CIC agenda and that Mr. Boyce is aware of it. She stated they are looking for a new CIC member to replace him.

8. Adjournment

The meeting was adjourned at 8:26 PM



CITY OF OREGON CITY

Staff Report

625 Center Street
Oregon City, OR 97045
503-657-0891

To: Citizen Involvement Committee **Agenda Date:** November 30, 2020
From: Senior Planner Christina Robertson-Gardiner

SUBJECT: STAFF LIAISON UPDATES

Has there been a time in your life when you or anyone you know spent more than half of their income on rent/mortgage?

According to the American Community Survey, between 2014 and 2018 in Oregon City, 25.5% of households spent more than half their income on rent, which is considered severely rent-burdened. Covid-19 and access to jobs have impacted our community in 2020, which is further exacerbated when stable and affordable housing is out of reach for many. Oregon City cannot solve this problem on its own, but the more our community learns and understands people's lived experience facing rent burdens, the better place we are in to help create actionable solutions. A [virtual community conversation](#) was held on December 3, 2020.

You can also share your thoughts through the [Severely Rent Burdened Survey](#) either before or after the community conversation. This survey will close on December 31, 2020. The results will be shared with Oregon City's elected officials and members of the OC2040 community advisory team.

OC2040 Comprehensive Plan (www.OC2040.com)

As we move into the holiday season during these challenging times, there are still ways for us to stay connected and build community!

Over the last few months, we have taken the #OC2040 process on the road! Our community-based Project Advisory Team (PAT) hosted numerous virtual or socially-distant community conversations with friends, neighbors, groups, clubs and organizations to talk about the future of Oregon City.

The community is also invited to share photos of your favorite places in Oregon City for the #OC2040 Vision Board hosted on the City's social media accounts. There are many opportunities to share your voice for #OC2040! You can also give us a call at (503) 722-3789, or drop by our office at 695 Warner Parrott Road, Monday through Friday between 8:30 am–3:30 pm. You can also email the Project Manager, Pete Walter, Senior Planner, at pwalter@orc.org

Visit the project website at www.oc2040.com to learn more about the project and take a survey to share your vision for the future of Oregon City.

How Do I Learn About Development Applications in the City?

For those interested in keeping up with the latest development applications in the city, there are two great ways to get the information. Please pass this information on to your contact list as appropriate for your organization.

- a. Click on the development tab at the bottom of www.orcity.org. This action will take you to a page that lists all noticed land use applications and city capital improvement projects. They are sorted by year.
- b. Subscribe to a weekly land use notice list at <https://www.orcity.org/subscribe>. (Under Community/Public Information on Main Page) Enter your email, and you will receive a weekly roundup of all land use applications noticed or updated that week in the city. The neighborhood box at the bottom is for city projects and land use applications that are located within a specific neighborhood association boundary. We are beta testing the neighborhood subscription option-so; please let me know if you have any issues.

Public Records Request

Are you scheduling a neighborhood meeting with a developer and want to review the pre-application materials before you meet? You can request a copy of the application materials and staff notes through the online public records request process on the city's website.

<https://www.orcity.org/cityrecorder/public-records-request-policy-and-form>.

Trail News Monthly E-newsletter

Sign up to get the Trail News Monthly E-newsletter in your mailboxes at

<https://www.orcity.org/subscribe>

I'm asking the CIC membership permission to use funds from inactive neighborhoods to send this solicitation letter to all residents in each of those neighborhoods. I will need a vote from the membership to expend those funds and ask for a motion and second to do so.

I would like to send a letter to all the neighbors listed on the Hazel Grove/Westling Farm, Hillendale, South End, and Two Rivers neighborhoods encouraging the organization and participation of those neighborhoods. I am coordinating with Margie Hughes from the Two Rivers Neighborhood Association as they are not yet formally inactive.

I had intended to organize meetings for those neighborhoods, but with the COVID 19 crisis, that has not been possible. This letter will hopefully jump-start the conversations. Please review the letter and let me know if you have any suggested revisions.

Christina Roberston-Gardiner, Senior Planner has advised me that enough money is available within the inactive Neighborhood accounts to send the letter. She will forward an updated postcard budget when it is available.

Bob LaSalle, CIC Chair

Date _____

Dear Citizen;

As a resident of the _____ neighborhood you are a member of the _____ Neighborhood Association. All residents of your neighborhood, and in some cases business owners, are members of your neighborhood association and no registration or fees are required. I am sending this letter to encourage and solicit your active participation in your neighborhood association and the City's Citizen Involvement Committee (CIC).

The CIC is made up of representatives from Oregon City's neighborhood associations who concentrate on ways to encourage greater public involvement and communication between the City and neighborhood Associations. Members of the CIC are appointed to a two-year term by the Mayor.

Citizen Participation is Goal 1 of the City's planning process and as technology and society change, organizations like the CIC work with the City to help adapt to how government communicates with and listens to the community on important City and neighborhood decisions.

We are looking for a broad range of people to sit on the committee and encourage those who may have been sitting on the sidelines, but want to be more involved, to jump on in.

The CIC fosters public participation and education regarding land use and other issues for the citizens of Oregon City. The duties of the CIC include, but are not limited to, the following:

- A. Encourage public participation and knowledge of land use in Oregon City.
- B. Encourage public participation in other government activities as they impact neighborhoods.
- C. Provide information to the City Commission and the public.
- D. Assist in requests from the City Commission and other boards and committees.
- E. Address and help with neighborhood issues.

Meetings are held on the first Monday of each month and are held at City Hall (since the COVID 19 crisis we have been having our meetings via ZOOM). Meeting start at 7:00 PM and generally last less than 2 hours.

If you would be interested in participating in organizing your neighborhood and joining the CIC we are eager to help. For more information contact Christina Robertson-Gardiner crobertson@orcify.org (CIC City Liaison) or Bob La Salle jeanbob06@comcast.net (CIC Chair).

Your participation will help your community and neighbors and be a great asset to the CIC.

We are looking forward to hearing from you.

Most Sincerely;

Bob La Salle

CIC Chair