



December 15, 2020

1. CALL TO ORDER AND ROLL CALL

The Transportation Advisory Committee (TAC) meeting of **Tuesday December 15, 2020** was called to order by Chair Henry Mackenroth at 5:45 PM via a virtual Zoom Meeting.

Committee members present included John Anderson, Ray Atkinson, Cedomir Jesic, Bob LaSalle, Henry Mackenroth, Ben Simmons, and Tim Wuest. Vance Tong was absent.

Staff members present included John Lewis, Public Works Director, Vance Walker, Assistant Public Works Director, Laura Terway, Community Development Director, and Kim Davis, Senior Administrative Assistant.

2. APPROVAL OF THE MINUTES

Mr. Simmons **moved to approve** the minutes of **November 17, 2020** and it carried **unanimously** by the following vote: Aye: Anderson, Atkinson, Jesic, LaSalle, Mackenroth, Simmons, and Wuest.

3. AGENDA ANALYSIS

Mr. Wuest requested to have a discussion on Metro's proposal to turn the old Oregon City bridge into a pedestrian and bike path. Mr. Lewis said he will cover it in the Public Works Report.

4. CITIZEN COMMENTS

No new citizen comments made.

5. NEW BUSINESS/DISCUSSION ITEM

a. Update to the Guidelines for Transportation Impact Analysis

Major points were as follows:

- Laura Terway, the Community Development Director, presented information on the proposed amendments to the guidelines for the Traffic Impact Analysis.
- Ms. Terway talked about the different stages of development that include Concept Plans and UGB Expansion, City and Regional Wide Plans, Annexation, Zone Change, and Developments. Ms. Terway said there is public involvement throughout the process.
- Ms. Terway said the Traffic Impact Analysis Policy identifies elements of the

traffic study and what should be included. Ms. Terway said there are two types of study, the Traffic Analysis Letter (TAL) and the Traffic Impact Study (TIS).

- Ms. Terway gave examples of information and data included in the reports.
- Ms. Terway said the proposed revisions they are intending to make are very minor. Ms. Terway talked about the proposed revisions and why they are intending to make the changes.
- Ms. Terway said the next step is to go back to the City Commission on January 6th and propose adoption of the proposed changes.
- Mr. LaSalle asked why the City allows a developer to pay a fee in lieu of putting a sidewalk in. Mr. Lewis said sometimes it makes sense for future planning. Mr. Lewis said there is a variety of scenarios where we would accept a fee in lieu of and it usually has to do with engineering related reasons. Mr. Lewis said we are generally always advocating for the installation or replacement of the sidewalk. Mr. Mackenroth asked how the in fee in lieu of is tracked and if it ever gets applied to a project. Mr. Lewis said Finance tracks it on a spreadsheet by property address or development. He said we try to maintain the fees in lieu of from the neighborhood they are collected in.
- Ms. Terway asked if there was anything the TAC wanted her to communicate to the City Commission. Mr. Mackenroth said moving forward, the main point that everyone would be in agreement with is more forms of multi-modal transportation need to be incorporated.

b. Public Works Report

Major points were as follows:

- Mr. Lewis gave an update on the rapid flashing beacons on Holcomb Boulevard. He said the City has hired a consultant to do the field and survey work and now the design work is left. He said the expectation is to see the City Commission approving the recommendation to move forward with the construction contract in early May of 2021. He said this would probably put construction of the rapid flashing beacons in the summer.
- Mr. Lewis said we are still in the que for the Holcomb Boulevard speed limit study.
- Mr. Lewis said we were not successful receiving the Safe Routes to School Grant. He said we have yet to get the full debrief on the decision.
- Mr. Lewis said we were not successful getting the Park Place Urbanization Study Grant. He said this was a transportation and growth management grant. Mr. Lewis said we have hired a consultant and we are still moving forward on this work, but we will just have to scale it back.
- Mr. Lewis said another project that is still out there is the Holcomb Boulevard Mailbox Relocation Project. He said it involves working with the Post Office to get their mailboxes relocated on their side of the street, so they do not have to cross Holcomb Boulevard.
- Mr. Lewis talked about the Oregon City/West Linn Pedestrian and Bicycle Bridge Concept Plan. He said this is an ODOT project.
- Mr. Lewis shared a video of the Meyers Road project. He said Meyers Road

will be open to the public on January 16, 2021.

6. COMMUNICATION

7. FUTURE AGENDA ITEMS

No future items discussed

8. ADJOURNMENT

There being no further business, the meeting adjourned at 7:30 pm.

Respectfully Submitted,

Kimberly Davis
Senior Administrative Assistant